

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA DELEGATING AUTHORITY FOR THE EXECUTION, SUBMISSION, AND FUNDING ACCEPTANCE FOR THE FEDERAL FISCAL YEAR 2025 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) HOUSING REHABILITATION APPLICATION; AND APPROVAL TO SUBMIT THE GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF COMMERCE BEFORE THE DEADLINE DATE AND TIME; AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY RELATED DOCUMENTS, AMENDMENTS AND BUDGET TRANSFERS TO ACCEPT FUNDING, SUBJECT TO ALLOCATIONS AND IN ACCORDANCE WITH THE GRANT UPON THE ADVICE AND CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Florida Department of Commerce has issued a Notice of Funding Availability for the Federal Fiscal Year 2025 Florida Small Cities Community Development Block Grant Program in the Housing Rehabilitation category; and

WHEREAS, the City of Key West intends to submit an application in the amount of \$3,000,000.00, unless guidelines or funding caps restrict the maximum grant award to an amount higher or lower than the amount requested, for the rehabilitation of low-and moderate-income housing within the City, consistent with the CDBG national objective of benefit to low-and moderate-income persons under 24 CFR 570.483(b) (3); and

WHEREAS, this City Commission delegates authority to specific individuals and officials to sign and submit the FFY 2025 Florida Small Cities CDBG grant application.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF
THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: The City Commission authorizes the submission of the FFY 2025 Florida Small Cities CDBG Housing Rehabilitation application in the amount of \$3,000,000.00 to the Florida Department of Commerce.

Section 2: The City Commission delegates authority to the Mayor, Danise Henriquez, and the City Manager, Brian L. Barroso, including the right to sign the application for funding and any related forms upon the advice and consent of the City Attorney.

Section 3: The City Commission delegates authority to Carolyn Sheldon, Senior Grants Administrator, to be the Primary Contact to represent the City in matters related to the CDBG application.

Section 4: The City Commission hereby authorizes the City Manager to execute any necessary related documents and budget transfers/amendments, subject to all allocations and in accordance with the grant, and upon the advice and consent of the City Attorney.

Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held
this _____ day of _____, 2026.

Authenticated by the Presiding Officer and Clerk of the
Commission on the _____ day of _____, 2026.

Filed with the Clerk on _____, 2026.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castlilio	_____
Commissioner Monica Haskell	_____
Commissioner Sam Kaufman	_____
Commissioner Greg Veliz	_____

DANISE HENRIQUEZ, MAYOR

ATTEST:

KERI O'BRIEN, CITY CLERK