



THE CITY OF KEY WEST

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MEMORANDUM

EXECUTIVE SUMMARY

TO: Bob Vitas, City Manager

CC: Mark Finigan, Assistant City Manager - Administration
E. David Fernandez, Asst. City Manager - Operations
Doug Bradshaw – Director of Port and Marine Services

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: November 14, 2013

RE: **Approval to accept the attached award package for Grant No. EMW-2013-PU-00094 for the 2013 Port Security Grant Program funded by the Department of Homeland Security / FEMA in the amount of \$60,000.00 for the purchase and installation of a mobile security building at the Truman Waterfront Navy Mole Gate. Authorize necessary budget amendments and transfers to accept the funding.**

ACTION STATEMENT:

This resolution will approve the acceptance of the attached award package for Grant No. EMW-2013-PU-00094 for the 2013 Port Security Grant Program (PSGP) funded by the Department of Homeland Security / FEMA in the amount of \$60,000.00 Federal share with a City match of \$20,000.00. Necessary budget amendments and transfers to accept the funding will be authorized.

BACKGROUND:

In June 2013, Port Operations submitted a PSGP grant application to request funding for a mobile security building at the Truman Waterfront Navy Mole Gate at an estimated cost of \$80,000. The building provides security and screening for a dual use pier that serves over 190,000 passengers and crew a year at an international port of call, meeting Infrastructure Goal #2 of the May 2011 Key West Strategic Plan, safe and secure neighborhoods and business districts. The current building was placed in 2003 and has reached the end of its useful life. In addition, its size is inadequate for the number of personnel in the required security contingent.

PURPOSE AND JUSTIFICATION:

City Staff is requesting approval to accept a grant award from the Department of Homeland Security / FEMA that will provide funding on a 75% Federal / 25% City cost sharing basis for the purchase and installation of a new mobile security building. The existing security building, which is over 10 years old and in poor condition, houses the electronic screening equipment purchased with the assistance of a 2008 PSGP grant leaving little or no room for the required security contingent. Consequently, screening of the passengers and crew must be done outdoors under a canopy. Portable restroom facilities must be utilized as there are no restrooms in the existing building.

The State of Florida has a Modular Building Program administered by the Department of Business and Professional Regulation (DBPR). The new mobile security building will be built to current Florida State codes by a DBPR registered manufacturer.

OPTIONS / ADVANTAGES / DISADVANTAGES:

1. The City Commission can approve the acceptance of the attached award package. This will allow the City to receive \$60,000.00 in Federal funding (\$20,000.00 City match required) from the Department of Homeland Security / FEMA for the purchase and installation of a new mobile security building at the Truman Waterfront Navy Mole Gate.
2. The City Commission can decline the attached grant award package. With this option, the City would forgo funding in the amount of \$60,000.00 (\$20,000.00 City match required) for the purchase and installation of a new mobile security building and would be required to cover 100% of the cost of the new building which is estimated at \$80,000.

FINANCIAL IMPACT:

With the approval to accept the grant award, the City would receive \$60,000.00 for the purchase and installation of a new mobile security building at the Truman Waterfront Navy Mole Gate. Funds would be deposited into revenue account 101-0000-331.50-01 / PO1401. Project costs of \$80,000.00 associated with this grant are budgeted in 101-4302-543.62-00 / PO1401.

RECOMMENDATION:

Staff recommends that the City Commission select option 1, approve the acceptance of the attached award package to receive \$60,000.00 (\$20,000.00 City match required) for the purchase and installation of a new mobile security building at the Truman Waterfront Navy Mole Gate.