

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RATIFYING APPROVAL OF EMERGENCY PURCHASE ORDER NO. 104351 IN THE AMOUNT OF \$145,051.00 FOR TETRA TECH, INC. TO PERFORM EMERGENCY INSPECTION SERVICES AT THE MALLORY SQUARE WHARF PURSUANT TO SEC.2-797(2) EMERGENCY PROCUREMENT, CODE OF ORDINANCES, CITY OF KEY WEST, FLORIDA; AUTHORIZING THE CITY MANAGER TO EXECUTE THE PURCHASE ORDER AND PROVIDE ANY NECESSARY BUDGET TRANSFERS AND/OR AMENDMENTS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance 2-797 (2), the City Manager may make emergency procurement of commodities or contractual services where the cost exceeds \$50,000 when there exists a clear and present threat to public health, property, welfare, safety, or other substantial loss to the City; and

WHEREAS, the City of Key West previously tasked Tetra Tech, Inc. with the inspection of the seawall at Mallory Square just past the Mallory Square Wharf; and

WHEREAS, Tetra Tech finalized their report for this effort in April 2024 and, although not included in the scope of work of the inspection and report, Tetra Tech, Inc. noted deterioration of the wharf structure and subsequently provided an outline of the areas affected which were incidentally captured as part of the seawall inspection efforts; and

WHEREAS, the conditions noted and scope of the area affected are significant enough to warrant further inspection and evaluation of the overall condition of the wharf structure. The Engineering Department has prepared a new scope of work for Tetra Tech, Inc. to conduct this inspection under a new task order under the City's general engineering services agreement. This inspection

will inform the City about what, if any, structural load rating may be suitable for the existing structure; what repairs, if any, are required; whether entire replacement of the structure is required; and what the probable cost of those improvements may be; and

WHEREAS, Tetra Tech, Inc. completed the physical inspection the week of April 28th, 2025, as the Mallory Square Wharf is a major pedestrian area and tourist attraction, it was in the best interest of the City to determine the integrity of the structure as soon as possible; and

WHEREAS, funding for the Mallory Square Wharf Inspection is budgeted in Account 101-4302-543-6300, Project IS43022501 in the amount of \$145,051.00; and

WHEREAS, the City Manager's Office recommends the Mayor and Commission ratify the approval of Emergency Purchase Order No. 104351 in the amount of \$145,051.00 to Tetra Tech, Inc. for the Mallory Square Wharf Inspection and authorize the City Manager to execute any necessary documents and provide any necessary budget transfers and amendments;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1. That the Commission hereby ratifies approval of Emergency Purchase Order No. 104351 in the amount of \$145,051.00 to Tetra Tech, Inc. for the Mallory Square Wharf Inspection.

Section 2. That the Commission hereby authorizes the City Manager to execute any necessary documents and provide any necessary budget transfers and amendments.

Section 3. That this Resolution shall go into effect immediately upon its passage and adoption and authentication by

the signature of the Presiding Officer and the Clerk of the Commission.

PASSED AND ADOPTED by the City Commission at a meeting held this _____ day of _____, 2025.

AUTHENTICATED by the Presiding Officer and Clerk of the Commission on _____ day of _____, 2025.

Filed with the Clerk on _____, 2025.

Mayor Danise Henriquez	_____
Vice Mayor Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Donald "Donie" Lee	_____

Danise Henriquez, MAYOR

ATTEST:

Keri O'Brien, City Clerk