

**CITY OF KEY WEST**  
**APPLICATION FOR A SPECIAL EVENT PERMIT**  
**NOISE CONTROL EXEMPTION**

**\$50.00**

Date 4/22/13

Applicant Name The Rotary Club of Key West

Applicant Address P.O. Box 469, Key West, FL 33041

Applicant Phone Number 305 - 849 - 1115

Event Name Reggae Concert

Event Address/Location Clarence Higgs Beach

Date of Event Saturday, May 25, 2013

Nature of Event concert

Profit  Non Profit

Time(s) Request for Exemption 5:00 pm - 11:00 pm

Number of Exemptions at this location this calendar year ?

Date of last exemption Nov - 2012

*Paid*

County of Monroe  
The Florida Keys



BOARD OF COUNTY COMMISSIONERS

Mayor George Neugent, District 2  
Mayor Pro Tem, Heather Carruthers, District 3  
Danny L. Kolhage, District 1  
David Rice, District 4  
Sylvia J. Murphy, District 5

Monroe County Public Works Division  
Facilities Maintenance Department  
Parks & Recreation Unit  
3583 South Roosevelt Boulevard  
Key West, FL 33040  
(305) 295-4385 Phone  
(305) 295-3762 Fax

April 16, 2013

Mr. Albert Gonzalez  
Rotary Club of Key West, Fla. Inc.  
P.O. Box 469  
Key West, FL 33041

Dear Mr. Gonzalez:

Please be informed that Monroe County has reviewed and approved your request for the Rotary Club of Key West to use Higgs Beach for a Reggae Concert on May 25, 2013 from 8:00 am to 11:30 pm.

The following contingents apply:

1. Hold Harmless (approved).
2. Certificate of Liability Insurance (approved).
3. Coordination with Sheriff's Department (approved).
4. DEP Field Permit (approved).
5. Fish and Wildlife Commission Permission (approved).
6. Liquor License (approval).
7. Please recycle for your event. Place all recyclables in proper containers as defined in Item 7 of the Policy.  
If you have 250+ people in attendance, please submit the recycling report within 30 days of the event to the Monroe County Solid Waste Department, 1100 Simonton Street, Room 2-231, Key West, FL 33040.
8. Please properly dispose of all debris generated by your activities.
9. No damage to County property or the natural environment.

This letter shall serve as pre-approved authorization of the above stated event. Please do not hesitate to contact us if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Nevers".

Barbara Nevers  
Administrative Assistant

cc: Debbie Frederick  
Kevin Wilson  
Dent Pierce  
Beth Leto  
Willie DeSantis  
Rosa Washington  
Capt. Gene Thompson

**REQUEST FOR USE OF COUNTY PROPERTY  
IN MONROE COUNTY, FLORIDA**

Date: March 20, 2013

Name of persons or organization: Rotary Club of Key West, Fla. Inc.

Address & telephone number P.O. Box 469, Key West, Florida 33041

Contact person & telephone number: Albert Gonzalez (305) 849-1115 or David Van Loon (305) 797-5444

Specific County property or meeting room requested: Clarence Higgs Beach

Intended use: Reggae Concert

Date(s) needed: May 25, 2013 Time: From: 8. a.m. (set-up) to 11:30 p.m. (performance to begin approximately 5:00 p.m.)

Official Monroe County Government Use: Yes  No

Number of participants: 500

Alcohol consumption/sales? Yes  No

Use of personal BBQ grill: Yes  No

**USE OF COUNTY PROPERTY ONLY**

Clean up provisions, assurances, and state if any improvements are to be to facility: Rotary Club of Key West, Fla. Inc. will be responsible for the entire set up, strike down and clean up of event. This event will be sponsored by Waste Management for portable toilets and trash receptacles/dumpsters.

Coordination with: Sheriff Dept: Yes  No   
Public Works: Yes  No

Security: Yes  No

Previous history of holding similar events: Yes, Rotary Club of Key West has sponsored four previous reggae concerts in Key West, including one at Higgs Beach on July 30, 2011, May 26, 2012 and November 17, 2012.

**USE OF MEETING ROOMS ONLY**

Special Audio Visual Equipment needed: Yes  No  Describe: \_\_\_\_\_

Public Address System: Yes  No

Arrangement of Room: \_\_\_\_\_

***Fees are listed on pages 5 and 6 of the Policy for Public Facilities, Roads, Bridges, & County Meeting Rooms and are NON-REFUNDABLE. Checks or Money Orders are to be made payable to Monroe County Board of County Commissioners.***

**COUNTY USE ONLY**

Scheduled Date: \_\_\_\_\_ Fees: \_\_\_\_\_

Insurance /Hold Harmless Requirements: \_\_\_\_\_

Approved: Yes  No  By: \_\_\_\_\_

Remarks: \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**

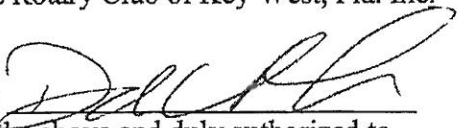
This agreement entered into by and between MONROE COUNTY, FLORIDA, a political subdivision of the State of Florida, herein "COUNTY", and Rotary Club of Key West, Fla. Inc. whose address is P.O. Box 49 Key West, Florida 33041 hereinafter "EVENT SPONSOR":

That for and in consideration of the understanding hereinafter set forth the parties do agree and covenant as follows:

1. That in and for the consideration of permission to use certain public roads or other public property, more particularly described as follows: CLARENCE HIGGS BEACH for the purpose of conducting a REGGAE CONCERT event, more particularly described as follows: REGGAE CONCERT TO BENEFIT THE ROTARY CLUB OF KEY WEST, FLA. INC.'S SCHOLARSHIP FUND on the 25TH day of MAY 2013, from 8:00 a.m. until 11:00 p.m. (time includes set up and actual event), the EVENT SPONSOR does hereby agree to indemnify the COUNTY in to for any and all claims or liabilities that may arise out of the above described event.

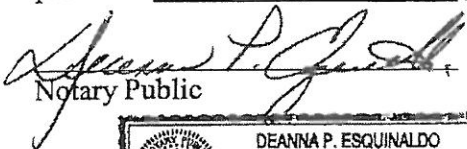
2. That, in addition to indemnification described in Paragraph One, the EVENT SPONSOR does hereby agree to hold the COUNTY harmless in all respects concerning the event described in Paragraph One and will defend any and all causes of action or claims and will, further, pay the cost of any attorney's fees incurred by the COUNTY arising out of the event described in Paragraph One.

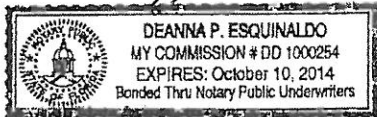
The Rotary Club of Key West, Fla. Inc.

By:   
Of the above and duly authorized to  
execute this agreement.

State of Florida  
County of Monroe

SUBSCRIBED AND SWORN to (or affirmed before me) on 21<sup>st</sup> day of March, 2013.  
By DAVID VAN LOAN (Event Contact Person), he is personally known to me or has  
produced \_\_\_\_\_ (type of identification) as identification.

  
Notary Public





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/18/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> LOCKTON COMPANIES,LLC-K CHICAGO 525 W. Monroe, Suite 600 CHICAGO IL 60661 (312) 669-6900	<b>CONTACT NAME:</b> Lockton Companies, LLC <b>PHONE (A/C, No, Ext):</b> 1-800-921-3172 <b>E-MAIL ADDRESS:</b> Rotary@lockton.com	<b>FAX (A/C, No):</b> 1-312-681-6769
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> All Active US Rotary Clubs & Districts Attn: Risk Management Division 1560 Sherman Ave. Evanston, IL 60201-3698	<b>INSURER A:</b> ACE American Insurance Company NAIC # 22667	
	<b>INSURER B:</b> ACE Property & Casualty Insurance Co 20699	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC	N	PMI G23861355 004	7/1/2012	7/1/2013	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	PMI G23861355 004	7/1/2012	7/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	N	M00534092 004	7/1/2012	7/1/2013	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 10,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	NOT APPLICABLE			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is included as Additional Insured where required by written and signed contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

**CERTIFICATE HOLDER**      **CANCELLATION**

Monroe County Board of County Commissioners  
 1100 Simonton Street  
 Key West, FL 33040  
 Rotary Club of Key West, Florida, Inc.  
 Club No. 4454, District 6990  
 Event Date: May 25, 2013; Reggae Concert  
 Event Location: Higgs Beach, Key West, Florida

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



The Rotary Club of Key West  
PO Box 469  
Key West, Fl 33041

March 15, 2013

Debbie Frederick

Monroe County  
Deputy County Administrator  
1100 Simonton Street  
Key West, Fl 33040

Dear Debbie,

The Rotary Club of Key West, Fla. Inc. would like to submit an application to stage a reggae concert at Clarence Higgs Beach on Saturday May 25<sup>th</sup>, 2013. We would like the concert performance to begin at 5 p.m. and end at 11 p.m.

The Rotary Club of Key West, Fla. Inc. has successfully staged three concerts at Clarence Higgs Beach and have staged three other similar concerts at the city of Key West's Truman Annex Waterfront. The purpose of these concerts is to raise funds for the club's college scholarship fund that is awarded to deserving students at Key West High School. Each year, the club awards more than \$43,000 in scholarships including The Paul J. Shear Memorial Scholarship, The Helen Nattersted-Simpson Scholarship, Take Stock In Children Scholarships and the Greg O'Berry Award.

The concert promoter (SOS Production) will again be involved and will erect a stage near the current band stand (concrete gazebo) across from the beach bathrooms, facing east towards White Street Pier. Using a licensed electrician and with Keys Energy Service with necessary permits.

We understand from previous concerts that turtle nesting season begins on May 1st. We will again request approval from the Fish & Wildlife and will conform to all seaward shielded lighting issues. There will be no lighting after 12:00 a.m. I will be contacting FWC and will request their approval prior to the event.

The club will charge admission not to exceed \$35. but will be above the \$10. guideline in Monroe County Park guidelines. The concert area will be bounded again by steel parade barriers rented from the City of Key West.

The Rotary Club of Key West, Fla. Inc. intends to sell alcoholic beverages and offer vendor space to sell food. The club will pull all necessary alcohol permits upon approval of the concert.

The concert promoter will provide necessary security and will hire the appropriate level of Sheriff support from Monroe County Sheriff's Office as required. We will again work with your fire inspector to ensure a safe concert venue for everyone.

We are also aware that your approval is pending of the required Noise Waiver from the City of Key West and we will be applying for that waiver in the next couple of weeks.

At our last concert that was completed in Nov. 17, 2012 at Clarence Higgs Beach we reached out again to Richard Hatch from Salute's Rest, The Casa Marina's G.M., and the local community to insure that we would not disrupt or impact their business in any way. I am happy to say that after the last three events there were no complaint driven issues and all parties were happy.

Given the charitable nature of the Rotary Club of Key West, Fla. Inc. (501c3); the club respectively request the waver of all use fees. We further request waiver of clean up fees as the club will be responsible for this expense. We will provide any necessary security deposit requested.

The Key West Rotary Club will be responsible for all set-up and clean up of the concert site. Waste Management, again as a sponsor will provide all portable toilets and waste/recyclable containers. Accordingly, the club request Monroe County waives any fees associated with clean up.

I look forward to discussing this event further to provide you whatever information you require.

Thank you for your support and consideration.

Sincerely,

  
Albert Gonzalez

The Rotary Club of Key West Foundation Board Member and Reggae Festival Chair

## Albert Gonzalez

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**From:** Albert Gonzalez  
**Sent:** Friday, March 15, 2013 6:22 AM  
**To:** Gene Thompson  
**Cc:** Brian Barroso; Denis, Ideris; Davis, Luke  
**Subject:** Proposed Reggae Festival at Clearance Higgs Beach for The Rotary Club of Key West Scholarship Fund

Capt. Thompson,

Last November The Rotary Club of Key West sponsored a concert at Higgs Beach for the third time and there were no complaint driven issues and the crowd was well behaved. The Rotary Club of Key West is in the process of completing the application to request the use of Higgs Beach again for a May 25<sup>th</sup> ,2013 concert to benefit our Scholarship Fund.

One of our Check list items to complete, we are required to have 4 Sheriff Deputies present during our concert. We are requesting to have the concert hours from 6pm to 11pm. Please advise if your are still the contact person to secure 4 Deputies for this event or please refer this email to the appropriate department. We will be contacting the City's EMS director to secure emergency services and we will also have two of our Club volunteers who are City of Key West Police officers work the event for additional security.

I have contacted the Monroe County Public Works Division requesting the use of Higgs Beach and I am in the process of completing the application. FWC will be contacted in regards to the turtle nesting season that will begins on March 1<sup>st</sup>. and we will comply with all regulations as well as the DEP requirements.

Thank you for your support and you consideration an regards to our request and if you should require any additional information please let me know!

Albert Gonzalez  
The Rotary Club of Key West  
Foundation Board Member  
Festival Program Chair  
Cell#305-849-1115



## Albert Gonzalez

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**From:** Gene Thompson [GThompson@keysso.net]  
**Sent:** Friday, March 15, 2013 11:25 AM  
**To:** Albert Gonzalez  
**Cc:** 'Brian Barroso'; 'Denis, Ideris'; 'Davis, Luke'  
**Subject:** RE: Proposed Reggae Festival at Clearance Higgs Beach for The Rotary Club of Key West Scholarship Fund

Albert

I am aware of this event from past years and yes I will see that we schedule 4 officers for the date and times listed.

As your aware from past events it is \$40.00 per officer 3 hour minimum, to be paid directly to the officers.

We will post this detail internally and provide the names prior to the event for check preparation. You are correct there has not been any issues to report, it is a positive event for the community.

Respectfully

Capt Gene Thompson  
District Commander-Lower Keys  
Monroe County Sheriffs Office  
20950 O/S Hwy  
Cudjoe Key, Fl. 33042  
745-3184-off  
481-4501-cell  
[gthompson@keysso.net](mailto:gthompson@keysso.net)

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**From:** Albert Gonzalez [mailto:[agonzalez@eaglebrands.com](mailto:agonzalez@eaglebrands.com)]  
**Sent:** Friday, March 15, 2013 6:31 AM  
**To:** Gene Thompson  
**Cc:** Brian Barroso; Denis, Ideris; Davis, Luke  
**Subject:** Proposed Reggae Festival at Clearance Higgs Beach for The Rotary Club of Key West Scholarship Fund

Capt. Thompson,

Last November The Rotary Club of Key West sponsored a concert at Higgs Beach for the third time and there were no complaint driven issues and the crowd was well behaved. The Rotary Club of Key West is in the process of completing the application to request the use of Higgs Beach again for a May 25<sup>th</sup>, 2013 concert to benefit our Scholarship Fund.

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I have contacted the Monroe County Public Works Division requesting the use of Higgs Beach and I am in the process of completing the application. FWC will be contacted in regards to the turtle nesting season

3/15/2013

that will begins on March 1<sup>st</sup>. and we will comply with all regulations as well as the DEP requirements.

Thank you for your support and you consideration an regards to our request and if you should require any additional information please let me know!

Albert Gonzalez  
The Rotary Club of Key West  
Foundation Board Member  
Festival Program Chair  
Cell#305-849-1115

## Albert Gonzalez

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**From:** Cowart, Jennifer [Jennifer.Cowart@dep.state.fl.us]  
**Sent:** Friday, April 05, 2013 11:33 AM  
**To:** Albert Gonzalez  
**Subject:** FW: Rotary Club Event

Here it is again with attachments.

Thank you,  
Jennifer Cowart  
Beach Management, Mining, & ERP  
Division of Water Resource Management  
Florida Department of Environmental Protection  
P. O. Box 2549  
Fort Myers, Fl. 33902-2549  
office: (239) 344-5627  
fax: (850) 412-0590  
pager: (850) 488-7708

*Please take a few minutes to share your comments on the service you received from the department by clicking on this link [DEP Customer Survey](#).*

**From:** Cowart, Jennifer  
**Sent:** Friday, April 05, 2013 11:32 AM  
**To:** 'agonzalez@eaglebrands.com'  
**Subject:** Rotary Club Event

Mr. Gonzalez,

Attached is your Beaches Field Permit for the Moonsplash event on May 25<sup>th</sup> in Key West. I have signed the permit. Please sign and date where highlighted and e-mail the signed copy back to me. Sounds like fun...wish I was there!

Thank you,  
Jennifer Cowart  
Beach Management, Mining, & ERP  
Division of Water Resource Management  
Florida Department of Environmental Protection  
P. O. Box 2549  
Fort Myers, Fl. 33902-2549  
office: (239) 344-5627  
fax: (850) 412-0590  
pager: (850) 488-7708



**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION**  
 Bureau of Beaches and Coastal Systems  
 3900 Commonwealth Blvd - MS 300  
 Tallahassee, FL 32399-3000  
 (850) 488-7708

Permit Number: -8028204 - 110

No. of Pages Attached: 1

**FIELD PERMIT PURSUANT TO SECTION 161.053 or 161.052, FLORIDA STATUTES**

**FINDINGS OF FACT AND CONCLUSIONS OF LAW:** The request for a permit was considered by the staff designee of the Department of Environmental Protection and found to be in compliance with the requirements of Chapter 62B-33, Florida Administrative Code (F.A.C.). Approval is specifically limited to the activity in the stated location and by the project description, approved plans (if any), attached standard conditions, and any special conditions stated below pursuant to Paragraph 161.053(5), Florida Statutes. This permit may be suspended or revoked in accordance with Section 62-4.100, F.A.C.

**PROJECT LOCATION:** City of Key West at Clarence Higgs Beach Park in Monroe County.

**PROJECT DESCRIPTION:** a special event (Rotary Club of Key West Reggae Moonwalk) to be held on May 25, 2013. Set up to be on May 25 am and includes a temporary stage 32' x 24' x 4' set up by a professional company; and several 10' x 10' pop up tents. Stage to be removed by May 26, 2013.

**SPECIAL PERMIT CONDITIONS:** This permit is valid only after all applicable federal, state, and local permits are obtained and does not authorize contravention of local setback requirements or zoning or building codes. This permit and public notice shall be posted on the site immediately upon issuance and shall remain posted along with local approval until the completion of any activity authorized by this permit. Other special conditions of this permit include:

No other activity is authorized. See attached Special Events Permit conditions. Prior to set up, the beach must be surveyed by the FWC marine turtle permit holder for that area to check for sea turtle nesting activity.

**STANDARD PERMIT CONDITIONS:** The permittee shall comply with the attached standard field permit conditions.

**APPLICANT INFORMATION:** I hereby certify that I am either: (1a) the owner of the subject property or (1b) I have the owner's consent to secure this permit on the owner's behalf; and that (2) I shall obtain any applicable licenses or permits which may be required by federal, state, county, or municipal law prior to commencement of the authorized work; (3) I acknowledge that the authorized work is what I requested; and (4) I accept responsibility for compliance with all permit conditions.

Applicant's Signature: [Signature] Date: 4/8/13 Telephone No.: (305) 849-1115  
 Applicant's Printed Name: Rotary Club of Key West Address: 1320 Pine Street Key West, FL  
 If applicant is an agent: Albert Gonzalez printed name of property owner property owner's address property owner's telephone no.

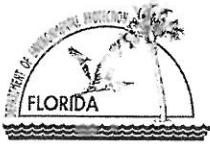
**DEPARTMENT FINAL ACTION AND FILING AND ACKNOWLEDGMENT:** This field permit is approved on behalf of the Department of Environmental Protection by the undersigned staff designee, and filed on this date, pursuant to section 120.52, F.S., with the undersigned designated Deputy Clerk, receipt of which is hereby acknowledged.

Jennifer P. Gwart Staff Designee/Deputy Clerk Jennifer P. Gwart Printed Name of Designee/Deputy Clerk 4-5-13 Date

**PUBLIC NOTICE IS ON THE BACK OF THIS PERMIT.** (Emergency permits issued pursuant to Section 62B-33.014, F.A.C., are valid for no more than ninety days and other field permits are valid for no more than 12 months. The staff designee may specify a shorter time limit.)  
**EXPIRATION DATE:** May 26, 2013

EMERGENCY PERMIT:  YES  NO Approved plans are attached:  YES  NO

**AND PUBLIC NOTICE CONSPICUOUSLY ON THE SITE**



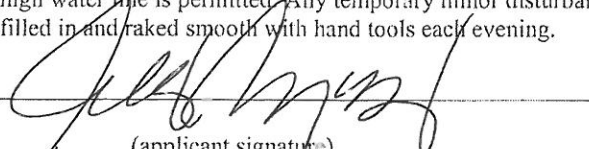
Florida Department of Environmental Protection (DEP)  
Division of Water Resource Management  
Bureau of Beaches and Coastal Systems  
3900 Commonwealth Boulevard, Mail Station 300  
Tallahassee, Florida 32399-3000  
(850) 488-7708

## SPECIAL EVENTS PERMIT CONDITIONS FOR MARINE TURTLE GUIDELINES

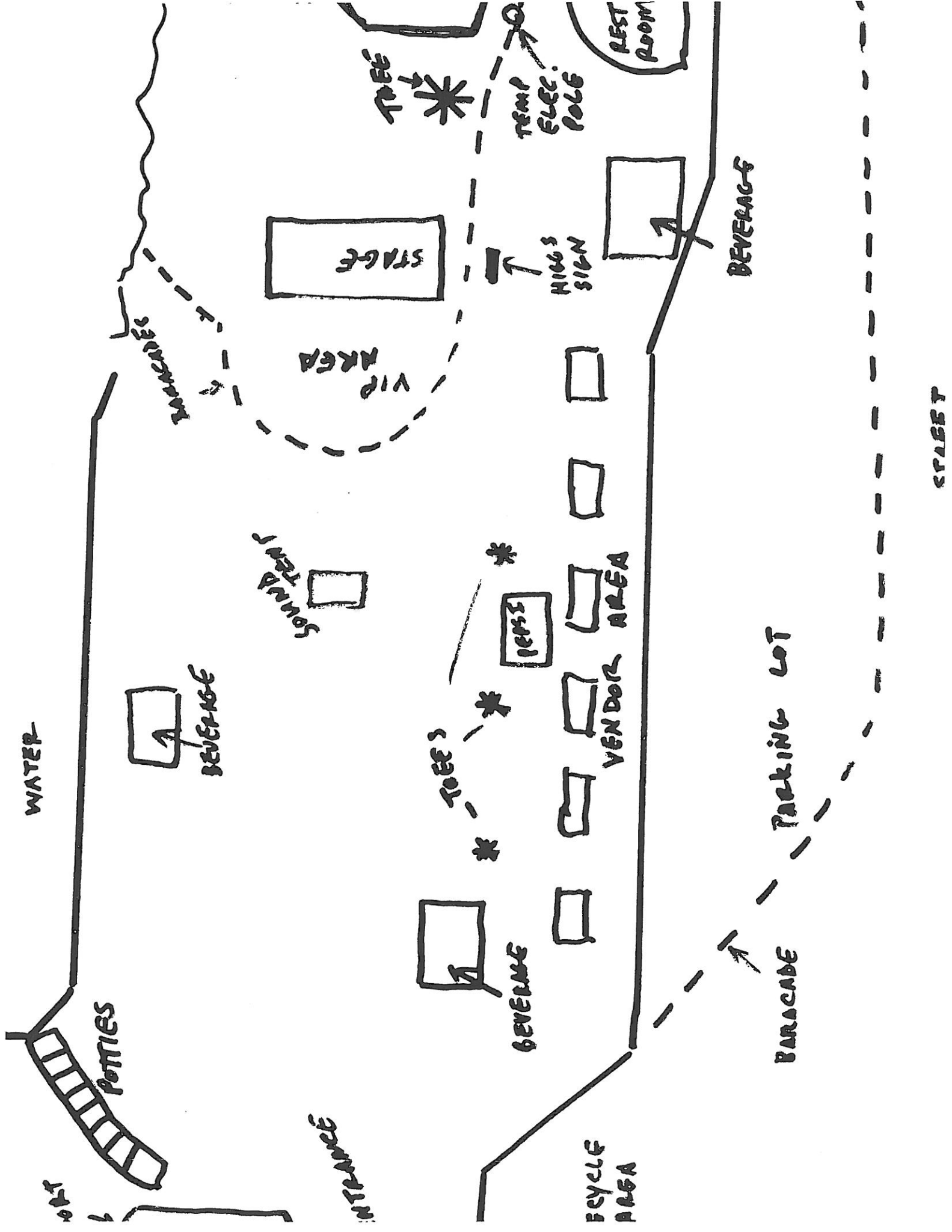
Pursuant to subsection 62B-33.005(12), F.A.C.

Field Permit No. 802-8204-110

- 1 The following conditions are required for special events for the protection of marine turtles during the marine turtle nesting season. The nesting season is March 1 – October 31 in Brevard, Indian River, St. Lucie, Martin, Palm Beach, and Broward counties, and is May 1 – October 31 in all other coastal counties in Florida.
- 2 All structures proposed to be constructed in marine turtle nesting habitat and left out overnight shall have three (3) feet of vertical clearance beneath them, at least seven (7) feet of horizontal clearance between the supports where they meet the beach, and shall be located as far landward as possible. Any structures or materials not meeting these criteria must be removed by sundown each day. All staging and storage of event equipment and materials shall be off the beach.
- 3 The use of heavy equipment is prohibited, and the use of street vehicles to transport event equipment is prohibited except on beaches where public beach driving is allowed by local ordinance. A lightweight, ATV-type vehicle with 10 p.s.i. or less ground-to-tire pressure may be used for equipment transport if allowed by local ordinance. Use of vehicles shall be minimized, and restricted to event set-up and break-down.
- 4 In order to place structures on the beach, surveys for marine turtle nesting activity must be ongoing, and have been conducted daily for 65 days previous to the event date or since the beginning of marine turtle nesting season. It is the responsibility of the applicant to ensure that nesting surveys have been conducted in accordance with the following conditions:
  - a) All nesting surveys shall be conducted by qualified persons who hold a valid marine turtle permit issued by the FFWCC pursuant to Florida Administrative Code Rule 68E-1. No materials or equipment may be set up on the beach until the applicant has coordinated with the marine turtle permit holder.
  - b) Nest surveys shall be conducted daily between sunrise and 9 a.m. during marine turtle nesting season. No activity shall occur in any location prior to completion of the necessary marine turtle nest survey and protection measures.
  - c) Nests deposited within the event area shall be marked and left in place unless natural factors threaten the success of the nest. Any nests left in the event area shall be clearly marked and the actual location of the clutch determined. A circle with a radius of ten (10) feet, centered at the clutch, shall be marked by stake and survey tape or string. No activities shall enter this circle and no adjacent activities shall be allowed which might directly or indirectly disturb the area within the staked circle. During marine turtle hatching season (July 1 - October 31), no structures or materials which could impede the progress of turtle hatchlings may remain seaward of a nest overnight.
- 5 No lighting associated with the event is authorized after 9:00 p.m. during the marine turtle nesting season.
- 6 No water from the structure or event area shall be allowed to run onto the beach where it could impact adjacent sea turtle nests.
- 7 In the event an unmarked marine turtle nest is exposed, or a dead, injured, or sick marine turtle is discovered during the event, the marine turtle permit holder shall be notified immediately such that appropriate conservation measures can be taken. Within 24 hours of any such occurrence, a report of the incident shall be faxed to the FFWCC Bureau of Protected Species Management at (850) 921-6988.
- 8 The permittee shall not disturb existing beach and dune topography and vegetation. No excavation of sand landward of the mean high water line is permitted. Any temporary minor disturbances in the sand (including ruts, depressions, holes, or mounds) shall be filled in and raked smooth with hand tools each evening.

  
(applicant signature)

4/8/13  
(date)



STREET



<b>Who</b>	Rotary Club of Key West
<b>When is event being held (Date &amp; Time)</b>	Saturday, May 25, 2013 5:00 p.m. to 11:00 p.m.
<b>Address of event</b>	Clarence Higgs Beach
<b>Commission Meeting Date</b>	May 21, 2013