



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: August 7, 2014
To: Jim Scholl, City Manager
From: Karen Olson, Special Projects Designer
Cc: Sarah Spurlock, Assistant City Manager
James Bouquet, Director of Engineering

Subject:
Approval of a Design Task Order for the Bahama Village Connectivity Project – Geraldine Street Enhancements, to Stantec Consulting Services, Inc., in the amount of \$38,982

Action Statement

Resolution approving a Design Task Order for the Bahama Village Connectivity Project – Geraldine Street Enhancements to Stantec Consulting Services, Inc. (Stantec) in the amount of \$38,982

Background

The City of Key West and Florida Department of Transportation (FDOT) entered into a Local Agency Program (LAP) Agreement for the design of the Duval Street / Truman Annex Improvements Project (aka Bahama Village Connectivity Project) under Resolution 08-163. The LAP Agreement was limited to the design to reconstruct 10 street corridors within Bahama Village including Geraldine Street. Subsequent Resolution 10-116 awarded a contract to Kimley-Horn and Associates who completed the entire connectivity project in 2011. The original design was fully funded by FDOT under the LAP Agreement. FDOT did not program funding for the construction of this project.

\$351,444 in FDOT Transportation Alternatives Program (TAP) and Surface Transportation Program (STP) funds for the construction of Geraldine Street have recently become available to The City of Key West through the LAP Program. However, FDOT requires a current design to be completed prior to executing a LAP Agreement. This requires the original design for Geraldine Street to be revised as a separate project and to comply Federal and State Codes that have changed from 2011.

MEMORANDUM

Key to the Caribbean – Average yearly temperature 77° F.

Purpose and Justification

The City of Key West is proposing the installation of 350 linear feet of sidewalks, curbing, roadbed reconstruction and paving, stormwater system improvements, landscaping and signage along Geraldine Street. FDOT will fund this construction under the LAP Program.

To receive the money committed by FDOT the City will need to provide a design that meets all current codes and guidelines. Under their General Engineering Services Contract approved by Resolution 12-280, Stantec (name change from C3TS via Resolution 13-111) has been selected as engineer for this project. Their scope of services will include:

- a verification survey
- soils and environmental testing
- engineering design
- specification and bid document preparation
- permit coordination
- bidding services
- construction document preparation
- limited construction period services

Per the attached Stantec proposal dated June 23, 2014, the not-to-exceed fee to perform these services is \$38,982.

The improvement and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" goal 4)

Options

Option #1 Approve Design Task Order for the Bahama Village Connectivity Project – Geraldine Street Enhancements to Stantec in the amount of \$38,982

Option #2 Do not approve Design Task Order for the Bahama Village Connectivity Project – Geraldine Street Enhancements to Stantec.

Financial Issues

Funds will be used from the Infrastructure Fund account #102-4102-541-6300 (EN1303). Upon approval, purchase orders will be issued to Stantec in the amount of \$38,982.

Recommendation

Approve Design Task Order for the Bahama Village Connectivity Project – Geraldine Street Enhancements to Stantec Consulting Services, Inc. in the amount of \$38,982