

Sean T. Brandenburg

Chief of Police



Key West

POLICE DEPARTMENT

I Member requesting training (complete sections I-III)

Name: <b>Bradley Lariz</b>	Position: <b>Detective Lieutenant</b>
Reason for Attending Training: To further my career in management	
Specialized training attended in last 12 months:	

II Course Information

Course Title: Command Officer's Development Course	Start Date: March 7, 2022	End Date: July 22, 2022	Tuition: \$3,800
Name of Institute: Southern Police Institute	Phone No: (502) 852-6561		
Location / Address: 2031 Jackson Street	FAX No:		
City: Fort Myers	State: FL	Zip: 33901	Website: Louisville.edu/spi

III Travel Information, if applicable

Departure Date: March 6, 2022	Time: 12:00pm	Returning Date: July 22, 2022	Time: 5:00pm
Hotel Name (If applicable) : Courtyard by Marriot		Phone No: (239) 275-8600	
Address: 4455 Metro Parkway		FAX No: (239) 175- 7087	
City: Fort Myers	State: FL	Zip: 33916	Misc:
Lodging: Room Rate \$189 / \$117 per room X 1	# of rooms X 56	# of nights =	\$7,509.00
Per Diem: \$46 per diem rate X 50	# of days X 1	# of members =	\$2,300.00
Tuition: \$3,800.00 per member X 1	# of members =		\$3,800.00
Mode of Travel: City Vehicle	Fuel \$700.00	+ Tolls \$0	= \$700.00
Other Expenses: None			=
<b>TOTAL</b>			<b>= \$14,309.00</b>

IV Chain of Command Routing

	Sign	ID	Date	Recommend Approval	Comments
Supervisor				<input type="checkbox"/> YES <input type="checkbox"/> NO	
Bureau Commander		#1901	11/16/21	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Chief of Police				<input type="checkbox"/> YES <input type="checkbox"/> NO	

V Completed by the Training Unit

Signature of Training Officer:	Date:
Confirmation or Rejection Returned to Member on:	Travel Authorization Forwarded for signatures on:
Comments:	KWPDFORM59 v100118 Page 1 of 1



RESPECT - INTEGRITY - FAIRNESS - SERVICE

Key West Police Department 1604 N. Roosevelt Blvd. Key West, FL 33040 (305) 809-1111 cityofkeywest-fl.gov



# CITY OF KEY WEST TRAVEL AUTHORIZATION REQUEST

DATE: November 11, 2021

TO: Patti McLaughlin, City Manager

FROM: Bradley Lariz

In accordance with Admin Directive, HR-2011-02 request is hereby made for travel beyond Marathon, as follows:

Travelers(s): Bradley Lariz

Destination: Fort Myers, Florida

Purpose: Command Officer's Development Course

Budgeted:  Yes  No If not Budgeted indicate funding source: \_\_\_\_\_

Seminar/Training Dates: March 7, 2022 – July 22, 2022

Travel Dates - Departure: 3/6/22, 4/3/22, 5/1/22, 6/5/22, 7/10/22 Return : 3/18/22, 4/15/22, 5/13/22, 6/17/22, 7/22/21

Mode of Transportation:  Rental Car,  Air,  Personal Vehicle,  City Owned,  Other

(Travel policy contains restrictions on transportation, please refer to policy. Consider tolls, Finance issues transponders)

Accommodations: Nightly rate greater than \$150, if  Yes requires CM approval  First 2 weeks is \$189.00 the others are \$117.00 \_\_\_\_\_  
for reimbursement

Meals: Allowance based on established per diem rates

(Travel policy contains restrictions on meals, please refer to policy.)

Additional Justification: \_\_\_\_\_

Back-up attached

Authorized by:  Title: CHIEF

Approved

Disapproved

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

# Southern Police Institute *presents the*

## 90th Command Officer's Development Course

400-HOUR TRAINING COURSE / 40 CEUS

Tuition: \$3800.00

The Command Officers Development Course (CODC) is the flagship continuing education course for law enforcement managers. It will provide a foundation for practical law enforcement administration and complement the Administrative Officers Course (AOC). The CODC has continuously evolved with changing social, economic and political environments associated with local, state and federal units of government.

### Session Dates:

March 7-18, 2022

April 4-15, 2022

May 2-13, 2022

June 6-17, 2022

July 11-22, 2022

### Training Location:

**Collaboratory**  
2031 Jackson St.  
Fort Myers, FL 33901

### Suggested Lodging:

**Courtyard by Marriott**  
4455 Metro Parkway  
Fort Myers, FL 33916

Please visit the event page for more details:

<https://louisville.edu/spi/courses/schedule/90th.codc>



For additional questions, call SPI at: (502) 852-6561

Visit us on the web:  
[louisville.edu/spi](https://louisville.edu/spi)

"Like" us on Facebook:  
[facebook.com/SPI.Louisville](https://facebook.com/SPI.Louisville)

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### Southern Police Institute Mar.

SPI March



### Courtyard Fort Myers Cape Coral

4455 Metro Parkway Fort Myers, Florida 33916

14 Miles to RSW airport 4 606 Reviews

- Business center
- High-speed internet at a price
- Pool
- Fitness center
- Meeting event space
- Restaurant on-site
- Free high-speed internet
- Parking

COURTYARD BY MARRIOTT

Book by: 02/11/22

Rate available: 03/06/2022 to 03/19/2022

189 USD/night

Dates

Sun, Mar 6, 2022 - Sat, Mar 19, 2022

Rooms & Guests

1 Room : 1 Adult

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### Southern Police Institute Apr.

Southern Police Institute Apr



### Courtyard Fort Myers Cape Coral

4455 Metro Parkway Fort Myers, Florida 33916

14 Miles to RSW airport 4 606 Reviews

- Business center
- High-speed internet at a price
- Pool
- Fitness center
- Meeting event space
- Restaurant on-site
- Free high-speed internet
- Parking

COURTYARD BY MARRIOTT

Book by: **03/15/22** Rate available: 04/03/2022 to 04/16/2022

**117** USD/night

Dates

Sun, Apr 3, 2022 - Sat, Apr 16, 2022

Rooms & Guests

1 Room : 1 Adult

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### Southern Police Institute May

Southern Police  
Institute May



### Courtyard Fort Myers Cape Coral

4455 Metro Parkway Fort Myers, Florida 33916

14 Miles to RSW airport ○○○○ 4 606 Reviews

- Business center
- High-speed internet at a price
- Pool
- Fitness center
- Meeting event space
- Restaurant on-site
- Free high-speed internet
- Parking

**COURTYARD**  
BY MARRIOTT

Book by: **04/15/22** Rate available: 05/01/2022 to 05/15/2022

**117** USD/night

Dates

Sun, May 1, 2022 - Sun, May 15, 2022 ▾

Rooms & Guests

1 Room : 1 Adult ▾

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## Southern Police Institute June

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Institute June



### Courtyard Fort Myers Cape Coral

4455 Metro Parkway Fort Myers, Florida 33916

14 Miles to RSW airport ●●●● 4 606 Reviews

- Business center
- High-speed internet at a price
- Pool
- Fitness center
- Meeting event space
- Restaurant on-site
- Free high-speed internet
- Parking

COURTYARD  
BY MARRIOTT

Book by: **05/15/22** Rate available: 06/05/2022 to 06/18/2022

**117** USD/night

Dates

Sun, Jun 5, 2022 - Sat, Jun 18, 2022

Rooms & Guests

1 Room : 1 Adult

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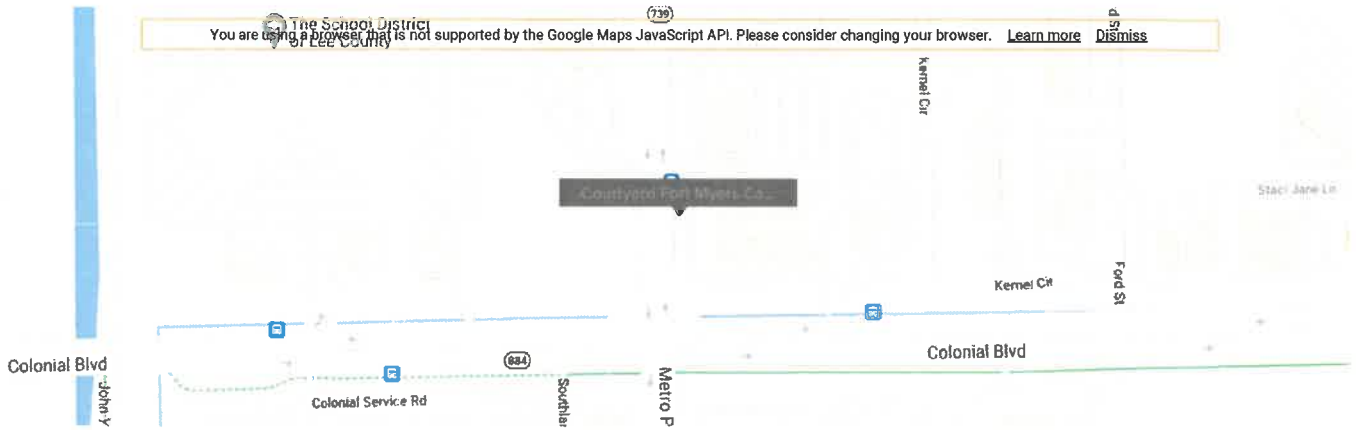
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### Southern Police Institute July

Southern Police  
Institute July



### Courtyard Fort Myers Cape Coral

4455 Metro Parkway Fort Myers, Florida 33916

14 Miles to RSW airport ○○○○ 4 606 Reviews

- Business center
- High-speed internet at a price
- Pool
- Fitness center
- Meeting event space
- Restaurant on-site
- Free high-speed internet
- Parking



Book by: **06/22/22** Rate available: **07/10/2022 to 07/23/2022**

**117** USD/night

Dates

Sun, Jul 10, 2022 - Sat, Jul 23, 2022

Rooms & Guests

1 Room : 1 Adult

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