

**MINUTES**

**SUSTAINABILITY ADVISORY BOARD MEETING**

**OLD CITY HALL, COMMISSION CHAMBERS  
512 GREENE STREET**

**THURSDAY, JANUARY 10, 2013**

A meeting of the Sustainability Advisory Board of the City of Key West, Florida, was held in Old City Hall main chambers, 512 Greene Street, on Thursday, January 10, 2013.

Vice-Chairman Dr. Ross Williams called the meeting to order at 5:31 p.m.

Answering roll call were Board Members Rebecca Balcer, Monica Haskell, David Lybrand, Matt Massoud, Vice-Chairman Ross Williams and Chairman Michael Larson

Board Member Emil Oesterling joined the meeting at 5:34 P.M.

Also present were the Sustainability Coordinator Alison Higgins and Deputy City Clerk Angela Budde.

**APPROVAL OF AGENDA:**

Chairman Larson asked for changes to the agenda.

Ms. Higgins requested Presentation Item #1 to be postponed to the next meeting.

The Agenda was approved with the changes as stated.

**PRESENTATIONS:**

**IS PERVIOUS PAVEMENT REALLY PERVIOUS? (Ms. Higgins)**

**ACTION ITEM:**

**LETTER ENCOURAGING CITY STAFF TO CREATE A "COMPLETE STREETS POLICY" FOR ADOPTION. (Chairman Larson and Ms. Higgins)**

Chairman Larsen read the title of the item

A motion was made by Mr. Lybrand and seconded by Vice-Chairman Dr. Williams to approve the Action Item as presented.

Chairman Larson acknowledged the motion and the second and requested verbal approval. The response was unanimous to pass the Action Item as read.

#### **DISCUSSION ITEMS:**

##### **BUSINESS RECYCLING ISSUES (Chairman Larson)**

Chairman Larson read the title of the item.

The following person spoke on the matter:

Sustainability Coordinator Higgins

A Discussion on the businesses in Key West wanting to become involved in the recycling process but to not increase their expenses by participating in recycling.

Chairman Larson requested to have an item placed on the next agenda Business Recycling recommendations to the City Commission for Discussion.

##### **SUSTAINABILITY WORKPLAN/TIMELINE (Ms. Higgins)**

Chairman Larson read the title of the item.

The following person spoke on the matter:

Sustainability Coordinator Higgins

The Board had a Discussion with the Coordinator on the proposed timeline.

#### **REPORTS**

##### **SUSTAINABILITY UPDATE JANUARY 2013 (Ms. Higgins)**

**A) Climate Marketing: Preserve Island Life**

**B) January is Green Resolutions Month**

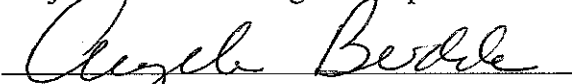
- C) **February is Water Quality Month**
- D) **March is Transportation Month**
- E) **June is Green Business Month**
- F) **Waste Diversions Progress**
- G) **Utility Tracking Project**
- H) **Green Building**
- I) **Sustainability Board Presentations, Thursday, Dec. 13, 2012 at 5:30 pm**
- J) **Grants**

**SUSTAINABILITY ADVISORY BOARDS' PRIORITIES (Ms. Higgins)**

- A) **Solid Waste Master Plan Report (Vice-Chairman Dr. Williams)**
- B) **Professional Energy Audits (Mr. Massoud)**
- C) **Climate Action Plan Administrative Actions (Chairman Larson)**
- D) **Climate Action Plan Community Actions (Mr. Lybrand)**
- E) **Horse Manure Composting & Bahama Village Community Garden (Ms. Balcer)**
- F) **Electric Vehicle Charging Stations (Mr. Oesterling)**

**ADJOURNMENT:**

There being no further business the Chairman adjourned the meeting at 6:40 p.m.

  
Angela Budde, Deputy City Clerk