



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Jim Scholl, City Manager

FROM: Greg Veliz, Community Services Director

VIA: Sarah Spurlock, Assistant City Manager- Administration

DATE: July 23, 2014

SUBJECT: Reject all submittals for RFQ #14-003 Open Spaces and Recreation Master Plan.

ACTION STATEMENT: Reject all submittals in accordance with the terms specified in RFQ #14-003 Open Spaces and Recreation Master Plan.

BACKGROUND: Under the direction of the previous administration, the City of Key West sought the services of a firm to develop the City's first comprehensive Open Spaces and Recreation Master Plan. The plan was designed to assess and provide recommendations for meeting the community's recreation and open space needs; however, it did not adequately address implementation and resourcing strategy.

The current development of the city's parks system to include the development of Truman Annex, Nelson English, and Willie Ward parks along with site and infrastructure upgrades to Bayview Park and all the sports fields provides the citizens with viable recreational options.

Staff is continuing efforts to increase open spaces and recreational facilities options that are monetarily and operationally responsible and feasible.

PURPOSE AND JUSTIFICATION: In accordance with the terms specified in RFQ #14-003 Open Spaces and Recreation Master Plan, the City may reject Proposals if a change of circumstances occurs making the purpose of the Proposal unnecessary to the City.

OPTIONS:

1. Reject all submittals for RFQ #14-003 Open Spaces and Recreation Master Plan.
2. Evaluate all submittals for RFQ #14-003 Open Spaces and Recreation Master Plan and submit for City Commission consideration.

Key to the Caribbean – Average yearly temperature 77° F.

FINANCIAL IMPACT:

The allocation for this plan is \$250,000 as listed in the Infrastructure Surtax Fund, 101-7201-572-6300.

RECOMMENDATION: Staff recommends approval of Option 1; Reject all submittals for RFQ #14-003 Open Spaces and Recreation Master Plan.