

**CITY OF KEY WEST**  
**APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) TRIKW, LLC Doug Bradshaw  
Address of Applicant(s) 1107 Windsor Lane, Key West, FL 33040  
Phone Number of Applicant(s) 797-8361 Fax: \_\_\_\_\_ Email dougtrikw@gmail.com

Name of Non-Profit(s) Montessori, Samuels House, Bone Island Swim Club,  
Address of Non-Profit(s) Southernmost Runners, Civil Air Patrol

Phone Number of Non-Profit(s) 294-5302, 296-0240, 809-3562, 745-3027, 744-0355

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 25%

Date/Dates of Event Dec 6, 2014

Hours of Operation 7:30 AM - Noon and 4:00 PM - 8:00 PM

Estimated/anticipated number of persons per day 800

Location of Event Higgs Beach, Charlie Maes

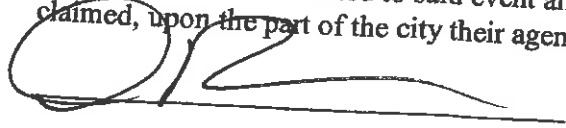
Street Closed Residents Only - 7:30-noon Atlantic Blvd, Casamaria  
Court, South White St 4:00 PM - 8:00 PM 400 Block Southard  
Detailed description of event St.

5<sup>th</sup> Annual Key West triathlon and Awards Ceremony  
(swim, bike, run) (Southard St)

Noise exemption required: Yes  No

Alcoholic beverages sold/served at event: Yes  No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.



Applicants Signature

5-20-14  
Date

Financial Statement of the event of the previous year must be submitted with application

# CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT NOISE CONTROL EXEMPTION

**\$50.00**

Date 5-20-14

Applicant Name TRIKW, LLC Doug Bradshaw  
 Applicant Address 1107 Windsor Lane, Key West, FL 33040  
 Applicant Phone Number 305-297-8361  
 Event Name Key West Triathlon  
 Event Address/Location Higgs Beach,  
 Date of Event Dec 6, 2014  
 Nature of Event 5<sup>th</sup> Annual Key West Triathlon

Profit  Non Profit

Time(s) Request for Exemption 5:00 AM - 11:00 AM

Number of Exemptions at this location this caler

Date of last exemption 12-7-13

✓#

City of Key West  
 \*\*\* CUSTOMER RECEIPT \*\*\*  
 User: KEYWAL Type: DC Drawer: 1  
 Date: 6/17/14 45 Receipt no: 29419

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

U/L account number:  
 00100063429300  
 00100061240000

TRIKW LLC  
 NOISE EXEMPTION

(under petes)  
 PR Encls 1317 \$50.00  
 Total tendered \$50.00  
 Total payment \$50.00

Trans date: 6/17/14 Doc. 11:04:07

Revised for  
Third Reading  
11/19/02

ORDINANCE NO. 02-29

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows\*:

**Sec. 6-26. Payment for city services.**

(a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provision of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is

\* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1-1/2%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

Section 2. That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five(5) feet of the property line of, a restaurant or a bar or a retail store (selling

primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3. That section 6-56 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-56. Application.**

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private person or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4. That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue  
to nonprofit organization.**

~~A percentage of the revenues of a special event that causes the closing of a city street must be donated to the nonprofit organization and, at the sponsor's option, to additional charities. On the application form issued by the city manager, the nonprofit must state the amount or percentage of revenues it anticipates to receive from the special event.~~ When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least twenty-five percent (25%) of the sponsor's gross revenues or \$1,000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manager with a letter of assent.

Section 5. That section 6-58 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-58. Major festival.**

(a) A major festival is a special event of regional impact. Major festivals are: ~~Fancy~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mange's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons

or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of Key West.

Section 6. That section 6-61 is hereby added to the Code of Ordinances as follows:

**Sec. 6-61. Temporary bathroom facilities.**

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Section 7. If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable



therefrom and shall be construed as reasonable and necessary to achieve the lawful purposes of this Ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

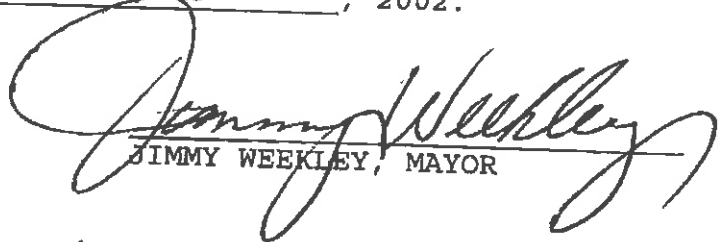
Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

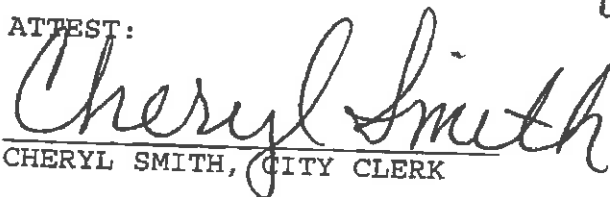
Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

  
JIMMY WEEKLEY, MAYOR

ATTEST:

  
CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST  
POST OFFICE BOX 1409  
KEY WEST, FLORIDA 33041-1409  
WWW.KEYWESTCITY.COM

**MEMORANDUM**

TO: Mayor & Members of the City Commission

FROM: Robert Tischenkel  
City Attorney RT

DATE: October 17, 2002

RE: Special Events Ordinance  
Second Reading

The following are the changes made to the Special Events Ordinance for second reading:

- Section 6-26. The requirement of certified check or credit card applies only to the down payment.
- Section 6-27. The requirement of payment for parking meters has been removed altogether. In its place is a new section concerning food and beverage booths, and a prohibition against their placement in front of or near restaurants and bars.
- Section 6-56. The contact person's telephone number is now required.
- Section 6-57. Each nonprofit organization named by a sponsor in the application must provide a letter of assent to the City Manager.
- The effective date of the ordinance is January 1, 2003.

# RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.  
Sponsor's Signature DMS
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.  
Sponsor's Signature DMS
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.  
Sponsor's Signature DMS
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*  
Sponsor's Signature DMS
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.  
Sponsor's Signature DMS

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.  
Sponsor's Signature DMB
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.  
Sponsor's Signature DMB
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.  
Sponsor's Signature DMB
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.  
Sponsor's Signature DMB
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.  
Sponsor's Signature DMB
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.  
Sponsor's Signature DMB
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.  
Sponsor's Signature DMB
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.  
Sponsor's Signature DMB

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature DMB

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature DMB

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature DMB

## Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.  
Name of person: Doug Bradshaw Phone number: 797-8361
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.  
Aluminum  Glass  #1 Plastic  #2 Plastic  Steel   
Corrugated Cardboard  Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).  
Amount of recycling and garbage containers needed: 8/8
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.  
Arrangements made: Coordinated w/ Greg Sullivan at Waste Management
- Capacity of containers on grounds: 64 gal  
Contact person for containers: Doug Bradshaw Phone #: 797-8361
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.  
Arrangements made: Volunteers w/ empty if needed
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.  
Arrangements made: Coordinated w/ Waste Management
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.  
Problems: \_\_\_\_\_  
Actions taken: \_\_\_\_\_  
\_\_\_\_\_
- View trash barrels and note any recyclables in the trash. Take actions to solve problems.  
Problems: \_\_\_\_\_  
Actions taken: \_\_\_\_\_  
\_\_\_\_\_
- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program  
Comments: \_\_\_\_\_  
\_\_\_\_\_
- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.  
Amount of material: \_\_\_\_\_  
Contamination: \_\_\_\_\_
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: \_\_\_\_\_

*For more information about event recycling and waste reduction, contact Waste Management at  
305 296-2825*



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3828

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Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A handwritten signature in black ink, consisting of a large, stylized 'O' followed by a long horizontal line that tapers to the right.



TRIKW, LLC  
804 WHITE ST  
KEY WEST, FL 33040

1313

63-43/670

4

DATE 6-12-14

PAY TO THE ORDER OF

City of Key West

\$ 1000<sup>00</sup>

One thousand and <sup>NO</sup> 100

DOLLARS



FIRST STATE BANK

OF THE FLORIDA KEYS  
KEY WEST, FLORIDA 33040

*[Handwritten Signature]*

FOR

Recycle Dep.

⑈001313⑈ ⑆067000438⑆ 0404126844⑈

City of Key West  
\*\*\* CUSTOMER RECEIPT \*\*\*  
User: KEYWALN Type: UC Drawer: 1  
Date: 6/17/14 45 Receipt no: 29432

Description	Quantity	Amount
12 UNUSUAL PAYMENT	1.00	\$1000.00

o/c account number:

TRIKW LLC  
804 WHITE ST

Tender Detail		
OR CHECK	1313	\$1000.00
Total tendered		\$1000.00
Total payment		\$1000.00

Trans date: 6/17/14 Time: 11:05:47

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS



**Detail by Entity Name**

**Florida Limited Liability Company**

TRIKW, LLC

**Filing Information**

<b>Document Number</b>	L10000122242
<b>FEI/EIN Number</b>	244094924
<b>Date Filed</b>	11/29/2010
<b>State</b>	FL
<b>Status</b>	ACTIVE
<b>Effective Date</b>	11/26/2010
<b>Last Event</b>	LC AMENDMENT
<b>Event Date Filed</b>	12/02/2013
<b>Event Effective Date</b>	NONE

**Principal Address**

1107 WINDSOR LANE  
KEY WEST, FL 33040

Changed: 06/10/2013

**Mailing Address**

1107 WINDSOR LANE  
KEY WEST, FL 33040

Changed: 06/10/2013

**Registered Agent Name & Address**

BRADSHAW, DOUGLAS M  
1107 WINDSOR LANE  
KEY WEST, FL 33040

Address Changed: 12/02/2013

**Authorized Person(s) Detail**

**Name & Address**

Title MGR

BRADSHAW, DOUGLAS M  
1107 WINDSOR LANE  
KEY WEST, FL 33040

Title MGR

BRADSHAW, AMY K  
1107 WINDSOR LANE  
KEY WEST, FL 33040

**Annual Reports**

Report Year	Filed Date
2012	02/08/2012
2013	01/25/2013
2014	01/08/2014

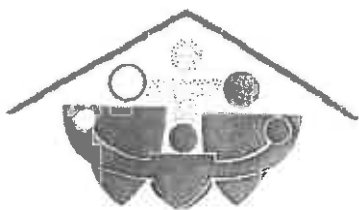
**Document Images**

<a href="#">01/08/2014 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">12/02/2013 -- LC Amendment</a>	<a href="#">View image in PDF format</a>
<a href="#">01/25/2013 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/08/2012 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/18/2011 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">11/29/2010 -- Florida Limited Liability</a>	<a href="#">View image in PDF format</a>

## 2013 TRIKW Budget

Item	Expense Description	#	units	cost per unit	Total
1	Timing system/registration	1	each	\$11,500.00	\$11,500.00
2	Advertising	1	each	\$4,275.00	\$4,275.00
3	Tent Rental	1	each	\$500.00	\$500.00
4	USAT Certification	1	each	\$330.00	\$330.00
5	Sheriff	1	each	\$3,960.00	\$3,960.00
6	KWPD	1	each	\$3,000.00	\$3,000.00
7	T-Shirts	1100	each	\$5.25	\$5,775.00
8	Volunteer T-Shirts	200	each	\$4.42	\$884.00
9	Sound System	1	each	\$500.00	\$500.00
10	Finishing Metals/Ribbons	1	each	\$1,991.00	\$1,991.00
11	Swim Caps	874	each	\$1.54	\$1,345.96
12	Awards	200	each	\$5.03	\$1,006.00
13	Race set up (cones)	1	each	\$8,764.00	\$8,764.00
14	Race Bibs Package-TriTats	875	each	\$4.13	\$3,611.13
15	Flags for Transition	1	each	\$1,165.00	\$1,165.00
16	Miscellaneous	1	each	\$2,500.00	\$2,500.00
17	Home Depot Sign Backs	1	each	\$527.00	\$527.00
18	Waste Management	1	each	\$1,500.00	\$1,500.00
19	Web Site/Other Designs	1	each	\$1,958.00	\$1,958.00
20	Race Director	6	month	\$1,000.00	\$6,000.00
21	Race Director	6	month	\$1,000.00	\$6,000.00
22	Promoter	6	month	\$1,000.00	\$6,000.00
23	Course Management	6	month	\$1,000.00	\$6,000.00
24	Staff	6	month	\$1,000.00	\$6,000.00
25	Staff	6	month	\$1,000.00	\$6,000.00
26	Swim Buoys	2	each	\$85.00	\$170.00
27	County Property	1	each	\$753.00	\$753.00
28	Rigging for buoys/other	2	each	\$75.00	\$150.00
29	Cones	50	each	\$4.94	\$247.00
30	City Cost	1	each	\$1,000.00	\$1,000.00
31	Jet Skiis	4	each	\$75.00	\$300.00
32	Ambulance	5	each	\$100.00	\$500.00
33	Donation to Civil Air Patrol	1	each	\$500.00	\$500.00
34	Donations to Montessori	1	each	\$500.00	\$500.00
35	Donation to Samuels House	1	each	\$1,200.00	\$1,200.00
36	Donation to Swim Fee Bone Island	1	each	\$1,000.00	\$1,000.00
37	Donation to Southernmost Runners	1	each	\$1,000.00	\$1,000.00
				<b>Total</b>	<b>\$98,412</b>

Revenue Donations/Expo	\$10,000
Registration	\$102,805
Gross Profit	<u>\$112,805</u>
Net Profit	<u><u>\$14,393</u></u>



## SAMUEL'S HOUSE, Inc.

The Mary Spottswood Women's Center,  
Kathy's Hope and Casa de Meredith

*"Speak Lord, for your servant is listening" 1 Samuel 3:9*

April 10, 2014

Amy Bradshaw  
Tri Key West

Dear Amy:

On behalf of the Board of Directors, staff and clients of Samuel's House, Inc., I would like to extend my heartfelt gratitude for your generous donation of \$1,200.00. Because of the generosity of your donation and the involvement of Tri Key West, we will be able to upgrade our security system at all three of our programs; greatly improving the safety and well-being of our clients and employees. We are extremely grateful to you for supporting this initiative.

This donation will go a long way to help with our ever increasing monthly operating costs. As problems in our local, regional and national economies persist, the needs of our clients continue to increase at the same time that supportive resources continue to decrease and gifts like yours help us tremendously in our mission.

Since our inception in 1999, we have served the needs of over 5,300 women, women with children and now, with the advent of Casa de Meredith, men with children and intact families. It is only with the support from wonderful individuals such as yourself that we are able to provide a safe haven for our clients. We are *much more than a shelter*.

I want you to know that I sincerely appreciate your valued support and want to thank you for blessing us with this gift.

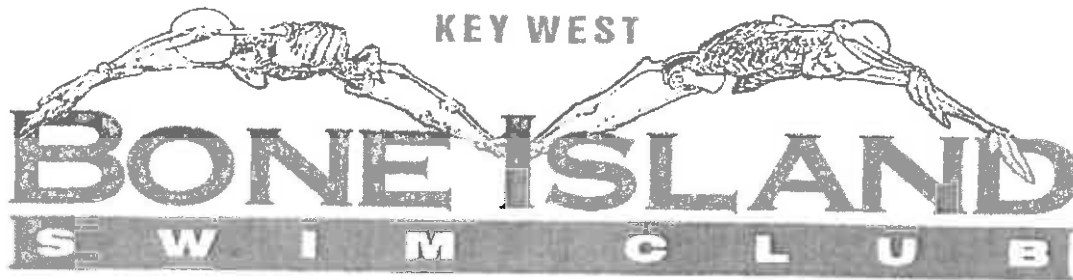
Sincerely,

A handwritten signature in black ink, appearing to read "Elmira Leto". The signature is fluid and cursive.

Elmira Leto  
Chief Executive Officer

To satisfy the IRS, no goods or services were provided in exchange for this generous donation. Samuel's House, Inc. is a 501(c)(3) non-profit organization and your donation is tax deductible. Our Federal Identification number is 65-0951120

1614 Truesdell Court, Key West, FL 33040  
Phone (305) 296-0240 Fax (305) 296-4219 Email: [elmira.letto@samuelshouse.org](mailto:elmira.letto@samuelshouse.org)



December 13, 2013

To Whom it May Concern,

This letter is to inform you that Bone Island Swim Club, at Florida Keys Community College Pool, received \$1,000.00 from the TriKW triathlon which was held December 7, 2013. If there are any question, please feel free to contact me at 305-809-3562.

Sincerely,

A handwritten signature in cursive script that reads "Lori Bosco".

Lori Bosco, Aquatic Director, FKCC  
Head Swim Coach  
Bone Island Swim Club



# Key West Southernmost Runners, Inc.

P.O. Box 5923  
Key West, FL. 33045

Phone 305-745-3027

2/4/14

To:  
Tri Key West  
Amy Bradshaw  
By E-Mail:

Key West Southernmost Runners Inc. is a 501 C3 Non Profit organization,

Race date December 7, 2013

Donation to KWSR for Water stations and Turn Around volunteers.	\$1000.00
--	-----------

Total Donation	<b><u>\$1000.00</u></b>
----------------	-------------------------

Key West Southernmost Runners  
P.O. Box 5923  
Key West, FL 33045

Thank you,

Don Nelson, Editor and Race management.



City of  
Key West

Doug Bradshaw <dbradsha@keywestcity.com>

**Fwd: TRIKW Donation to Key West Composite (SER-FL-462)**

1 message

**Amy Bradshaw** <amytrikw@gmail.com>

To: Doug Bradshaw <dbradsha@keywestcity.com>

Sat, Mar 22, 2014 at 4:55 PM

----- Forwarded message -----

From: **EDWARD HILLER** <hiller\_e@bellsouth.net>

Date: Fri, Mar 21, 2014 at 8:12 PM

Subject: TRIKW Donation to Key West Composite (SER-FL-462)

To: "amytrikw@gmail.com" <amytrikw@gmail.com>

Cc: mercy hillier <hillermg@bellsouth.net>

Amy,

Thank you for your donation of \$500 to the Key West Composite Squadron (SER-FL-462). These funds allow us to continue as a Squadron. Please find attached a copy of our tax exempt certificate and deposit into our Florida Wing account. If you need more information please feel free

Sincerely,  
1st Lt Ed Hillier (CAP)  
Key West Composite

**2 attachments**

**FLWGF\_207\_Florida\_State\_Tax\_Exempt\_Certificate.pdf**  
181K

**DEPOSIT SLIP 500.00.pdf**  
46K





**Montessori Children's School of Key West**

1221 Varela Street, Key West, Florida 33040

(305) 294-5302 \* (305)292-3201 fax

[www.montessoriskeywest.com](http://www.montessoriskeywest.com)

April 3, 2014

To Whom It May Concern:

Amy Bradshaw provided the following donation to the Montessori Children's School of Key West, Inc.:

Amy donated her time, as well as the time of the volunteers she arranged to have assist in the Key West Triathlon on December 7, 2013. This donation provided to the school went towards her Workpay obligation, that each family has. If there is any further information I can assist you with, please feel free to contact me.

Sincerely,

Lori A. Kerbel  
Business Manager

Donation Value: \$ 500.00

### 2013 TRIKW Budget

Item	Expense Description	#	units	cost per unit	Total
1	Timing system/registration	1	each	\$11,500.00	\$11,500.00
2	Advertising	1	each	\$4,275.00	\$4,275.00
3	Tent Rental	1	each	\$500.00	\$500.00
4	USAT Certification	1	each	\$330.00	\$330.00
5	Sheriff	1	each	\$3,960.00	\$3,960.00
6	KWPD	1	each	\$3,000.00	\$3,000.00
7	T-Shirts	1100	each	\$5.25	\$5,775.00
8	Volunteer T-Shirts	200	each	\$4.42	\$884.00
9	Sound System	1	each	\$500.00	\$500.00
10	Finishing Metals/Ribbons	1	each	\$1,991.00	\$1,991.00
11	Swim Caps	874	each	\$1.54	\$1,345.96
12	Awards	200	each	\$5.03	\$1,006.00
13	Race set up (cones)	1	each	\$8,764.00	\$8,764.00
14	Race Bibs Package-TriTats	875	each	\$4.13	\$3,611.13
15	Flags for Transition	1	each	\$1,165.00	\$1,165.00
16	Miscellaneous	1	each	\$2,500.00	\$2,500.00
17	Home Depot Sign Backs	1	each	\$527.00	\$527.00
18	Waste Management	1	each	\$1,500.00	\$1,500.00
19	Web Site/Other Designs	1	each	\$1,958.00	\$1,958.00
20	Race Director	6	month	\$1,000.00	\$6,000.00
21	Race Director	6	month	\$1,000.00	\$6,000.00
22	Promoter	6	month	\$1,000.00	\$6,000.00
23	Course Management	6	month	\$1,000.00	\$6,000.00
24	Staff	6	month	\$1,000.00	\$6,000.00
25	Staff	6	month	\$1,000.00	\$6,000.00
26	Swim Buoys	2	each	\$85.00	\$170.00
27	County Property	1	each	\$753.00	\$753.00
28	Rigging for buoys/other	2	each	\$75.00	\$150.00
29	Cones	50	each	\$4.94	\$247.00
30	City Cost	1	each	\$1,000.00	\$1,000.00
31	Jet Skiis	4	each	\$75.00	\$300.00
32	Ambulance	5	each	\$100.00	\$500.00
33	Donation to Civil Air Patrol	1	each	\$500.00	\$500.00
34	Donations to Montessori	1	each	\$500.00	\$500.00
35	Donation to Samuels House	1	each	\$1,200.00	\$1,200.00
36	Donation to Bone Island Swim Club	1	each	\$1,000.00	\$1,000.00
37	Donation to Southernmost Runners	1	each	\$1,000.00	\$1,000.00
				<b>Total</b>	<b>\$98,412</b>

Revenue Donations/Expo	\$10,000
Registration	\$102,805
Gross Profit	<u>\$112,805</u>
Net Profit	<u><u>\$14,393</u></u>



**THE CITY OF KEY WEST**

P.O. BOX 1409  
KEY WEST, FL 33041-1409

**RELEASE AND INDEMNIFICATION  
TRIKW, LLC  
5<sup>TH</sup> Annual Key West Triathlon**

**December 6, 2014**

I Doug Bradshaw being authorized to act on behalf of and legally bind TRIKW, LLC doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Maria Ratcliff  
Signature of Witness

Maria G. Ratcliff  
Print Name

6/12/14  
Date

DR  
Signature of Applicant

Doug Bradshaw  
Print Name

6-12-14  
Date

# CERTIFICATE OF INSURANCE

**DATE:** 11/20/2013

**CERTIFICATE NUMBER:** 20131120210170

**AGENCY:**

ESIX Entertainment & Sports Insurance eXperts  
5660 New Northside Drive, Suite 640  
Atlanta, GA 30328  
Phone: (678) 324-3300 Fax: (678) 324-3303

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**NAMED INSURED:**

USA Triathlon  
5825 Delmonico Drive  
Colorado Springs CO 80919-2401

**Douglas Bradshaw**

**INSURERS AFFORDING COVERAGE:**

**INSURER A:** AXIS Insurance Company (NAIC# 37273)

**EVENT INFORMATION:**

Tri Key West (12/7/2013 - 12/7/2013)

**POLICY/COVERAGE INFORMATION:**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	AXGL06100260-13	12/1/2013 12:01 AM	12/1/2014 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$2,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:**

The certificate holder is an additional insured, as required by written contract or written agreement, but only for liability arising out of the negligence of the named insured, but only with respect to the USAT sanctioned or approved event specified on this certificate.

**CERTIFICATE HOLDER:**

City of Key West  
525 Angela St  
Key West FL 33040

**NOTICE OF CANCELLATION:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**AUTHORIZED REPRESENTATIVE:**





# THE CITY OF KEY WEST

Parking Division

P.O.Box 1409, Key West, FL 33040

## Parking Requests for Special Events

Please describe any Special Event Parking requests below:

No parking Signs for 400 Block of Southard may need to be put in place for event. Only portion of Southard St out from Charlie Mac's will be hard closed. The remaining portion of Southard St (400 block) will remain open. Meters in the open portion will be accessible

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$2.00 per hour or \$16.25 per day per space

On-Street Meter Rates: \$1.50 per hour or \$20.00 per day per space.

Vendors and Event Organizers must pay for metered parking used outside of Event Zone.

Modification of rates or parking waivers can only be approved by City Commission.

If you have any questions, please contact John Wilkins, Parking Manager at (305) 809-3855 or email [jwilkins@keywestcity.com](mailto:jwilkins@keywestcity.com)



**KEY WEST FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s) *one 20x4 tent  
two 12x12 tents*

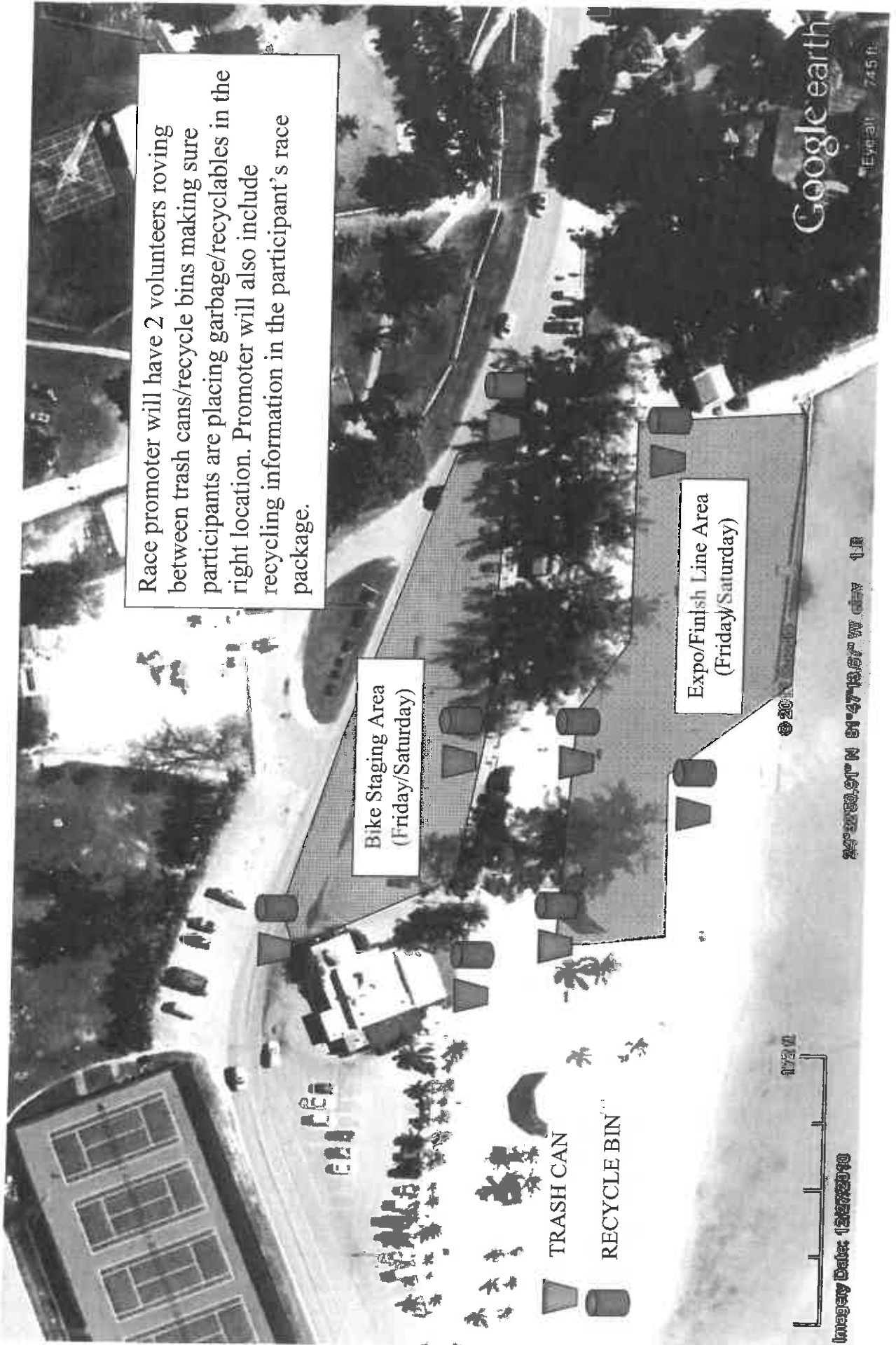
Food Booths

- Food Booths - Total # \_\_\_\_\_
- Vendor Booths - Total # \_\_\_\_\_
- Total Number of Booths - \_\_\_\_\_

Parade

- Floats - Total # \_\_\_\_\_

# 2014 KEY WEST TRIATHLON-HIGGS BEACH RECYCLE PLAN

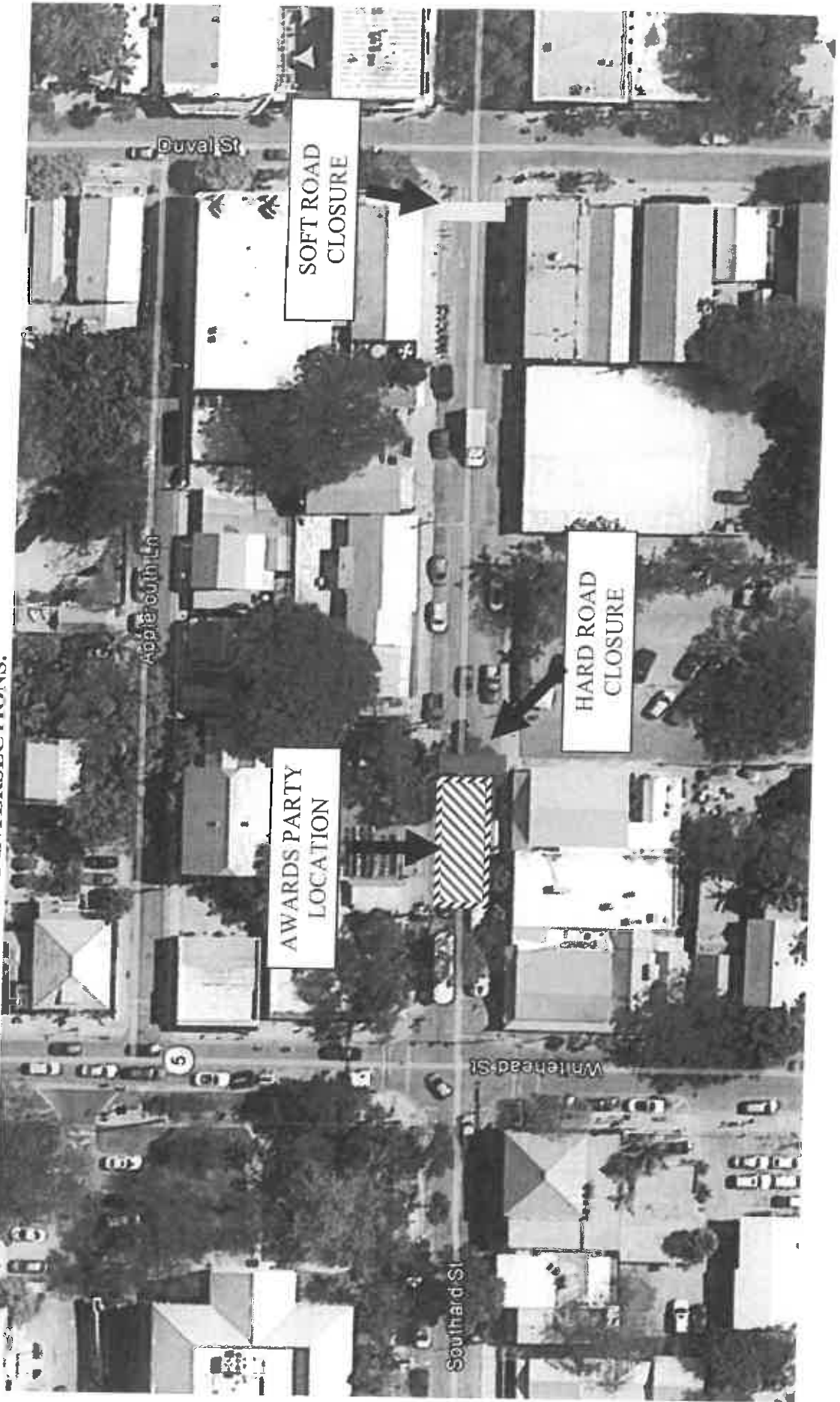






# KEY WEST TRIATHLON AWARDS PARTY SOUTHARD STREET

AWARDS PARTY WILL BE HELD ON SOUTHARD STREET OUT SIDE OF CHARLIE MACS/GREEN PARROT. RACE ORGANIZERS WILL LIMIT TRAFFIC ON SOUTHARD STREET TO BUSINESS/EMERGENCY VEHICLES ONLY FROM 4:00 PM -8:00 PM ON DEC 6. TRAFFIC WILL BE DIVERTED DOWN DUVAL STREET DURING THE EVENT. POLICE OFFICERS WILL BE AT INTERSECTIONS.



Event Name: TRIKW, Inc Triathlon Dec 6, 2014

## Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	new one on 12/14
✓	Signatures of No Objection of Street closure (If applicable)	N/A
✓	Insurance naming the City as additional insured	
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map ( where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	

TRIKW 2014 Dec 16, 2014

**CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS**

**EVENT (INITIAL SIGNOFF):**

**CONDITIONS/RESTRICTIONS:**

Maria Katchul  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PUBLIC WORKS**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**POLICE DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FIRE DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**KEY WEST DOT**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CODE COMPLIANCE**

Jim Jones      20 Jun 14  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DOUG BRADSHAW/PORT**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PARKING DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Maria Ratcliff <mratclif@keywestcity.com>

---

**TRIKW**

---

**John Wilkins** <jwilkins@keywestcity.com>  
To: Maria Ratcliff <mratclif@keywestcity.com>

Mon, Jun 23, 2014 at 7:43 AM

Parking Division is OK with event.

John Wilkins

**From:** Maria Ratcliff [mailto:mratclif@keywestcity.com]  
**Sent:** Friday, June 20, 2014 4:52 PM  
**To:** Richard Sarver; Steve Torrence; Danny Blanco; Rogelio Hernandez; Jim Young; John Wilkins  
**Subject:** TRIKW

[Quoted text hidden]

TRIKN 2014 Dec 6, 2014

CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Mama Ratchoff  
SIGNATURE      DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE      DATE

POLICE DEPARTMENT

Steve Torrence      6/24/14  
SIGNATURE      DATE

Extra Duty Officers are required  
for traffic management

FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE      DATE

KEY WEST DOT

\_\_\_\_\_  
SIGNATURE      DATE

CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE      DATE

DOUG BRADSHAW/PORT

\_\_\_\_\_  
SIGNATURE      DATE

PARKING DEPARTMENT

\_\_\_\_\_  
SIGNATURE      DATE

TRIKW 2014 Dec 6, 2014

CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Mama Katchell  
SIGNATURE                  DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

[Signature]  
SIGNATURE                  DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPARTMENT

\_\_\_\_\_  
SIGNATURE                  DATE

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FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE                  DATE

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KEY WEST DOT

\_\_\_\_\_  
SIGNATURE                  DATE

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CODE COMPLIANCE

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SIGNATURE                  DATE

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DOUG BRADSHAW/PORT

\_\_\_\_\_  
SIGNATURE                  DATE

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PARKING DEPARTMENT

\_\_\_\_\_  
SIGNATURE                  DATE

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\_\_\_\_\_  
\_\_\_\_\_

TRIKW 2014 Dec 6, 2014

CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

Milena Ratzke  
SIGNATURE      DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PUBLIC WORKS**

\_\_\_\_\_  
SIGNATURE      DATE

**POLICE DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

**FIRE DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

**KEY WEST DOT**

Rogelio Hernandez / R. L. 7-8-14  
SIGNATURE      DATE

No Impact  
\_\_\_\_\_  
\_\_\_\_\_

**CODE COMPLIANCE**

\_\_\_\_\_  
SIGNATURE      DATE

**DOUG BRADSHAW/PORT**

\_\_\_\_\_  
SIGNATURE      DATE

**PARKING DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# TRIKW

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

### EVENT (INITIAL SIGNOFF):

### CONDITIONS/RESTRUCTIONS

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE                      DATE

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\_\_\_\_\_  
\_\_\_\_\_

### POLICE

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### FIRE DEPARTMENT

SEE ATTACHED MEMO

Danny Blanco                      07/09/14  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PORT/KEY WEST DOT

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE                      DATE

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### KEY WEST PROPERTY MANAGEMENT

\_\_\_\_\_  
SIGNATURE                      DATE

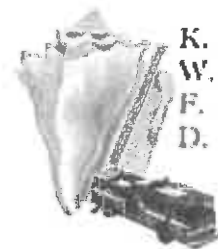
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\_\_\_\_\_

### PARKING DEPARTMENT

\_\_\_\_\_  
SIGNATURE                      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Doug Bradshaw

From: Division Chief/Fire Marshal Danny Blanco

Date: July 09, 2014

Reference: TRIKW

This office reviewed the special event application for the TRIKW to be held on Atlantic Blvd. December 6, 2014.

The following conditions apply:

- Road closure where booths are set up need to allow one lane open for emergency vehicle .

If I can be of any further assistance please contact me.

*Danny Blanco, Fire Marshal*  
 Key West Fire Department  
 1600 N. Roosevelt Boulevard  
 Key West, Florida 33040  
 305-809-3933 Office  
 305-292-8284 Fax  
 dblanco@keywestcity.com  
*Serving the Southernmost City=*

3266 LSSM BX

TRIKW 2014 Dec. 6, 2014

**CITY OF KEY WEST SPECIAL EVENTS  
DEPARTMENT APPROVALS**

**EVENT (INITIAL SIGNOFF):**

Maria Ratchoff  
SIGNATURE      DATE

**CONDITIONS/RESTRICTIONS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ **PUBLIC WORKS**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ **POLICE DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

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✓ **FIRE DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

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\_\_\_\_\_  
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✓ **KEY WEST DOT**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ **CODE COMPLIANCE**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ **DOUG BRADSHAW/PORT**

N/A  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

✓ **PARKING DEPARTMENT**

\_\_\_\_\_  
SIGNATURE      DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_