

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA HEREBY AWARDED REQUEST FOR PROPOSAL (RFP) #26-008 TO ASH BRITT TOPPINO, LLC FOR SERVICES FOR DISASTER RESPONSE FOR THE CITY OF KEY WEST, FLORIDA; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO NEGOTIATE AND EXECUTE A CONTRACT AND OTHER NECESSARY RELATED DOCUMENTS AND ASSOCIATED BUDGET TRANSFERS/ADJUSTMENTS AND IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET FORTH IN RFP #26-008, IN COMPLIANCE WITH ALL APPLICABLE REGULATIONS AND CITY STANDARDS, AND UPON THE ADVICE AND CONSENT OF THE CITY ATTORNEY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 22, 2026, the City of Key West issued RFP No. 26-008 - *Services for Disaster Response* to solicit proposals from qualified and experienced contractors to provide disaster response services on an as-needed basis following a declared disaster or other emergency event with an established proposal submission deadline of May 12, 2026 at 3:30 p.m. local time, at which time, received proposals would be publicly opened and recorded; and

WHEREAS, the purpose of RFP#26-008 was to establish one or more pre-positioned, competitively procured contracts to ensure the City has access to the resources necessary to support emergency response and recovery operations. Services contemplated under the RFP include, but are not limited to, debris removal from public rights-of-way and public property, emergency push and roadway clearance, demolition of unsafe structures, temporary

debris management site operations, hazardous material handling, white goods management, beach cleaning, post-event support equipment, and disaster recovery technical assistance; and

WHEREAS, RFP #26-008 further requires that all work be performed in accordance with applicable Federal Emergency Management Agency (FEMA) requirements, including 2 CFR Part 200, the FEMA Public Assistance Program and Policy Guide, and all applicable federal, state, and local laws, regulations, and ordinances. The intent of these requirements is to support proper documentation, eligible cost recovery, audit readiness, and maximization of potential FEMA reimbursement for eligible disaster-related work; and

WHEREAS, following the public opening of proposals, the City convened a Selection Committee to review, evaluate, score, and rank the proposals in accordance with the criteria set forth in the RFP. The evaluation criteria included qualifications and experience, general operations plan, financial stability, past performance and reference verifications, and cost proposal; and

WHEREAS, the Selection Committee reviewed the submitted proposals and determined that Ash Britt Toppino, LLC was the highest-ranked proposer and best positioned to meet the City's disaster response needs; and

WHEREAS, proceeding with negotiations is in the best interest of the City due to the firm's demonstrated experience,

qualifications, technical approach, ability to mobilize, and knowledge of FEMA Public Assistance requirements, debris monitoring operations, data management, field documentation, and disaster recovery reimbursement processes; and

WHEREAS, staff recommends the Mayor and City Commission adopt a resolution authorizing the City Manager, or designee, to enter into negotiations with Ash Britt Toppino, LLC for the services described in Request for Proposals (RFP) No. 26-008 - *Services for Disaster Response* and, upon successful completion of negotiations, execute an agreement upon the advice of and in a form approved by the City Attorney;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: The City Commission hereby approves the award of RFQ #26-008 to Ash Britt Toppino, LLC for the services described in Request for Proposals (RFP) No. 26-008 - *Services for Disaster Response*.

Section 2. The City Commission hereby authorizes the City Manager, or designee, to negotiate and execute a contract with Ash Britt Toppino, LLC in accordance with the terms and conditions as set forth in RFP #26-008 and in compliance with all applicable regulations and City standards.

Section 3. The City Commission hereby authorizes the City Manager to execute any necessary documents, administrative actions, budget transfers and/or adjustments or contract modifications related to RFP #26-008 necessary for implementation of the contract, upon the advice and consent of the City Attorney.

Section 4: That this resolution shall go into effect immediately upon its passage and adoption and the authentication by the signature of the Presiding Officer and the Clerk of the Commission.

\*\* REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK \*\*

Passed and adopted by the City Commission at a meeting held  
this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Authenticated by the Presiding Officer and Clerk of the  
Commission on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Filed with the Clerk on \_\_\_\_\_, 2026.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Sam Kaufman	_____
Commissioner Greg Veliz	_____

\_\_\_\_\_  
DANISE HENRIQUEZ, MAYOR

ATTEST:

\_\_\_\_\_  
KERI O'BRIEN, CITY CLERK