



Monthly HR Department Report

To: Albert P. Childress
City Manager

Date: October 12, 2023

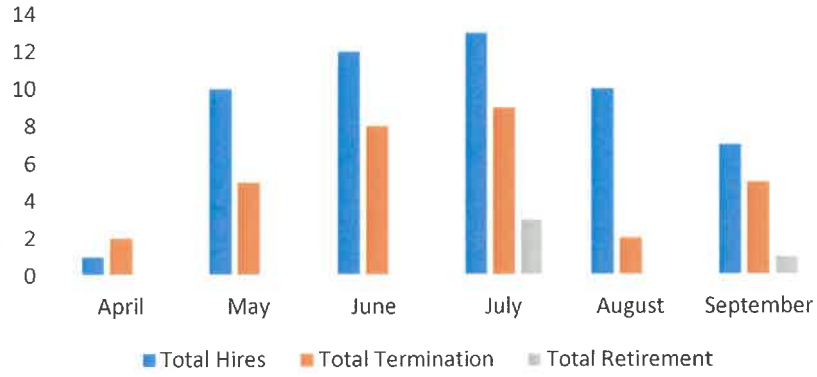
A handwritten signature in blue ink, appearing to read "APC", is written over the name "Albert P. Childress".

From: Bridget Flores
HR Department Director

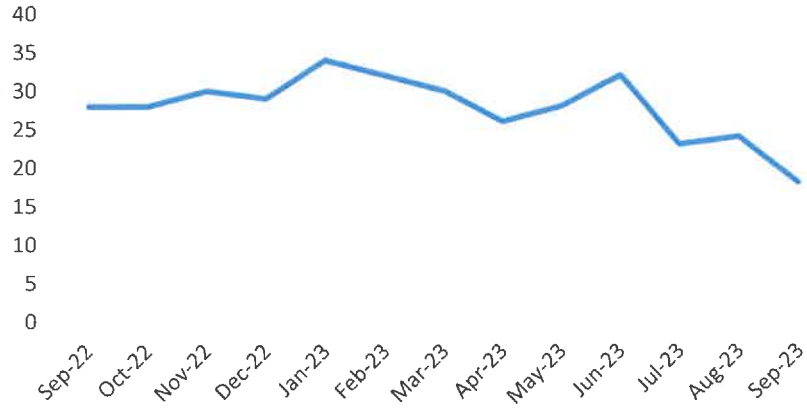
Subject: September 2023 HR Department Report

- Recruitment
 - 24 Applications Received
 - 22 Paper Applications
 - 2 Indeed Jobs Applicants
- Hiring
 - 23 Applicants referred to Hiring Manager
 - 7 Positions Filled
- Orientation
 - 7 Orientations
- Benefits
 - Counseling and 60 Days Enrollment
 - Elections: 5
 - Declines: 1
- Termination
 - 5 Resignation/Dismissal
- Retirement
 - 2 Retirements

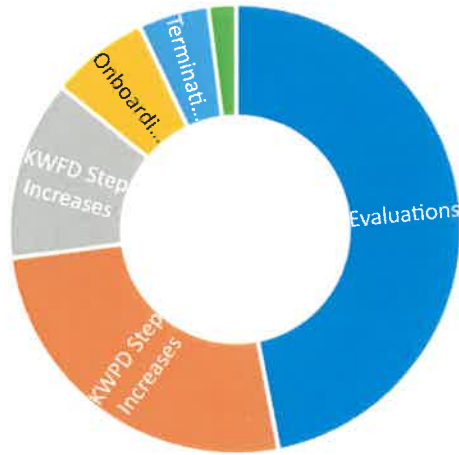
Employee Status



Open Positions 2022 vs 2023



September Personnel Actions



- **Employee Committee**
 - **Suggestion Box Online Anonymous Submission – QR Pending Approval**
 - **Christmas Parade Volunteers needed**
 - **Wellness Corner – Relaxation Ideas for City Hall**
- **Collective Bargaining**
 - **PBA – Expires Sept 30, 2026 – Signing Ceremony pending**
 - **IAFF – Expires Sept 20, 2024 – Negotiation begins March 2023**
 - **Teamsters – Expires Sept 30, 2024 – Negotiation begins March 2023**
- **HUMAN RESOURCE INFORMATION SYSTEM (HRIS)**
 - **NEOGOV – Sales team completed demonstration and quotes received for platform options; final quote due to City October 5, 2023**
 - **Paylocity – Sales team completed demonstration, awaiting quotes for platform options due to City October 5, 2023**