

**Donald J. Lee, Jr.**  
**Chief of Police**



**Key West**  
**POLICE DEPARTMENT**

**TO:** Mr. Jim Scholl, City Manager  
**FROM:** Donald J. Lee Jr., Chief of Police  
**DATE:** February 22, 2016  
**RE:** Purchase of a Specialty Ford Police Transit Van

**Action Statement:**

Authorize the purchase of a Specialty Ford Police Transit Van from Sirchie at a cost of \$51,228.73. This purchase is made pursuant to City Ordinance Section 2-797(3), specifically GSA Contract No. GS-07F-007-DA and City Ordinance Section 2-797(4) (b), Best Interest of the City.

**Background:**

The Key West Police Department is budgeted this fiscal year (FY 15/16) to purchase a Specialty Police Van (SRT Van) to replace the current 2006 Ford Transit Van. This new van has been designed, and equipped, to meet the specific needs of the City's Special Response Team.

The base vehicle will be purchased by Sirchie on the open market at a cost of \$32,093.00 and will be delivered to their facilities for modification and customization. A search of open market pricing for similar vans reveals a comparative price of \$38,535.00, well above the price quoted by Sirchie. A copy of Ford's "Build and Price" report is included as part of the Legistar file. Therefore, it is the purchase by Sirchie of the 2016 Ford Police Transit Van that is made pursuant to City Ordinance Section 2-797(4) (b), Best Interest of the City.

A majority of the modifications required to be made to the vehicle in order to meet the standards of the Key West Police Department are covered under GSA Contract No. GS-07F-007DA. The GSA contract covers modifications totaling \$12,720.73. Said modifications are made pursuant to City Ordinance Section 2-797(3).



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Key West Police Department 1604 N. Roosevelt Blvd. Key West, FL 33040 (305) 809-1111  
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The remaining \$4,375.00 are modifications that are specialized and specific to our needs. A review of similar products/modifications has been completed and these modifications are competitively priced in the Police Department's professional opinion. Said open market modifications are made pursuant to City Ordinance Section 2-797(4) (b), Best Interest of the City.

The Key West Police Department has previously purchased specialized vehicles from Sirchie. They offer a quality product that is competitively priced. It is believed that no additional savings would be realized by a formal bidding process.

**Purpose and Justification:**

The vehicle described is necessary to enhance the Special Response Team function of the Police Department. This vehicle will replace a 2006 Ford E350 that has surpassed its useful service life.

**Options:**

One option is to purchase the vehicle from Sirchie Products. This option would allow for the City of Key West to purchase the needed vehicle according to the exact specifications and modifications required and at the lowest cost to the City of Key West. The purchase of this vehicle will provide an important tool for public safety, worker efficiency and delivery of professional police service to the community.

Another option is to forgo the purchase of this vehicle. This would result in an increasing lack of functionality from using a 10 year old vehicle, as well as increased public safety risks and increased cost to maintain a fleet that is past its useful service life.

**Financial Impact:**

The purchase of this vehicle is budgeted in the Police Department's FY 2016 budget in account #101-2101-521-6400.

**Recommendation:**

The Key West Police Department recommends the purchase of this vehicle and believe that it is in the best interest of the City of Key West to do so.



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