



Douglass N. Higgins, Inc.  
5509 5<sup>th</sup> Ave. # 3  
Key West, FL 33040

City of Key West  
1300 White St.  
Key West, FL 33040  
John Paul Castro  
Utilities Director

August 30, 2018

SUBJECT: GENERAL UTILITIES SERVICES CONTRACT EXTENSION REQUEST

John Paul;

Douglas N. Higgins, Inc. formally requests that the General Utilities Services Contract, ITB # 15-021, between the City of Key West and DN Higgins, Inc. be extended for two more years with any and all unit price increases allowable by the agreement.

Please let us know if you require any additional information.

Sincerely;  
DN HIGGINS, INC.

A handwritten signature in black ink, appearing to read 'Paul Waters', is written over the typed name 'DN HIGGINS, INC.'.

Paul Waters, Regional Manager