



THE CITY OF KEY WEST  
1300 White Street, Key West, FL 33040 (305) 809-3792

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**Cover Memo**

**TO:** Brian L. Barroso, City Manager

**FROM:** Doug Bradshaw, Director of Engineering

**DATE:** October 9, 2025

**SUBJECT:** Coral Relocation, Monitoring, and Compliance for Mallory T-Pier

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**ACTION STATEMENT**

Approving task order #2509-02 to Artibus Design, LLC in the total amount of \$132,140.00 for coral relocation, monitoring, and compliance per FKNMS permit #FKNMS-2025-182 for Mallory T-pier, Key West, Florida; authorizing the City Manager to execute any necessary related documents and budget transfers/adjustments.

**BACKGROUND**

The City is proposing improvements to the T-Pier located at Mallory Square. The Mallory T-Pier is an important infrastructure for the City, supporting the mooring of visiting cruise ships and military vessels. The proposed improvements for mooring and passenger safety include the replacement of support pilings, the attached breasting dolphin and the pier surface.

As part of the improvements the City was required to prepare a benthic resource assessment and coral mitigation plan. The plan followed guidance from the Florida Fish and Wildlife Conservation Commission (FWC) and the Florida Keys National Marine Sanctuary (FKNMS). The coral avoidance and rescue plan that was developed focused on the rescue of suitable corals with transfer to suitable coral conservation practitioners as determined by FKNMS and FWC. This coral mitigation plan is intended to be a general plan for the rescue and relocation of corals that have been determined to be at risk from the proposed Mallory Pier project.

The task order from Artibus Design will implement the requirements of the FKNMS approved coral mitigation plan including coral relocation, monitoring, and compliance.

## **PROCUREMENT**

The cost to complete the Task Orders will not exceed \$132,140.00. Funding for this task is budgeted in Infrastructure account number, 101-4302-543-6300, project number IS43022003.

Staff has reviewed the consultant and subconsultant fees and found the labor hours reasonable for the required work and hourly rates consistent with Artibus Design General Services fee schedules.

Fee Proposal Breakdown:

The proposed total lump sum fee for this scope of work shall be: \$132,140.00

Task 1. Contract Administration Completed by Artibus Design LLC

- Provide support services for Terramar Environmental Services, Inc.
  - Contract Administration
  - Pay Applications
  - Drafting

Task 2. Execution of Mallory Square Coral Relocation Plan

- Completed by Terramar Environmental Services, Inc.

## **RECOMMENDATION**

Staff recommends approving task order #2509-02 to Artibus Design, LLC in the total amount of \$132,140.00 for coral relocation, monitoring, and compliance per FKNMS permit #FKNMS-2025-182 for Mallory T-pier, Key West, Florida, authorizing the City Manager to execute any necessary related documents and budget transfers/adjustments