

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA HEREBY APPROVES THE AMENDMENT TO SECTION G. *ADVERTISING AND OUTREACH* OF THE CITY'S LOCAL HOUSING ASSISTANCE PLAN TO UPDATE AND CLARIFY THE PROCESSES NECESSARY FOR OPERATION OF THE LOCAL HOUSING ASSISTANCE PLAN AND HOUSING-RELATED ASSISTANCE PROGRAMS CREATED AND OPERATED BY THE CITY OF KEY WEST, FLORIDA; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS, UPON COSNENT OF THE CITY ATTORNEY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City approved and adopted the Local Housing Assistance Plan on August 15, 2017; and

WHEREAS, the Local Housing Assistance Plans purpose is to meet the housing needs of workforce households, expand and preserve affordable housing, and uphold the housing element of the City's Comprehensive Plan specific to affordable housing and the expansion and implementation of new affordable and workforce housing strategies for the community; and

WHEREAS, it is necessary to periodically update the Local Housing Assistance Plan to reflect best practices, align with updated city internal procedures and correct outdated references; and

WHEREAS, the City of Key West desires to amend the language in the second paragraph of Section G. *Advertising and Outreach* located on Page 3 of 8 of the City of Key West Local Housing

Assistance Plan to ensure policies and processes remain current, accurate and consistent with operational needs, to read as follows:

"Funding requests for all programs will be submitted to the Finance Department by Community Development Office staff. The additional approval of the ~~Director of Housing and~~ Community Development Office will be required for all applications for all programs prior to the expenditure of program funds.";

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: The City Commission hereby approves the amended language located in the second paragraph of Section G. *Advertising and Outreach* on page 3 of 8 of the City of Key West Local Housing Assistance Plan as stated above and as appears in the *Amended* Local Housing Assistance Plan attached hereto and made a part of this resolution.

Section 2: That the City Manager is hereby authorized to execute necessary related documents, upon consent of the City Attorney.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Authority.

Passed and adopted by the City Commission at a meeting held
this _____ day of _____, 2026.

Authenticated by the Presiding Officer and Clerk of the
Commission on the _____ day of _____, 2026.

Filed with the Clerk on _____, 2026.

Mayor Danise Henriquez _____

Vice Mayor Donald "Donie" Lee _____

Commissioner Lissette Carey _____

Commissioner Aaron Castillo _____

Commissioner Monica Haskell _____

Commissioner Sam Kaufman _____

Commissioner Greg Veliz _____

DANISE HENRIQUEZ, MAYOR

ATTEST:

KERI O'BRIEN, CITY CLERK