



Monthly CS Department Report

To: Albert P. Childress
City Manager



Date: June 6, 2024

From: Marcus Davila
Director of Community Services

Subject: **May 2024 Community Services Department**

Key West Cemetery

- Met with 35 different families regarding different inquiries – new upcoming burials, burial searches, construction permits, ownership, plaque payments, plaque orders, plaque payments, niche/vault purchases.
- 1 guided tour hosted by Patty from Historic Florida Keys Foundation.
- 5 full burials
- 3 interments of cremations.
- 2 disinterment's.
- 2 casket disposals by City staff.
- 5 construction permits pulled by families.
- \$3,9476 total received for perpetual care, chair/ tent rental, casket tray fees.
- 3 niches sold one for \$600 located in Pauline niche Columbaria, one \$1500 located near Olivia St. Bldg. G Columbaria. One \$2000 in Bldg. G near Olivia St. niche columbaria.
- \$400 paid from a family towards their financed vault in Bldg. F.
- \$1,839 received from two families towards two different plaque orders.
- Received 10 casket trays.
- Toilet in Sexton office fixed by FMT staff.
- 3 data family entries in GIS map and CIMS.

Claw Truck

- Dumped 38 times for 52.19 Tons.

Tree Trimming

- Trimmed 80 Coconut Palms, trimmed 60 Sable Palms, trimmed 30 Silver Palms, and 8 tree removals.

Events

- 4 Events including Haitian Heritage Flag Day, Law Enforcement Memorial, and Key West Songwriters Festival.

May- See Click Fix Report

Request Category	Created	Acknowledged	Closed	Avg Days to Acknowledge	Average Days to Close
Abandoned Bicycle	1	1	1	3.1	4.7
Abandoned Property	4	1	4	0.1	1.1
Bicycle Rack Maintenance	1	1	1	1.4	7
Bicycle Rack Request	4	4	2	0.9	5.3
Bulk Waste Pick Up Request for Waste Management	1	0	1		0
City Building Maintenance (Community Services)	88	86	74	0.2	1.8
Code Compliance Concern	3	0	3		0.9
Compliment	1	1	0	2.4	
Corner Visibility	1	1	0	0.3	
Curb Issue	6	4	5	2.7	4.4
FMT Category for maintenance	10	8	5	4.4	7.8
Graffiti	3	3	3	0.6	2
Homeless Encampment	1	1	1	2	2
Illegal Dumping on Public Property	4	2	2	3.2	4.3
Litter	1	0	1		0.7
Missed Curbside Collection	3	2	3	0	1.3
Parking Concerns	9	0	9		1.5
Pavement Marking	1	1	1	0	0
Pickup on ROW	5	4	4	3.7	5
Pothole	13	13	12	1.6	2.1
Sidewalks	7	4	1	4.6	12
Signage	5	2	3	0.7	2.1
Storm Drain	4	4	4	0.8	3
Streetlights	3	0	2		1.7
Streets	11	10	9	1.7	6.2
Tree Concerns	7	6	5	2.6	1.7
Trim Trees on Public Property	6	5	3	1.3	0
Urban Forestry Request	4	4	0	1.5	