

City Marina Slip Lottery Process

The lottery process is designed to allow for a fair and accountable process.

- A public notice will be placed in the Key West Citizen for two Sundays in a row announcing vacant slips at City Marina that will be placed in a lottery.
- Lottery Application packages will be available at the City Marina @ Garrison Bight's Dock Master Office Monday through Friday 7am – 5pm.
- Completed applications will first be presented to City Marina @ Garrison Bight Staff Members to initiate the submittal process.
- City Marina Staff will log in the name of applicant with valid drivers license and contact information.
- An application number will be assigned to the application which will be placed on the front of the envelope(s) containing the completed application documents.
- The applicant will pay a \$50 non-refundable processing fee.
- City Marina Staff will provide a receipt and attach to the submitted envelope, now displaying the slip number and the application number.
- Applicant will take the numbered envelope(s) along with the attached receipt(s) to the City Clerk's office at 525 Angela Street, Key West Florida.
- The City Clerk will log in the envelope(s) and accept the applications.
- The City Clerk will retain all lottery envelope(s) until the time of the drawing.
- At the time of drawing City Marina's log and the City Clerk's log of numbered applicants will be matched with the envelope(s) drawn by the City Clerk for accuracy.

PUBLIC NOTICE

The City of Key West has a Slip(s) available at the City Marina at Garrison Bight which will be awarded by Lottery on Month_____ day____ Year_____.

The slip(s) can be viewed City Marina, 1801 North Roosevelt Blvd. Key West, Florida, 33042 Phone number 305-809-3982. Contact person is David Hawthorne.

The slip is ___ feet wide and ___ feet long. Lottery winner's boat or floating structure must safely fit in the slip. The slip must be filled with a permanent vessel within 30 days of award of slip.