

EXECUTIVE SUMMARY



To: Bob Vitas, City Manager

From: Norman Whitaker, Director / KWDoT

A handwritten signature in blue ink that reads "Norman Whitaker".

Date: December 12, 2013

Subject: Resolution – Approving Extension of the Interlocal Agreement
With Monroe County Sheriff's Office (MCSO) for Shared Radio Use
(City of Key West Department of Transportation / KWDoT)

Action Statement:

The City of Key West Department of Transportation requests approval to extend the Interlocal Agreement for Shared Radio Use with the Monroe County Sheriff's Office (MCSO) as provided for in Resolution 06-012, for an additional four (4) year term, from October 1, 2013 through September 30, 2017.

Project History:

The City of Key West Department of Transportation extended routes and services to Marathon, Florida, in 2005, with the start up of the Lower Keys Shuttle service. At the same time the City of Key West repeater and antenna system located on the roof of the City Hall building began to fail and required a great deal of maintenance; particularly after Hurricane Wilma in October, 2005 resulting in a failed communications system for public transit.

In light of the fact that public transit participates at a county level with hurricane and other emergency related evacuations, both in county and outside of the county, it was deemed appropriate to enter into an interlocal agreement with Monroe County Sheriff's Office to share the use of their County-wide radio system. Resolution 06-012 was approved, radios were purchased and continue to operate on the 800 MHZ system today.

The resolution of request before you today is merely the formal mechanism to provide for an extension of the terms noted in paragraph 13, Term of Agreement, of the original resolution 06-012. The dates for the renewal term extension under the second of two (2), four (4) year term renewals that are available to the City of Key West will date back to the October 1, 2013. The first of the two (2), four (4) year term renewals was exercised via resolution 10-353, providing for extension of the agreement to September 30, 2013. This request is late due to our initial letter of request submitted to MCSO receiving no replies as a result of personnel changes at MCSO, changes in billing procedures at MSCO, personnel changes at KWDoT and the transitional periods. Our second letter of request and email did receive a reply from Michael Rice, Chief, Bureau of Administration representative for MCSO, who accepted the letter of request for extension on behalf of the Sherriff's Department, and in accordance with Paragraph 13, Term of Agreement. Attached are the letters of communication and the original agreement with Resolution 06-012 for details.

All other terms and conditions of the Agreement will remain status quo at this time. Please note that adequate funds are budgeted and approved to pay related service fees associated with this Agreement and renewal request.

Funds are budgeted in the following accounts:

4401.41	\$ 1,254.00
4402.41	\$ 2,821.00
4405.41	<u>\$ 2,821.00</u>
Total	\$ 6,896.00

Options / Advantages / Disadvantages:

Option one (1) would see the City approve the renewal period of four (4) years, from October 1, 2013 through September 30, 2017, providing for continued communications for the public transit system operations.

Advantages include a proven product that works throughout the entire county area, ability to locate drivers in emergency situations and the ability to have shared, mutual aid communications via the 800 MHZ system, County-wide for emergency situations.

There are no disadvantages for option one (1).

Option two (2) would be that the City not approve the extension request for the Interlocal Agreement to continue through September 30, 2017, which would cripple the communications of all public transit vehicles from Key West to Marathon.

The disadvantage to this is severe in that it would limit accountability, detrimentally affect safety in operations and transport activities, and would probably require a cell phone allowance be instituted to have a common means of communication with all drivers, in all areas of service.

There are no advantages to option two (2).

Fiscal Impact / Budget:

The fiscal impact noted above is \$18.00 / month / unit as a user fee to Monroe County Sheriff's Office (MCSO) for repair and maintenance of the 800 MHz radio system, as a whole system. These monies are budgeted and approved at this time and all invoices are paid through current period.

Recommendation:

City of Key West DoT recommends the City Commission approve extension of the Interlocal Agreement between City of Key West DoT and Monroe County Sherriff's Office (MCSO) via Resolution 06-012 to exercise the option of the second of two, four (4) year renewal terms through September 30, 2017.

Attachments: Resolution 06-012
Resolution 10-353
Letter of Agreement (MCSO / KWDOT)
Letter to Extend – February, 2013
Emails to Extend – August, 2013