

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST (CITY) RATIFYING AN EMERGENCY CHANGE ORDER #4 (PCCO #004), AUTHORIZED BY THE CITY MANAGER ON DECEMBER 20, 2024, PURSUANT TO CITY ORDINANCE SECTION 2-797(2), IN THE AMOUNT OF \$419,617.30 WITH KEYSTAR, INC. TO ADD A NEW FORCE MAIN, WASTEWATER LIFT STATION AND ROOF INSULATION TO THE JOHN JONES NAVIGATION CENTER PROJECT (JJNC) AWARDED IN RES #24-021 (PROJECT IS19002101); AUTHORIZING ANY NECESSARY BUDGET TRANSFERS AND AMENDMENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS UPON ADVICE AND CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, in Resolution No. 24-021 a contract was awarded to Keystar, Inc. for the John Jones Navigation Center Project, in response to ITB #23-021 in the amount of \$8,573,874.89, Change Order #1 was for \$31,988.84, Change Orders 2 and 3 were deduct orders; and

WHEREAS, City staff recommends ratification of the attached change order, for a new force main and wastewater lift station, as set forth in the attached memorandum and Change Order, in a total amount of \$419,617.30 (funding required \$169,715.30); and

WHEREAS, the City Manager determined that delay of this Change Order, which requires obtaining equipment with a long lead time, could delay completion of the project, impacting project cost, public safety and welfare; and

WHEREAS, the City Manager acted without delay, using emergency powers authorized under Section 2-797(2) of the City's Code of Ordinances, to execute, authorize and procure the necessary task order December 20, 2024, to ensure timely completion; and

WHEREAS, Section 2-797(2) of the City's Code of Ordinances requires the City Commission to ratify such emergency purchases at its next scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED BY CITY COMMISSION OF THE CITY OF KEY WEST, AS FOLLOWS:

Section 1: That the attached emergency Change Order #4 (PCCO #004), executed by the City Manager on December 20, 2024 by the City Manager, pursuant to Section 2-797(2) of the Code of Ordinances, in the amount of \$419,617.30 for a new force main and wastewater lift station for the John Jones Navigation Center Project, under the contract awarded to Keystar, Inc. (ITB 23-021) in Resolution 24-021, is hereby ratified.

Section 2: That additional funds in the amount of \$169,715.30 for this change order will be used from account #101-1900-519-6200 (Project IS19002101). Any necessary budget transfers or amendments are hereby authorized.

Section 3: That the City Manager is authorized to execute documents related to this Change Order, upon the advice and consent of the City Attorney.

Section 4: That this Resolution shall go into effect

immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Authenticated by the Presiding Officer and Clerk of the Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Filed with the Clerk on \_\_\_\_\_, 2025.

Mayor Danise Henriquez	_____
Vice Mayor Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Donald "Donie" Lee	_____

\_\_\_\_\_  
DANISE HENRIQUEZ, MAYOR

ATTEST:

\_\_\_\_\_  
KERI O'BRIEN, CITY CLERK