



MEMORANDUM

Date: May 6, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Kelli Funkhouser
Special Events Manager

Subject: **{File 25-3549} Recommendation to Approve the “Key West Triathlon” on Sunday, December 14, 2025, from 4:00 a.m. to 12:00 p.m. (Set-up on Saturday, December 13, 2025)**

Introduction

The City Manager’s Office requests the approval of the “Key West Triathlon” on Sunday, December 14, 2025, starting at 4:00 a.m. and ending at 12:00 p.m.

Background

The City Manager’s Office has received an application from Integrity Multisport, Inc. for the Key West Triathlon on Sunday, December 14, 2025. The racers will start with a swim in the ocean off of Higgs Beach, then get their bicycle. They then head east along A1A for 2.5 miles, u-turning before Flagler, then returning to Higgs Beach. Racers will do this one to four times on their bicycles. Racers then run east for 1, 2 or 3 miles on the promenade before running to the finish line. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance. The applicant typically donates between \$2,000-\$2,500 to the CFK Swim Team and they help them out with lifeguards and volunteers for the water stations. Lori Bosco who runs the swim team has been involved with the triathlon from the beginning, 13 years ago.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix. The applicant will pay the \$1,000 special event fee, based on the Special Event Matrix.

Recommendation

The City Manager’s Office recommends the Mayor & City Commission approve the “Key West Triathlon” on Sunday, December 14, 2025.