



# DEVELOPMENT PLAN AND CONDITIONAL USE APPLICATION

## CITY OF KEY WEST, FLORIDA • PLANNING DEPARTMENT

Address: 1300 White Street • Key West, Florida 33040

Phone: 305-809-3764

Website: [www.cityofkeywest-fl.gov](http://www.cityofkeywest-fl.gov)

Fees listed below include a \$358.87 advertising/noticing fee and a \$127.63 fire review fee where applicable. Any Major or Minor Development Plan returned to the Planning Board after initial approval will require a new application fee equivalent to one-half of the current fee schedule

Development Plan and Conditional Use application fee schedule

Development Plan	
Minor Development Plan	
Within Historic District Total Application Fee	\$ 3,932.46
Outside Historic District Total Application Fee	\$ 3,166.69
Conditional Use Total Application Fee	\$ 1,403.91
Extension Total Application Fee	\$ 1,124.64
Major Development Plan Total Application Fee	\$ 5,208.74
Conditional Use Total Application Fee	\$ 1,403.91
Extension Total Application Fee	\$ 1,124.64
Administrative Modification Fee	\$ 926.10
Minor Modification Fee	\$ 1,765.38
Major Modification Fee	\$ 2,981.18
Conditional Use (not part of a development plan) Total Application Fee	\$ 3,677.20
Extension (not part of a development plan) Total Application Fee	\$ 1,124.64
Revision or Addition (not part of a development plan) Fee	\$ 2,801.75

**Applications will not be accepted unless complete**

<u>Development Plan</u>	<u>Conditional Use</u>	<u>Historic District</u>
Major _____	<u>X</u> _____	Yes _____
Minor _____		No <u>X</u> _____

Please print or type:

- 1) Site Address: 2801 N Roosevelt Blvd, Key West FL 33040
- 2) Name of Applicant: Oropeza Stones & Cardenas
- 3) Applicant is:  
Property Owner: \_\_\_\_\_  
Authorized Representative: X \_\_\_\_\_  
(attached Authorization and Verification Forms must be completed)
- 4) Address of Applicant: 221 Simonton ST. Key West FL 33040
- 5) Applicant's Phone #: 305-294-0252 Email: audrey@oropezastonescardenas.com
- 6) Email Address: audrey@oropezastonescardenas.com
- 7) Name of Owner, if different than above: HHP KEY WEST ONE ASSOCIATES, LLC
- 8) Address of Owner: 44 HERSHA DRIVE HARRISBURG, PA 17102

- 9) Owner Phone #: 305-294-0252 Email: audrey@oropezastonescardenas.com
- 10) Zoning District of Parcel: CG RE# 00002410-000400
- 11) Is Subject Property located within the Historic District? Yes \_\_\_\_\_ No X  
If Yes: Date of approval \_\_\_\_\_  
HARC approval # \_\_\_\_\_  
OR: Date of meeting \_\_\_\_\_
- 12) Description of Proposed Development and Use. Please be specific, list existing and proposed buildings and uses, number of dwelling units, parking, restaurant seats, vehicles proposed, etc. If there is more than one use, describe in detail the nature of each use (Give concise description here and use a separate sheet if necessary).  
\_\_\_\_\_  
\_\_\_\_\_  
Eight (8) electric cars / golf carts on the resort property.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 13) Has subject Property received any variance(s)? Yes \_\_\_\_\_ No X  
If Yes: Date of approval \_\_\_\_\_ Resolution # \_\_\_\_\_  
Attach resolution(s).  
\_\_\_\_\_
- 14) Are there any easements, deed restrictions or other encumbrances on the subject property?  
Yes \_\_\_\_\_ No X  
If Yes, describe and attach relevant documents.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- A. For both *Conditional Uses* and *Development Plans*, provide the information requested from the attached **Conditional Use and Development Plan** sheet.
- B. For *Conditional Uses* only, also include the **Conditional Use Criteria** required under Chapter 122, Article III, Sections 122-61 and 122-62 of the Land Development Regulations (see attached copy of criteria).
- C. For *Major Development Plans* only, also provide the **Development Plan Submission Materials** required under Chapter 108, Article II, Division 7, Sections 108-226 through 108-248 of the Land Development Regulations (see attached copy of criteria) and any additional information as determined by the Planning Staff.
- D. For both *Conditional Uses* and *Development Plans*, one set of plans **MUST** be signed & sealed by an Engineer or Architect.

Please note, development plan and conditional use approvals are quasi-judicial hearings, and it is improper to speak to a Planning Board member or City Commissioner about the project outside of the hearing.

### **Required Plans and Related Materials for both a Conditional Use and Minor/Major Development Plan**

#### **I. Existing Conditions.**

- A) Recent Survey of the site by a licensed Surveyor (Survey must be within 10 years from submittal date of this application) showing all dimensions including distances from property lines, and including:
- 1) Size of site;
  - 2) Buildings, structures, and parking;
  - 3) FEMA Flood Zone;
  - 4) Topography;
  - 5) Easements; and
  - 6) Location of Utility Lines (sewer, water, electric, cable) adjacent and extending into the site.
- B) Existing size, type and location of trees, hedges, and other features.
- C) Existing stormwater retention areas and drainage flows.
- D) A sketch showing adjacent land uses, buildings, and driveways.

#### **II. Proposed Development: Plans at 11" X 17" (10,000 Sq. ft. or less); 24" X 36" if site is over 10,000 sq. ft.**

- A) Site Plan to scale of with north arrow and dimensions by a licensed architect or engineer.
- 1) Buildings
  - 2) Setbacks
  - 3) Parking:
    - a. Number, location and size of automobile and bicycle spaces
    - b. Handicapped spaces
    - c. Curbs or wheel stops around landscaping
    - d. Type of pavement
  - 4) Driveway dimensions and material
  - 5) Location of Utility Lines (sewer, water, electric, cable) adjacent and extending into the site.
  - 6) Location of garbage and recycling
  - 7) Signs
  - 8) Lighting
  - 8) Project Statistics:
    - a. Zoning
    - b. Size of site
    - c. Number of units (or units and Licenses)
    - d. If non-residential, floor area & proposed floor area ratio
    - e. Consumption area of restaurants & bars
    - f. Open space area and open space ratio
    - g. Impermeable surface area and impermeable surface ratio
    - h. Number of automobile and bicycle spaces required and proposed
- B) Building Elevations
- 1) Drawings of all building from every direction. If the project is in the Historic District, please submit HARC approved site plans.
  - 2) Height of building.
  - 3) Finished floor elevations and bottom of first horizontal structure
  - 4) Height of existing and proposed grades
- C) Drainage Plan: Existing & Proposed retention areas and calculations approved by the City Engineer. See one of the attached commercial and residential use Stormwater Retention Forms.
- D) Landscape Plan: Size, type, location and number of plants to be removed, kept, and installed. The plan must be approved by the City Landscape Coordinator through a letter of approval. If the project is a Major Development Plan a landscape design prepared by a licensed Landscape Architect is required per Section 108-511(b) of the Land Development Regulations.

- III. **Solutions Statement.** Aspects of the design that address community issues including but not limited to water pollution from stormwater runoff, potable water conservation, waste disposal, recycling, energy conservation, affordable housing, and impacts on neighbors such as lighting, noise, traffic and parking.

## **Development Plan Submission Materials**

### **Sec. 108-226. Scope.**

A development plan, for the purposes of this division, shall include but not necessarily be limited to the requirements in this division. With the exception of sections 108-227 through 108-229, the city planner may waive or modify requirements, information and specific performance criteria for development plan review after rendering a finding in writing that such requirements:

- (1) Are not necessary prior to development plan approval in order to protect the public interest or adjacent properties.
- (2) Bear no relationship to the proposed project or its impacts; and
- (3) Are found to be impractical based on the characteristics of the use, including the proposed scale, density/intensity, and anticipated impacts on the environment, public facilities and adjacent land uses.

### **Sec. 108-227. Title block.**

The development plan shall contain the following pertaining to the title block:

- (1) Name of development.
- (2) Name of owner/developer.
- (3) Scale.
- (4) North arrow.
- (5) Preparation and revision date.
- (6) Location/street address of development.

### **Sec. 108-228. Identification of key persons.**

The development plan shall contain the following pertaining to identification of key persons:

- (1) Owner.
- (2) Owner's authorized agent.
- (3) Engineer and architect.
- (4) Surveyor.
- (5) Landscape architect and/or environmental consultant.
- (6) Others involved in the application.
- (7) A verified statement showing each and every individual person having a legal and/or equitable ownership interest in the subject property, except publicly held corporations whose stock is traded on a nationally recognized stock exchange, in which case the names and addresses of the corporation and principal executive officers together with any majority stockholders will be sufficient.

### **Sec. 108-229. Project description.**

Project description should be included on the site plan sheet. The development plan shall contain the following pertaining to the project description:

- (1) Zoning (include any special districts).
- (2) Project site size (acreage and/or square footage).
- (3) Legal description.
- (4) Building size.
- (5) Floor area ratio permitted and proposed.
- (6) Lot coverage permitted and proposed.
- (7) Impervious surface.
- (8) Pervious surface.
- (9) Landscape areas.
- (10) Parking spaces permitted and proposed.
- (11) Delineation of location of existing and proposed structures.
- (12) Existing and proposed development type denoted by land use including density/intensity.
- (13) Setbacks.



**Sec. 108-230. Other project information.**

A general outline of the proposed development shall include the following criteria where applicable:

- (1) Proposed stages or phases of development or operation and facility utilization.
- (2) Target dates for each phase.
- (3) Expected date of completion.
- (4) Proposed development plan for the site.
- (5) A written description of characteristics of the proposed development (i.e., number and type of residential units; floor area by land use; number of tourist accommodations units; seating or parking capacities; number of hospitalbeds; any proposed outside facilities or areas to be used for storage, display, outside sales, waste disposal or similar use; and any other proposed uses).
- (6) For planned unit developments, indicate design techniques (i.e., clustering, zero lot line, or other techniques) used to reduce public facility costs, reduce disturbance of natural resources, and preserve scenic quality of the site.
- (7) Buildings and siting specifications which shall be utilized to reduce damage potential and to comply with federal flood insurance regulations.
- (8) Protection against encroachment together with proposed mitigation measures to be employed within environmentally sensitive areas.

**Sec. 108-231. Residential developments.**

- (a) If the development includes residential units, the following characteristics shall be discussed in the written description:
  - (1) A breakdown of the proposed residential units by number of bedrooms.
  - (2) Tenure (i.e., owner-occupied or rental); and
  - (3) Structure type, such as single-family, duplex, multiple-family, mobile home.
- (b) Refer to division 10 of article V of chapter 122 for information and legal instruments needed to satisfy the city's affordable housing requirements.

**Sec. 108-232. Intergovernmental coordination.**

The development plan shall contain the following pertaining to intergovernmental coordination:

- (1) Provide proof of coordination with applicable local, regional, state and federal agencies, including but not limited to the following agencies that will be involved in the project:
  - a. South Florida Regional Planning Council (SFRPC).
  - b. City electric system (CES).
  - c. State department of environmental protection (DEP).
  - d. Army Corps of Engineers (ACOE).
  - e. South Florida Water Management District (SFWMD).
  - f. State department of transportation (DOT).
  - g. State department of community affairs (DCA).
  - h. Florida Keys Aqueduct Authority (FKAA).
  - i. State fish and wildlife conservation commission (F&GC).
  - j. The county.
- (2) Provide evidence that any necessary permit, lease or other permission from applicable local, regional, state and federal agencies has been obtained for any activity that will impact wetland communities or submerged land.
- (3) When intergovernmental coordination efforts are incomplete, the applicant shall provide evidence of good faith efforts towards resolving intergovernmental coordination issues.

## **CONDITIONAL USE CRITERIA**

**Sec. 122-61. Purpose and intent**

The purpose of this article is to ensure that a conditional use shall only be permitted on specific sites where the proposed use may be adequately accommodated without generating adverse impacts on properties and land uses within the immediate vicinity. This article sets forth provisions and criteria for consideration of conditional uses on specific sites. Conditional uses shall be permitted only upon a finding that the proposed use satisfies this article.

**Sec. 122-62. Specific criteria for approval.**

- (a) Findings. A conditional use shall be permitted upon a finding by the planning board that the proposed use, application and, if applicable, development plan complies with the criteria specified in this section, including specific conditions established by the planning board and or the city commission during review of the respective application in order to ensure compliance with the comprehensive plan and land development regulations. If the proposed conditional use is a major development pursuant to sections 108-165 and 108-166, the city commission shall render the final determination pursuant to section 122-63. A conditional use shall be denied if the city determines that the proposed use does not meet the criteria provided in this section and, further, that the proposed conditional use is adverse to the public's interest. An application for a conditional use shall describe how the specific land use characteristics proposed meet the criteria described in subsection (c) of this section and shall include a description of any measures proposed to mitigate against possible adverse impacts of the proposed conditional use on properties in the immediate vicinity.
- (b) Characteristics of use described. The following characteristics of a proposed conditional use shall be clearly described as part of the conditional use application:
- (1) Scale and intensity of the proposed conditional use as measured by the following:
    - a. Floor area ratio;
    - b. Traffic generation;
    - c. Square feet of enclosed building for each specific use;
    - d. Proposed employment;
    - e. Proposed number and type of service vehicles; and
    - f. Off-street parking needs.
  - (2) On- or off-site improvement needs generated by the proposed conditional use and not identified on the list in subsection (b)(1) of this section including the following:
    - a. Utilities;
    - b. Public facilities, especially any improvements required to ensure compliance with concurrency management as provided in chapter 94;
    - c. Roadway or signalization improvements, or other similar improvements;
    - d. Accessory structures or facilities; and
    - e. Other unique facilities/structures proposed as part of site improvements.
  - (3) On-site amenities proposed to enhance site and planned improvements. Amenities including mitigative techniques such as:
    - a. Open space;
    - b. Setbacks from adjacent properties;
    - c. Screening and buffers;
    - d. Landscaped berms proposed to mitigate against adverse impacts to adjacent sites; and
    - e. Mitigative techniques for abating smoke, odor, noise, and other noxious impacts
- (c) Criteria for conditional use review and approval. Applications for a conditional use shall clearly demonstrate the following:
- (1) Land use compatibility. The applicant shall demonstrate that the conditional use, including its proposed scale and intensity, traffic-generating characteristics, and off-site impacts are compatible and harmonious with adjacent land use and will not adversely impact land use activities in the immediate vicinity.
  - (2) Sufficient site size, adequate site specifications, and infrastructure to accommodate the proposed use. The size and shape of the site, the proposed access and internal circulation, and the urban design enhancements must be adequate to accommodate the proposed scale and intensity of the conditional use requested. The site shall be of sufficient size to accommodate urban design amenities such as screening, buffers, landscaping, open space, off-street parking, efficient internal traffic circulation, infrastructure (i.e., refer to chapter 94 to ensure concurrency management requirements are met) and similar site plan improvements needed to mitigate against potential adverse impacts of the proposed use.

- (3) Proper use of mitigative techniques. The applicant shall demonstrate that the conditional use and site plan have been designed to incorporate mitigative techniques needed to prevent adverse impacts to adjacent land uses. In addition, the design scheme shall appropriately address off-site impacts to ensure that land use activities in the immediate vicinity, including community infrastructure, are not burdened with adverse impacts detrimental to the general public health, safety and welfare.
- (4) Hazardous waste. The proposed use shall not generate hazardous waste or require use of hazardous materials in its operation without use of city-approved mitigative techniques designed to prevent any adverse impact to the general health, safety and welfare. The plan shall provide for appropriate identification of hazardous waste and hazardous material and shall regulate its use, storage and transfer consistent with best management principles and practices. No use which generates hazardous waste or uses hazardous materials shall be located in the city unless the specific location is consistent with the comprehensive plan and land development regulations and does not adversely impact wellfields, aquifer recharge areas, or other conservation resources.
- (5) Compliance with applicable laws and ordinances. A conditional use application shall demonstrate compliance with all applicable federal, state, county, and city laws and ordinances. Where permits are required from governmental agencies other than the city, these permits shall be obtained as a condition of approval. The city may affix other conditions to any approval of a conditional use in order to protect the public health, safety, and welfare.
- (6) Additional criteria applicable to specific land uses. Applicants for conditional use approval shall demonstrate that the proposed conditional use satisfies the following specific criteria designed to ensure against potential adverse impacts which may be associated with the proposed land use:
  - a. Land uses within a conservation area. Land uses in conservation areas shall be reviewed with emphasis on compliance with section 108-1 and articles III, IV, V, VII and VIII of chapter 110 pertaining to environmental protection, especially compliance with criteria, including land use compatibility and mitigative measures related to wetland preservation, coastal resource impact analysis and shoreline protection, protection of marine life and fisheries, protection of flora and fauna, and floodplain protection. The size, scale and design of structures located within a conservation area shall be restricted in order to prevent and/or minimize adverse impacts on natural resources. Similarly, public uses should only be approved within a wetland or coastal high hazard area V zone when alternative upland locations are not feasible on an upland site outside the V zone.
  - b. Residential development. Residential development proposed as a conditional use shall be reviewed for land use compatibility based on compliance with divisions 2 through 14 of article IV and divisions 2 and 3 of article V of this chapter pertaining to zoning district regulations, including size and dimension regulations impacting setbacks, lot coverage, height, mass of building, building coverage, and open space criteria. Land use compatibility also shall be measured by appearance, design, and land use compatibility criteria established in chapter 102; articles III, IV and V of chapter 108; section 108-956; and article II of chapter 110; especially protection of historic resources; subdivision of land; access, internal circulation, and off-street parking; as well as possible required mitigative measures such as landscaping and site design amenities.
  - c. Commercial or mixed-use development. Commercial or mixed-use development proposed as a conditional use shall be reviewed for land use compatibility based on compliance with divisions 2 through 14 of article IV and divisions 2 and 3 of article V of this chapter pertaining to zoning district regulations, including size and dimension regulations impacting floor area ratio, setbacks, lot coverage, height, mass of buildings, building coverage, and open space criteria. Land use compatibility also shall be measured by appearance, design, and land use compatibility criteria established in chapter 102; articles I, II, IV and V of chapter 108; section 108-956; and article II of chapter 110; especially protection of historic resources; subdivision of land; access, pedestrian access and circulation; internal vehicular circulation together with access and egress to the site, and off-street parking; as well as possible required mitigative measures such as landscaping, buffering, and other site design amenities. Where commercial or mixed-use development is proposed as a conditional use adjacent to U.S. 1, the development shall be required to provide mitigative measures to avoid potential adverse impacts to traffic flow along the U.S. 1 corridor, including but not limited to restrictions on access from and egress to U.S. 1, providing for signalization, acceleration and deceleration lanes, and/or other appropriate mitigative measures.
  - d. Development within or adjacent to historic district. All development proposed as a conditional use within or

adjacent to the historic district shall be reviewed based on applicable criteria stated in this section for residential, commercial, or mixed use development and shall also comply with appearance and design guidelines for historic structures and contributing structures and/or shall be required to provide special mitigative site and structural appearance and design attributes or amenities that reinforce the appearance, historic attributes, and amenities of structures within the historic district.

- e. Public facilities or institutional development. Public facilities or other institutional development proposed as a conditional use shall be reviewed based on land use compatibility and design criteria established for commercial and mixed-use development. In addition, the city shall analyze the proposed site location and design attributes relative to other available sites and the comparative merits of the proposed site, considering professionally accepted principles and standards for the design and location of similar community facilities and public infrastructure. The city shall also consider compliance with relevant comprehensive plan assessments of community facility and infrastructure needs and location impacts relative to service area deficiencies or improvement needs.
- f. Commercial structures uses and related activities within tidal waters. The criteria for commercial structures, uses and related activities within tidal waters are as provided in section 122-1186.
- g. Adult entertainment establishments. The criteria for adult entertainment establishments are as provided in division 12 of article V of this chapter.

## CONDITIONAL USE CRITERIA

2801 N ROOSEVELT Blvd, KEY WEST; Parcel ID No. 00002410-000400

### Title Block:

- |                               |                                   |
|-------------------------------|-----------------------------------|
| a. Name of Development:       | Parrot Key Hotel & Villas         |
| b. Name of Owner:             | HHLP KEY WEST ONE ASSOCIATES, LLC |
| c. Name of Tenant/Operator:   | HHLP KEY WEST ONE ASSOCIATES, LLC |
| d. Name of Applicant:         | Oropeza Stones & Cardenas, PLLC   |
| e. Scale:                     | 1" = 3/16'                        |
| f. North Arrow:               | As identified on the site plan    |
| g. Preparation/Revision Date: | July 2, 2025                      |

### Identification of Key Persons:

- |                              |                                   |
|------------------------------|-----------------------------------|
| a. Owners:                   | HHLP KEY WEST ONE ASSOCIATES, LLC |
| b. Owner's Authorized Agent: | Oropeza, Stones & Cardenas, PLLC  |
| c. Architect:                | N/A                               |

**Project Description:** The proposed project is to create dedicated on site storage for eight (8) golf carts for use by Parrot Key Hotel & Villas, an existing full-service hotel resort. Currently, golf carts are stored off-site in Stock Island, requiring delivery of hotel guests and/or the golf carts to and from the off-site storage location for every instance in which a hotel guest rents a golf cart from the hotel. By relocating these carts on-site, the resort will eliminate those delivery movements without increasing guest usage or expanding facilities, resulting in a modest reduction in daily vehicle trips and related emissions. The resort plans to use two existing parking spaces to accommodate four (4) of the golf carts and a designated location on the property, for the remaining four (4) golf carts, as shown on the attached survey.

### Other Project Information:

- a. Proposed Phases of Development and Target Dates:
  - i. Single Phase
- b. Expected Date of Completion – within six months of conditional use approval.

### Sec. 122-62. Specific Criteria for Approval

(a) The Planning Board may find that the Application meets the Code purpose of ensuring that "a conditional use shall only be permitted on specific sites where the proposed use may be adequately accommodated without generating adverse impacts on properties and land uses within the immediate vicinity." The proposed site adequately accommodates the proposed number of golf carts without generating adverse impacts on the properties and land uses within the immediate vicinity.

(b) Characteristics of use described.

- (1) Scale and intensity of the proposed conditional use as measured by the following:

- a. Floor area ratio – No change.
- b. Traffic generation –The proposed project will not alter any roadways and will not have a negative impact on the flow of traffic. As evidenced by HHLP KEY WEST ONE ASSOCIATES, LLC's traffic engineer, Karl B. Peterson, the addition of eight on-site golf carts will actually reduce the number of daily delivery trips, slightly improving overall traffic conditions.
- c. Square feet of enclosed building for each specific use – None.
- d. Proposed employment – No change.
- e. Proposed number and type of service vehicles – Zero.
- f. Off-street parking needs – Zero, as the parking is contained within the Premises.

(2) On-or off-site improvement needs generated by the proposed conditional use and not identified on the list in subsection (b)(1) of this section including the following:

- a. Utilities – Current utility service is adequate to support the proposed golf cart addition.
- b. Public facilities, especially any improvements required to ensure compliance with concurrency management as provided in chapter 94 – No upgrades to public facilities are anticipated as a result of the proposed development.
- c. Roadway or signalization improvements, or other similar improvements – No upgrades to roadways or signalization are anticipated as a result of the proposed development.
- d. Accessory structures or facilities – None.
- e. Other unique facilities/structures proposed as part of site improvements – None known at this time.

(3) On-site amenities proposed to enhance site and planned improvements. Amenities including mitigative techniques such as:

- a. Open space – No change.
- b. Setbacks from adjacent properties – No change.
- c. Screening and buffers – No change.

- d. Landscaped berms proposed to mitigate against adverse impacts to adjacent sites – No change.
- e. Mitigative techniques for abating smoke, odor, noise and other noxious impacts – The proposed development is not anticipated to produce any smoke, odor, noise or noxious impacts.

(c) Criteria for conditional use review and approval.

(1) Land use compatibility – The proposed conditional use will have no adverse impact on surrounding land uses and is fully compatible with the surrounding area as evidenced by the many commercial businesses in the immediate vicinity that similarly engage in the rental of golf carts to the public. Because the golf carts are contained entirely on-site, they will not affect adjacent properties or alter existing operations, ensuring the resort remains harmonious with its surroundings

(2) Sufficient site size, adequate site specifications and infrastructure to accommodate the proposed use – The size and shape of the site are more than adequate to accommodate the proposed scale and intensity of the conditional use requested.

(3) Proper use of mitigative techniques – Adverse impacts will not affect surrounding properties.

(4) Hazardous waste – No hazardous waste will be generated or used on the Property. There shall be no fuel or products stored on site.

(5) Compliance with applicable laws and ordinances – All applicable federal, state, county and city laws shall be complied with for the proposed relocation of licenses.

(6) Additional criteria applicable to specific land uses.

- a. Land uses within a conservation area – Not applicable.
- b. Residential development – Not applicable.
- c. Commercial or mixed use development. Not applicable.
- d. Development within or adjacent to historic district – Not applicable as no new development is proposed.
- e. Public facilities or institutional development – Not applicable.
- f. Commercial structures, uses and related activities within tidal waters – Not applicable.
- g. Adult entertainment establishments – Not applicable.



# **Verification & Authorization Forms**



**City of Key West  
Planning Department  
Verification Form**  
(Where Applicant is an entity)

I, Gregory Oropeza, in my capacity as Managing Partner  
(print name) (print position; president, managing member)  
of Oropeza Stones & Cardenas PLLC  
(print name of entity)

being duly sworn, depose and say that I am the Authorized Representative of the Owner (as appears on the deed), for the following property identified as the subject matter of this application:

2801 N ROOSEVELT Blvd, KEY WEST, FL 33040

*Street address of subject property*

I, the undersigned, declare under penalty of perjury under the laws of the State of Florida that I am the Authorized Representative of the property involved in this application; that the information on all plans, drawings and sketches attached hereto and all the statements and answers contained herein are in all respects true and correct.

In the event the City or the Planning Department relies on any representation herein which proves to be untrue or incorrect, any action or approval based on said representation shall be subject to revocation.

*Signature of Applicant*

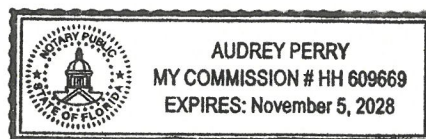
Subscribed and sworn to (or affirmed) before me on this 20<sup>th</sup> day of August 2025 by  
date

Gregory Oropeza

*Name of Applicant*

He/She is personally known to me or has presented \_\_\_\_\_ as identification.

*Notary's Signature and Seal*



*Name of Acknowledger typed, printed or stamped*

*Commission Number, if any*



**City of Key West  
Planning Department**

**Authorization Form**  
*(Where Owner is a Business Entity)*

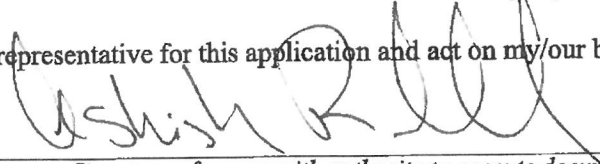
Please complete this form if someone other than the owner is representing the property owner in this matter.

I, Ashish Parikh as  
*Please Print Name of person with authority to execute documents on behalf of entity*

CFO & Treasurer of HHLP KEY WEST ONE ASSOCIATES, LLC  
*Name of office (President, Managing Member)* *Name of owner from deed*

authorize Oropeza Stones & Cardenas  
*Please Print Name of Representative*

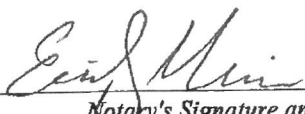
to be the representative for this application and act on my/our behalf before the City of Key West.

  
*Signature of person with authority to execute documents on behalf of entity owner*

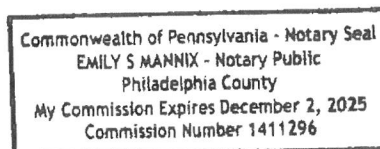
Subscribed and sworn to (or affirmed) before me on this 7/30/25  
*Date*

by Ashish Parikh  
*Name of person with authority to execute documents on behalf of entity owner*

He/She is personally known to me or has presented personally known as identification.

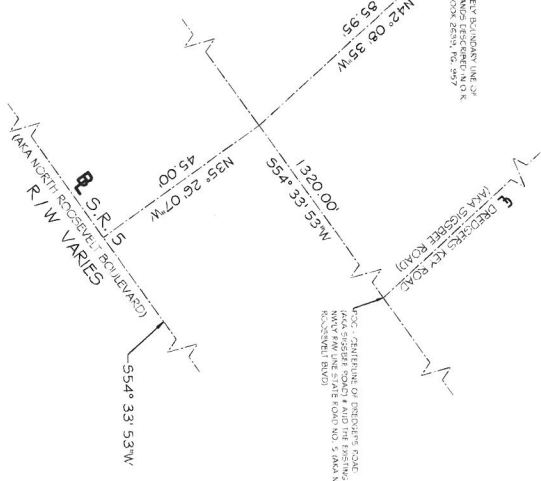
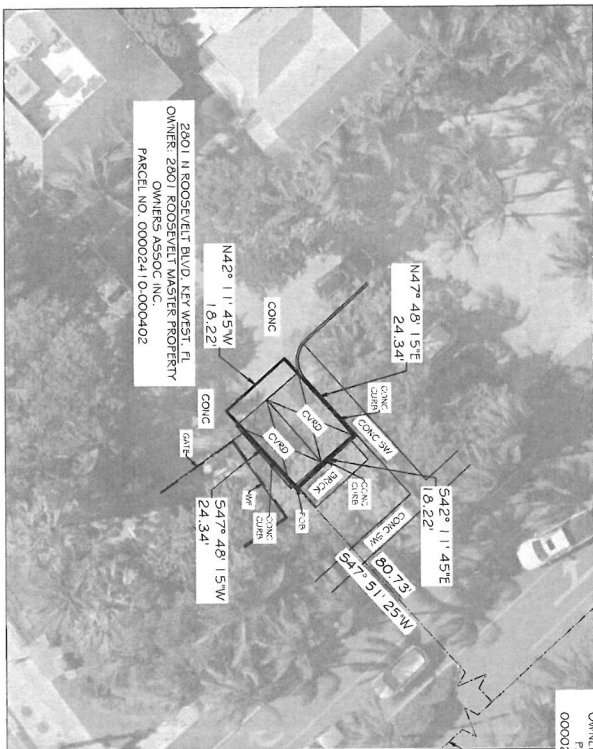
  
*Notary's Signature and Seal*

Emily Mannix  
*Name of Acknowledger typed, printed or stamped*



1411296  
*Commission Number, if any*

# Plans



2805 N ROOSEVELT BLVD.  
KEY WEST, FL  
OWNER: KEY FYL LLC.  
PARCEL NO.  
00002410-000300

• SKETCH OF LEGAL DESCRIPTION ONLY, THIS IS NOT A BOUNDARY SURVEY •

### SURVEYOR NOTES

THIS IS NOT A DOCUMENTARY SURVEY. ANY BOUNDARY OR LOCATION OF WAU UNITS SHOWN HEREON ARE FOR REFERENCE PURPOSES ONLY, AND ARE A GRAPHICAL REPRESENTATION OF THE BOUNDARY BASED ON THE RECOVERY OF SUFFICIENT BOUNDARY MONUMENTATION TO SPATIALLY DEFINE THE BOUNDARY LINES. NO ATTEMPT WAS MADE TO RESOLVE CONFLICTS BETWEEN THE RECOVERED BOUNDARY INFORMATION AND THE OCCUPANTIAL LINES SHOWN HEREON. THE LEGAL DESCRIPTION ONLY.

ALL PARCELS ARE BASED ON 85-4-1335-7 ASSUMED ALONG THE PARSEQUE OF S. R. 5 NORTH ROOSEVELT BOULEVARD AS SHOWN ON THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY MAP FOR SECTION 30-010.

ADDITIONS OR DELETIONS TO SURVEY MAP OR REPORT BY OTHERS THAN THE SIGNING PARTY IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE SIGNING PARTY.

ALL UNITS ARE SHOWN IN U.S. SURVEY FEET.

THE SURVEYOR HAS CONDUCTED VISUAL INSPECTIONS OF THE LESS ORIGINALLY INDICATED.

ANY UNDERGROUND UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM FIELD EVIDENCE. THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN HEREON EXIST AT SUCH LOCATIONS. THE SURVEYOR DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED. HOWEVER, THE UNITS CENTRAL THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE EVIDENCE AVAILABLE.

THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE BACKSOUND IMAGE IN A 2025. GEOGRAPHICALLY ADJUSTED FROM THE MONITOR COUNTY G. 1.5. DEPARTMENT AND IS SHOWN FOR VISUAL REFERENCE ONLY.

STREET ADDRESS: 2801 N. ROOSEVELT BOULEVARD, NEW WYOMING, IL 63040.

-LEGAL DESCRIPTION(S) -

A PARCEL OF LAND LYING IN TOWNSHIP 67 SOUTH, RANGE 25 EAST, ON THE BLAND OF NE 1/4 WEST, MONROE COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE CENTER LINE OF NORTHWEST 35 KEY ROAD, A 54.866667 ACRE ROAD AND THE NORTHWEST 1/4 RIGHT-OF-WAY LINE OF S.E. 1/4, NO. 9, A 1740 NORTH ROOSEVELT BOULEVARD, THENCE 5647.333333' ALONG THE SAID NORTHWEST 1/4 RIGHT-OF-WAY LINE OF NORTH ROOSEVELT BOULEVARD FOR A DISTANCE OF 1,320.00' AREA TO A POINT ON THE NORTHWEST 1/4 BOUNDARY LINE OF THE PARCEL, OR BEING DESCRIBED IN BOOK 2639 AT PAGE 657, OF THE OFFICIAL RECORDS OF MONROE COUNTY, FLORIDA, THENCE N42°03'33" W ALONG THE SAID NORTHWEST 1/4 BOUNDARY LINE OF THE PARCEL OF LAND BEING DESCRIBED IN BOOK 2639 AT PAGE 657, OF THE OFFICIAL RECORDS OF MONROE COUNTY, FLORIDA, FOR 85.95' FEET; THENCE S47°12'33" W FOR A DISTANCE OF 46.73' FEET TO THE POINT OF BEGINNING OF THE PARCEL, OF LAND BEING PARTIALLY DESCRIBED, THENCE S47°49'15" W FOR A DISTANCE OF 24.34' FEET TO A POINT; THENCE H42°11'14" W FOR A DISTANCE OF 18.22' FEET TO A POINT; THENCE N43°40'15" W FOR A DISTANCE OF 24.34' FEET TO A POINT; THENCE S42°11'14" W FOR A DISTANCE OF 18.22' FEET BACK TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 1443.47 SQUARE FEET.

CERTIFIED TO:

2801 ROOSEVELT MASTER  
PROPERTY OWNERS ASSOC INC.  
OROPEZA, STOIIES & CARDENAS

TOTAL AREA = 443.47 SQFT ±



SYMBOL LEGEND:

PROPOSED UTILITY POLE

NOTE: FOUNDATIONS BENEATH THE AIRPAC ARE NOT SHOWN. NEGA-TIVED DIMENSIONS EQUAL  
 1/2" ON ALL SIDES. FOUNDATIONS SHALL BE REINFORCED WITH STEEL.

CERTIFIED TO -	
2801 ROOSEVELT MASTER PROPERTY OWNERS ASSOCIATION CROFTDALE STORIES & CARRIAGES	
1. NAME OF PROPERTY: _____ 2. ADDRESS: _____ 3. CITY: _____ 4. STATE: _____ 5. ZIP: _____ 6. PHONE: _____ 7. FAX: _____ 8. E-MAIL: _____ 9. NAME OF CONTACT PERSON: _____ 10. TITLE: _____ 11. PHONE: _____ 12. FAX: _____ 13. E-MAIL: _____ 14. NAME OF CONTACT PERSON: _____ 15. TITLE: _____ 16. PHONE: _____ 17. FAX: _____ 18. E-MAIL: _____	19. NAME OF CONTACT PERSON: _____ 20. TITLE: _____ 21. PHONE: _____ 22. FAX: _____ 23. E-MAIL: _____ 24. NAME OF CONTACT PERSON: _____ 25. TITLE: _____ 26. PHONE: _____ 27. FAX: _____ 28. E-MAIL: _____ 29. NAME OF CONTACT PERSON: _____ 30. TITLE: _____ 31. PHONE: _____ 32. FAX: _____ 33. E-MAIL: _____ 34. NAME OF CONTACT PERSON: _____ 35. TITLE: _____ 36. PHONE: _____ 37. FAX: _____ 38. E-MAIL: _____

Case:	1°=20°
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STANDARDS OF PRACTICE AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 241.17, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES AND COORDINATE CHAPTER 177, FLORIDA STATUTES.

NOT VALID WITHOUT THE  
SIGNATURE AND THE PASS-  
WORD OF A PERSON  
QUALIFIED TO DO SO

CHECKED BY EAI  
 JCS NO 25-201  
ERR. A. ISARIS, DM #473, PROFESSIONAL SERVICES AND MATTER, DM 7947



**FLORIDA KEYS  
LAND SURVEYING**

EMAIL: [FNJ2email@gmail.com](mailto:FNJ2email@gmail.com)

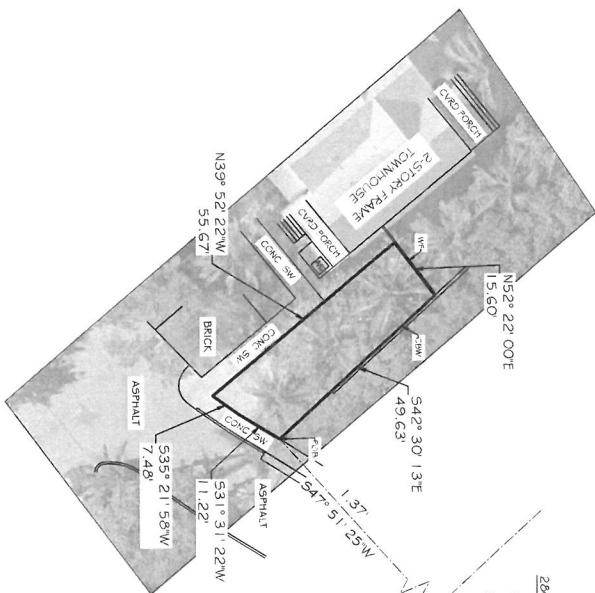




LOCATION MAP - MTS  
SEC. 04T68S-R25E



TOTAL AREA = 885.77 SQFT ±



2605 N ROOSEVELT BLVD.  
KEY WEST, FL  
OWNER: KEY FL LLC  
PARCEL NO.  
00002410.000300

\* SKETCH OF LEGAL DESCRIPTION ONLY, THIS IS NOT A BOUNDARY SURVEY \*

#### SURVEYOR NOTES

- THIS IS NOT A BOUNDARY SURVEY. ALL BOUNDARY OR RIGHT-OF-WAY LINES SHOWN HEREON ARE FOR REFERENCE PURPOSES ONLY AND ARE A GRAPHICAL REPRESENTATION OF THE BOUNDARY INFORMATION AND THE OCCUPATIONAL LINES. THIS IS NOT A BOUNDARY SURVEY. THIS IS A SKETCH OF THE LEGAL DESCRIPTION ONLY.
- ALL BEAKINGS ARE BASED ON 554.3353W ASSUMED ALONG THE BASELINE OF S.R. 5 NORTH ROOSEVELT BOULEVARD AS SHOWN ON THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MAP FOR SECTION 500.0.
- ALL LIMITS ARE SHOWN IN U.S. SURVEY FEET.
- ALL ANGLES REPORTED ARE 90 DEGREES UNLESS OTHERWISE INDICATED.
- ALL UNDERGROUND UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM FIELD EVIDENCE. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN HEREON ARE CORRECT. ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED, REPRESENTED BY THE SURVEYOR DOES NOT GUARANTEE THAT THE UTILITIES SHOWN ARE CORRECT. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES. NO UTILITIES HAVE BEEN LOCATED FOR THIS SURVEY.
- BACKGROUND IMAGE IS A 2025 GEOREFERENCED AERIAL IMAGE OBTAINED FROM THE MONROE COUNTY G.I.S. DEPARTMENT AND IS SHOWN FOR VISUAL REFERENCE ONLY.
- STREET ADDRESS: 2601 N. ROOSEVELT BOULEVARD, KEY WEST, FL 33040

LEGAL DESCRIPTION(S) -  
\*\*AUTHORED BY THE UNDERSIGNED\*\*

A PARCEL OF LAND LYING IN TOWNSHIP 67 SOUTH, RANGE 25 EAST, ON THE ISLAND OF KEY WEST, MONROE COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
COMMENCING AT THE INTERSECTION OF THE CENTER LINE OF DEEDGEE'S KEY ROAD, AKA, SIGABEE ROAD AND THE NORTHWESTERLY RIGHT-OF-WAY LINE OF S.R. NO. 5, AKA NORTH ROOSEVELT BOULEVARD, THENCE 554.3353W ALONG THE SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF NORTH ROOSEVELT BOULEVARD FOR A DISTANCE OF 1,320.00 FEET TO A POINT ON THE NORTHWESTERLY BOUNDARY LINE OF THE PARCEL OF LAND BEING DESCRIBED IN BOOK 2639 AT PAGE 657, OF THE OFFICIAL RECORDS OF MONROE COUNTY, FLORIDA, MOIROR COUNTY, FLORIDA, ALONG THE SAID NORTHWESTERLY BOUNDARY LINE OF THE PARCEL OF LAND BEING DESCRIBED IN BOOK 2639 AT PAGE 657, OF THE OFFICIAL RECORDS OF MONROE COUNTY, FLORIDA, FOR A DISTANCE OF 534.34 FEET, THENCE 547°51'25W FOR A DISTANCE OF 1.37 FEET TO THE POINT OF BEGINNING OF THE PARCEL OF LAND HEREINAFTER DESCRIBED, THENCE 531°31'12W FOR A DISTANCE OF 11.22 FEET TO A POINT, THENCE 535°21'58W FOR A DISTANCE OF 7.48 FEET TO A POINT, THENCE 542°30'13E FOR A DISTANCE OF 55.67 FEET TO A POINT, THENCE 152°22'00E FOR A DISTANCE OF 15.60 FEET TO A POINT, THENCE 542°30'13E FOR A DISTANCE OF 49.63 FEET BACK TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 885.77 SQUARE FEET.

CERTIFIED TO -

2601 ROOSEVELT MASTER  
PROPERTY OWNERS ASSOCIATION,  
OROPELA, STONES & CARDRIAS,

NOTE: I HEREBY CERTIFY THAT THIS SURVEY WAS MADE BY ME OR BY A LICENSED SURVEYOR, AND THAT THE SURVEY WAS MADE IN ACCORDANCE WITH THE FLORIDA SURVEYING AND MAPPING ACT, CHAPTER 349, F.S., AND THE RULES AND REGULATIONS OF THE FLORIDA BOARD OF SURVEYING AND MAPPING, CHAPTER 349-001, F.A.C.

SCALE: 1"=20'

DATE: 09/11/2023

PROJECT: 00000000

PROJECT: 00000000

PROJECT: 00000000

PROJECT: 00000000

PROJECT: 00000000

PROJECT: 00000000

FLORIDA KEYS  
LAND SURVEYING  
21460 OVERSEAS HWY, SUITE 4  
CORAL GABLES, FL 33134  
TEL: (305) 508-9450  
FAX: (305) 508-7373  
EMAIL: FLKeys@aol.com

