

CITY OF KEY WEST

APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Sean Krikorian or Jill Snodgrass

Address of Applicant(s) 2400 Seidenberg Ave Key West, FL 33040 Email: sean@dailyplan-it.net
jill@dailyplan-it.net

Phone Number of Applicant(s) and emergency number (305) 731-3385 - Sean
(305) 731-5780 - Jill
(305) 619-0039 - Bill Kelly, Executive Director FKCF

Name of Non-Profit(s) Florida Keys Commercial Fishermans's Association

Address of Non-Profit(s) 6363 Overseas Highway, Suite #4 Marathon, FL. 33050

Phone Number of Non-Profit(s) (305) 619-0039

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 100%

Date(s) of Event Jan 16, 17 2021 Mark spaces and Four Star Rentals setup Thurs, Jan 14, Vendor Load-in Fri, Jan 15
 Open to the public Sat, ~~Jan 18 and Sun, Jan 19~~ Sat Jan 16, Sun Jan 17

Hours of Operation 10AM - 9PM

Estimated/anticipated number of persons per day 4500

Location of Event Truman Waterfront Park north of USCGC Ingham including parking lot

Street Closed Weech Way

Detailed Description of Event: Local fisherman cooking and serving seafood, vendor merchants setup to sell products,
Live music from stage with local and regional acts, Chef demonstrations
\$10 admission. Pay Saturday, get in free with wristband on Sunday

List of Businesses that will participate in Alcohol Exemption:

- Noise exemption required: Yes No
- Alcoholic beverages sold/served at event: Yes No
- Recycle Deposit \$1000.00 Yes No
- Cooking oil recycled Yes No
- Recycled containers Yes No

Accounting of items recycled

* Measures

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permitee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.

Sean P. Fair

Oct 06, 2020

Applicant(s) Signature

Date


RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS


1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000,000
Business Automobile Liability with minimum limits of 1,000,000
Statutory Worker's Compensation Coverage
Employers Liability with minimum limits of \$1,000,000 injury by Accident
\$1,000,000 injury by Disease
Policy Limits and \$1,000,000 injury by Disease – Each Employee

If Alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000,000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.

Sponsor's Signature 

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty

police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature Sean P. Fitch

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature Sean P. Fitch

7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature Sean P. Fitch

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature Sean P. Fitch

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature Sean P. Fitch

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature Sean P. Fitch

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature Sean P. Fitch

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature Sean P. Fitch

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during

the special event.

Sponsor's Signature Sean P. Fitch

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature Sean P. Fitch

15. Where a person has not applied for a special event permit and an event at its location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature Sean P. Fitch

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature Sean P. Fitch

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature Sean P. Fitch

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature Sean P. Fitch

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows*:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58. At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's~~ Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. Have a non-profit coapplicant or to provide a percentage of revenues to a charitable cause.

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature Sean P. Hahn

Complete Checklist for Event Recycling

City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Sean Krikorian Phone number: (305) 731-3385
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum x Glass x #1 Plastic x #2 Plastic x Steel _____
Corrugated Cardboard x Other: _____
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 10
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Margret Lara, Waste Management
- Capacity of containers on grounds: Two (2) 30 yd roll-off
Contact person for containers: Sean Krikorian Phone #: (305) 731-3385
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: Community Services
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: Waste Management
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.

Problems: Co-mingling

Actions taken: City Solid Waste Rep onsite for educating attendees

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.

Problems: Co-mingling

Actions taken: City Solid Waste Rep onsite for educating attendees

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program

Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.

- At the end of the event, remove signs and arrange for their return to owners.

- Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.

Amount of material: _____

Contamination: _____

- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- Share the results with event organizers.

- Security deposit of \$1000.00 must be submitted prior to the event.

- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying and recycle cans on a regular basis for the duration of the event.

Sean Krikorian

Print Name: _____

Key to the Caribbean – Average yearly temperature 77° F.



THE CITY OF KEY WEST

Parking Division

1300 White Street
Key West, FL 33040

Parking Requests or Special Events

Please indicate the Special Event Parking requests below:

Parking lot at Truman Waterfront park off Weech Way

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$3.50 per hour or \$20.00 per day per space

On-Street Meter Rates: \$3.00 per hour or \$20.00 per day per space.

Modification of rates can only be approved by Commission.

If you have any questions, please contact John Wilkins, Parking Director at (305) 809-3855 or email jwilkins@cityofkeywest-fl.gov

(305) 809-3855 jwilkins@cityofkeywest-fl.gov



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

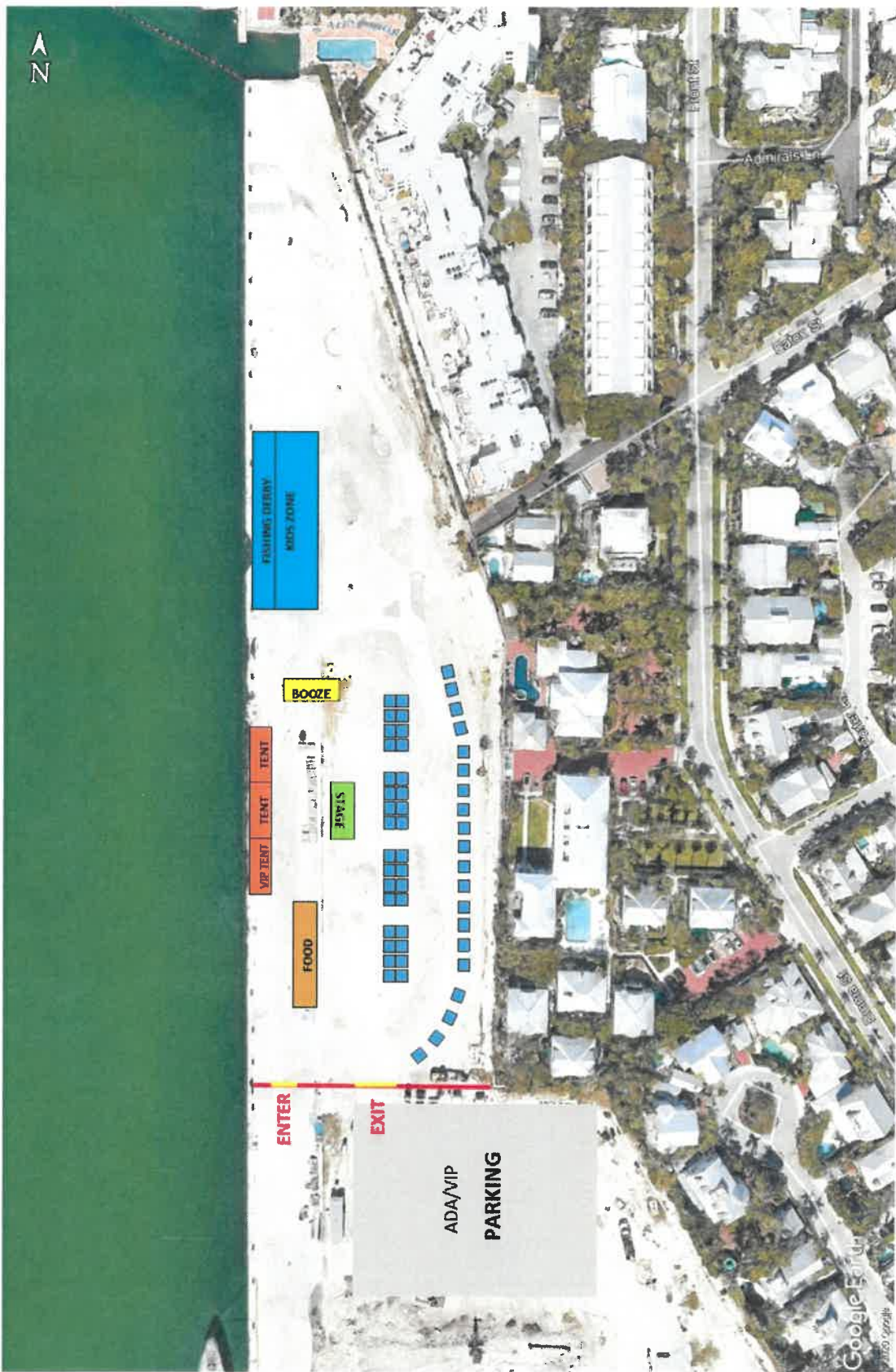
Booths

- Food Booths – Total # 15
- Vendor Booths – Total # 100
- Total Number of Booths - 115

Parade

- Floats – Total # _____





N

FASHING DERBY
KIDS ZONE

BOOZE

STAGE

FOOD

VIP TENT

TENT

TENT

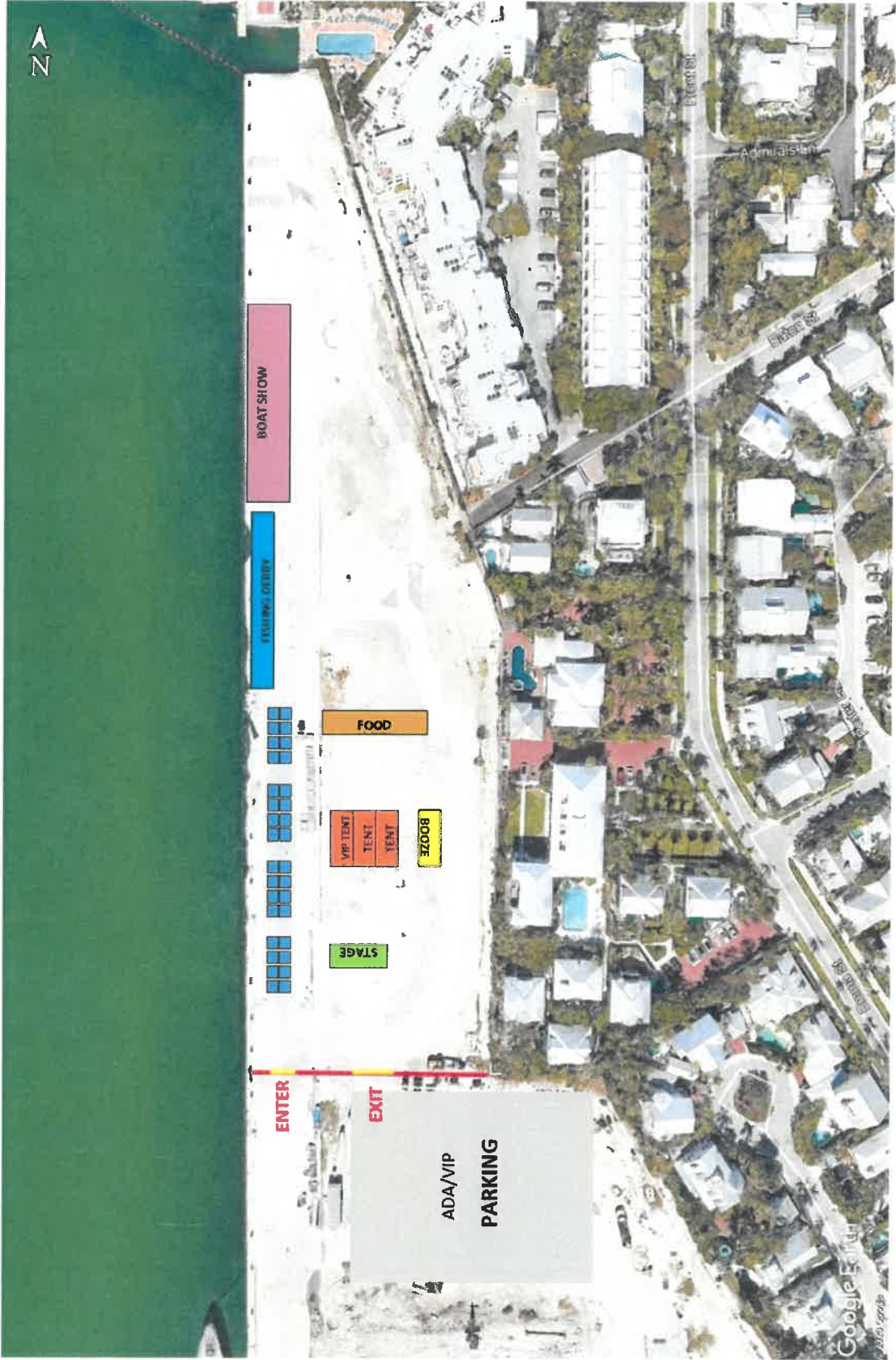
TENT

ENTER

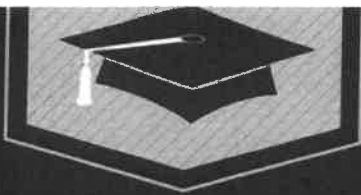
EXIT

ADA/MIP
PARKING

Google Earth
2015 Sat







THANK YOU

Dear Florida Keys Commercial
Fishermen's Association,

I am so honored to have
been selected as a recipient
of your scholarship. Thank
you for your generosity, which
will allow me to pay for my
book fees. As I further my education
at the University of Florida I look
forward to showing you all how much
this means to me. Thank you again
for your support, I won't let you
down.

Sincerely,

Kayleigh Reed

Sharon Ferguson

From: Jazlyn Yarbrough <jazlyny1@gmail.com>
Sent: Tuesday, June 2, 2020 1:11 PM
To: Sharon Ferguson
Subject: Florida Keys Commercial Fishermen's Association Scholarship

Hello!

My name is Jazlyn Yarbrough and I have received the Florida Keys Commercial Fishermen's Association Scholarship. I would like to thank the Association for helping me further my education at the next level.

My name: Jazlyn Yarbrough
Address: 60 Key Haven Rd Key West, FL 33040
Email: jazlyny1@gmail.com

I am working with the University of Florida to get a class schedule printed and will email it to you as soon as possible.

Thank you so much again,

Jazlyn Yarbrough



Florida Keys Commercial Fishermen's Association,
I am honored to be one of the
association's scholarship recipients.
I want to thank you for
helping me pursue my dreams
with less financial burden. I hope
to make everyone proud as I begin
my new journey at the University
of Florida.
Thanks.

Sharon Ferguson

From: Kayleigh Reed <kayleighreed@gmail.com>
Sent: Tuesday, August 18, 2020 1:41 PM
To: Sharon Ferguson
Subject: Re: Scholarship

Dear Sharon,
Good afternoon! I'm sorry to be reaching out so late in the summer, I was enrolled in the summer B term so all of my attention was directed towards my classes. Regarding the information needed I have attached my schedule for the upcoming fall semester and I will attach my home address below. Feel free to reach out if any other information is needed. Thank you again!
Best,

Kayleigh Reed
kayleighreed@gmail.com
(305)504-4121

PAID
CHECK # 30
DATE 8/21/20

Home address: 417 96th Street Marathon, FL 33050

< Fall 2020

+ Add Course

Send Kayleigh Reed
Credits: 14

View All Textbooks
Download to My Calendar

Class	Period	Week		Day		Map	
		Mon	Tue	Wed	Thu	Fri	Sat
1	7:25 AM - 8:15 AM						
2	8:40 AM - 9:30 AM						
3	9:55 AM - 10:45 AM						
4	10:40 AM - 11:30 AM		SPC2608		SPC2608		
5	11:45 AM - 12:35 PM						
6	12:40 PM - 1:40 PM		CHM2045				
7	1:45 PM - 2:45 PM	CHM2045		CHM2045		CHM2045	
8	2:50 PM - 3:50 PM		CHM2045L	SLS1102			
9	4:05 PM - 4:55 PM						
10	5:10 PM - 6:00 PM						
11	6:15 PM - 7:05 PM						
12	7:20 PM - 8:10 PM						
13	8:20 PM - 9:10 PM						
14	9:25 PM - 10:15 PM						
	Orbiter 1001-1	AEB2014 Economic Issues, Food and You					
	Orbiter 1001-2	ARH2000 Art Appreciation: American Diversity and Global Arts					

On Aug 18, 2020, at 1:38 PM, Sharon Ferguson <sjfcpa@sharonfergusoncpa.com> wrote:

Kayleigh:

Please send me proof of enrollment from your college or university such as a class schedule. You can send it to this email address or mail to the address below and I will send out your scholarship funds.

Thank you,

Thank you

1720 Patricia St.
Key West FL, 33040
(305) 395-9386
meggie.iarrobino@yahoo.com

June 6, 2020

Dear Florida Keys Commercial Fishermen's Association,

I would like to take this opportunity to thank you from the bottom of my heart for naming me one of the Florida Keys Commercial Fishermen's Association scholarship recipients. I am very honored to have received this award.

I am currently planning on attending the University of Florida in the fall and I will be majoring in Zoology on the pre-vet track. My goal is to pursue a career as a wildlife veterinarian which will hopefully also allow me to help conservation organizations and programs.

Your generosity will allow me to concentrate on what is most important for me, education. The money from this scholarship will help me achieve my goals and I truly can not thank you enough for helping give me this opportunity to better myself.

Sincerely,



Margaret Iarrobino

Sharon Ferguson

From: Taylor Sokolosky <taylorsoko0228@gmail.com>
Sent: Tuesday, June 2, 2020 9:59 AM
To: Sharon Ferguson
Subject: Florida Keys Commercial Fishermen's Scholarship
Attachments: FIU Acceptance Letter.jpg; Summer classes.docx; Fall Classes.docx

Good morning. Thank you so much for choosing me as the recipient for your scholarship. Attached you will find all of the requested documents.

I will also be mailing a thank you letter for the committee.

Please let me know if you need any further documentation.

My contact information is:

Taylor Sokolosky
309 111th Street Ocean
Marathon, FL 33050
863-263-8248

Thank you again,

Taylor Sokolosky

CHECK # 7904
DATE 6/8/20
PAID

Dear Scholarship Committee,
I am sincerely honored to have
been the recipient of this Scholarship.
Thank you for your generosity,
which has allowed me to start my
dupation this summer! As I start
my education this summer at Florida
International University, I am very
thankful for recieving your thoughtful



Marathon High School

350 Sombrero Beach Road
Marathon, FL. 33050-3999

Elizabeth Logan
Assistant Principal

Wendy McPherson
Principal

Christine Paul
Assistant Principal

May 12, 2020

Dear Scholarship Sponsor,

Thank you so much for caring about our students. Each year, the staff and students of Marathon High School marvel at the generosity of your organization. Students are able to live out their dreams as a result of the scholarships that are provided. As a school leader, I cannot thank you enough for the opportunities that your scholarships represent.

The end of this school year has been like no other. As a school community, we are still in the midst of ascertaining the best ways to keep our stakeholders safe. Currently our plans are to conduct all school sponsored senior activities virtually. This includes Class Night, the event at which our scholarships are awarded. The school administration is working with the seniors and the senior sponsors to ensure that the celebrations reflect the students' wants and needs. As we take the time necessary to hear from them, our deadlines draw closer still. This year, the school administration will announce the scholarships. While we agree that individual videos from each sponsor would offer an additional layer of personalization, our timeframe does not allow that. We appreciate your understanding.

Again, it is with grateful hearts that we will award your generous scholarships. Please know that these seniors have already experienced great heartache over the manner in which their senior year is ending. Your gift to each recipient is an affirmation. It communicates to our seniors that life will move forward and their goals and dreams are still attainable. Thank you!

Sincerely,
Wendelynn
McPherson

Digitally signed by Wendelynn McPherson
DN: cn=Wendelynn McPherson, o=Marathon High
School, ou=Principal,
email=wendy.mcpherson@keyschools.com, c=US
Date: 2020.05.13 12:08:59 -0400

Wendy McPherson
Principal

#

***Our mission is to educate, empower, and enable all students
to become responsible, caring, and contributing citizens.***



**Monroe County Commercial Fishermen Inc
2020 Seafood Festival Income Summary**

Income	January Income	Cost of Goods & Services	Net Profit	% of Income	% of Bev/	
					Food	Total
Income						
Contributions						
Festival Sponsors						
Admiral - \$5000	8,801.25		8,801.25	4.64%		
Captain - \$1000	7,877.00		7,877.00	4.05%		
Commodore - \$2500	4,080.00		4,080.00	2.15%		
Deck Hand - \$250	1,500.00		1,500.00	0.79%		
First Mate - \$500	2,400.00		2,400.00	1.27%		
Total Festival Sponsors	24,458.25		24,458.25	12.89%		
Festival Vendors						
Gen Vendor - \$250	19,250.00		19,250.00	10.15%		
Non-Profit (Other)	40.00		40.00	0.02%		
Total Festival Vendors	19,290.00		19,290.00	10.17%		
Total Contributions			43,748.25	23.06%		
SF Festival Proceeds						
Beverages						
Beer	28,642.11	8,180.89	18,461.42	9.73%		57%
Coffee	1,384.00	511.66	872.14	0.46%		3%
RumRita/RumRunner	7,515.00	1,000.00	6,515.00	1.08%		20%
Soda/Water	4,620.24	1,608.50	3,011.74	1.59%		9%
Wine	4,112.00	655.43	3,456.57	1.82%		11%
Total Beverages	44,273.35	11,956.48	32,316.87	17.04%		100%
Consumer Food						
Conch Chowder	5,773.25	2,808.00	2,965.25	1.56%		5%
Conch Fritters	9,813.45	3,526.85	6,286.60	3.21%		10%
Fish Dip/Ceviche	7,347.05	4,539.42	2,807.63	1.48%		5%
Fish/Lobster	37,895.41	24,987.93	12,907.48	7.13%		23%
HotDogs/Hamburgers	4,263.62	1,500.00	2,763.62	1.46%		5%
Seafood Sampler	12,480.88	35.80	12,445.08	6.56%		21%
Shrimp	14,808.16	6,112.82	8,695.34	3.53%		11%
Stone Crab	17,145.92	7,764.73	9,381.19	4.95%		16%
Sweet Booth	2,884.19	1,024.71	1,859.48	0.98%		3%
Total Consumer Food	112,211.73	53,880.28	58,331.47	30.85%		100%
Gate Revenue						
Truman Gate	19,138.00		19,138.00	10.09%		
Virginia Gate	23,202.61		23,202.61	12.23%		
Total Gate Revenue	42,340.61		42,340.61	22.32%		
Condiments		741.76	(741.76)	-0.39%		
T-Shirts & Hats	6,813.42	7,760.24	(946.82)	-0.5%		
SF Festival Proceeds			175,249.62	92.38%		
TDC Advertising Award	14,462.49		14,462.49	7.62%		
Total Income	283,850.65	74,138.74	189,712.11	100.0%		
Expense						
Events Expenses						
SF Festival						
Advertising		16,168.49				
Clean-Up		9.58				
Contract Labor		3,042.84				
Fire Safety Watch		675.00				
Insurance		1,577.00				
Licenses & Permits		25.00				
Lodging		1,503.88				
Meetings		349.51				
Music / Entertainment		8,375.00				
PayPal Fees		615.40				
Raffle Expense		1,174.10				
Rentals		9,107.78				
Sales Tax- Festival		3,913.24				
Seafood Festival Management		7,500.00				
Security		2,989.06				
Signage		206.18				
Supplies		1,805.50				
Traffic Control Devices		1,610.00				
Trash Removal		3,697.93				
Vehicles & Equipment		632.50				
Website		42.34				
Total SF Festival		65,018.11				
Total Expense			65,018.11			
Net Income			124,694.00			

Event Name: 15th Annual Florida Keys Seafood Festival

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
X	Special Event Application	
X	Noise Exemption (If applicable)	N/A
X	\$50.00 for Noise	N/A
X	Ordinance initialed	
X	Recycling checklist completed	
X	Recycling deposit \$1,000.00	
X	Recycling Plan	Working w/ City
X	Authorization Letter for continuous cleaning of recycled area	
X	Signatures of No Objection of Street closure (If applicable)	N/A
X	Insurance naming the City as additional insured	forthcoming
X	Financial of previous event (If applicable)	
X	Release & Idemnification Form	forthcoming
X	Site Map (where barricades, stages, etc are to go)	They have submitted several - working on which one to use
X	Letter from non profit that states they will be receiving the funds	Scholarships to kids from Key West, Marathon & Key Largo for the

2021 year

Return To:

City of Key West
 Maria Ratcliff, Special Events Administrator
 PO Box 1409, Key West FL 33041-1409

mratcliff@cityofkeywest-fl.gov

Phone: 305-809-3881

Fax: 305-809-3886

This template has been produced to aid event organizers in planning safe and exciting events with 50 or more attendees. This document, along with the Special Event Application, are reviewed by the Key West Special Event Administrator to ensure that all safety aspects have been met. This template can be used for any size event but is **required** for events with 50 or more attendees.

If any section duplicates information provided in the Special Event Application submitted for your event, please refer to that information in the applicable section. Please attach supporting documents and addendums as needed for each section. Please note that **not all parts of the template may be relevant for every event.**

Once reviewed by the Special Events Administrator, conditions and requirements will be set by the Key West Fire Marshal, Police Department, and Special Events Office and shared with you. Thank you for hosting your event in Key West!

1. EVENT OVERVIEW

EVENT NAME	Florida Keys Seafood Festival	
EVENT DATE	January 16 & 17 2021	
AUDIENCE PROFILE	<p>The event's audience profile is essential when planning for risks and ensuring that appropriate control measures and facilities are in place for the event. Include previous history, entertainment type, and ticket sales to help in indicating the audience profile.</p> <p>The Seafood Festival attracts both locals and visitors to the two day celebration. These are families, couples and groups of friends. Previously held at Bayview Park, we annually maxed out attendance around 10,000 total guests. The move to the Waterfront will allow for a similar attendance with more social distancing opportunities to spread out.</p>	
ORGANIZATION CHART	<p>Give a brief overview of the chain of responsibility for the main roles within the event. Identify who is responsible for what and give further details in the 'Roles and Responsibilities' section below.</p> <p>Florida Keys Commercial Fisherman's Association Exec Director – Bill Kelly, FKCFA President – Earnie Pitton, Event Director – Jill Snodgrass, Event Coordinator – Sean Krikorian, FKCFA Treasurer – Sharon Ferguson</p>	
ROLES AND RESPONSIBILITIES	Role Title	Brief Explanation of responsibilities
	Executive Director	Policy decisions, oversight
	President and Board of Directors	Policy decisions, management of seafood prep, cook, serve
	Event Director	Event management and coordination
	Event Coordinator	Event coordination and vendor management
	Safety Officer	Safety protocols
	Waste and recycling coordinator	Waste and recycling plan and management
	Ticketing and Accounting	Staffing/selling admissions and oversight responsibility of funds
	Beverage Coordinator	Beer, wine, soft drinks and volunteer staffing
	Entertainment Coordinator	Picks bands, stage management

CONTACTS	Name Bill Kelly	Mobile 305-619-0039
	Role Executive Director	Landline Click or tap here to enter text.
	Email FKCA1@Hotmail.com	

**CONTACTS
(CONT.)**

Name Earnie Piton	Mobile 305-522-3206
Role President	Landline Click or tap here to enter text.
Email Ernie_Piton@bellsouth.net	
Name Jill Snodgrass	Mobile 305-731-5780
Role Event Director	Landline Click or tap here to enter text.
Email jill@dailyplan-it.net	
Name Sean Krikorian	Mobile 305-731-3885
Role Event Coordinator	Landline Click or tap here to enter text.
Email Sean@dailyplan-it.net	
Name Sharon Ferguson	Mobile 317-459-1740
Role Click or tap here to enter text.	Landline Click or tap here to enter text.
Email sjfcpa@sharonfergusoncpa.com	

2. CROWD MANAGEMENT

**SECURITY AND
CROWD
MANAGEMENT
STAFFING**

The minimum number of crowd managers shall be established at a ratio of **one crowd manager to every 250 persons**. Where approved by the fire code official, the ratio of crowd managers may be reduced based upon the nature of the event.

Crowd Management Staffing Provider/Company
Florida Keys Security LLC

Number of Volunteers
45

Number of Paid Staff
5

Communication Methods
Primary: Radio

Backup: Cell phone

Number of staffing to be provided including different levels of provision at different times during the event, if appropriate.

Entrance – 8, roaming – 4, traffic management (KWPD) as needed

Describe identification method of security staffing levels (e.g. yellow shirts for volunteers, red shirts for managers).

Security personnel are in uniform; all volunteers wear bright t-shirts with CREW on the back, staff t-shirts have EVENT STAFF on back

Duties (e.g. searching at entrances, badge checking, rapid response, crowd monitoring, emergency evacuation, control and direct the public as required, monitoring fire equipment etc.).

Fire department is on site with public safety crew who also inspect all booths, at least two off-duty officers are on site at all times, paid security guards are at the entrances and monitor the park 24/7 during the event days, Event Staff are in radio and phone contact with emergency personnel as well as official weather services. Event volunteers are taking tickets and monitoring crowd numbers.

SECURITY AND CROWD MANAGEMENT STAFF TRAINING	<p>Provide details of the training received by security and crowd management personnel.</p> <p>Security firm is licensed, bonded and insured. Sean and Jill have Crowd Management Certificates and train and engage volunteers in proper procedures. Volunteers are briefed on policies and procedures.</p>
	<p>Detail the nature and format of pre-event briefing and training sessions (e.g. how security and crowd management personnel are made aware of emergency arrangements and the arrangements for their own health and safety).</p> <p>A pre-event volunteer briefing is held to provide emergency directive information. Event staff is in regular contact with police, fire and security personnel and have access to a public address system to make announcements.</p>
	<p>Provide date(s) and times of pre-event briefing and training sessions.</p> <p>Board meeting prior to the event final policy is set in place. Volunteers are distributed training materials via email. Pre-event briefing with all associated personnel is held prior to doors.</p>
MANAGEMENT OF ATTENDEE NUMBERS	<p>Provide details of how the number of attendees at the event are to be monitored and controlled (e.g. ticketed event; monitored entrances and exits).</p> <p>This year we intend to sell tickets in advance that will allow attendees in at a specific time slot in order to control the amount of people in the venue. The entire perimeter is gated creating one entrance with multiple shoots and a separate exit gate.</p>
3. COMMUNICATIONS	
PA SYSTEM	<p>Detail any PA systems in use at the event. If the entire site is not covered, please detail which parts are not covered and how these areas can be communicated with in the event of an emergency.</p> <p>The PA system is part of the professional sound and stage package provided by a qualified vendor. The system will allow access to all parts of the venue.</p>
RADIO COMMUNICATION	<p>Describe who will have radios for communication and which channels will be allocated for what activity.</p> <p>Fire, police and security will have radio with access to the Event Director. Inter-festival staff will have walkie-talkies on ch. 7 and cell phones.</p>
LOUD HAILERS	<p>Detail here where loud hailers can be located if in use at the event, and list those trained and confident in use.</p> <p>Loud hailers would be available from the emergency vehicles parked at the event and would be used by official personnel if the situation warranted.</p>
TELEPHONE	<p>List details of any landlines or alternate methods of communication in the event of problems with telephone or radio communication.</p> <p>This is an outdoor event where all personnel are in close proximity. There is no access to landlines.</p>

SIGNAGE AND PUBLIC INFORMATION	<p>Provide details and location of any signage or public information facilities being used to direct persons around the site including first aid locations, lost children, and lost and found.</p> <p>Wayfinding and covid protocol signage is abundant at the entrance and throughout the festival site. There is a large 'information booth' with 12' flutter flag signage that serves as a processing point for anything lost or requiring communication with emergency personnel or event staff.</p>	
MEDIA	List contact information for all senior members of the event organization prepared and authorized to give statements about the event.	
	Name Bill Kelly	Mobile 305-619-0039
	Role Executive Director	Landline Click or tap here to enter text.
	Email FKCA1@Hotmail.com	
	Name Earnie Piton	Mobile 305-522-3206
	Role President	Landline Click or tap here to enter text.
	Email Ernie_Piton@bellsouth.net	
	Name Jill Snodgrass	Mobile 305-731-5780
	Role Event Director	Landline Click or tap here to enter text.
Email jill@dailyplan-it.net		
4. MEDICAL AND FIRST AID		
<p>Enter details of the first aid and emergency medical support for your event, including certification level of providers and name of organization providing coverage.</p> <p>Key West Fire Department provides this service for a fee.</p>		
Total Number of First Aid Stations at Event	1	
<p>Identify where each medical facility/first aid point is located on your site and identify each on your site plan. Refer to and attach maps as needed.</p> <p>As this is a new venue, a location has yet to be determined but it will be located near the exit area.</p>		
5. FIRE RISK ASSESSMENT		
<p>A fire risk assessment must be carried out for all locations. Details of any risks identified and the way that they are to be managed should be included in training and briefing materials and meetings.</p>		
FIRE EXTINGUISHERS	<p>Provide details of the type, number and location of fire extinguishers to be provided at the event.</p> <p>Every food booth has a fire extinguisher and booths that have cooking oil have a type K extinguisher. These are rented and serviced by Florida Keys Fire Protection.</p>	
PYROTECHNICS AND SPECIAL EFFECTS	<p>List any pyrotechnics or special effects used during the event.</p> <p>n/a</p>	

6. POLICE

List details of police involvement in the event. Refer to Special Event Permit Application where applicable.

Is there Police traffic management of the event? Yes

Comments: It is unclear if traffic management will be necessary at the Truman Waterfront. We do not anticipate the same level needed.

On site police presence during the event: Yes

Comments: Off duty officers are hired for the event.

7. RISK MANAGEMENT

The event promoters should maintain a record of everything that occurs throughout the event. List contact information for all members of the event responsible for these records

INCIDENT RECORDING	Name Jill Snodgrass	Mobile 305.731.5780
	Role Event Director	Landline Click or tap here to enter text.
	Email jill@dailyplan-it.net	
	Name Click or tap here to enter text.	Mobile Click or tap here to enter text.
	Role Click or tap here to enter text.	Landline Click or tap here to enter text.
	Email Click or tap here to enter text.	

8. INCIDENT MANAGEMENT

EMERGENCY MANAGEMENT COMMAND POST	Describe location and functionality of the event's emergency management command post. The information tent is central coordination however there is a non descript staff command tent that is located adjacent to the stage are that would be utilized for any command ops	
	Describe arrangements and procedures for the hand-over of control of aspects of your event to emergency response agencies in the event of an emergency. In an emergency, control would be turned over to the appropriate responding agency with the Event Director and Show Manager providing support.	
EMERGENCY COMMUNICATIONS PLAN	Identify methods of communication with emergency management organization, including police, fire, and medical teams. Radio, phone, 911 operations	
EXTREME WEATHER	Identify person responsible for monitoring weather forecasts in advance and during the event, who this information will be passed to and where the information will be obtained. Sean is in contact with Chip Casper (or similar) at National Weather Service Key West who regularly advises Sean of impending situations. Sean also stays aware of changing weather on his cell phone	
	Name Sean Krikorian	Mobile 305.731.3885
	Role Event Coordinator	Landline Click or tap here to enter text.
	Email sean@dailyplan-it.net	

WEATHER cont.	<p>Detail the general arrangements and notification process in event of extreme weather (e.g. cancellation criteria).</p> <p>Weather alerts will sound in the event of impending weather. If the event is in progress, guests and vendors are advised to retreat to their cars, the ship or the bathroom. Events are rarely cancelled in advance unless advised by Chip with NWS KW</p> <p>Extreme weather may cause other specific actions to be taken to prevent injury or damage. Please detail preparation and staff training performed to ensure appropriate action is taken to respond to extreme weather conditions.</p> <p>In the event of lightening, all guests are ushered to predetermined safety zones and vendors are required to retreat to their cars. No one is permitted to seek shelter under a tent.</p>
EMERGENCY VEHICLE ACCESS	<p>Special Event Permits require a 20' fire lane for emergency vehicle access along any street closures. Detail any additional dedicated emergency vehicle access routes and rendezvous points or any public routes or locations that may be used for emergency vehicles.</p> <p>We do not have street closures but ensure all pathways are unobstructed to provide access, if needed, for emergency personnel.</p>
EVENT EVACUATION PLAN	<p>Detail emergency evacuation plan for event attendees, volunteers, and contractors. Include a map in the Special Event Application.</p> <p>Since the event is outdoors, guests and vendors are encouraged to retreat to vehicles in the event of lightening. Any other emergency that would occur, including active shooter, would entail disbursement of participants.</p> <p>Detail preparation and staff training performed to ensure appropriate action is taken to during evacuation.</p> <p>Staff has completed crowd management training and certification and keeps abreast of current practices.</p>

9. LOST CHILDREN / VULNERABLE PERSONS

Detail here the arrangements for safeguarding and reuniting lost children or other vulnerable persons with care persons, parents, or guardians. Identify the location on the site map.

Lost kids and valuables are taken to the information tent immediately. All volunteers and event personnel understand the procedure and would direct further inquiry to that location. Kids would remain there while an announcement was made on the PA. Lost items are detailed and an announcement form is provided to the stage manager for announcing. Any items not retrieved are turned over to the KWPD

10. DEBRIEF AND EVENT REVIEW

A post-event debrief may be required by the Special Events Office. Please be prepared to present the following at any debrief:

- Particular arrangements that worked well to ensure public safety
- Any identified weaknesses in the arrangements that require improvement
- Review of any incidents and remedial action required

Please attach or include any additional site plans, risk assessments, and associated event documents required above.

Your completed Public Safety & Event Management Plan is due 45 days prior to your event.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Not For Profit Corporation
MONROE COUNTY COMMERCIAL FISHERMEN, INC.

Filing Information

Document Number N39729
FEI/EIN Number 65-0196267
Date Filed 08/14/1990
State FL
Status ACTIVE

Principal Address

6363 OVERSEAS HIGHWAY
SUITE 4
MARATHON, FL 33050

Changed: 01/23/2010

Mailing Address

P. O. BOX 501404
MARATHON, FL 33050-1404

Changed: 01/30/2012

Registered Agent Name & Address

Gibson, Sharon J
29453 Canal St
Big Pine Key, FL 33043

Name Changed: 02/10/2019

Address Changed: 02/10/2019

Officer/Director Detail

Name & Address

Title President

PITON, ERNIE
601 PORTIA CIRCLE
KEY LARGO, FL 33037

Title Treasurer

Gibson, Sharon J
29453 Canal St
Big Pine Key, FL 33043

Title VP

GALE, MITCHELL
29467 GERALDINE ST
BIG PINE KEY, FL 33043

Title D, VP

PILLAR, BOBBY
25070 Northside Drive
SUMMERLAND KEY, FL 33042

Title Director

NILES, BILLY
PO BOX 420122
SUMMERLAND KEY, FL 33042-0122

Title Director

CRAMER, JEFF
34 SEAVIEW AVE
CONCH KEY, FL 33050

Title Executive Director

KELLY, BILL
129 TEQUESTA STREET
PLANTATION KEY, FL 33070

Title Director

NICKLAUS, JOSH
3735 DUCK AVE
KEY WEST, FL 33040

Title Director

YARBROUGH, JASON
1624 JOSEPHINE ST
KEY WEST, FL 33040

Title Director

PADRON, DANIEL
406 AVENUE B
KEY WEST, FL 33040

Title Director

BRULAND, JUSTIN
1199 73rd St Ocean
MARATHON, FL 33050

Title Director

Turner, Rick
990 83rd St Ocean
Marathon, FL 33050

Title Director

BECKER, MARIO
274 IOMA LANE
BIG PINE KEY, FL 33043

Title Director

YOUNG, JEROME
1264 OCEANVIEW AVE
MARATHON, FL 33050

Annual Reports

Report Year	Filed Date
2018	01/20/2018
2019	02/10/2019
2020	01/15/2020

Document Images

01/15/2020 -- ANNUAL REPORT	View image in PDF format
02/10/2019 -- ANNUAL REPORT	View image in PDF format
01/20/2018 -- ANNUAL REPORT	View image in PDF format
01/20/2017 -- ANNUAL REPORT	View image in PDF format
01/21/2016 -- ANNUAL REPORT	View image in PDF format
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01/10/2014 -- ANNUAL REPORT	View image in PDF format
01/25/2013 -- ANNUAL REPORT	View image in PDF format
01/30/2012 -- ANNUAL REPORT	View image in PDF format
01/05/2011 -- ANNUAL REPORT	View image in PDF format
01/23/2010 -- ANNUAL REPORT	View image in PDF format
02/06/2009 -- ANNUAL REPORT	View image in PDF format
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01/21/2005 -- ANNUAL REPORT	View image in PDF format
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01/30/2001 -- ANNUAL REPORT	View image in PDF format
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02/27/1999 -- ANNUAL REPORT	View image in PDF format
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01/31/1997 -- ANNUAL REPORT	View image in PDF format
01/31/1996 -- ANNUAL REPORT	View image in PDF format
02/06/1995 -- ANNUAL REPORT	View image in PDF format

PA, the Department of State, Division of Corporations



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Monroe County Commercial Fishermen, Inc
DBA Florida Keys Commercial Fishermen's Assn.

January 16 & 17, 2021
10:00 a.m. to 9:00 p.m.

I **Bill Kelly** being authorized to act on behalf of and legally bind the **Monroe County Commercial Fishermen, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Signature of Applicant

Print Name

Print Name

Date

Date

Key to the Caribbean - Average yearly temperature 77° F.

Maria Ratcliff

From: Doug Bradshaw
Sent: Friday, October 16, 2020 4:47 PM
To: Maria Ratcliff
Subject: RE: Seafood Festival at the Truman Waterfront Quay Wall January 16 & 17, 2020

No issues from Port

Doug Bradshaw
Port and Marine Services Director
201 William St
Key West, FL
305-809-3792

From: Maria Ratcliff <mratcliff@cityofkeywest-fl.gov>
Sent: Friday, October 16, 2020 4:18 PM
To: Marcus A. Davila <madavila@cityofkeywest-fl.gov>; Michael J. Turner <mturner@cityofkeywest-fl.gov>; Ralph Major <rmajor@cityofkeywest-fl.gov>; Richard Sarver <rsarver@cityofkeywest-fl.gov>; Cyndee Michaud <cmichaud@cityofkeywest-fl.gov>; Sean Brandenburg <sbrandenburg@cityofkeywest-fl.gov>; JR Torres <jrtorres@cityofkeywest-fl.gov>; Joseph Tripp <jtripp@cityofkeywest-fl.gov>; Alan Averette <aaverett@cityofkeywest-fl.gov>; Alia Michaud <amichaud@cityofkeywest-fl.gov>; Rod Delostrinos <rdelostrinos@cityofkeywest-fl.gov>; Rogelio Hernandez <rhernandez@cityofkeywest-fl.gov>; Regina Scott <rscott@cityofkeywest-fl.gov>; Doug Bradshaw <dbradshaw@cityofkeywest-fl.gov>; Jim J. Young <jjyoung@cityofkeywest-fl.gov>
Subject: Seafood Festival at the Truman Waterfront Quay Wall January 16 & 17, 2020

Please review and send back the approval sheet only as soon as you can. Thank you!

Truman Waterfront Quay Wall



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT
APPROVALS**

EVENT: Seafood Festival
DATES: January 16-17, 2021

DEPARTMENTS		COMMENTS
EVENTS (INITIAL SIGNOFF) <u>Maria Ratush</u> SIGNATURE DATE		
COMMUNITY SERVICES SIGNATURE DATE		
POLICE DEPARTMENT SIGNATURE DATE		
FIRE DEPARTMENT SIGNATURE DATE		
KWDOT <u>Reggie Hernandez</u> <u>10-16-20</u> SIGNATURE DATE		No Impact
PORT AND MARINE SERVICES SIGNATURE DATE		
CODE COMPLIANCE SIGNATURE DATE		
ENGINEERING SIGNATURE DATE		
UTILITIES SIGNATURE DATE		

SPECIAL EVENT PERMIT HAS BEEN ___ APPROVED ___ DENIED

Maria Ratcliff

From: Joseph Tripp
Sent: Monday, October 19, 2020 10:46 AM
To: Maria Ratcliff
Subject: RE: Seafood Festival at the Truman Waterfront Quay Wall January 16 & 17, 2020

We are good with it.

From: Maria Ratcliff <mratcliff@cityofkeywest-fl.gov>
Sent: Friday, October 16, 2020 4:18 PM
To: Marcus A. Davila <madavila@cityofkeywest-fl.gov>; Michael J. Turner <mturner@cityofkeywest-fl.gov>; Ralph Major <rmajor@cityofkeywest-fl.gov>; Richard Sarver <rsarver@cityofkeywest-fl.gov>; Cyndee Michaud <cmichaud@cityofkeywest-fl.gov>; Sean Brandenburg <sbrandenburg@cityofkeywest-fl.gov>; JR Torres <jtorres@cityofkeywest-fl.gov>; Joseph Tripp <jtripp@cityofkeywest-fl.gov>; Alan Averette <aaverett@cityofkeywest-fl.gov>; Alia Michaud <amichaud@cityofkeywest-fl.gov>; Rod Delostrinos <rdelostrinos@cityofkeywest-fl.gov>; Rogelio Hernandez <rhernandez@cityofkeywest-fl.gov>; Regina Scott <rscott@cityofkeywest-fl.gov>; Doug Bradshaw <dbradshaw@cityofkeywest-fl.gov>; Jim J. Young <jjyoung@cityofkeywest-fl.gov>
Subject: Seafood Festival at the Truman Waterfront Quay Wall January 16 & 17, 2020

Please review and send back the approval sheet only as soon as you can. Thank you!

Truman Waterfront Quay Wall



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Serica Festival
DATES: January 6 - 17, 2021

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Ratush

SIGNATURE

DATE

[Empty comment box]

COMMUNITY SERVICES

Ralph Mays

SIGNATURE

DATE

10/20/20

[Empty comment box]

POLICE DEPARTMENT

SIGNATURE

DATE

[Empty comment box]

FIRE DEPARTMENT

SIGNATURE

DATE

[Empty comment box]

KWDOT

SIGNATURE

DATE

[Empty comment box]

PORT AND MARINE SERVICES

SIGNATURE

DATE

[Empty comment box]

CODE COMPLIANCE

SIGNATURE

DATE

[Empty comment box]

ENGINEERING

SIGNATURE

DATE

[Empty comment box]

UTILITIES

SIGNATURE

DATE

[Empty comment box]

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED

Truman Waterfront Quay Wall



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Seafood Festival
DATES: January 16:17, 2021

DEPARTMENTS

COMMENTS

Table with columns for DEPARTMENTS and COMMENTS. Rows include: EVENTS (INITIAL SIGNOFF) with signature Maria Ratush; COMMUNITY SERVICES; POLICE DEPARTMENT; FIRE DEPARTMENT; KWDOT; PORT AND MARINE SERVICES; CODE COMPLIANCE with signature Jim Yong and date 21 Oct 20; ENGINEERING; UTILITIES.

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED

Truman Waterfront Quay Wall



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Seafood Festival
DATES: January 16-17, 2021

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Ratush

SIGNATURE

DATE

[Empty comment box]

COMMUNITY SERVICES

SIGNATURE

DATE

[Empty comment box]

POLICE DEPARTMENT

SIGNATURE

DATE

[Empty comment box]

FIRE DEPARTMENT

SIGNATURE

DATE

[Empty comment box]

3931

KWDOT

SIGNATURE

DATE

[Empty comment box]

PORT AND MARINE SERVICES

SIGNATURE

DATE

[Empty comment box]

CODE COMPLIANCE

SIGNATURE

DATE

[Empty comment box]

ENGINEERING

SIGNATURE

DATE

[Empty comment box]

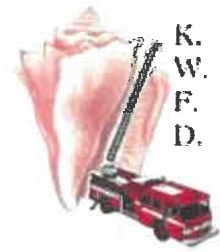
UTILITIES

SIGNATURE

DATE

[Empty comment box]

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Monroe County Commercial Fisherman Association
(seankrikorian@gmail.com)

From: Division Chief/Fire Marshal Danny Blanco

Date: 10/22/2020

Reference: Keys Commercial Fishing Industry Event

This office reviewed the special event application for the Monroe County Commercial Fisherman Association to be held at the Truman Waterfront on January 16 & 17, 2021

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- Event organizer is responsible for 1 Fire Inspector @ \$50.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance, please contact me.

Danny Blanco, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3933 Office
305-292-8284 Fax

dblanco@cityofkeywest-fl.gov

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Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

KEY WEST 33041