



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Meeting Agenda Full Detail

Historic Architectural Review Commission

Wednesday, October 27, 2021

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend/participate virtually via Zoom by telephoning 646-558-8656 Meeting ID: 832 1610 6206 Passcode: 291204 or online at: <https://us02web.zoom.us/j/83216106206> Passcode: 291204

Call Meeting To Order

Roll Call

Pledge of Allegiance to the Flag

Approval of Agenda

Approval of Minutes

1 September 28, 2021

Attachments: [Minutes](#)

HARC Planner's Report

HARC Inspector's Report

2 Report

Attachments: [Partial Report October](#)

Assistant City Attorney's Report

Old Business

3

Second Reading

Demolition of carport. Demolition of existing floor and foundation system at porch and living space - **#1311 Grinnell Street - Seth Neal (H2021-0043)**

Attachments: [1311 Grinnell Street - Demolition Second Reading](#)
[1311 Grinnell Street - Demolition First Reading](#)
[Request for Postponement - From August 24, 2021](#)

4

Second Reading

Partial demolition of enclosed front porch. Removal of first floor windows and some wall areas to accommodate window reconfigurations - **#1108 Grinnell Street - William Shepler (H2021-0045)**

Attachments: [1108 Grinnell Street - Demolition Second Reading](#)
[1108 Grinnell Street - Demolition First Reading](#)

5

Second Reading

Removal of side porch railings and partial walls. Removal of portion of rear to accommodate new second floor porch. Removal of windows - **#925 Whitehead Street - William Shepler (H2021-0046)**

Attachments: [925 Whitehead Street - Demolition 2nd reading](#)
[925 Whitehead Street - Demolition 1st reading](#)

New Business

6

New 6-foot-tall entry gate - **#713-727 Windsor Lane - Rob Delaune (H2021-0049)**

Attachments: [713-727 Windsor Lane - Design](#)

7

Renovations to historic one-story wood frame structure. Construction of new two-story wood frame structure to replace existing CMU structure. Site improvements - **#317 Whitehead Street - Artibus Design (H2021-0050)**

Attachments: [317 Whitehead Street - Design](#)

- 8 Demolition of CMU structure. Demolition of connection to historic one-story wood frame structure - **#317 Whitehead Street - Artibus Design (H2021-0050)**

Attachments: [317 Whitehead Street - Demolition](#)

- 9 Replacement of 4 historic windows with new 2-over-2 wood impact units - **#1012 Southard Street - ECI Construction (BLD2021-2327)**

Attachments: [Request to Postpone](#)
[1012 Southard Street - Windows](#)

Discussion Items

- 10 HARC Windows and Window Protection Workshop

Attachments: [Staff Early Draft for New Guidelines](#)
[NPS Replacement Windows that Meet the Standards](#)
[National Park Services- Evaluating Historic Windows for Repair or Replacement](#)
[Chairman Green's Take Away from Window and Shutter Workshop](#)
[Affiliated Design and Construction Managers Letter](#)
[Agenda](#)
[Current Guidelines for Windows and Shutters](#)
[NPS Documentation Requirements for Proposed Window Replacements](#)
[NPS Replacement Windows](#)
[SOIS for the Treatment of Historic Properties - Guidelines for Preserving, Rehab](#)
[Disaster Mitigation for Historic Structures Protection Strategies](#)
[Windstorm Insurance Forms](#)
[SOIS Sustainability Guidelines \(PDF's pages 18 to 21-windows\)](#)
[NPS Preservation Brief 9_ The Repair of Historic Wooden Windows](#)
[Wood and Steel Window Drawing Details](#)
[Window Survey Submission Requirements_Nantucket](#)

Comments from Commissioners

Adjournment