



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Bob Vitas, City Manager

FROM: Greg Veliz, Community Services Director

VIA: David Fernandez, Assistant City Manager- Operations
Mark Finigan, Assistant City Manager- Administration

DATE: November 5, 2013

SUBJECT: Awarding the Bid of EE & G Environmental Services, LLC for Smathers and Rest Beach Cleaning Services.

ACTION STATEMENT: Awarding ITB # 14-001 Smathers and Rest Beach Cleaning Services to EE & G Environmental Services, LLC for a period of five (5) years as per the provisions of the bid specifications.

BACKGROUND:

On October 9, 2013 the City received one (1) bid for ITB #14-001 Smathers and Rest Beach Cleaning Services from EE & G Environmental Services, LLC. The firm provided a responsible and responsive bid.

PURPOSE & JUSTIFICATION:

The bid provided by EE & G Environmental Services, LLC for each year of the five year contract was \$705,725 with no Consumer Price Index (CPI) increase. This amount exceeds this year's budget allocation of \$673,200. On October 22, 2013 the City negotiated with EE & G Environmental Services, LLC. The renegotiated bid from EE & G Environmental Services, LLC is listed in the following table:

Smathers Beach: First Year Bid Price	\$558,736.00
Rest Beach: First Year Bid Price	\$114,464.00
Total Bid for First Year Bid Price for both beaches	\$673,200.00
<p>In addition, the First Year Bid Price and each subsequent year in the five year contract shall be increased by a minimum of 2% or by the Consumer Price Index (CPI) whichever is greater. This annual increase shall not exceed 5% in any one year even if the CPI is higher than 5%.</p>	

OPTIONS:

1. Award ITB # 14-001 Smathers and Rest Beach Cleaning Services to EE & G Environmental Services, LLC for the renegotiated bid price.
2. Do not award ITB # 14-001 Smathers and Rest Beach Cleaning Services to EE & G Environmental Services, LLC for the renegotiated bid price. This action would have a detrimental effect on the cleanliness and public safety on the beaches in addition to jeopardizing beach cleaning grant funding from the Monroe County Tourist Development Council (TDC).

FINANCIAL IMPACT: Beach cleaning services allocation is listed in the 001-1905-519-34. The TDC also provides \$380,000 in grant funding for beach cleaning services. .

RECOMMENDATION: Staff recommends approval of Option #1.