



Florida Department of Transportation

RICK SCOTT
GOVERNOR

1000 NW 111th Avenue (Room 6108)
Miami, FL 33172

MICHAEL J. DEW
SECRETARY

October 18, 2018

Carolyn D. Sheldon
Senior Grants Administrator
City of Key West
PO Box 1409
Key West, FL 33041-1409

RE.: Purchase Request Concurrence
Port of Key West Mallory Square T-Pier Project

Dear Ms. Sheldon:

The Department is in receipt of the City of Key West's request for Concurrence to purchase fenders for the above referenced project. It is the Department's understanding that the Bid Alternate 3 including fenders was not included in the contract price awarded with Shoreline Foundation, Inc.

The City of Key West was responsible for the pre-qualification criteria used for the prospective bidders, with the understanding that the evaluation was based on the contractor's ability to perform the work, experience, personnel, equipment, financial resources, and performance record.

Based on the information provided, FDOT concurs with the City of Key West's proposal to advertise a new bid for the direct purchase and delivery of five (5) fenders and one (1) set of hardware. Also, the City will solicit quotes from contractors for the installation of the fenders, accordingly.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sunshine D. Cayubit".

Sunshine D. Cayubit
Aviation & Seaport Programs Administrator
Office of Modal Development- FDOT-District 6

Cc: Dionne Richardson
File



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

October 3, 2018

Sunshine D. Cayubit
Aviation & Seaport Programs Administrator
Modal Development Office
Florida Department of Transportation
1000 NW 111 Avenue
Miami, FL 33172

RE: **Request to purchase fenders**
Port of Key West, City of Key West
Mallory Square T-Pier Project
Financial Project No. 43503519401 FDOT Contract No. ARJ38

Dear Ms. Cayubit:

The City of Key West respectfully requests to purchase new fenders as a separate, competitively bid solicitation. The City has reviewed the current contractor's price for purchasing of the five new fenders and has determined that the price is unacceptable. The price was included as Bid Alternate 3; however, Bid Alternate 3 was not included in the contract price at the time the contract was awarded. The City proposes advertising a new bid for the direct purchase and delivery of five fenders and one set of hardware. Additionally, the City will solicit quotes from contractors for the installation of the fenders. It is anticipated that these actions will result in a savings of up to 25% or \$30,000.

We look forward to hearing from you soon regarding this request. Please feel free to contact me at (305) 809-3741 or e-mail csheldon@cityofkeywest-fl.gov with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Carolyn D. Sheldon".

Carolyn D. Sheldon
Senior Grants Administrator

Cayubit, Sunshine

From: Carolyn Sheldon <csheldon@cityofkeywest-fl.gov>
Sent: Wednesday, October 3, 2018 1:24 PM
To: Cayubit, Sunshine
Cc: Doug Bradshaw; Lewis K. Howell; Steven P. McAlearney
Subject: ARJ38 Mallory T-Pier - request to purchase new fenders
Attachments: 10.03.18 ARJ38 request letter to purchase fenders.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL SENDER: Use caution with links and attachments.

Good afternoon Sunshine. The City would like to request to purchase new fenders for the Mallory T-Pier project ARJ38 as a separate purchase rather than using the contractor's bid alternate price. The bid alternate price is not included in our current contract. Please find our formal request letter attached.

We anticipate the City Commission approving SJPA Number 2 for the additional \$95,000 in FDOT funding in November. The funds provided with this SJPA will assist with the purchase of the fenders.

Thank you for your consideration and for your assistance!!

Regards,

Carolyn D. Sheldon

Senior Grants Administrator

City of Key West

PO Box 1409

Key West, FL 33041-1409

(305) 809-3741

csheldon@cityofkeywest-fl.gov

