

# Public Notice

The Key West Planning Board will hold a public hearing at 5:00 PM, August 20, 2020. **THIS MEETING WILL BE VIRTUAL.** Instructions on how to comment, watch or listen to the hearing are available online at [www.cityofkeywest-fl.gov](http://www.cityofkeywest-fl.gov). Click on Agendas & Minutes. Packets including application materials can also be viewed online the Friday before the meeting at the aforementioned website. Please call or email your questions regarding the online process here: [donna.phillips@cityofkeywest-fl.gov](mailto:donna.phillips@cityofkeywest-fl.gov) Phone: (305) 809-3764.

The purpose of the hearing will be to consider a request for:

**Variance – 1211 Knowles Lane (RE# 00033760-000000)** – A request for a variance to convert a historic cistern into an accessory in-ground swimming pool structure in the minimum side setback and the minimum rear setback of the Historic Medium Density Residential (HMDR) zoning district pursuant to Sections 90-395, 122-600 (6) b., 122-600 (6) c.

**On August 20, 2020, the Key West Planning Board meeting will be conducted via Communications Media Technology (CMT) as authorized by Governor Desantis' Executive Order 20-69 and City of Key West State of Local Emergency Directive 2020-04.**

**\*Representatives on agenda items will need to make their own arrangements to have a notary in their presence to administer the Oath. You will need to provide identification. Please contact the clerk's office at 305-809-3832 if you need further instruction.**

To listen or watch the Planning Board Meeting on August 20, 2020, which begins at 5 p.m., you have the following options:

**1. Listen to or join the meeting via phone:**

You may listen to the audio only from your phone by dialing 1-646-558-8656 and when the meeting ID is requested, enter 923 0354 4466 and then press the # key.

**2. Tune in live to Key West Comcast channel 77 or AT&T channel 99**

**3. Watch the meeting online:**

You may access Key West City TV live by visiting: <https://www.cityofkeywest-fl.gov>, click on meetings/live TV then click on "watch Key West City TV Live" *Note: You may have to adjust your browser settings for optimal streaming. Not all browsers support flash.*

**How to provide public comment:**

**-Comment prior to the meeting:** To make an eComment, visit <http://keywest.legistar.com/Calendar.aspx> and click on the eComment link on the right side of the screen for the appropriate meeting. You may also provide email comments to the planning department by emailing [donna.phillips@cityofkeywest-fl.gov](mailto:donna.phillips@cityofkeywest-fl.gov). All written comments must be sworn statements and must be signed as such by the person making the comment. An example of the verbiage needed can be found under the Instructions heading on this agenda via the PDF labeled 'Sworn Statement for Written Comments'. Please phone 305-809-3832 if you have any questions on this procedure.

**-Comment during the meeting:** To request to speak during the virtual meeting, you may sign up to speak through eComments prior to the start of the meeting and be placed on a list. You may also sign-up to speak by calling the City Clerk's Office at 305-809-3832 before the meeting. You will need to be sworn in prior to your comments. Please make those arrangements with the clerk's office.

You will need to follow the instructions on listening to the meeting via phone, when your name is called, you will be unmuted, and will have 3 minutes to speak.

**4. Connecting with Zoom instructions:**

For the August 20, 2020 meeting, please use the meeting link <https://zoom.us/j/92303544466> to virtually attend and watch the meeting by computer, tablet, or smartphone. If joining from a tablet or smartphone, you will need to download the free Zoom app from your device's app store. If joining from a computer, your computer will automatically download and install (if needed) the Zoom program. If you currently have Zoom installed on your computer, tablet, or smartphone, you may join the meeting by entering the meeting ID 923 0354 4466.

For additional information or assistance please contact the City Clerk's office [kobrien@cityofkeywest-fl.gov](mailto:kobrien@cityofkeywest-fl.gov) prior to the meeting.

For those individuals who may not have access to view the meeting by any of the virtual means provided above, there will be a monitor setup outside of City Hall for live streaming. Please practice social distancing and keep six feet away from those around you. Residents planning to attend who need special assistance please contact the City Clerk's Office at 305-809-3832 no later than 24 hours preceding the meeting.



The City of Key West, Florida  
Planning Department  
P.O. Box 1409  
Key West, FL 33041-1409

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↑ Sens d'introduction une feuille à la fois

Front Side

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**YOU ARE A PROPERTY OWNER WITHIN 300 FEET OF THE SUBJECT PROPERTY**

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**Date of Hearing: August 20, 2020      Time of Hearing: 5:00 PM**

**Location of Hearing: THIS MEETING WILL BE CONDUCTED VIRTUALLY**

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Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the Planning Commission or the City Commission with respect to any matter considered at such hearing or meeting, one will need a record of the proceedings and for such purpose that person may need to ensure that a verbatim record of the proceedings is made; such record includes a testimony and evidence upon which the appeal is based.

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at (305) 809-1000 or the ADA Coordinator at (305) 809-3811 at least five (5) business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

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