

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH RISK MANAGEMENT ASSOCIATES, INC. d/b/a PUBLIC RISK INSURANCE AGENCY, A WHOLLY OWNED SUBSIDIARY OF BROWN & BROWN, INC. ("BROWN & BROWN") IN CONFORMANCE WITH TERMS CONTAINED IN RFP 005-17 FOR "INSURANCE BROKER SERVICES - PROPERTY/CASUALTY AND WORKERS' COMPENSATION," IN THE ANNUAL FEE BASIS IN THE AMOUNT OF \$55,000.00 FOR POLICY PERIODS 10/1/17 THROUGH 9/30/2020, WITH TWO SUCCESSIVE ONE YEAR OPTION POLICY PERIODS; AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC., ("GALLAGHER") IN THE EVENT AN AGREEMENT IS NOT REACHED WITH BROWN & BROWN; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS CONSISTENT THEREWITH WITH THE CONSENT AND ADVICE OF CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued RFP #005-17 requesting proposals for insurance brokerage services for property/casualty and workers' compensation insurance programs, which was opened on April 26, 2017; and

WHEREAS, the City received three (3) responsive proposals to the RFP, and an evaluation committee, advised by Interisk Corporation, an independent Insurance consultant, at a public meeting on May 11, 2017, ranked Brown & Brown highest, and Arthur J. Gallagher second-highest, based on criteria which took into

consideration the Broker's qualifications and experience, the qualifications and experience of key personnel, the Broker's approach to providing services, and the proposed fee; and

WHEREAS, the evaluation committee recommends acceptance of the proposal of Brown & Brown, and if an agreement with Brown & Brown cannot be reached, the committee recommends that the City Manager should negotiate an agreement with Arthur J. Gallagher, Inc.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the proposal from Risk Management Associates, Inc. d/b/a Public Risk Insurance Agency, a Wholly-Owned Subsidiary of Brown & Brown, Inc., in conformance with terms contained in RFP 005-17 for "Insurance Broker Services - Property/Casualty and Workers' Compensation," on an annual fee basis in the amount of \$55,000.00, for Policy Periods 10/1/2017 through 9/30/2020, with Two successive one-year option policy periods, is hereby accepted.

Section 2: That the City Manager is authorized to negotiate and execute all documents consistent therewith upon consent and advice of the City Attorney.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this _____ day of _____, 2017.

Authenticated by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2017.

Filed with the Clerk on _____, 2017.

Mayor Craig Cates	_____
Vice Mayor Clayton Lopez	_____
Commissioner Sam Kaufman	_____
Commissioner Richard Payne	_____
Commissioner Margaret Romero	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

CRAIG CATES, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK