



## THE CITY OF KEY WEST

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**TO:** Jim Scholl, City Manager

**FROM:** Birchard Ohlinger, Engineering

**CC:** E. David Fernandez, Assistant City Manager  
Doug Bradshaw, Senior Project Manager

**DATE:** 19 March 2012

**SUBJECT:** **Approval of Task Order 5-12 PORTS with CH2MHill to Evaluate, Test and develop a Statement of Work for the Repairs to the Navy Mole Electrical System**

**ACTION STATEMENT:**

Approval to execute Task Order 5-12 PORTS with CH2MHILL to evaluate, test and develop a statement of work in the amount of \$49,350 dollars.

The agreement will be executed under the City's contract with CH2MHill approved under Resolution #07-331, extended and amended through Resolution 10-287

**BACKGROUND:**

In lieu of rent payments to the Navy for the use of the Mole pier, the CITY is agreeing to perform certain In-Kind Projects. Task Order 5-12 PORTS was developed in concurrence with the Navy. Approval to use In-kind Funds for this project has been granted by the Navy under Attachment 1.

**PURPOSE & JUSTIFICATION:**

Repairs to the Electrical Distribution System at the Navy Mole has been determined by the Navy to be of critical importance. City Staff and representatives from the Navy have reviewed and accepted the proposed Task Order Scope of Services, proposed hours and the consultant's plan to execute this work. CH2M Hill's cost proposal is based on rates developed in 2007 as found in the Master Services Agreement. Ch2M Hill obligated itself under Resolution 10-287 (Two-Year Renewal Option) to hold their 2007 rates for the terms of the extension.

**OPTIONS:**

1. City Commission can approve this Task Order and allow CH2MHILL to proceed

MEMORANDUM

with the Task Order

2. City Commission could elect to reject this Task Order.

**FINANCIAL IMPACT:**

This Task Order will be funded under budget line item 602-1900-519-3100 Professional Services

**RECOMMENDATION:**

City Staff recommends that the City Commission approve option 1 and allow CH2MHILL proceed with this Task Order