




## MEMORANDUM

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**Date:** June 6, 2024

**To:** Honorable Mayor and Commissioners

**Via:** Albert P. Childress   
City Manager

**From:** Rodrigo Delostrinos  
Director of Transportation

**Subject:** 24-5899 Approving Public Transportation Grant Agreement (PTGA) SFY2024 FTA Section 5311 Rural Capital Grant, FM # 452044-1-94-23, 452044-2-94-23, 452044-3-94-23, 452044-4-94-23, 452044-5-94-23, 452044-6-94-23, 452044-7-94-23, 452044-8-94-23

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### **Introduction**

The City Manager's office requests the approval of the attached Public Transportation Grant Agreement (PTGA) with the State of Florida Department of Transportation (FDOT) via FTA Section 5311 Rural Capital grant in an amount not to exceed \$5,541,584.

### **Background**

The FTA Section 5311 Formula Grants for Rural Areas program provides capital, planning, and operating assistance to States to support public transportation in rural areas with populations of less than 50,000, where many residents often rely on public transit to reach their destinations. This specific PTGA provides for capital purchases.

Although the City of Key West-Key West Transit is an enterprise fund, costs to upgrade buses and support equipment exceed annual department generated revenues. This program typically funds capital purchases at an 80% Cost Share to FDOT and 20% Cost Share to the City. This PTGA outlines a 0% Cost Share to the City, thus upgrades to the buses and support equipment are 100% reimbursable to the City. This PTGA specifies a two-year completion term from execution; however, FTA and FDOT have given extensions due to supply chain issues.

The City of Key West-Key West Transit monitors all transit grant opportunities through FDOT District 6 & Central Office, the Florida Public Transportation Association, and the Federal Register. The City of Key West-Key West Transit typically use the Transit Award Management System (TrAMS), the Federal Transit Administration's (FTA) platform to award and manage federal grants, to apply and manage federal transit grants.

### **Procurement**

The City of Key West was allocated \$5,541,584.00 to purchase up to three (3) Gillig buses, up to three (3) cutaways, and the purchase and installation of fareboxes. Typically, Section 5311 Capital Grant programs require a cost share of 80% FDOT and 20% City; however, this PTGA outlines the City of Key West cost share is covered by the FDOT Toll Revenue Credits (TRC) (PTGA Exhibit A Item C). This PTGA is 100% FDOT funded via FTA Section 5311.

Continued participation in the Section 5311 grant program allows the City of Key West to deliver a quality transit system and reduces the financial burden of the citizenry.

**Recommendation**

The City Manager's office recommends the City Commission authorize the City Manager to execute the FTA Section 5311 PTGA, in the amount not to exceed \$5,541,584.00 and authorize any necessary budget amendments.

Exhibits:

Exhibit A – FM # 452044-1-94-23, 452044-2-94-23, 452044-3-94-23, 452044-4-94-23, 452044-5-94-23, 452044-6-94-23, 452044-7-94-23, 452044-8-94-3

Exhibit B – Resolution 23-113 Designation of Authority