

Kelli Funkhouser

From: Kyle Carter <kyle@mile0fest.com>
Sent: Tuesday, December 3, 2024 10:42 AM
To: Kelli Funkhouser
Cc: jill@dailyplan-it.net
Subject: [EXTERNAL] Mile 0 Fest 2025-Special Event App
Attachments: Special-Events-Application-Mile 0 Fest 2025 Truman Waterfront Park (1).pdf; Mile 0 Fest Key West- Events Space @ Truman Waterfront lawn.jpg; Mile 0 Fest Key West 2025- Waterfront Overview Map.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Kelli- see attached as we discussed yesterday. Also included is the proposed event space layout along with an “overview” of the entire space to be used. A few notes:

- 1) I’ve spoken with KWFD/EMS as well as KWPD, both know the plan and have no initial objections/issues
- 2) I’ve also done a walk/talk with Marcus D & Ralph, both are also good with initial convo
- 3) This application is in the name of OhWook Productions/Mile 0 Fest and, as you can see on the map and addressed in the scope of event paragraph, already has the Amphitheater area contracted with Ramshead (our 8th year!). I’m including this “overall” map to get a better idea of our totaql footprint
- 4) We will be serving alcohol in a controlled area in the “proposed” waterfront lawn area and this license will be through the same non-profit we use for the Amphitheater liquor license (Key West Civic Association). All licenses & insurances will be in place for this event and this specific space per City req’s. I did not apply for this event to be a “non-profit” (Supplement B) even though there is a charitable give/component to all of our events at these facilities. Hope that makes sense.
- 5) CC’d here is Jill Snodgrass from Daily Plan-It...we are htrilled to get to work with Jill & Sean and incorporate their experience into ours. We have a co-op plan that we think will be enjoyed by both M0F attendees and Farmers Market regulars!

Thanks!!

Kyle M. Carter
President/CEO
OhWook Productions, Inc
Mile 0 Fest
(405) 513-1059
kyle@mile0fest.com



From: Kyle Carter
Sent: Monday, December 2, 2024 8:54 PM
To: Mike Poole <mike@mile0fest.com>
Subject: Lets review in the a.m.

I think I've got this right...had a good chat with Kelli Funkhouser today (plus EMS/FD/PD) and told her it'd be in by noon...I'd like to get it in before I fly tho

Kyle M. Carter
President/CEO
OhWook Productions, Inc
Mile 0 Fest
(405) 513-1059
kyle@mile0fest.com



City of Key West Special Event Permit Application

For assistance in filling out this application, please contact the City at (305) 809-3881 or via email at : event_request@cityofkeywest-fl.gov

Event Name: Mile 0 Fest Key West

Location: Truman Waterfront Park

Date(s): 01/22/25-01/25/25 Hours of Operation: 11am-4pm

Break Down Date: 01/26/25 Number of Expected Attendees: 500-600/day

Is the Event open to the Public? Yes No

Description: Provide a narrative description of the full scope of your event with as much detail as possible in the box below. If this event has multiple sub events, specify date and time range of each.

Attendees for the 8th Annual Mile 0 Fest Key West will be treated to daily shows in the Waterpark lawn area. In addition to nightly events at the Amphitheater (already contracted with Ramshead), these daily events in the park will showcase Festival bands and local food, craft and art dealers from Noon to 4pm each day, Wednesday January 22nd to Saturday January 25th. In cooperation with Daily Plan-it (the Thursday market operator), OhWook Productions/Mile 0 Fest will operate a gated Festival area with a stage and amplified music on the lawn space, in addition to attendee & public access to the vendor area with food and drinks.

EVENT ORGANIZER INFORMATION

Company or Organization Name OhWook! Productions/dba Mile 0 Fest Key West

Name Kyle Carter Phone number (405) 513-1059

Mailing Address 1007 Truman Ave

City Key West State FL Zip 33040 Email kyle@mile0fest.com

Tax ID / EIN# 81-5117828

SECONDARY CONTACT INFORMATION

Name Jill Snodgrass Phone number (305) 731-5780

Company or Organization Name Daily Plan-It

Email jill@dailyplan-it.net

SPECIAL APPROVAL REQUIREMENTS (IF APPLICABLE)

Noise Exemption Required: Yes Complete Supplement A No

Non-Profit Applicant or Benefit: Yes Complete Supplement B No

Alcoholic Beverages Sold/Served at Event: Yes Needs City Commission Approval No

Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission through Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must have a liquor license and provide liquor liability insurance.

INITIALS REQUIRED

Event Name: Mile 0 Fest Key West Event Date: 01/22/25-01/25/25

- 1. **Application Form:** All Applicant(s) must fill out the City of Key West (City) application form provided to you by the Office of the City Manager. All applications are subject to approval at the discretion of the City Manager and/or City Commission and must in the Office of the City Manager 60 days prior to the event.

Applicant Printed Name: Kyle M Carter **Signature:** Kyle M Carter

- 2. **Liability Insurance:** Applicant(s) will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000,000
 Business Automobile Liability with minimum limits of \$1,000,000
 Statutory Workers' Compensation Coverage
 Employers Liability with minimum limits:
 - \$1,000,000 injury by accident
 - \$1,000,000 injury by disease
 - \$1,000,000 Policy Limits – Each Employee

If alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000,000. Host Liquor Liability coverage will not be acceptable. If the permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

The City of Key West shall be named as an "Additional Insured" on the permittees commercial general liability policy.

Applicant Printed Name: KyleM Carter **Signature:** Kyle M Carter

- 3. **Indemnification:** The applicant shall indemnify and hold the City to harmless from all losses, claims, damages, liabilities, and expenses which maybe incurred by the City or which may be claimed against the City by any person, firm to the person or property f any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

Applicant Printed Name: KyleM Carter **Signature:** Kyle M Carter

4. **ADA:** All special events are required to comply with the Federal Americans with Disabilities Act which requires access to all areas in services provided by the special events. Organizers must ensure that all aspects of their event meet the requirements.

Applicant Printed Name: Kyle M Carter Signature: Kyle M Carter

5. **Notifying:** Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Applicant Printed Name: Kyle M Carter Signature: Kyle M Carter

6. **City Services Pricing:** The organizer or sponsor of any special event which requires the provision of additional extraordinary support services by police, fire, and administration or other city department shall pay to the city the cost of such services. A nonrefundable down payment of 10% of all cost, as estimated by the city manager, shall be made to the city either by certified check or credit card at least 10 days prior to the special event.

Applicant Printed Name: Kyle M Carter Signature: Kyle M Carter

7. **Payment Terms:** The City Manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the City Manager, or if no such deadline is established, then within 30 days after the event the City may impose an interest charge on the amount due at the rate of one and one-half percent (1.5%) per month.

Applicant Printed Name: Kyle M Carter Signature: Kyle M Carter

Event Screening Questionnaire

Event Name: Mile 0 Fest Key West Event Date: 01/22/25-01/25/25

The following questions will determine the correct application supplements that will be required for your event. Any permit or license may be revoked if there has been misrepresentation in the permit or license application with respect to the nature and location of the activity. If you answer "Yes" to any question next to a Supplement, that Supplement must be submitted with this application.

VENDOR SALES	
1. Will ANY alcoholic beverage be sold or served?	Yes <input type="checkbox"/> Needs City Commission Approval No <input type="checkbox"/>
2. Will ANY food be prepared or served?	Yes <input type="checkbox"/> Complete Supplement C No <input type="checkbox"/>
SAFETY IF YES, COMPLETE REQUIRED FORMS	
3. Will your event involve ANY of the following? Cooking Onsite, Compressed Gases or Flammable Liquid (used or stored), Fog Machine/Smoke Machine/Bubble Machine, Generators, Open Flame (fire juggling, bonfire, etc.) Pyrotechnics/Special Effects, Lasers, Confetti, Vehicle or Motorcycles	Yes <input checked="" type="checkbox"/> Complete Supplement C No <input type="checkbox"/>
4. Will your event involve ANY of the following tents or structures? Tents, Booths, Canopies or Podiums, Viewing Stands and Bracing, Stages, Risers or Air Support Structures	Yes <input checked="" type="checkbox"/> Complete Supplement D No <input type="checkbox"/>
STREETS & SIDEWALKS IF YES, COMPLETE REQUIRED FORMS	
5. Will your event require a stationary street closure (Block Party, etc.) or block sidewalk?	Yes <input type="checkbox"/> Complete Supplement E No <input checked="" type="checkbox"/>
6. Will your event require a moving street closure (e.g. Race, Bike Rally, Parade)?	Yes <input type="checkbox"/> Complete Supplement E No <input checked="" type="checkbox"/>
7. Will your event require parking restrictions (i.e. clearing cars for parade)?	Yes <input type="checkbox"/> Complete Supplement E No <input checked="" type="checkbox"/>
CITY PROPERTY IF YES, COMPLETE REQUIRED FORMS	
8. Will your event take place in a City-owned Park, Recreation Center or Truman Waterfront?	Yes <input type="checkbox"/> Complete Supplement F No <input type="checkbox"/>

The applicant does acknowledge and hereby affirms that any and all information of this application and all of its supplements are accurate to the best of their knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason for an injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City their agents or employees.

By checking "I agree", you agree and acknowledge your electronic signature is valid and bonding in the same force as a handwritten signature. Date 12/02/2024

Required – Recycling Plan

Event Name: Mile 0 Fest Key West Event Date: 01/22/25-01/25/25

The City of Key West is committed to increasing the collection of recycled materials and needs your help to accomplish this. As the Event Organizer, you need to encourage your vendors to participate in the separation of solid waste and recyclable items by providing the adequate number and type of collection receptacles.

RECYCLING POINT OF CONTACT

Name Kyle Carter Phone Number (405) 513-1059
Email kyle@mile0fest.com Number of people dedicated to recycling 2

INITIALS REQUIRED

- KC 1. **NON- ACCEPTABLE WASTE:** No Plastic Bags, plastic cutlery, plastic straws, plastic cups, or polystyrene are allowed at events.
- KC 2. **RECYCLING FEE :** The Fee (see Fee Schedule) must be submitted prior to the event. You can earn all or part of this fee back by participating in the City Recycling Program.
- KC 3. **ACCEPTABLE RECYCLABLES:** The primary items will be Aluminum Cans, Plastic Bottles, Cardboard, and Glass Bottles. But additional items can include Food and Beverage Cartons, Regular paper, Magazines and Program Handouts.
- KC 4. **CONTAMINATION:** I understand that recycle bins with contamination above 15% will result in not being able to earn back all or part of the Recycling Fee.

RECYCLING TIMELINE

Two
Weeks
(Self
filling)

BEFORE EVENT:

1. Arrange Trash/Recycling through Community Services (305-809-3759).
2. Get approval for educational signage needed to inform customers/event goers of recycling and garbage rules/locations during the event. Request standard signage or submit unique designs for approval through recycle@cityofkeywest-fl.gov

Due Date
(Self
filling)

DAY OF EVENT:

1. Place Recycling/Garbage containers in pairs throughout venue, at approximately every 30 feet throughout the event.
2. During the event ensure that recycle bins are free from contamination. Pull full bags, replace with a new liner, and stage full bags only at pre-arranged sites.
3. At end of event, remove all signage, and return if borrowed from City. Place all trash/recycling containers pre-arranged pick-up location.

Due Date
(Self
filling)

TRASH/RECYCLING REPORT:

1. City Community Services will supply a report detailing the amount of materials collected for recycling by weight, volume, or count and report on contamination levels.
2. After the report is generated, the results will be shared with the event organizer and event vendors, or by contacting recycle@cityofkeywest-fl.gov.

Required – Event Transportation Planning

Event Name: Mile 0 Fest Key West Event Date: 01/22/25-01/25/25

Parking and traffic congestion are consistently a concern of Key West residents. It is the City’s goal to involve all event planners in traffic reduction as well as management. For more information consult the Special Events Guide.

INITIALS REQUIRED

KC **Communications:** Every event is required to provide communications about modes of transportation that will reduce vehicle traffic. These actions include:

1. Website(s)	3. Ticketholders
2. Email	4. Social Media

KC **Opportunities:** Large Events are required to explore opportunities to help minimize traffic congestions and parking issues. Your event will be more successful by encouraging alternate transportation or utilize transit friendly alternatives. Check opportunities you will explore.

<input checked="" type="checkbox"/> Encourage Walking	<input checked="" type="checkbox"/> Partner with Transit System/Buses
<input checked="" type="checkbox"/> Encourage Biking	<input checked="" type="checkbox"/> Partner with Transit Friendly Hotels
<input type="checkbox"/> Providing Bike Security with Valet	<input type="checkbox"/> Partner with Restaurants/Bars
<input type="checkbox"/> Include Ride Service with VIP Passes	<input checked="" type="checkbox"/> Partner with Rideshare/Taxi Companies
<input type="checkbox"/> Provide Pre-Sale parking only	<input type="checkbox"/> Implement Shuttles
<input type="checkbox"/> Premium parking prices	<input type="checkbox"/> Other: _____

If Event Organizers or Vendors desire to utilize metered parking spaces or lots, payment will need to be made to the City. The following fees apply for events that wish to use or reserve parking areas. All existing parking ordinances apply to special events.

Parking Type	Fees and Rules*	No. of Parking Spots Requested	No. of Days Needed	Total Parking Cost
Residential Permit Spaces	Not allowed			
Unmetered Street Parking	No Cost			
Park N Ride Garage	\$40/day			
Metered Street Parking	\$20/day			
Truman Waterfront Park	\$20/day			
Smathers Beach	\$20/day			
Angela Firehouse Parking Lot	\$20/day			
Simonton Beach Parking Lot	\$20/day			
Ferry Terminal Parking Lot	\$20/day			
Historic Bight Parking Lots	\$40/day			
Mallory Square Parking Lot	\$48/day			
Total				

*Modification of rates or parking waivers can only be approved by City Commission.

Total Parking Cost shall be calculated using this table and accounted for in the Event Fee Schedule. For more information, contact John Wilkins, Parking Director at (305) 809-3855.

Required: Event Site Map / Layout

Event Name: Mile 0 Fest Key West Event Date: 01/22/25-01/25/25

Using the legend below, please illustrate your event to the best of your ability. If it is a single site event only one site layout is needed. If the event includes multiple streets, a second map showing the Impacted Streets for the entire area is needed.

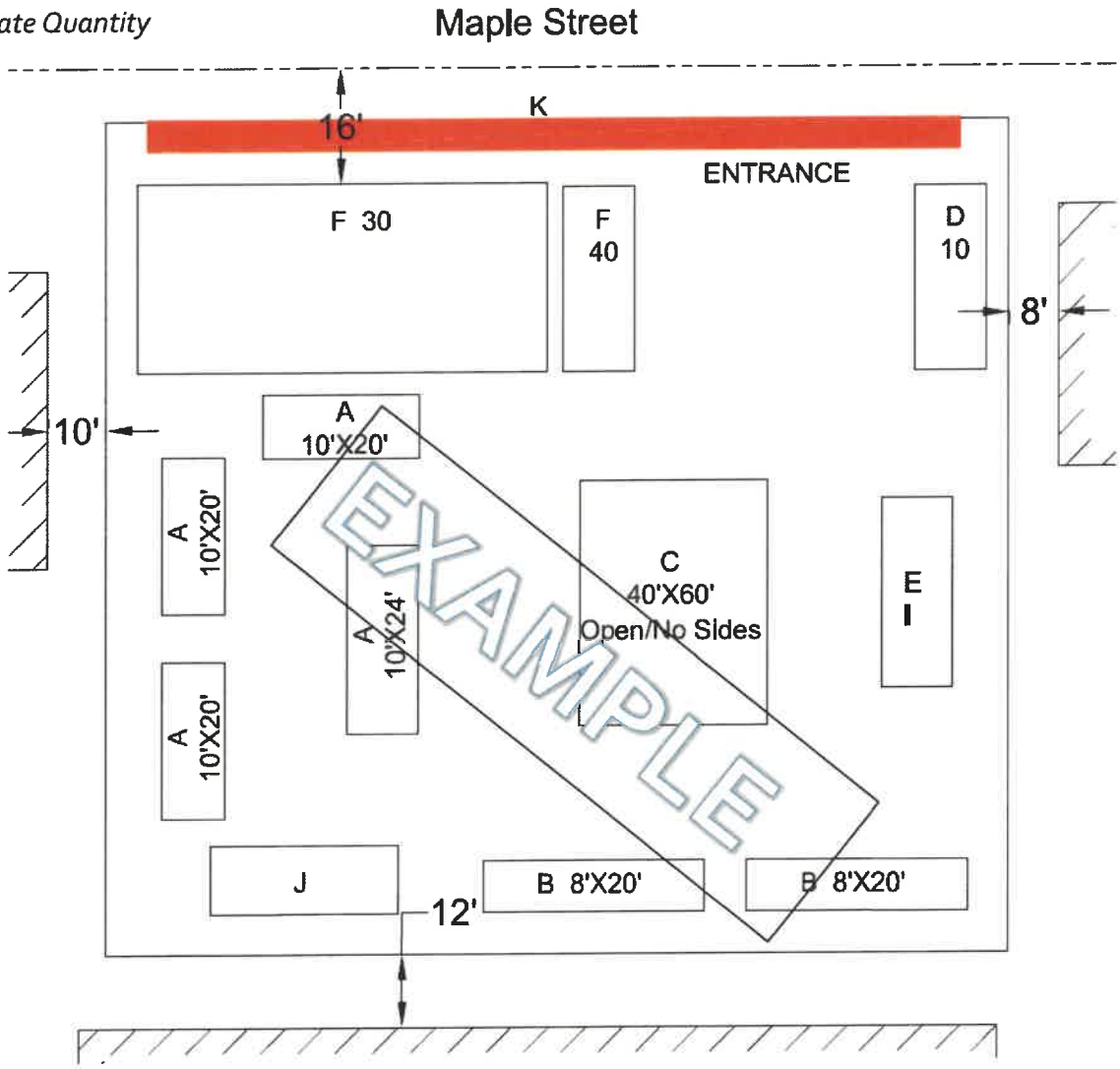
INITIALS REQUIRED

KC Attach Site Map Layout Attach Impacted Streets Map

Event Site Map Layout Legend:

- | | | |
|------------------------------|-------------------|-------------------------|
| A. Food/Bev. Vendor Tents* | F. Car Parking** | K. Podiums |
| B. Merchandise Vendor Tents* | G. Bike Parking** | L. Fire Lane (RED LINE) |
| C. Seating Tents* | H. Roads Closed | M. Label Street(s) |
| D. Toilets ** | I. Stage Area | N. Other: _____ |
| E. Amplified Music | J. Bounce House | O. Other: _____ |

* Indicate Tent sizes
 ** Indicate Quantity



Event Name: Mile0 Fest Key West Event Date: 01/22/25-01/25/25

Excerpt from City Code Sec. 26-192. - Unreasonably excessive noise prohibited.

Noise limitations - Within a core commercial district as defined in this article, the maximum dBA and dBC sound levels permitted on any property located therein shall be as follows:

The average measurement taken between ten (10) and twenty (20) seconds shall be no greater than the maximum levels set out below. The measurement shall be taken from the sound source property line, or individual lease boundary in the case of property which has been subdivided by the execution of individual leases, of the noise generating property at a location that is closest to the complainant's property line:

- a. Eighty-five (85) dBA or ninety-four (94) dBC between the hours of 11:00 a.m. and 2:59 a.m. b. Seventy-five (75) dBA or eighty-four (84) dBC between the hours of 3:00 a.m. and 10:59 a.m.*

In any residential or commercial district as defined in this article, a decibel meter shall be used for a complaint of unreasonable noise made at or within 100 feet of the property line of the sound source. The decibel reading shall be made at the location of the complaint. The investigating officer shall issue a citation for unreasonably excessive noise, unless in his judgment a warning is sufficient to cease the violation. There shall be no more than a total of one warning per offending person or establishment.

Events that expect to exceed decibel levels set for their area must get a Noise Exemption from the City Commission. Noise Exemptions cannot be issued for the same location within 60 days of the last noise exemption approval.

Describe the Potential Noise Sources: Country music bands will be playing amplified music Noon-4pm daily

Do you wish to apply for a Noise Exemption? Yes Need City Commission Approval No

INITIALS REQUIRED

- KC 1. Applicant(s) has reviewed the City Code regarding Noise limitations and understands that an exemption from the noise control ordinance requires approval from the City Commission. Applications for noise exemptions must be received 30 days before the event
- KC 2. The processing fee for the application is \$89.41, due upon submission of application. Include this fee in the Special Event Fee Schedule.
- KC 3. Notice of the City Commission’s proposed action on a Noise Exemption shall be published in a newspaper of general circulation at least five days prior to the date of the Commission meeting, as well as mailed to all property owners and occupants located within a 100-foot radius of the proposed event. The applicant is required to pay for the newspaper advertisement.

For more information on Noise and Noise Exemptions, consult the Special Event Guide and read the [City Code Section 26-192](#)

Event Name: <u>Mile 0 Fest Key West</u>	Event Date: <u>01/22/25-01/25/25</u>
-----------------------------------------	--------------------------------------

This section will be reviewed by the Key West Fire and Police Departments to determine what safety checks and security needs may be required at the Special Event. The Fee Schedule may be revised based on requirements that may be deemed necessary.

Please contact the following City representatives before completing your application:

- Fire Department and EMS – Chief Alan Averette (305) 809-3938
- Police Department – LT Joseph Tripp (305) 809-1027

More information on Safety requirements can be found in the Special Event Guide.

EVENT ACTIVITIES – Check all that apply to the Special Event

<u>Cooking:</u>	<u>Electrical Power</u>	<u>Other</u>
<input type="checkbox"/> Deep Frying / Open Flame	<input checked="" type="checkbox"/> Generator	<input type="checkbox"/> Road Closure
<input type="checkbox"/> Charcoal Grill	<input type="checkbox"/> 110AC / Extension Cords	<input type="checkbox"/> Fog/Smoke Machine
<input checked="" type="checkbox"/> Gas Grill	<input type="checkbox"/> DC Power	<input type="checkbox"/> Bubble Machine
<input checked="" type="checkbox"/> Food Warming Only		<input type="checkbox"/> Pyrotechnics
<input type="checkbox"/> Catered Food	<u>Structures:</u>	<input type="checkbox"/> Special Effects
	<input checked="" type="checkbox"/> Stages / Risers / Canopies	<input type="checkbox"/> Open Flame
<u>Alcohol To be Served By</u>	<input type="checkbox"/> Viewing Stands / Bracing	<input type="checkbox"/> Lasers
<input type="checkbox"/> Existing Licensed Establishment	<input type="checkbox"/> Seating	<input type="checkbox"/> Confetti
<input checked="" type="checkbox"/> Commercial Licensed Vendors	<input type="checkbox"/> Air Supported Bounce House	<input type="checkbox"/> Vehicle/Motorcycle Demo
<input type="checkbox"/> Non-profit Licensed Vendors	<input checked="" type="checkbox"/> Tents Greater than 200 SF	

INITIALS REQUIRED

- KC **1. Alcohol:** Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission by Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager. Applicant must have a [liquor license](#) and provide liquor liability insurance.
- KC **2. Cooking Safety:** If cooking, a KWFD Fire Watch must be provided and fire extinguisher(s) with a minimum rating of 3A40BC shall be provided near cooking equipment.
- KC **3. Sidewalks:** Structures must not interfere with pedestrian movement on the sidewalk. The Special Event Site Plan must show a minimum setback of six (6) feet from the property lines.
- KC **4. Special Event Site Map:** Indicate where structures, tents, stages, cooking equipment, etc. will be located. The layout must also identify distances to the nearest buildings and property line. If seating will be provided, show seating/chair arrangement.
- KC **5. Cooking Oil:** Cooking oil must be disposed of properly. Vendors found dumping cooking oil improperly will result in forfeiture of a portion of the Event deposit.

Event Name: Mile 0 Fest Key West Event Date: 01/22/25-01/25/25

This section will be reviewed by the Key West Fire and Police Departments to determine what safety checks and security needs may be required at the Special Event. The Fee Schedule may be revised based on requirements that may be deemed necessary.

Please contact the following City representatives before completing your application:
Fire Department and EMS – Chief Alan Averette (305) 809-3938
Police Department – LT Joseph Tripp (305) 809-1027

Provide copy of Event Site Map/Layout Yes [checked] No []

TENTS

Total Number of Food/Beverage Vendor Tents: 10
Total Number of Merchandise Vendor Tents: 4
Total: 14

Tent Supplier Name Four Star Rentals Contact Number (305) 294-7171

Size & Type of Tents: (2) 20x40 shade tents

Provide Certificate of Flame Resistance/Retardant for Tent Fabric. Yes [checked] No []

Will there be any combustibles or flammable liquids under the tent? Yes [] No [checked]

Will the sides of the tent be used? Yes* [] No [checked]

*Exit plans must be indicated on Site Map Layout.

STRUCTURES

What structures will be erected? Stageline 250- self contained stage

Will structures be erected on any part of a street or sidewalk? Yes [] No [checked]

For each structure, note number of footings, weight and dimensions (L/W/H) below:

47'x8'x13'

Event Name: Mile 0 Fest Key West Event Date: 01/22/25-01/25/25

A list of City Properties that are available for event use, their amenities and Use Fees are listed in the Special Event Guide.

Which City Property do you wish to use? Truman Waterfront Park

Which Area(s) of the City Property do you wish to use? *see event map

Will Utilities be required (Water and/or Electricity)? Yes [] No [x]

INITIALS REQUIRED

- 1. The City makes no guarantees that the requested City Property and Area will be available on the dates requested. Submitting this application acts as a request, not a guarantee.
2. Events taking place on City Property require insurance in the amount of \$1M – liability and \$2M – aggregate.
3. Applicants wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager.
4. Prior to use of the requested facility, the applicant must provide a refundable deposit and a nonrefundable payment for use of the City Property, as determined by the Fee Schedule.
5. All utility use must be coordinated through City of Key West. Any modification to utilities to support the activity will be at the sole cost of the Event Organizer and must meet City Codes.
6. Ingress/egress by the Event Organizer shall be coordinated with the City of Key West.
7. The City property used must be maintained in an orderly and neat condition.
8. No trash may be left on site. Use of City of Key West dumpsters is not authorized unless prior approval is obtained from the City Manager.
9. No alcoholic beverages/non-prescription drugs or food may be brought onto or sold on Truman Waterfront without prior approval from the City Commission.
10. No hazardous material or waste shall be used or stored on the premises without submitting a Hazardous Waste Handling and Spill Plan to the City of Key West.

KC

11. Event Organizer is responsible for any and all environmental cleanup, restoration, fees, fines, etc. associated with the activity and shall put in place any and all measures to eliminate environmental contamination to the City Property that may be caused by the Event activity.

KC

12. All trash (including waste oil) and equipment including portable toilets and trailers shall be removed no later than close of business of the last day of the event. Event Organizer should plan accordingly. City of Key West may impose additional fees for use of City Property beyond usage dates.

INITIALS REQUIRED for Truman Waterfront Property

For Use of Truman Waterfront, the Event Organizer is subject to the following additional provisions:

KC

13. Event Organizer is responsible for obtaining necessary permits required by any other agencies pertaining to this Special Event such as Federal, State, Local, Coast Guard, Navy, Marine Sanctuary, etc. and is responsible for providing proof of permit prior to entering into an agreement with the City of Key West.

KC

14. Event Organizer must take part in pre- and post-activity walk-through inspections with the City of Key West point of contact, or designee.

KC

15. Event Organizer must provide the City of Key West with a detailed schedule for activities.

KC

16. City of Key West personnel shall be always allowed access to the site.

KC

17. Event Organizer shall provide sufficient personnel to ensure proper and safe operation of the activity.

KC

18. Event Organizer may not stay overnight on Truman Waterfront without prior approval from the City of Key West.

KC

KC

19. Any use of NOAA property or seawall must be coordinated with directly with NOAA.

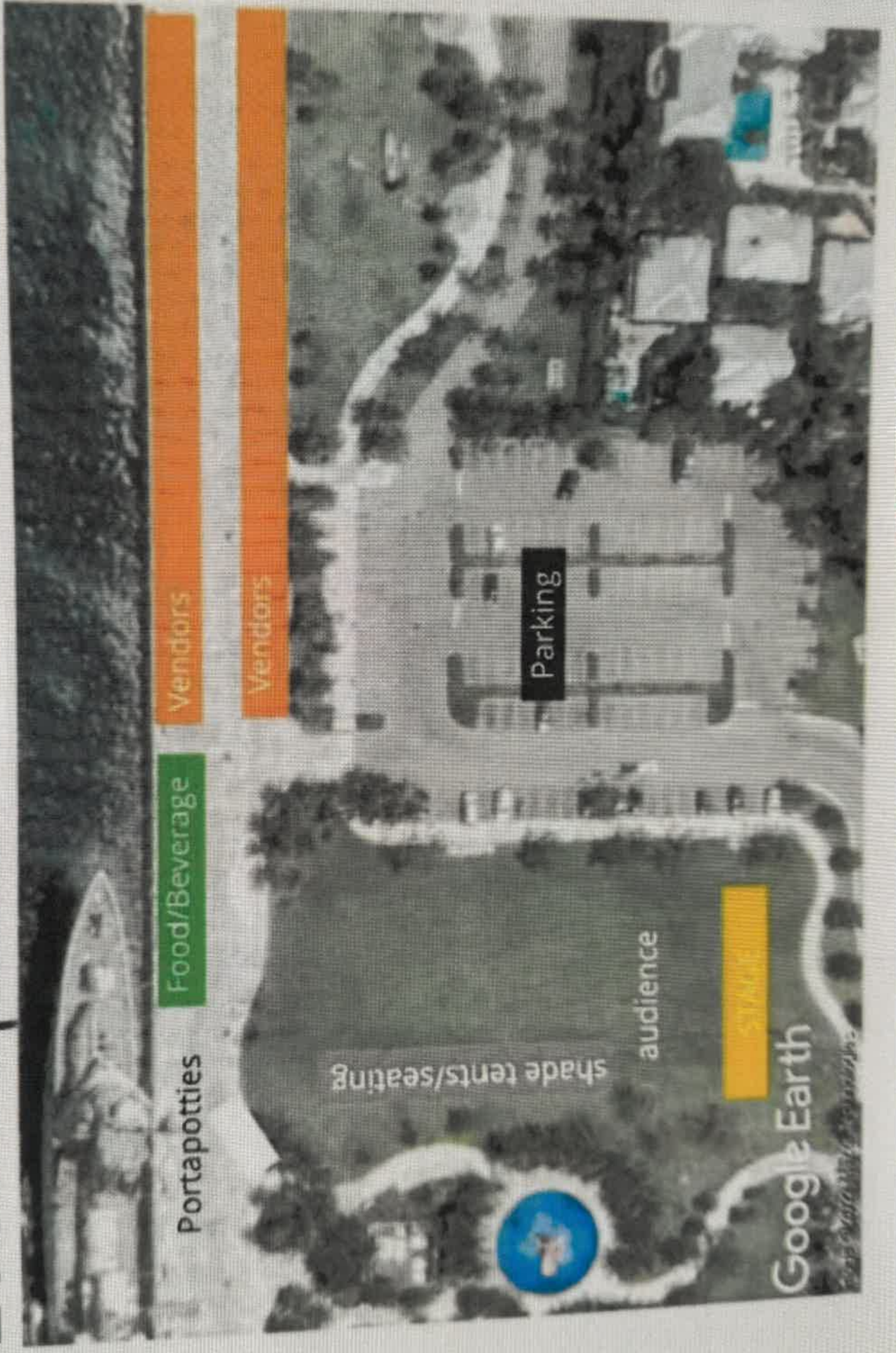
KC

20. Unfettered access to Navy, NOAA and State Park property must be maintained at all time

KC

21. Use of the inner basin for any activities is not authorized.

Event Space



Portapotties

Food/Beverage

Vendors

Vendors

shade tents/seating

audience

Stage

Parking

Google Earth



This parking lot will be for visitors and residents.

