




MEMORANDUM

Date: March 14, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress 
City Manager

From: Gary Volenec, P.E.
Engineering Director

Subject: **24-5427 Bayview Park Design: Approve Change Order 1 Bender & Associates Architects**

Introduction

Approve a Task Order to Bender & Associates Architects, PA (Bender) for Change Order 1 for professional design services for historic Bayview Park in the amount of \$269,336.41 and authorize the City Manager to execute the contract upon consent of the City Attorney and execute any necessary budget transfers.

Background

The City desires a redesign of Bayview Park, a historic landmark located in the entrance of the Old Town neighborhood. A Task Order proposal from Bender under their General Architectural Services agreement with the City (Resolution 17-190; extended via Resolution 20-141) was previously obtained from Bender. This Task Order was for \$121,238.00 and was authorized by the City Commission under Resolution 22-110. This Task Order included Master Plan / Schematic Design development for the park, Planning Approval for the project, as well as attendance at Public Meetings to present the Schematic design and obtain input and comments.

It was determined by City staff that the original task order should be amended to provide biddable construction plans to include irrigation and landscape, hard-scape, parking enhancements, improved restroom facilities, new children play facilities, including consideration of an interactive water feature/splash pad, tennis pro shop, and a small park maintenance building, and furnish construction administration services.

Procurement

The new total cost for design and construction administration services for Bayview Park is now \$390,574.41, which includes \$30,979.41 already paid under the original Task Order and a deduct from the original contract of \$90,258.59 for schematic planning and public meetings already conducted. The actual funding increase being requested is \$269,336.41, due to the prior approval of Resolution 22-110 which funded \$121,238 under the original Task Order

The funds for this Task Order are budgeted from Account 101-1702-572-6300 (Infrastructure Surtax), under Project IS172012001

Recommendation

The City Manager's Office recommends the approval of a Task Order to Bender & Associates Architects, PA (Bender) for Change Order 1 for professional design services for historic Bayview Park in the amount of \$269,336.41 and authorize the City Manager to execute the contract upon consent of the City Attorney and execute any necessary budget transfers.