



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Development Review Committee

Thursday, September 28, 2023

10:00 AM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 10:00 A.M.

Roll Call

A motion was made by Elizabeth Ignoffo, seconded by Dereck Berger, and the Committee unanimously voted to appoint Enid Torregrosa as Chair Pro-Tem.

Absent 5 - Ms. DeMaria, Mr. Ramsingh, Mr. Smith, Mr. Turner, and Mr. Willman

Present 6 - Mr. Berger, Ms. Halloran, Ms. Ignoffo, Mr. McDowell, Mr. Stachurski, and Ms. Torregrosa

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as presented.

Approval of Minutes

1 August 24, 2023

Attachments: [Minutes](#)

A motion was made by Elizabeth Ignoffo, seconded by Dereck Berger, to approve the Minutes. The motion passed unanimously.

Discussion Items

2 Request for Postponement by Applicant: Vacation of City Property (RE# 00037160-000100; 00037230-000100) - An application for Vacation of City Right-of-Way for platted alleyways on the blocks generally bound by Seminole Avenue, Waddell Avenue, Alberta Street, and Reynolds Street

per Chapter 90 Article VII of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

- Attachments:** [Planning Package](#)
 [Urban Forester Comments](#)
 [Keys Energy Comments](#)
 [Utilities Comments](#)
 [Utilities GIS Administrator Comments](#)

This item was postponed to the October 26, 2023 DRC Meeting.

- 3** Major Modification to a Major Development Plan - 638 United Street (RE# 00036600-000000) - A request for a major modification to a major development plan approval for the development of four market rate residential units with a landscape waiver for a non-complying landscape buffer and on property located within the Historic Residential / Office (HRO) Zoning District with a proposed affordable work force housing linkage project located at 3228 Flagler Avenue pursuant to Chapter 108, Section 108-91, and Article III through IX; Chapter 122, Article IV, Division 10; and Chapter 122, Article V, Division 10 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

- Attachments:** [Planning Package](#)
 [Utilities GIS Administrator Comments](#)
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 [Urban Forester Comments](#)
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Discussed

Reports

Adjournment - 10:12 A.M.