



Community Services Monthly Report

To: Albert Childress, City Manager

A handwritten signature in blue ink, appearing to be "AC", is written over the name "Albert Childress".

Date: June 8, 2023

From: Marcus Davila, Director of Community Services

Subject: May 2023- Community Services Report

Key West Cemetery

- 3 Guided tours coordinated by Historic Florida Key West Foundation guided by Maryanne and Patti.
- 4 Full body burials, 2 burials purchased the use of tent and chairs, paid for perpetual care and casket tray. 1 burial only paid for perpetual care and casket tray. 1 was in Jewish section which they pay their dues to the Synagogue. The total collected for these burials is \$2,350.
- 9 Interments of ashes. Only one paid for the use of a tent and chairs. Total collected \$250.
- 3 Disinterment's and relocations in the cemetery to a different location.
- Ordered 5 memorial plaques from Mathews.
- 4 Families came in to make payment for their memorial plaques adding up to \$2,945.95.
- Installed 5 memorial plaques.
- Received an order made last month for 10 casket trays from American Cemetery Supplies.
- Poinciana Tree on 5th Ave was removed, dead palm tree was removed by tree crew in Public Works.
- 2 Clara vault mausoleums refurbished pressure washed and painted by FMT.
- Grass in the Catholic Cemetery in front of Toppino's Mausoleum was edged by Public works staff.
- Total of 6 Construction permits were pulled.
- Met with 10 different families regarding family plot ownership, repairs needed and family burial search.
- Met with one family regarding an old vault purchased and check bounced. She came in and paid cash \$4,000.00 to clear payment. Receipt was provided by Revenue- day of payment.
- Created a purchase agreement for a family that purchased two niches in Bldg. G mausoleum. Purchase added up to \$4,000.00. Payment was made by check.
- Navy League Council ceremony in front of US Navy Memorial.

Claw Truck

- Dumped 15 times for 37.5 Tons.

Tree Trimming

- Trimmed 324 trees.

Events

- 9 Events, 4 of them at the Douglass Gym

May- See Click Fix Report

May-23

Request Category	Created	Acknowledged	Closed	Avg. Days to Acknowledge	Avg. Days to Close
Abandoned Bicycle	3	2	2	1	4
Abandoned Property	10	8	9	0.8	1.8
Bulk Waste Pick Up Request for Waste Management	2	2	2	0	1.6
City Building Maintenance	58	58	42	0.2	1.8
Code Compliance Concern	4	4	4	1.3	8.6
Corner Visibility	3	1	0	0.4	
Create New Request Category	2	2	0	0	
Curb Issue	6	4	5	0.6	4.5
Graffiti	4	4	4	0.4	1.9
Illegal Dumping on Public Property	8	4	8	2.9	4.7
Litter	1	1	1	0	0.6
Missed Curbside Collection	2	1	2	0	2
Parking Concerns	3	0	3		0.7
Pavement Marking	2	2	2	0.4	4.5
Pickup on ROW	2	2	2	0	0
Pothole	2	2	2	1.2	1.8
Public Beach	5	5	5	0.2	2
Public Park	7	7	4	0.3	1.7
Request a Waste Management Bin	1	0	1		0
Right of Way Concern	1	1	0	0	
Sidewalks	17	15	14	1.1	3.2
Signage	15	11	10	0.1	3.4
Storm Drain	0	0	0		
Street Gutter	6	3	6	0.3	0.7
Streetlights	6	6	2	0.1	1
Streets	10	9	9	1.5	4.7
Tree Concerns	8	6	4	0.6	3.1
Trim Trees on Public Property	13	12	5	0.6	0.9
Urban Forestry Request	6	6	5	0	3