

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Sunrise Rotary Foundation of Key West, Inc
Address of Applicant(s) P. O. Box 2354, Key West, FL 33040
Phone Number of Applicant(s) 305-294-7050 Fax: 305-294-7016 Email: jsanders@florida-law.com

Name of Non-Profit (s) See above

Address of Non-Profit(s) See above

Phone Number of Non-Profit(s) See above

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving \$30,000

Date/Dates of Event Fri./Sat. Sept. 19-20, 2014

Hours of Operation 10 AM - midnight, both dates

Estimated/anticipated number of persons per day 10,000

Location of Event Duval St. & Greene St.

Street Closed ① Duval St. From Front St. to Angela St.
② Caroline St. From Duval St. to Simonton St.

Detailed description of event Charity Motorcycle Bike
Week Terminus

Noise exemption required: Yes No

Alcoholic beverages sold/served at event: Yes No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Sunrise Rotary Club of Key West
By: James Sanders
Bike Week Chair
Applicants Signature

Date March 31, 2014

Financial Statement of the event of the previous year must be submitted with application

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT
NOISE CONTROL EXEMPTION**

\$50.00

Date 3/31/14

Applicant Name Sunrise Rotary Club of Key West
 Applicant Address P. O. Box 2354, Key West, FL 33040
 Applicant Phone Number 305-294-7050 - Jerry Sanders, Bike Week Chair
 Event Name Sunrise Rotary Club Bike Week
 Event Address/Location Duval St. | Greene St. | Caroline St., Key West
 Date of Event Sept 19-20, 2014
 Nature of Event Charity Motorcycle Bike Week

Profit Non Profit

Time(s) Request for Exemption 10AM - 11:00 PM Sept 19-20 2014

Number of Exemptions at this location this cal

Date of last exemption Sept 20-21, 2

City of Key West
 R E P R I N T
 *** CUSTOMER RECEIPT ***
 Oper: KEYWSJS2 Type: DC Drawer: 1
 Date: 4/11/14 45 Receipt no: 23458

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

G/L account number:
 00100003429300
 00100001040000

POKER RUN NOISE EXEMPTION
 PR 2014

Tender detail		
CK CHECK	1835	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 4/10/14 Time: 16:22:47

AGREEMENT

THIS AGREEMENT made between the CITY OF KEY WEST, FLORIDA, hereinafter called "City" and the Sunrise Rotary Club of Key West, hereinafter called "Club" for the annual Bike Week celebration September 19 and 20, 2014;

WITNESSTH:

WHEREAS, Club will host the Annual Bike Week event in the City of Key West on September 19 and 20, 2014; and

WHEREAS, the celebration will require the provision of additional or extraordinary support services from the City in order that said event may be held in Key West, Florida;

NOW, THEREFORE, it is mutually agreed between City and Club as follows:

A. General Terms and Conditions

City will:

1. Close off Duval Street from Front Street to Angela Street and Caroline Street from Duval Street to Simonton Street and Greene Street from Elizabeth to Whitehead Street and prohibit parking on said streets. The primary purpose of closing the designated streets is for motorcycle parking. All cross streets, except Greene and Caroline Streets, shall remain open.
2. Provide clean-up crews to remove all litter resulting from the events.
3. Post the areas described above as "No Parking".

Club will:

1. Keep one traffic lane of all blocked streets open at all times during the events to allow access to any of the barricaded areas for emergency vehicles.
2. Provide portable toilets to be available to the public during the event.
3. Hold City harmless from any and all claims for damages, actions or causes of action arising from the activities and/or events approved by City, and shall furnish to City a certificate of insurance for liability insurance in amounts not less than One Million Dollars (\$1 Million) for bodily injury and Fifty Thousand Dollars (\$50,000) for property damage, said certificate naming the City of Key West as additional insured during these events.
4. Provide lighted barricades and traffic directional signs, as directed by the Police Dept.

5. Provide one (1) trash container per one (1) recycling container to be placed side by side throughout the event route for use during the events.

B. Security and Traffic Control

1. City will provide two on-duty motorcycle officers to assist with traffic control and the parking of motorcycles on city streets at no additional charge to Club.
2. All motorcycles must be parked in the areas designated by the Key West Police Dept. All motorcycles should be walked to the designated areas.
3. Officer rate \$40.00 per hour (minimum of 4 hours). Supervisor rate \$45.00 per hour (minimum of 4 hours). Notification of Cancellation is required at least **24 HOURS** prior to the scheduled event unless cancellation is due to a Hurricane event. If notification is not received after the deadline, Club will be required to pay the minimum four hours per officer and supervisor. Police Dept. contact is Ofc. Steve Torrence at 305-809-1007.

Should the Key West Police Dept. determine additional security is required, Club will pay to City the payroll cost for City employees, including the City's portion of FICA taxes and pension contributions, and the actual billed cost of additional manpower provided by contract for all personnel deployed as a result of the Poker Run events. City will provide a maximum cost for security that will not be exceeded.

C. Payment for City Services

1. City will provide to Club an itemized invoice of actual cost incurred for all services rendered in connection with the events approved by this agreement subject to the maximum agreed to.
2. Pursuant to City of Key West Code of Ordinances Sec. 6-26(d), the first one thousand dollars (\$1,000) of cost for required City services shall not be charged against any organizer or sponsor who has qualified as a tax-exempt nonprofit organization according to state or federal law. Any nonprofit organization accepting the \$1,000 waiver shall within ninety (90) days following the event, submit to the City Manager for distribution to the City Commission, an accounting of expenses and revenue incurred and generated during such event.
3. Should there be any additional costs incurred by the City that do not appear in the cost estimate, as the result of additional labor or equipment provided by the City of Key West, the festival organizer or contact person shall be informed by the City Department spokesperson or contact person providing the service as soon as possible.

The City Department spokesperson or contact person providing the services shall immediately advise the City Manager of the actions taken to add extra labor or equipment and obtain his approval therefore.

4. Club will remit payment to City within forty-five (45) days of invoice date.

IN WITNESS WHEREOF, Club and City hereby accept and agree to abide by the terms and conditions set forth herein and have hereunto executed this agreement this _____ day of _____, 2014.

CITY OF KEY WEST, FLORIDA

BY: _____
BOB VITAS, CITY MANAGER

ATTEST:

CHERYL SMITH, CITY CLERK

SUNRISE ROTARY CLUB OF KEY WEST

BY: _____

Printed Name: JERRY SANDERS, BIKE
WEEK CHAIR

WITNESS:

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) ~~The first \$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: Fancy Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mango's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. Have a non-profit applicant or to provide a percentage of revenues to a charitable cause.

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November,

2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature

Serving Rotary Club of Key West
By George J. Sander,
Pastor Ruler Chair

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature Seviana Rotary Club of Key West
By: Angela Kowalski, Potosi Room Chair
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature Seviana Rotary Club of Key West
By: Angela Kowalski
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature Seviana Rotary Club of Key West
By: Angela Kowalski
6. Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.
Sponsor's Signature Seviana Rotary Club of Key West
By: Angela Kowalski
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature Seviana Rotary Club of Key West
By: Angela Kowalski

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
 Sponsor's Signature Seaside Rotary Club of Key West
 By: George L. Lander
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
 Sponsor's Signature Seaside Rotary Club of Key West
 By: George L. Lander
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
 Sponsor's Signature Seaside Rotary Club of Key West
 By: George L. Lander
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
 Sponsor's Signature Seaside Rotary Club of Key West
 By: George L. Lander
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.
 Sponsor's Signature Seaside Rotary Club of Key West
 By: George L. Lander
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.
 Sponsor's Signature Seaside Rotary Club of Key West
 By: George L. Lander
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
 Sponsor's Signature Seaside Rotary Club of Key West
 By: George L. Lander
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
 Sponsor's Signature Seaside Rotary Club of Key West
 By: George L. Lander

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.
Sponsor's Signature _____ *Seminole Rotary Club of Key West*
By: Janyal Sandoz
17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.
Sponsor's Signature _____ *Seminole Rotary Club of Key West*
By: Janyal Sandoz
18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.
Sponsor's Signature _____ *Seminole Rotary Club of Key West*
By: Janyal Sandoz

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Greg Sullivan Phone number: 305-797-3355
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum X Glass X #1 Plastic X #2 Plastic X Steel _____
Corrugated Cardboard X Other: _____
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 24
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Greg Sullivan, Waste Management
- Capacity of containers on grounds: 24-35 Gal Recyclers; 24-64 Gal Trash
Contact person for containers: Greg Sullivan Phone #: 305-797-3355
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: yes
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: yes
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: _____
Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____

Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____

Contamination: _____
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*

Sunrise Rotary Club Annual Bike Week Fundraiser
September 19-20, 2014
10am- Midnight each day

Recycle Plan

Recycle Coordinator: Greg Sullivan

Recycle Coordinator will:

- Inform Sunrise Rotary Staff of recycling policy
- Coordinate recycling containers on street (extra bins will be leased if necessary)
- Recycled items will be pickup by Waste Management through our business account
- Report recycled materials to the City of Key West (Annalise Mannix 809-3747)
- Ensure waste containers are placed throughout event area
- Make sure recyclables and trash are separated.

Minimum City Requirements:

1. Recycle bins for cans and bottles within 50 feet of all vendor locations

Sunrise Rotary Club will not be leasing vendor locations for food or beverages other than the beer wagon of the Sunset Rotary Club. Sunrise Rotary will require recycle containers at the Sunset Rotary Beer Wagon. Any draft beer served will be in cups. Sodas and drinks will also be served in cups.

2. Sunset Rotary's staff will separate bottles, cans and cardboard into businesses appropriate sorting area.
3. Recyclables will be picked up by Waste Management
4. Cardboard will be recycled through our business Waste Management account
5. Recycle bins will be clearly marked to reduce sorting time.



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

Suris - Rotary Club of Key West

*By: Jayna Sanden,
Bike Week Chair*



SUNRISE ROTARY FOUNDATION
 PO BOX 2354
 KEY WEST, FL 33045
 Ph. 305-295-1191

1834
 63-7955/2670

3-7-14

Date

Pay to the
 Order of

CITY OF KEY WEST

\$ 1000⁰⁰

One thousand & 00/100

Dollars



Security
 Features
 Details on
 Back.

TWO SIGNATURES REQUIRED OVER \$2500.

J. H. H.



P.O. Box 1898
 Key West, FL 33041-1898
 www.keyscu.org

For

PR 2014 RECYCLING DEPOSIT

MP

Harland Clarke

City of Key West
 *** CUSTOMER RECEIPT ***
 Oper: KEYWSJS2 Type: DC Drawer: 1
 Date: 4/11/14 45 Receipt no: 23460

Description	Quantity	Amount
ZZ UNUSUAL PAYMENT	1.00	\$1000.00

G/L account number:
 00100002200100

POKER RUN RECYCLING DEPOSIT
 PR 2014

Tender detail		
CK CHECK	1834	\$1000.00
Total tendered		\$1000.00
Total payment		\$1000.00

Trans date: 4/10/14 Time: 16:27:47



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

**RELEASE AND INDEMNIFICATION
Sunrise Rotary Club of Key West
Motorcycle Bike Week**

Friday, September 19th and Saturday, September 20th, 2014

I **Jerry Sanders** being authorized to act on behalf of and legally bind **Sunrise Rotary Club of Key West** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

[Handwritten Signature]
Signature of Witness

Courtney Harden
Print Name

04.10.14
Date

Sunrise Rotary Club of Key West
By: Jerry D. Sanders, Bike Week
Signature of Applicant Chair

Jerry D. Sanders
Print Name

4/10/14
Date



KEY WEST
SUNRISE
 ROTARY CLUB
 OF THE CONCH REPUBLIC



**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER
 SEPTEMBER 19-20, 2014**

STATEMENT OF NON-OBJECTION TO STREET CLOSURE

The undersigned business has no objection to the closure of the 100-500 blocks of Duval Street (from Front St. to Southard St.) and Greene Street (From Elizabeth to Whitehead Streets) for the above Rotary Fundraiser (Benefits Rotary's College Scholarship Fund for Key West High School Seniors):

<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. Crazy Shirt ⁵⁰³ Duval	Robert Boston	[Signature]
2. Kilwins 505 Duval	Lori Marshal	[Signature]
3. Beach Wear outlet	Jawad Shyqagh	[Signature]
4. De Dukes Gully 511 Duval S. Cass	S. Cass	[Signature]
5. Coach 517 Duval	Judy Buro	[Signature]
6. Peter Lik Gallery	Kevin Hyon	[Signature]
7. Eric Kotowski T's	Eric Kotowski	[Signature]
8. Walgreens (527 Duval St.)	George Mensah	[Signature]
9. Artchos 533 Duval	Haim Fartush	[Signature]
10. Forever Young 535 Duval	Haim Fartush	[Signature]
11. Forever Young 537 Duval	Haim Fartush	[Signature]
12. Brandy McKeon-Logue ⁶⁰¹ Duval	Key West Gallery	Brandy McKeon-Logue
13. Sun Island 605 Duval	Edward	[Signature]
14. Igo, 607 Duval	IA	[Signature]
15. Dee's Trivisions Sunshine Apparel KW Jewellery FANTASEA	Key West Gallery Ryan Seard Gore ELAINE PERERA	[Signature] RYAN SEARD Gore [Signature]



KEY WEST
SUNRISE
 ROTARY CLUB
 OF THE CONCH REPUBLIC



**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER
 SEPTEMBER 19-20, 2014**

STATEMENT OF NON-OBJECTION TO STREET CLOSURE

The undersigned business has no objection to the closure of the 100-500 blocks of Duval Street (from Front St. to Southard St.) and Greene Street (From Elizabeth to Whitehead Streets) for the above Rotary Fundraiser (Benefits Rotary's College Scholarship Fund for Key West High School Seniors):

<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>FURY 6031 Greene St</u>	<u>LISA RISING</u>	
2. <u>Greene St. Cigar Co. 614 Greenest</u>	<u>Patrick Cusimano</u>	
3. <u>610 Greene St. Solo Bistro</u>	<u>ERIN HOFFAY</u>	
4. <u>Peppers</u>	<u>Sophie Stokes</u>	
5. <u>LUCKY ST. GALLERY</u>	<u>Jon McIntosh</u>	
6. <u>Paradise Corner</u>	<u>L. AL</u>	
7. <u>DUE TO</u>	<u>STHOMAS</u>	
8. <u>Tattoos + Scars Salon</u>	<u>NICK HAVHORN</u>	
9. <u>Sloppy Joes</u>	<u>Brookhe Goodin</u>	
10. <u>Bull</u>	<u>Robbie Elliott</u>	
11. <u>BYRON KEENE</u>	<u>BYRON KEENE</u>	
12. <u>POLAR Bear ice cream</u>	<u>BAWIKOMER</u>	
13. <u>Island Silver</u>	<u>Churo Greeng</u>	
14. <u>Island cigar factory cigar store</u>	<u>HENDRIK KANK</u>	
15. <u>1021 Key West, Inc</u>	<u>Grace Var</u>	



KEY WEST
SUNRISE
 ROTARY CLUB
 OF THE CONCH REPUBLIC



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<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. Paradise Pizzeria ⁵⁰³ Greene St	Chris Ireland	
2. Crazy Shirts 425 Greene St	Skular White	
3. Pirate Alley	Elran	
4. Naples Soap Co	Krystal Hunter	
5. SMALLEST BAR	AEB	
6. ITALIAN JEWELERS	JAGASIA	
7. Theresa Caldera	Ileana	
8. ELIRAN DAMRI	BLB	
9. Conch Shack	L.A.S	
10. Ripley's Believe or Not!	Eddie Boza	
11. MATTHEESSEN'S	Joanna	
12. Wajand Gallery	Michelle Chennault	
13. You Will Never Walk Alone	Costa	
14. Key West Style 101 Duval	Key West Style	
15. Conch Flash 432 Greene St.	CONCH FLASH	



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	<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1.	Pirate Corner	Valentina	[Signature]
2.	Mr Rumor Lounge	Miz Peu	[Signature]
3.	RICKS & DIRT LANE	JASON MASON	[Signature]
4.	Island Safari Rentals	Wilfredo Orian	[Signature]
5.	Key West Aloe	José Rocco Grandy	[Signature]
6.	Key Lime Pie Factory	Pam Gorman	[Signature]
7.	Joseph [unclear]		
8.	Island Tea House	Joe McNulty	[Signature]
9.	Aqua	José Rodriguez	[Signature]
10.	HAMZA ^{Paint Break} Abu	HAMZA Abu	[Signature]
11.	Kei Kei Sandals	Erica	[Signature]
12.	Angelinas Pizza	John D'Auria	[Signature]
13.	ED CONKLIN	RICKS [unclear]	[Signature]
14.	Kit Carson Inn	Angela	[Signature]
15.	Vivie WALTER	RICKS	[Signature]



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<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. Beach club	MANLEN	<i>[Signature]</i>
2. Cayo Puerto Cigars	Olga	<i>[Signature]</i>
3. Coyote Ugly Saloon	Alberto Croes	<i>[Signature]</i>
4. Teason's	Isabella	<i>[Signature]</i>
5. PKBR	Prudential	<i>[Signature]</i>
6. FLIRT	H.C	<i>[Signature]</i>
7. ENERGY	H.C	<i>[Signature]</i>
8. Island Breeze	AS	<i>[Signature]</i>
9. Key West	Oliver AYAN	<i>[Signature]</i>
10. Shore Store.	Oliver AYAN	<i>[Signature]</i>
11. OIRF	Wanda	<i>[Signature]</i>
12. Grand Cafe	Dan Scovel	<i>[Signature]</i>
13. Porter Village	Curtis Tiibel	<i>[Signature]</i>
14. PKBR BADD	Michael Butler	<i>[Signature]</i>
15. Porter Village 310 Duval St. (305) 923 9804		

Do not
 block
 driveway
 fire access



**KEY WEST
SUNRISE**
ROTARY CLUB
OF THE CONCH REPUBLIC

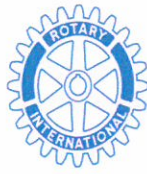


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<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. Cuban Leaf Cigars	William Bell	William Bell
2. Chaitnath Seunario	CHAITNATH SEUNARIO	
3. Key West Sees &	Deborah Staats	Deborah Staats
4. The Bull 224 Duval	Deborah Staats	Deborah Staats
5. T-shirt out let 222	Liz Parker	
6. Sunshine Apparel 220	Chris Lantieri	
7. The Monkey Store	Paul	
8. KIDS	Yami Acosta	Yami Acosta
9. KEY WEST ALICE Janice Vaughn	Janice Vaughn	Janice Vaughn
10. KW D.O.	Mary Bell	Mary Bell
11. MATTHESSSEN	Brent MATTHESSSEN	Brent MATTHESSSEN
12. Venus World / surf shop	Natalie Sutherin	Natalie Sutherin
13. Grover flawless	Shlomi	
14. Express 431 Duval	Ben Basilio	Ben Basilio
15. Banana Republic Factory Store	N. Alex-Sands	N. Alex-Sands



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<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>Wet Paint Gallery 430 Duval St.</u>	<u>Nicola DeVecchio</u>	<u>[Signature]</u>
2. <u>ROSE STARR ^{Margantaville}</u>	<u>ROSE STARR</u>	<u>[Signature]</u>
3. <u>D. Roman ^{Estland STAP}</u>	<u>D. Roman</u>	<u>[Signature]</u>
4. <u>Yummy Ww</u>	<u>ISIS ROOZ</u>	<u>[Signature]</u>
5. <u>Island Reef</u>	<u>VADIM OBUK.</u>	<u>[Signature]</u>
6. <u>Bliss</u>	<u>Derek Dunbar</u>	<u>[Signature]</u>
7. <u>Meo Jake Key</u>	<u>Leo Gela</u>	<u>[Signature]</u>
8. <u>Ka & Ww</u>	<u>JAMES COLEMAN GALLERY</u>	<u>[Signature]</u>
9. <u>Conch Bills</u>	<u>Chas Blakeyore</u>	<u>[Signature]</u>
10. <u>Guild Hall</u>	<u>CLUCK HIGHNER</u>	<u>[Signature]</u>
11. <u>Jason Corwin Pop</u>	<u>CURTIS VON</u>	<u>[Signature]</u>
12. <u>Abstracta 624 Duval</u>	<u>Todd Hixon</u>	<u>[Signature]</u>
13. <u>Olga Kuprina ^{gelato}</u>	<u>Olga Kuprina</u>	<u>[Signature]</u>
14. <u>Shells & Gifts</u>	<u>Guadalupe M</u>	<u>[Signature]</u>
15. <u>Eradise Tattoo Inc</u>	<u>ANITA Villanaga</u>	<u>[Signature]</u>



KEY WEST
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<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>Booth Agent - Monmouth</u>	<u>Andy Williams</u>	<u>[Signature]</u>
2. <u>Hardrock Cafe</u>	<u>Cody Hough</u>	<u>[Signature]</u>
3. <u>F&T Tuesday</u>	<u>Cherry Patters</u>	<u>[Signature]</u>
4. <u>Colombian Collection</u>	<u>VIMA OTTO</u>	<u>[Signature]</u>
5. <u>NEPTUNE DESIGNS</u>	<u>JAY PEHL</u>	<u>[Signature]</u>
6. <u>Women's Club</u>	<u>Robin Febrina</u>	<u>[Signature]</u>
7. <u>[Signature]</u>	<u>Gretchen Davidson</u>	<u>[Signature]</u>
8. <u>Christa Bivens</u>	<u>Christina Bivens</u>	<u>Chicos 400B Duval</u>
9. <u>Earthbound Earthbound Trading Co.</u>	<u>sulen SanJorge</u>	<u>sulen's</u>
10. <u>Claire's 402 Duval St</u>	<u>Connie Santana</u>	<u>[Signature]</u>
11. <u>RADIO SHACK CORP</u>	<u>DARREK ASHAE</u>	<u>[Signature]</u>
12. <u>ARTISANS</u>	<u>Catherine Ly</u>	<u>[Signature]</u>
13. <u>Wine O 430 Duval</u>	<u>John Kennedy</u>	<u>[Signature]</u>
14. <u>Starbucks STARBUCKS EVANINE</u>	<u>[Signature]</u>	<u>[Signature]</u>
15. <u>[Signature]</u>	<u>LT GONSALEZ</u>	<u>[Signature]</u>

111



KEY WEST
SUNRISE
ROTARY CLUB
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<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>5 Dollar store.</u>	<u>Renee</u>	<u>[Signature]</u>
101 2. <u>Dummy Vacation Station</u>	<u>Billy Hockett</u>	<u>[Signature]</u>
3. <u>Amigos</u>	<u>Jan Haverd</u>	<u>[Signature]</u>
4. <u>Blue Sophia</u>	<u>Michael</u>	<u>[Signature]</u>
5. <u>Melina Bee</u> ^{BUMBLE}	<u>MELISSA ALLEN</u>	<u>[Signature]</u>
6. <u>[Signature]</u>	<u>Reshma</u>	<u>[Signature]</u>
7. <u>Paulson</u>		
8. <u>ELMAR RESTAURANT</u>	<u>James Shehad</u>	<u>[Signature]</u>
9. <u>SILVER TREASURE</u>	<u>RICARDO</u>	<u>[Signature]</u>
10. <u>Yours and Mayan</u>	<u>DEBORAH BIRD</u>	<u>[Signature]</u>
11. <u>Team Mona</u>		
12. <u>Liz Lush 335 CDual</u>	<u>Liz Lush</u>	<u>[Signature]</u>
13. <u>Shades R US</u>	<u>SAM MOLNAR</u>	<u>[Signature]</u>
14. <u>Pimp my phone</u>	<u>SAM MOLNAR</u>	<u>[Signature]</u>
15. <u>Vertigo</u>		



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	<u>Business Name & Address</u>	<u>Printed Name</u>	<u>Signature</u>
1.	Crystal & Computers	Angie Gilligan	
2.	Julee	Joseph Christens	
3.			
4.	Divers Direct	Kelly Kabe	
5.	Islam Girl	Ariadna Woodruse	
6.	Deja vu boutique	Paul Chensamng	
7.	Deja vu boutique	TIFFANY ANDRETTI	
8.	THE KEY WEST SILVER	MOSY	
9.	World of Beer	BRANDON WILSON	
10.	Alex. Mausukhai (Pacific) 125 DUVAL ST		
11.	Leinier Perez 121 duval st		
12.	Y+SUGAR 117 DUVAL ST	Kim Saseby	
13.	ALEXA BAGAYELLE KUPOLA	ALEXA KUPOLA	
14.	Duval Village	Sly Chard	
15.	Rigoberto DV	Rigoberto DV 111 Duval	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/04/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC - K CHICAGO 525 W. Monroe, Suite 600 CHICAGO, IL 60661 (312) 669-6900	CONTACT NAME: Lockton Companies, LLC	
	PHONE (A/C, No, Ext): 1-800-921-3172 FAX (A/C, No): 1-312-681-6769 E-MAIL ADDRESS: Rotary@lockton.com	
INSURED All Active US Rotary Clubs & Districts Attn: Risk Management Division 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: ACE American Insurance Company	22667
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability <input type="checkbox"/> Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	N	PMI G23861355 005	7/1/2013	7/1/2014	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	PMI G23861355 005	7/1/2013	7/1/2014	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$		NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	NOT APPLICABLE			WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is included as Additional Insured where required by written and signed contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER**CANCELLATION**

City of Key West, Florida
3132 Flagler Avenue
Key West, FL 33040
RE: Key West Sunrise Rotary Club #25317
District #6990
Event: Motorcycle Bike Week
September 18, 2014 - September 21, 2014

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Poker Run 2013 - Results as of September 2013

#N/A

Income Items

2013

Vendor Spaces	\$12,710.00
Ad spaces	\$8,550.00
Towel Sales	\$2,112.50
T-shirts/parking bands/cash & credit cards	\$25,847.50
Upper Duval Crawl	\$3,955.00
Bottle Cap Kick Off - Tip money	\$286.00
50/50 Raffle	\$80.00
Total Income	\$53,541.00

Expense Items

Police/Security/Fire/Ambulance	\$19,075.00
Kick Off Party	\$0.00
Poker Run Guide - Set up cost - Dina Coyle	\$900.00
Poker Run Guide Commission	\$1,885.00
Towels printing/postage	\$2,474.08
License for event - ABT & permit fees	\$75.00
Poker Run Stops - 4 stops up the keys	\$6,000.00
Bike Week T-shirts	\$0.00
Upper Duval Crawl T-shirts	\$1,522.20
Hitch King - Truck rental	\$64.39
Booth night security	\$200.00
Misc. reimbursement	\$132.08
City of Key West - Public Works	\$3,050.99
Total Expense	\$35,378.74

Net Profit for Poker Run \$18,162.26

Event Name: Motorcycle Bike Week Terminus
Sept 19-20, 2014

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	
✓	Insurance naming the City as additional insured	
✓	Financial of previous event (If applicable)	
	Release & Idemnification Form	
✓	Site Map (where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	They are the non-profit

Bike Entry Route



Vendor Village 1 Side Only



Police and Possible Bike Parking



Friday Bike Parking 2 Sides



Saturday Bike Show 2 Sides



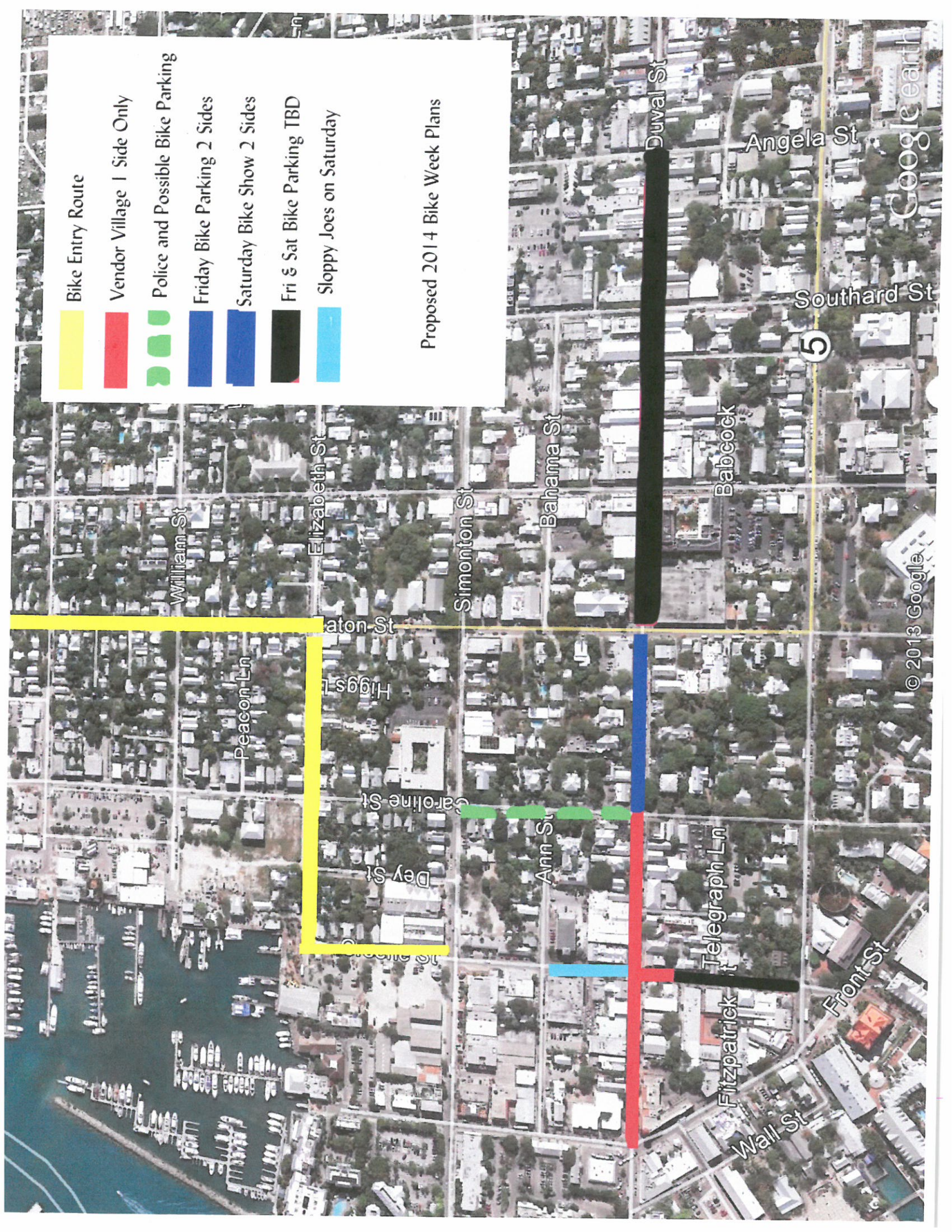
Fri & Sat Bike Parking TBD



Sloppy Joes on Saturday



Proposed 2014 Bike Week Plans



Google earth

© 2013 Google

Sunrise Rotary Police Run

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS:

Maria Ramirez 4/11/14
SIGNATURE DATE

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

Doug Bradshaw 11 April 14
SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Sunrise Rotary Police Run

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Marla Rateray 4/11/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

Steve Torrence 4/14/14
SIGNATURE DATE

Extra Duty Officers Required
Sound Exemption Required
Planning meeting Required before approval

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Sunrise Rotary Police Run

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Marina Rotundo 4/11/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

[Signature]
SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

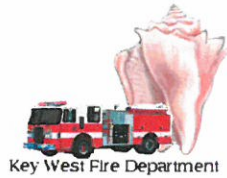
DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

Routing Form 11/10



KEY WEST FIRE DEPARTMENT FIRE MARSHAL'S OFFICE

As requested by the City Manager's office, the Fire Marshal's office has evaluated the closing of Duval St. for the Annual Poker Run which takes place in September.

The accessibility and response is limited due to the influx of motorcycles, and the fact that they are parking on both sides of the street which eliminates a fire lane on certain blocks, and eliminates the ability of emergency vehicles to turn onto Duval St. from the cross streets.

All other events that take place throughout the year are limited to setting up on one side of the street and it is mandatory to allow for a fire lane unless the event closes one block or less.

All events must also provide 10' clearance from all corners before setting up booths, and vendor booths must also maintain one exit way, minimum 3 feet wide by 6' height.

Vendors must also allow for a clear access to fire hydrants, and may not set up booths in front of fire hydrants.

After taking measurements of the average length of a motorcycle, and the width of Duval St. on each block, we have found that there are numerous blocks that will not allow access for emergency vehicles with motorcycles parked on both sides of the street.

Furthermore, the 10' clearance from the corners is not sufficient with the motorcycles parked on both sides. The distance from the corner to the beginning of motorcycle parking would have to be 40' to allow a fire apparatus to turn off a cross street with motorcycles parked on both sides.

The Fire Marshal's office has recommendations that will help the response and accessibility issues for the event in question. These recommendations are as follows:

Scenario 1

1. All motorcycles must park on one side of Duval St. only.
2. Parking must allow a 10' clearance from every cross street to the first motorcycle.
3. A 3' exit way must be maintained every 60' between parked motorcycles.
4. All fire hydrants must have a clear and accessible path.
5. The motorcycle contest must be held on one of the wider blocks to assure a proper fire lane.

Scenario 2

1. All motorcycles must park on one side of Duval St. on the narrow blocks, parking will be permitted on both sides of the streets where the blocks are wide and have sufficient space to maintain a fire lane in the middle of the street.
2. Parking must allow a 40' clearance from every cross street to the first motorcycle on blocks that have parking on both sides.
3. A 3' exit way must be maintained every 60' between parked motorcycles.
4. All fire hydrants must have a clear and accessible path.
5. The motorcycle contest must be held on one of the wider blocks to assure a proper fire lane.

As always it is our goal to protect life and property, and accessibility is a key component to achieve this goal. As we all know special events are a big part of our community, and will always alter a normal response to any emergency situation. With that said the Fire Marshal's office works diligently to try and provide our responders with the best accessibility possible and recommend scenario 1, although scenario two will suffice, obstructions on one side of the street with a clear fire lane on the other is the best scenario other than leaving the streets unobstructed totally.

Respectfully,

Danny Blanco, Division Chief/Fire Marshal

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3933 Office
305-292-8284 Fax
dblanc@keywestcity.com

Serving the Southernmost City



Maria Ratcliff < mratclif@keywestcity.com >

2014 Phil Peterson Poker Run

Adrian < aigoodrich@aol.com >

Mon, Apr 28, 2014 at 3:53 PM

To: "mratclif@keywestcity.com" < mratclif@keywestcity.com >

Cc: Adrian < aigoodrich@aol.com >

To whom It may concern ,

We would once again like to ask permission to set up our Christian Motorcyclists Association booth in front of old city hall as we have for the past several years. We do not sell any items but do have free handout tracks available for the bikers .

We would set up Friday Sept. 19th and Saturday Sept. 20th starting at 11am and closing down about 10pm.

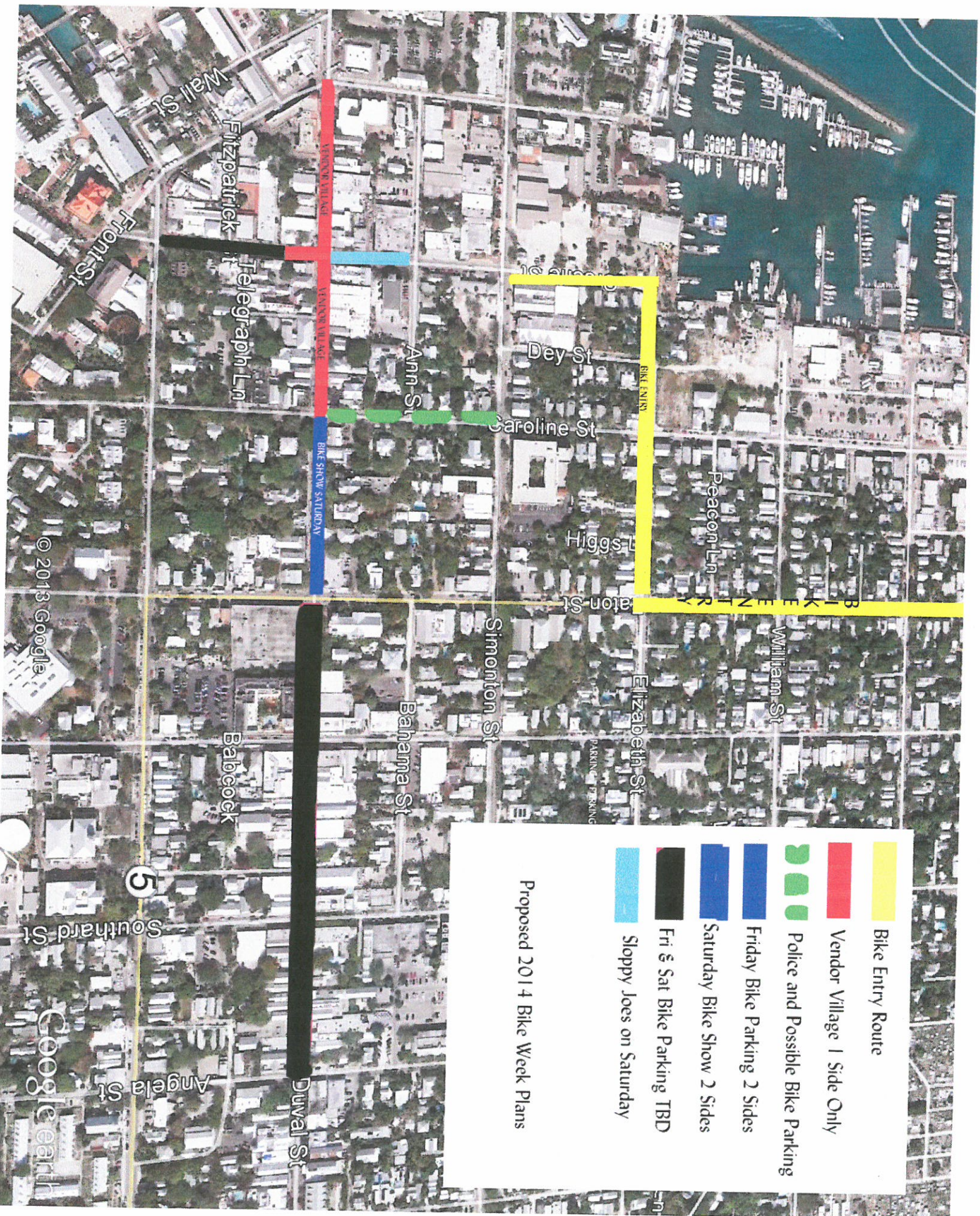
Thanking you in advance I remain respectfully yours,

Adrian I. Goodrich

C M A FLA

305-797-0903

Rom. 11:36



Proposed 2014 Bike Week Plans

- Bike Entry Route
- Vendor Village 1 Side Only
- Police and Possible Bike Parking
- Friday Bike Parking 2 Sides
- Saturday Bike Show 2 Sides
- Fri & Sat Bike Parking TBD
- Sloppy Joes on Saturday

Sunrise Rotary Police Run

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Mania Rattuz 4/11/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KEY WEST DOT

Rogelio Hernandez / KB 5-28-14
SIGNATURE DATE

Will require bus details

CODE COMPLIANCE

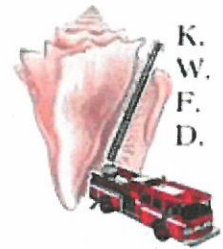
SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Sunrise Rotary Club of Key West (jsanders@florida-law.com)

From: Division Chief/Fire Marshal Danny Blanco

Reference: Poker Run 2014

This office reviewed the special event application for the Sunrise Rotary Club of Key West to be held on September 19- 20, 2014.

The following conditions apply:

- Road closure needs to allow for a fire lane, in accordance with the map provided.
- No parking areas for each block are listed on the attached letter.
- Event organizer is responsible for Fire Inspectors @ \$40.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.

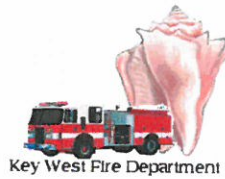
If I can be of any further assistance please contact me.

Danny Blanco, Fire Marshal/Division Chief

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3931 Office
305-292-8284 Fax
dblanco@keywestcity.com

Serving the Southernmost City

3266 USMC BX



KEY WEST FIRE DEPARTMENT FIRE MARSHAL'S OFFICE

As requested by the City Manager's office, the Fire Marshal's office has evaluated the closing of Duval St. for the Annual Poker Run which takes place in September.

The accessibility and response is limited due to the influx of motorcycles, and the fact that they are parking on both sides of the street which eliminates a fire lane on certain blocks, and eliminates the ability of emergency vehicles to turn onto Duval St. from the cross streets.

All other events that take place throughout the year are limited to setting up on one side of the street and it is mandatory to allow for a fire lane unless the event closes one block or less.

All events must also provide 10' clearance from all corners before setting up booths, and vendor booths must also maintain one exit way, minimum 3 feet wide by 6' height.

Vendors must also allow for a clear access to fire hydrants, and may not set up booths in front of fire hydrants.

After taking measurements of the average length of a motorcycle, and the width of Duval St. on each block, we have found that there are numerous blocks that will not allow access for emergency vehicles with motorcycles parked on both sides of the street.

Furthermore, the 10' clearance from the corners is not sufficient with the motorcycles parked on both sides. The distance from the corner to the beginning of motorcycle parking would have to be 40' to allow a fire apparatus to turn off a cross street with motorcycles parked on both sides.

The Fire Marshal's office has recommendations that will help the response and accessibility issues for the event in question. These recommendations are as follows:

100 – 800 blocks with the exception of the 300 block

1. All motorcycles must park on one side of Duval St. only.
2. Parking must allow a 10' clearance from every cross street to the first motorcycle.
3. A 3' exit way must be maintained every 60' between parked motorcycles.
4. All fire hydrants must have a clear and accessible path.
5. The motorcycle contest must be held on one of the wider blocks to assure a proper fire lane.

900 – 1400 block and the 300 block

1. All motorcycles must park on one side of Duval St. on the narrow blocks, parking will be permitted on both sides of the streets where the blocks are wide and have sufficient space to maintain a fire lane in the middle of the street.
2. Parking must allow a 40' clearance from every cross street to the first motorcycle on blocks that have parking on both sides.
3. A 3' exit way must be maintained every 60' between parked motorcycles.
4. All fire hydrants must have a clear and accessible path.
5. The motorcycle contest must be held on one of the wider blocks to assure a proper fire lane.

As always it is our goal to protect life and property, and accessibility is a key component to achieve this goal. As we all know special events are a big part of our community, and will always alter a normal response to any emergency situation. With that said the Fire Marshal's office works diligently to try and provide our responders with the best accessibility possible and recommend scenario 1, although scenario two will suffice, obstructions on one side of the street with a clear fire lane on the other is the best scenario other than leaving the streets unobstructed totally.

Respectfully,

Danny Blanco, Division Chief/Fire Marshal

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dblanc@keywestcity.com

Serving the Southernmost City

Poker Run – Sunrise Rotary

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):		CONDITIONS/RESTRUCTIONS
_____ SIGNATURE	_____ DATE	_____ _____ _____
PUBLIC WORKS		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
POLICE		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
FIRE DEPARTMENT		SEE ATTACHED MEMO
<u>Danny Blanco</u>	<u>06/05/2014</u>	_____ _____ _____
SIGNATURE	DATE	
PORT/KEY WEST DOT		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
CODE COMPLIANCE		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
KEY WEST PROPERTY MANAGEMENT		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____
PARKING DEPARTMENT		_____ _____ _____
_____ SIGNATURE	_____ DATE	_____ _____ _____

Sunrise Rotary Poker Run

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Maria Ratusz 4/11/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

✓ **PUBLIC WORKS**

SIGNATURE DATE

✓ **POLICE DEPARTMENT**

SIGNATURE DATE

✓ **FIRE DEPARTMENT**

SIGNATURE DATE

✓ **KEY WEST DOT**

SIGNATURE DATE

✓ **CODE COMPLIANCE**

SIGNATURE DATE

DOUG BRADSHAW/PORT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

