



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager
FROM: Greg Veliz, Community Services Director
VIA: David Fernandez, Assistant City Manager- Operations
DATE: October 13, 2011
SUBJECT: Awarding the Bid of D R Swanson Company for Resod of City Ball Fields

ACTION STATEMENT: Resolution awarding ITB # 12-004 Resod City Ball Fields to D R Swanson Company for an amount not to exceed \$202,170 and authorizing the City Manager to negotiate and enter into a contract as per the provisions of the bid specifications.

BACKGROUND: Turf maintenance at all city recreation facilities is essential to provide patrons a safe environment to conduct various recreational activities. Factors such as increased usage and environment conditions have prompted the need to resod many facilities. The FY 11-12 budget has allocated funds to resod seven fields. These fields are contained in the following city facilities: Clayton Sterling Sports Complex (four fields), Dewitt Roberts Softball Field, Rosa Hernandez Softball Field and Pepe Hernandez Softball Field.

PURPOSE & JUSTIFICATION: On October 26, 2011 the City received four (4) bids for ITB # 12-004 Resod of City Ball Fields: Earth Tech Enterprises, Inc, JSM Services, Inc., Sports Turf One, Inc. and D R Swanson Company. All four firms were considered responsive. D R Swanson Company provided the lowest responsible and responsive bid.

OPTIONS:

1. Award ITB # 12-004 Resod of City Ball Fields to D R Swanson Company
2. Do not award ITB # 12-004 Resod of City Ball Fields to D R Swanson Company

FINANCIAL IMPACT: This project is a major renovation to existing infrastructure project under Account 101-7201-572-63. The project allocation for the resod project is \$504,100. The lowest responsive bid is \$202,170

RECOMMENDATION: Staff recommends approval of Option #1.

Key to the Caribbean – Average yearly temperature 77° F.