



September 29, 2015

City Clerk
City of Key West
3126 Flagler Ave
Key West, FL 33040

To Whom It May Concern,

The TFR family wishes you the best in your selection of a Disaster Recovery Contractor. We understand that the selection of an emergency contractor is a major decision and we genuinely appreciate you taking TFR Enterprises into consideration. We comprehend and are undaunted by the challenges you may face, as we have been through the process and recovery with over 100 clients who have been impacted by devastating events. TFR Enterprises, Inc. is a national disaster and debris management corporation based in Leander, TX, with satellite offices and equipment yards in Mobile, AL and Alpharetta, GA. With over 25 years of disaster recovery experience, TFR has collected and processed over 20,000,000 cubic yards of debris. We are proud to be recognized for our quality of work and capabilities by being awarded two divisions on the ACI-USACE debris removal contract. TFR is prepared, equipped, and ready to provide you with a turn-key, expedited, cost effective emergency response solution.

The City of Key West will encounter an array of challenges; all requiring various models of specialized equipment to most efficiently and effectively aid the City in its recovery from a Hurricane. From large 120+ cubic yard self-loaders for the larger roads, smaller dump trailers for the narrow road areas such as Old Town, to long reach excavators and barges for waterway removal. If damaged bridges along US 1 impede land-based access to the Key West, TFR will work with Landstar to barge its equipment from Miami, Fort Meyers, or Fort Lauderdale. TFR is prepared to match the equipment and personnel to all of the varying challenges presented by the City of Key West.

Focus. TFR's primary focus throughout the entire project life cycle is our client's reimbursement. From our backend data tracking, through our staff's education and training, and all operational policies and procedures are implemented to ensure that our clients receive 100% of their possible reimbursement. Further, our project timeline is compressed so as to ensure that our client's receive the highest possible reimbursement percentage, as dictated by the 2013 Hurricane Sandy Recovery Act's sliding scale.

At TFR, we know that projects of this scope can be of huge financial burden. Our staff is well trained in the FEMA reimbursement process and we are ready to assist you throughout the entire reimbursement process. **ALL OF TFR'S CLIENTS HAVE RECEIVED 100% OF THE POSSIBLE FEDERAL REIMBURSEMENT AND HAVE SUCCESSFULLY PASSED ALL FEMA AUDITS WITHOUT ANY DEOBLIGATIONS.** Our financial strength allows us to help you get the project kicked off and funded while the reimbursement process begins.

Capacity. No job or disaster is too large for TFR to handle. Our experience speaks of itself. In response to the devastating 2005 Hurricane Season where we hauled and processed over 6,000,000 cubic yards in 180 days, simultaneously managing 14 TDSRS sites. More recently, in the 2008 Hurricane Season, TFR executed debris management for 1,800,000 cubic yards using 10 TDSRS locations. With a subcontractor list numbering over 1,000 and a fleet of owned equipment, TFR Enterprises is prepared to tackle your greatest challenges. Although the United States has not been hit with a Hurricane Since 2008, our ability to respond is as strong now as it was then.



Depth. Debris clearing, removal, and processing is only the initial phase of your recovery efforts. There are many ancillary tasks that must be undertaken in order for you and your citizens to get back to life as it was prior to the storm. TFR has extensive experience in all of this work, including: land-clearing, stream and river clearing and diversion, tree removal, trimming and pruning on parks, golf courses and rights-of-way, tree repair and maintenance, debris recycling, tub grinding, hauling and demolition.

In-House Capacity. TFR owns over 150 pieces of equipment, including a fleet of self-loading debris hauling trucks, rubber-tired/tracked loaders, heavy-haulers, excavators, dozers, field offices, and eight (8) Diamond-Z Model 1463 Tub Grinders for vegetative debris reduction (grinding). It should be pointed out that not only is this equipment uncommitted on current long-term contracts, but all of it is equipment that is primarily designed for use in debris removal operations. This resource of company-owned and controlled assets allows TFR to provide an expedient response.

TFR's goal is to have a site ready for acceptance of storm-generated debris in less than 24 hours from Notice to Proceed. Our Mobile Command Units have full communications to assist you if your communication abilities have been compromised. Project teams are immediately available to quantify debris, provide an overall damage estimate, and begin a recovery/removal plan.

Differentiation. Many firms within our industry can provide the financial stability, past performance, and crews of subcontractors. TFR takes pride in having the industry's largest fleet of self-owned and maintained equipment. This fleet allows us to mobilize in a more expeditious manner as well as perform many projects without the use of subcontractors; avoiding many of the issues entailed therein.

For purposes of this response, the City of Key West's TFR contact will be our Contract's Administrator, Tiffany Wilkes. She can be reached at Tiffanyw@tfrinc.com or on her cell phone at 512-565-0710.

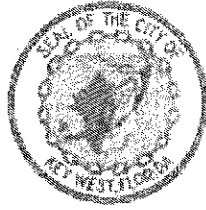
Neither TFR, nor any of its officers or affiliates, is currently involved in any litigation nor has it been involved in any litigation during the last three years. Nor has TFR been suspended or debarred during its history.

The principals of TFR Enterprises, Inc. declare that this proposal is in all respects and is submitted in good faith without collusion or fraud and the person signing this proposal is authorized to bind the corporation. Also, should TFR be selected we are committed to exceeding the expectations of this RFP.

Once again, thank you for the opportunity to submit this proposal for disaster debris management services to the City of Key West and its representatives.

Sincerely,

Tipton F. Rowland,
CEO/President
601 Leander Dr
Leander, TX 78641
Office: 512-260-3322
Fax: 512-528-1942



ADDENDUM NO. 3
RFP 08-015
Disaster Response Services
City Of Key West

To All Proposers:

The following change is hereby made a part of RFP 08-015
Disaster Response Services, as fully and as completely as if the same were fully set
forth therein:

1. NEW :
 - PROPOSALS MUST BE RECEIVED : September 29, 2015
 - NOT LATER THAN 3:00 P.M.

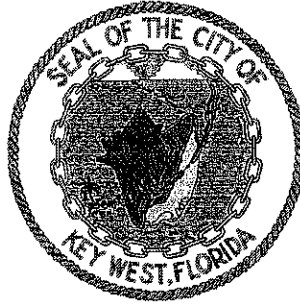
All Proposers shall acknowledge receipt and acceptance of this Addendum No. by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without acknowledgement or without this Addendum may be considered non-responsive.



Signature

TFE Enterprises, Inc

Name of Business



ADDENDUM NO. 2

RFP 08-015

Disaster Response Services

City Of Key West

To All Proposers:

The following changes are hereby made a part of RFP 08-015 Disaster Response Services, as fully and as completely as if the same were fully set forth therein:

Table A - DEBRIS COLLECTION AND REDUCTION SERVICES

TABLE A- Time and Materials

Operators Included		One Hour Each	Dollars
Skid Steer Loader	Bobcat	Hour	190.00
Backhoe	Cat 416	Hour	140.00
Wheel Loaders	Cat 950	Hour	265.00
Wheel Loaders	Cat 966	Hour	285.00
Wheel Loaders	Cat 980	Hour	315.00
Tracked Loaders	Cat 955	Hour	265.00
Towed Loader w/ Tractor	Prentice 210	Hour	145.00
Self-Loading Knuckle boom Truck	25-35 CY Body	Hour	325.00
Self-Loading Knuckle boom Truck	35-45 CY Body	Hour	365.00
Dozer	Cat D4	Hour	210.00
Dozer	Cat D5	Hour	260.00
Dozer	Cat D6	Hour	320.00
Dozer	Cat D7	Hour	365.00
Dozer	Cat D8	Hour	425.00
Excavators	Cat 320	Hour	260.00
Excavators	Cat 325	Hour	270.00
Excavators	Cat 330	Hour	315.00

Tractor w/ Box Blade	80 Hp	Hour	140.00	
Motor Grader	Cat 120G	Hour	290.00	
Crane	30 Ton	Hour	400.00	
Bucket Truck	Up to 50' reach	Hour	235.00	
Bucket Truck	50' to 75' reach	Hour	310.00	
Trash Transfer Trailer w/ Tractor	110 yard	Hour	190.00	
Street Sweeper	Vacuum Type	Hour	290.00	
Water Truck	2000 gallon	Hour	145.00	
Stump Grinder	Vermeer 252	Hour	40.00	
Chipper w/ 2 man crew	Morbark Storm	Hour	300.00	
12-Foot Tub Grinder	Morbark 1200	Hour	500.00	
13-Foot Tub Grinder	Morbark 1300	Hour	600.00	
Equipment Transport w/ Tractor	50 Ton	Hour	170.00	
Truck Mounted Winch		Hour	75.00	
Personnel	Size or Type	Total Hours	Dollars	
Superintendent w/ Pickup Truck	Individual	280	80.00	22,400.00
Supervisor w/ Pickup Truck	Individual	280	70.00	19,600.00
Safety or QC Manager w/ Pickup Truck	Individual	280	60.00	16,800.00
Mechanic w/ Truck and Tools	Individual	280	85.00	23,800.00
Climber w/ Gear	Individual	280	90.00	25,200.00
Operator w/ Chainsaw	Individual	1960	65.00	127,400.00
Laborer w/ Tools	Individual	1960	45.00	88,200.00
Traffic Control Personnel	Individual	1960	40.00	78,400.00
Ticket Writers	Individual	1960	40.00	78,400.00
Clerical	Individual	280	45.00	12,600.00
Administrative Assistants	Individual	280	40.00	11,200.00
Total for all Personnel			504,000.00	

Table B – DEBRIS COLLECTION AND REDUCTION SERVICES

DESCRIPTION OF SERVICES	UNIT OF MEASURE	UNIT
	NUMBER OF UNITS	PRICE
Collection and Processing	Volume	Dollars
Vegetative Debris (not including seaweed) Collection	Per Cubic Yard/140,000 6.00	840,000.00
Vegetative Debris (seaweed only) Collection	Per Cubic Yard/6,000 11.00	660,000.00
Construction and Demolition Debris Collection	Per Cubic Yard/48,000 7.00	336,000.00

White Goods Collection	Each/1000 40.00	40,000.00
Mixed Debris Collection	Per Cubic Yard/6000 11.00	660,000.00
TDMS Management, Processing and Loading	Per Cubic Yard/200,000 3.30	6600,000.00
Sand Screening and Placement (Tumble Type Sand Sifter)	Per Cubic Yard/100 31.00	3,100.00
CFC Removal from Compressors	Each/100 45.00	4,500.00
Hazardous Waste Collection and Disposal	55 Gallon Drum/5 1,250.00	6,250.00
Hauling for Final Disposal		Dollars
Hauling from TDMS to Final Disposal Site <200 Miles	Per Cubic Yard/200,000 7.00	1,400,000.00
Dead Animal Carcass Hauling and Disposal	Per Pound/50 10.00	500.00
Tree Debris Removal		Dollars
Hangers Removal	Per Tree/100 200.00	20,000.00
Hazardous Tree Removal (Leaners)	Per Tree/100 100.00	10,000.00
<12" to 24"	Per Tree/100 275.00	27,500.00
>25" to 48"	Per Tree/10 1050.00	10,500.00
>49" to 72"	Per Tree/10 1050.00	10,500.00
> 72"/	Per Tree/10 1050.00	10,500.00
Hazardous Stump Removal (Ground Not Less Than 8"		Dollars
<6" to 12"	Per Stump/100 200.00	20,000.00
>13" to 24"	Per Stump/100 300.00	30,000.00
>25" to 48"	Per Stump/10 500.00	5,000.00
>49" to 72"	Per Stump/10 900.00	9,000.00
> 72"	Per Stump/10 900.00	9,000.00
Stump Backfill	Per Hole/200 200.00	40,000.00

Miscellaneous Services		Dollars
Demolition of Structures Wood Structures	Per Square Foot/10,000 4.00	40,000.00
Demolition of Concrete Structures	Per Square Foot/10,000 6.00	60,000.00
Video Record of pre-and post-TDMS site	Each/6 200.00	1,200.00
Phase I Environmental Audit	Each/1 8500.00	8,500.00
TDMS Site Restoration Grading	Per Square Yard/50,000 2.00	100,000.00
Topsoil TDMS Site Restoration	Per Cubic Yard/5000 25.00	125,000.00
Sod TDMS Site Restoration	Per Square Yard/50,000 4.00	200,000.00
Debris Removal from Canals and Waterways	Per Cubic Yard/20 295.00	5,900.00
Restoration of Canal Banks and Slopes	Per Liner Foot/1500 45.00	67,500.00
Sod Restoration of Canal banks and Slopes	Per Square Yard/50,000 4.00	200,000.00
Fire Suppression Support	Each Unit/7 2900.00	20,300.00
Motor Vehicles Removal Towing (from right of way)	Each/1000 300.00	300,000.00
Motor Vehicles Removal (from canal) Including Towing to Boat Removal (from right-of-way) Including Towing to TDMS	Each/100 800.00	80,000.00
Emergency Potable Bottled Water (Pallet of .5	Linear Foot/1000 30.00	30,000.00
Emergency Delivery of Ice (Full Truck Load 10 lbs bags)	Cost Per Case/1000 1050.00	1050,000.00
Mobile Kitchen Facility to provide 10-100 meals per day	Cost Per Truck Load/5 10,000.00	50,000.00
Mobile Kitchen Facility to provide 101-200 meals per day	Each Unit/week 7,000.00	7,000.00
Mobile Kitchen Facility to provide 201-300 meals per day	Each Unit/week 14,000.00	14,000.00
Mobile Kitchen Facility to provide 301-400 meals per day	Each Unit/week 21,000.00	21,000.00
Mobile Laundry Facility	Each Unit/week 28,000.00	28,000.00
Mobile Restroom/Shower Facility	Each Unit/week 7500.00	7500.00
	Each Unit/week 7500.00	7500.00

Mobile Fueling Facility	Each Unit/week, with mark-up per gallon	\$5,000 plus 5% markup
Mobile Satellite Communications Facility	Each Unit/week	7,500.00
Mobile Automated Ticket Issue and Tracking System (Hail Pass or Equivalent)	Each Unit/1	500.00
Emergency Portable Power Generators per Week		Dollars
>25KW	Each Unit/10	15,000.00
>50 KW	Each Unit/10	35,000.00
>100KW	Each Unit/5	37,500.00
>250KW	Each Unit/5	50,000.00
>500KW	Each Unit/1	20,000.00
Portable Dewater Pump 6"	Each Unit/1	4,000.00
Manhole and Catch Basin Cleaning	Each Catch Basin/1	3,000.00
Storm Drain Piping Cleaning	Per Linear Foot/1000	10,000.00

- Regarding the requirement on RFP p 12, "20.0 MAINTENANCE OF TRAFFIC- To be qualified, at least one person on the Contractor's staff must be trained and certified for State of Florida MOT design. This person must be on site at all times to assure proper MOT design is being met by the Contractor's crews." Will a third party contractor be permitted to meet this requirement?
Yes
- Hazardous Tree Removal: FEMA 325, Public Assistance Debris Management Guide allows for the eligible removal of Hazardous Trees with a minimum diameter of 6 inches or greater measured at Diameter Breast Height (DBH), 4.5 feet above ground. Would the City consider adding an additional Hazardous Tree size category of 6 inch to 12 inch diameter?
No
- Hazardous Stump Removal: FEMA 325, Public Assistance Debris Management Guide, Appendix G-FEMA Policies and Factsheets, DAP9523.11-Hazardous Stump Extraction and Removal Eligibility indicates that only stumps that have a diameter greater than 24 inches measured 2 feet above ground to be eligible for reimbursement. Is the contractor to assume that stumps 24 inch in diameter or less will be required to be ground a minimal of 8 inches below the surface of

the surrounding ground and that these stumps will be a specialty pay item as indicated in the bid schedule?

Provide pricing for all criteria in Tables A and B.

4. Stump Backfill: Should the contractor assume that the volume of the backfill for stumps is based on backfilling the 8 inches of void left from grinding the stump below ground or from the void created from extraction of the stump?
Yes, backfill to level ground plus 2".
5. Mobile Kitchen, Laundry, Shower & Restroom, and Satellite Communications Facilities: What operational period should the units cost be based on, per day, week or month?
See Table B, per week.
6. Mobile Fueling Facility:
 - a. What operational period should the units cost be based on, per day, week or month?
 - b. What type fuels are to be provided and how will compensation for fuel consumed by the City be handled?See Table B, per week. Gasoline and Diesel fuel, use the Florida Department of Management Services, Terminal #6 Miami pricing plus proposer mark-up. Provide mark-up.
7. Emergency Mobile Power Generators:
 - a. What operational period should the units cost be based on, per day, week or month?
 - b. What length of power supply cable should be provided as required in the specifications, 25, 50 or 100 LF?See Table B, per week, 100LF.
8. Portable Dewater Pumps, 6 inch:
 - a. What operational period should the units cost be based on, per day, week or month?
 - b. What length of hose should be provided as required in the specifications, 25, 50 or 100 LF?See Table B, per week, 100LF.

Question 1) Section 14.5 Basis of Scoring: Pg. 9 – 11

How will the City calculate pricing in order to generate each proposers lump sum? Does the City intend to add up each line item or will the City use the scenario identified in the RFP in which quantities will be assigned to generate an estimation?

See Table A and B, we will calculate using quantities assigned in Tables A and B and pricing from proposers.

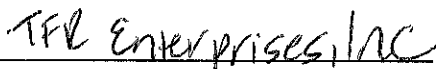
Can we obtain copies of the required forms and the pricing schedule in their native formats (word or excel)? This will make it much easier to fill in and make changes if necessary.

All forms are provided in pdf format.

All Proposers shall acknowledge receipt and acceptance of this Addendum No. by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without acknowledgement or without this Addendum may be considered non-responsive.



Signature



Name of Business



ADDENDUM NO. 1
RFP 08-015
Disaster Response Services
City Of Key West

To All Proposers:

The following change is hereby made a part of RFP 08-015
Disaster Response Services, as fully and as completely as if the same were fully set
forth therein:

1. NEW :
 - PROPOSALS MUST BE RECEIVED : September 9, 2015
 - NOT LATER THAN 3:00 P.M.

2. ALL QUESTIONS MUST BE RECEIVED: August 7, 2015
 - NOT LATER THAN 3:00 P.M.

All Proposers shall acknowledge receipt and acceptance of this Addendum No. by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without acknowledgement or without this Addendum may be considered non-responsive.



Signature

TFR Enterprises, Inc.

Name of Business

SUBJECT: Disaster Response RFP# 08-015

ISSUE DATE: July 12, 2015

PRE-PROPOSAL
CONFERENCE: July 29th (not mandatory)
City Commission Conference Room
9:00 AM

MAIL PROPOSALS TO: CITY CLERK
CITY OF KEY WEST
3126 FLAGLER AVE
KEY WEST, FL 33040

DELIVER PROPOSALS TO: SAME AS ABOVE

PROPOSALS MUST BE
RECEIVED: August 12, 2015

NOT LATER THAN: 3:00 P.M.

SUE SNIDER
PURCHASING AGENT
CITY OF KEY WEST

ses

Enclosures

CALL FOR PROPOSALS

NOTICE is hereby given to prospective Proposers that sealed proposals will be received by the CITY OF KEY WEST by the office of the City Clerk, 3126 Flagler Ave., Key

West, Florida 33040, until August 12, 2015, 3:00 P.M. for RFP #08-015, Disaster Response Services.

Proposals will be opened in the office of the City Clerk then and there. Late Proposals will not be considered. SPECIFICATIONS AND DOCUMENTS may be obtained from the City of Key West at www.cityofkeywest-fl.gov or DemandStar by Onvia at www.demandstar.com/supplier - or by calling 1.800.711.1712. One (1) original of the proposal and two (2) flash drives in PDF format of the Proposal are to be enclosed in two (2) sealed envelopes, one within the other, each clearly marked on the outside: RFP #08-015 addressed and delivered to:

CITY CLERK
CITY OF KEY WEST FLORIDA
CITY HALL, 3126 FLAGLER AVE
KEY WEST, FLORIDA 33040

At the time of the proposal, the Proposer must show satisfactory documentation of such State, County and City licenses as would be required. Any permit and/or license requirement and subsequent costs are located within the documents. The successful Proposer must also be able to satisfy the City Attorney as to such insurance coverage, and legal requirements as may be demanded by the proposal in question.

The City may reject proposals: (1) for budgetary reasons, (2) if the Proposer misstates or conceals a material fact in its proposal, (3) if the Proposer does not strictly conform to the law or is non-responsive to proposal requirements, (4) if the Proposal is conditional, or (5) if a change of circumstances occurs making the purpose of the Proposal unnecessary or (6) if such rejection is in the best interest of the City.

The City may also waive any minor informalities or irregularities in any bid.

SUE SNIDER, PURCHASING AGENT

Published _____

CITY OF KEY WEST
REQUEST FOR PROPOSAL (RFP)

FOR PROFESSIONAL SERVICES FOR DISASTER RESPONSE

RFP # - 08-015

DUE DATE: August 12, 2015,
3:00PM

City Of Key West RFP Package for Disaster Response Services

This RFP package contains a Request for Proposal for Disaster Response Services which includes a scope of services, proposal form and identifies the requirements being sought by City of Key West (CITY).

In order to fulfill its needs, the CITY intends to retain a contractor under a disaster response services agreement (the "Contract"). The Contract will be for a five-year term for such services as may be required in the event of a natural or man-made disaster. No minimum amount of such services or compensation will be assured to any contractor so retained, and the CITY shall not be prevented in any manner from retaining other contractors at its sole discretion.

SECTION 1 -REQUIRED RFP SUBMITTALS

The Proposer (the term "Proposer" and "Contractor" are used interchangeably herein) shall submit one (1) original and 2 copies (flash drives) of the Proposal. The Proposal shall indicate whether the Proposer is a sole proprietor, a partnership, a corporation, or other legal entity. All RFP submittals are required to include the following attachments:

Attachment	Page Number
Attachment A; Disaster Response Services Unit Price Proposal Form	36
Attachment B; Sample Load Ticket	45
Attachment C; List of Proposer's Equipment and Facilities (Including Location)	46
Attachment D; Contractor's Qualifications Statement, which must provide list of personnel, by name and title, contemplated to perform the work, including subcontractors	47
Attachment E; Signed Trench Safety Act Form	54
Attachment F; Acknowledgement of Conformance with O.S.H.A. Standards	55
Attachment G; Copy of State of Florida Business License; Corporate Filings; or Articles of Incorporation as Required by the Secretary of State, Florida	56
Attachment H; Acknowledgements of Addenda received by Bidder (if any)	57
Attachment I; Insurance and Indemnity	58
Attachment J; Copy of licenses for personnel certified to perform Advanced Maintenance of Traffic Operations or statement that a licensed individual shall be employed by Proposer if Proposer is awarded Contract. Employees must be certified under Part VI of the MUTCD, tort law, the FL RTDS 600 Series Index	60

Attachment K; Proposer's General Operations Plan for Debris Management/Disaster Response Service Operations	61
Attachment L; Verification Letter that Contractor is familiar with City's Temporary Debris Management sites. List of approved sites provided by City	62
Attachment M; Disaster Response Service Provider Draft Contract Documents	63
Attachment N; Letter Regarding Experience	64
Attachment O; Proposer's Most Current Financial Statement	65
Attachment P; Public Entity Crimes Certification	66
Attachment Q; Anti-Kickback Affidavit	68
Attachment R; Conflict of Interest Statement	69
Attachment S; Domestic Partnership	70
Attachment T; Cone of Silence	71
Attachment U; Local Vendor Certification	72

SECTION 2 – INSTRUCTIONS TO PROPOSER'S REQUIRED

PRE-PROPOSAL CONFERENCE: A Pre-Proposal Conference will be held on Wednesday, July 29, 2015, 9:00 AM at City Hall, 3126 Flagler Ave. Key West, Florida.

1.0 INTERPRETATION OF RFP DOCUMENTS: All inquiries, clarifications or questions related to the RFP Documents shall be made in writing at least ten (10) working days prior to the date for receipt of RFP, by mail: P.O, Box 1409 Key West, FL ,Florida 33040, by fax to: 305-809-3833 or by e-mail to: aaverett@cityofkeywest-fl.gov.

Interpretations or modifications of RFP Documents made in any manner other than by written Addendum will not be binding. No oral interpretations or clarifications shall be binding. Questions will be answered in writing by the City and distributed on www.demandstar.com.

2.0 The Proposer shall prepare Proposal on the forms provided by the City with all blanks on the Proposal Form filled in by typewriter or written in ink. If the proposal is made by an individual, the Proposer's name and address of place of business shall be shown. If proposal is made by an entity, the name and address of the individual(s) authorized to bind the firm or partnership shall be shown. If RFP is made by a corporation, the individual executing the RFP shall show the name of the state under the laws of which the corporation is chartered, also the names and business addresses of its corporate officers. Anyone signing the RFP as agent shall include in the RFP legal evidence of his/her authority to do so.

3.0 **The Proposal shall be enclosed in a sealed envelope**, addressed to Attn: City Clerk, City of Key West, 3126 Flagler Ave, Key West FL 33040. One (1) original and Two (2) copies (flash drive, pdf) of the proposal are to be enclosed in the sealed envelope clearly marked on the outside **"Disaster Response Service Provider RFP #08-015"**

4.0 Proposer is advised that delivery services may not be timely. It shall be the proposer's sole responsibility to ensure delivery prior to the required date and time.

5.0 Proposers must hold or obtain all licenses as required by Florida State Statutes in order to bid and perform the work specified herein. Upon selection as Contractor, the City licenses required would include:

- a) Emergency Services, including cleaning, debris removal and hauling, not to exceed \$103 per year.
- b) Building demolition would require a Contractor License, not to exceed \$325 per year.

6.0 The Proposers may be disqualified and their RFP rejected for any of the following reasons:

6.1 The proposal is not responsive.

6.2 There is reason to believe that collusion exists among proposers.

- 6.3 Determination of lack of responsibility or competency as may be revealed by qualification statements, financial statements, experience records or other questionnaires.
 - 6.4 The Proposer's uncompleted work load which in the judgment of the City may cause detrimental impact on prompt completion of this Project.
 - 6.5 The Proposer is or has been involved in any litigation against the City.
 - 6.6 The Proposer has defaulted on any previous contract, or is in arrears on any existing contract on any public or private matters.
 - 6.7 The submittal of more than one proposal from an individual, firm, partnership, corporation or association under the same or different names.
 - 6.8 The Proposer's previous work with the City has resulted in claims from third parties and or subcontractors.
 - 6.9 The Proposer has debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs.
 - 6.10 If the Proposal misstates or conceals a material fact in its Proposal.
 - 6.11 If the Proposal is conditional.
 - 6.12 If a change of circumstances occurs making the purpose of Bid unnecessary to the City.
- 7.0 It shall be a requirement of this RFP that there are no related party transactions between the bidder and any employee, agent or contractor of the City. Any Proposer who is a related party, as noted herein, will be considered non-responsive and the Proposal and the bond will be immediately returned. A Proposer will be considered a related party if the Proposer has an ownership interest or is in any way related to an employee, agent, consultant or contractor, and can influence the management or operating policy of the other to an extent that one of the transacting parties might be prevented from fully pursuing its own separate interests.
- 8.0 PUBLIC ENTITY CRIMES ACT - In accordance with the Public Entity Crimes Act, (Section 287.133, Florida Statutes) a person or affiliate who is a contractor, who had been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to the City, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases or real property to the City, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with the City in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list. Violation of this section by the Contractor shall result in rejection of the Proposal, termination of the contract, and may cause Contractor debarment.
- 9.0 LICENSES: The Proposer shall provide a copy of business certificate from State of Florida and appropriate State of Florida licenses to perform work.
- 10.0 INSURANCE/EVIDENCE OF INSURABILITY: If awarded a Contract, Proposer shall secure and maintain throughout the duration of this Contract insurance of such types and

such amounts as specified below, naming the CITY as an additional insured, underwritten by a firm qualified to do business in the State of Florida.

- 10.1 The Contractor shall not commence work under this contract until Contractor has obtained all the insurance required under this RFP and such insurance has been approved by the City of Key West, nor shall Contractor allow any Subcontractor to commence work on its Subcontract until the insurance required of the Subcontractor has been obtained and approved.
- 10.2 All insurance policies shall be issued by companies authorized in the State of Florida, with an A.M. Best rating of A-:VI or higher and shall provide evidence of such insurance to the CITY. The policies or certificates shall provide thirty (30) days prior to cancellation written notices for all of the required insurance policies stated below. All notices shall name the Contractor and identify the agreement or contract number. The City of Key West, all Departments, Agencies, Boards and Commissions, its officers, agents, servants and employees are to be added as "additional insured" as respects liability arising out of activities performed by or on behalf of the Contractor.
- 10.3 The status of the Contractor in the work to be performed outlined in this contract shall be that of an independent Contractor. As such, Contractor shall properly safeguard against any and all damage, loss or injury to persons or property that may arise, or be incurred in or during the conduct or progress of said work without regard to whether or not Contractor, its Subcontractors, agents, or employees have been negligent.
- 10.4 The Contractor shall assume all responsibility for risks or casualties of every description, for any and all damage, loss or injury, to persons or property arising out of the nature of the work; negligence or failure of its employees and Subcontractors to comply with the Contract Documents; arising from action of the elements or from any unforeseen or unusual difficulty. The Contractor shall indemnify and save harmless the City of Key West, and all of its officers, agents and employees from all claims, demands and liabilities of any kind whatsoever in connection with work resulting from any acts of omission or commission chargeable to the Contractor, its Subcontractors and/or their respective duly authorized servants and/or employees. The Contractor agrees that the foregoing indemnification clause shall be insured under its Commercial General Liability policy, which must be endorsed to include Contractual Liability. If the City of Key West deems it necessary, the Contractor shall produce evidence of claims that have eroded the aggregate limit.
- 10.5 **WORKER'S COMPENSATION INSURANCE-** The Contractor shall procure and shall maintain during the life of this Contract Workmen's Compensation Insurance in compliance with the Compensation law of the State of Florida for all of its employees to be engaged in such work at the site of the project under this Contract and in case of any such work is sublet, the Contractor shall require the Subcontractor similarly to provide Workmen's Compensation Insurance for all of the latter's employees to be

engaged in such work unless such employees are covered by the protection afforded by the Contractor's Workmen's Compensation Insurance. In case any class of employees engaged in hazardous work on the project under this Contract is not protected under Workmen's Compensation Statute, the Contractor shall provide and shall cause such Subcontractor to provide adequate employer's liability insurance for the protection of such if its employees are not otherwise protected.

10.6 CONTRACTORS COMMERCIAL GENERAL LIABILITY INSURANCE AND AUTOMOBILE LIABILITY INSURANCE

10.6.1 The Contractor's Commercial General Liability (CGL) shall be in an amount acceptable to the City of Key West but not less than \$1,000,000. Combined Single Limit per occurrence and \$2,000,000 annual aggregate per project. The City of Key West must be named as an additional insured. The coverage must include:

10.6.1.1 Commercial Form

10.6.1.2 Premises/Operations

10.6.1.3 Underground, Explosions, and Collapse Hazard (if excavation, blasting, tunneling, demolition or rebuilding of any structural support of a building is involved or explosion hazard exists).

10.6.1.4 Products/Completed Operations

10.6.1.5 Independent Contractors (if any part of the Work is to be subcontracted)

10.6.1.6 Broad Form Property Damage

10.6.1.7 Personal Injury

10.6.1.8 Cross-Liability Coverage

10.6.2 Contractor shall maintain products/completed operations coverage with a combined single limit no less than \$1,000,000 per occurrence of bodily injury/property damage for a period of at least twelve (12) months following final acceptance of Contractor's work by the City of Key West.

10.6.3 The Contractor's Commercial automobile Liability insurance must provide coverage for owned, non-owned, and hired vehicles and trailers used in connection therewith, with a combined single limit for bodily injury and property damage no less than \$1,000,000 per occurrence, with the City of Key West named as additional insured.

10.6.4 The insurance required herein and approval of Contractor's insurance by the City of Key West shall not relieve or decrease the liability of the Contractor hereunder.

10.7 SUBCONTRACTOR'S COMMERCIAL GENERAL LIABILITY INSURANCE AND VEHICLE LIABILITY INSURANCE- The Contractor shall either (1) require each of its Subcontractors to procure and to maintain during the life of its subcontract, Commercial General Liability Insurance and Vehicle Liability Insurance of the type and in the amounts specified in Sub-Paragraph 10.6 hereof, or; (2) to insure the activities of its Subcontractors in its policy, as specified in Sub-Paragraph 10.6 hereof.

- 10.8 SCOPE OF INSURANCE AND SPECIAL HAZARDS - The insurance required under Sub-Paragraph 3 and 4 hereof is a minimum to provide adequate protection for the Contractor and its Subcontractors, respectively, against damage claims which may arise from operations under this Contract, whether such operation be by the insured or by anyone directly or indirectly employed by the insured and, also against any of the special hazards which may be encountered in the performance of this Contract.
- 10.9 RENEWAL REQUIREMENTS- If any of the property or casualty insurance requirements are not complied with at their renewal dates, payments to the Contractor will be withheld until those requirements have been met or, at the option of the City of Key West, City of Key West may pay the renewal premium and withhold such payment from any monies due the Contractor.
- 10.10 CLAIMS- In the event that claims in excess of the insured amounts provided are filed by reason of any operations under the services provided by the Contractor, the amount of excess of such claims, or any portion thereof, may be withheld from payment due until such time as the Contractor shall furnish such additional security covering such claims as may be determined by the City of Key West.
- 11.0 GOVERNING LAWS AND REGULATIONS: Proposers shall be familiar with all federal, state, and local laws, ordinances, rules and regulations that may in any manner affect the Work.
- 12.0 MODIFICATION AND WITHDRAWAL OF RFP: Prior to the date and time of RFP opening, a Proposer may withdraw his Proposal at any time. After the opening, no proposal may be withdrawn, canceled or modified.
- 13.0 OPENING OF RFPS: Proposals submitted will be opened publicly and read aloud at the time and place stated in the RFP. The City will review all Proposals for responsiveness. Any non-responsive proposals will be rejected.
- 14.0 AWARD OF CONTRACT: The City will rank Proposals on the basis of a point system in which evaluation criteria will be applied. An Evaluation Panel will be appointed to review all Proposals for responsiveness and that all required submittals have been included. Any non- responsive Proposals will be rejected.
- 14.1 EVALUATION PANEL: The Evaluation Panel is subject to the State Law and City Rules and Regulations. Florida Statute section 286.011 ("Government in Sunshine Law") requires that any meeting (including telephone conversations) between two or more members of a public board or commission, for the purpose of discussing any matter on which foreseeable action may be taken by the board or commission, must be publicly noticed and open to attendance by the general public.

The Evaluation Panel shall be established as follows:

- ◆ Chairman:

- Reference Verifier:
- Contact Person:
- Financial/Security Adviser:

14.2 INITIAL ORIENTATION MEETING: Panel members will receive a copy of each Proposal. The panel will select a Chairman. The Reference Verifier, Contact Person and Financial/Security Adviser will be introduced and their individual responsibilities reviewed with the Panel.

After the initial meeting, each Panel member will independently review the Proposals for scoring in accordance with the established evaluation criteria. Questions or comments a Panel member has relative to any Proposal shall be directed to the Contact Person. Additional meetings of the Panel may be convened to initiate discussions or to develop and direct requests for information to one or more of the Proposers, the Legal Consultant, the Reference Verifier, the Financial and Security Advisor(s), or City staff.

14.3 RANKING MEETINGS- After the panel members have completed their individual evaluations, the Panel will reconvene to score and conduct a ranking of the Proposals. The Chairman will total and average the scores of each Panel member and calculate the score for each Proposer. This will establish a numeric ranking for each Proposer based on the proposal and attachments. Additional meetings of the Panel may be convened if deemed necessary.

14.4 FINAL RANKING: The Cost Bid point awards will then be added into the point count assigned at the end of Proposal Evaluation. The Evaluation Panel shall recommend the contract award to the Proposer with the most Cost Bid points first, and the most Bid points second. This action will end the duties of the Evaluation Panel.

14.5 BASIS OF SCORING: A ranking of Proposers submitting shall be based on weighted scoring criteria for the Proposals as follows:

RFP Points	(Maximum 100 Points)
Letter of Transmittal	no points
Qualifications/Experience	(Maximum 10 Points)
Proposers past performance and experience in providing proposed services, including demonstrating relevant experience	2 points
Qualifications and experience of Project Manager	2 points
Qualifications and experience of Key Personnel assigned to the Project	1 point
Qualifications, experience, and past performance of Proposer/Qualifications, experience, and past performance of Subcontractors	1 point
Number of other projects that all/some of proposed team and Subcontractors have worked together	1 point

Familiarity with local conditions	1 point
Description of past (within last 5 years) and on-going litigation involving Proposer and Subcontractors	1 point

General Operations Plan (Maximum 20 Points)

Documentation of understanding of Scope of Work and requirements	0.5 points
Proposer's approach to the Project	1 point
Proposer's Equipment Resources	4 points
Subcontractor Owned Proposer's resources, capacity to perform	4 points
Mobilization Plan Quality and sufficiency of staffing plan and organizational structure	4 points
Proposed ticket quality assurance/quality control program	6.5 points

Financial Stability (Maximum 10 Points)

Years Proposal Company has been in business	2.5 points
Proposer's net worth and working capital	2.5 points
Size of projects successfully completed in the past 5 years	2.5 points
Strength of latest financial statement	2.5 points

Past Performance (Reference Verification) (Maximum 20 Points)

Total dollar amount of rejected reimbursements (FEMA Audit)	5 points
Number of rejected reimbursements (FEMA Audit)	5 points
Total Yards/Tons of debris handled by firm in the last five years	5 points
Overall satisfaction of Customers	5 points

Cost Proposal Points (Maximum 40 Points)

Lowest Lump Sum for Handling 200,000 Yards Lump Sum	40
Between 100.1% and 102% of Lowest Lump Sum	38.5
Between 102.1% and 104% of Lowest Lump Sum	37
Between 104.1% and 106% of Lowest Lump Sum	35.5
Between 106.1% and 108% of Lowest Lump Sum	34
Between 108.1% and 110% of Lowest Lump Sum	32.5
Between 110.1% and 112% of Lowest Lump Sum	31
Between 112.1% and 114% of Lowest Lump Sum	29.5
Between 114.1% and 116% of Lowest Lump Sum	28
Between 116.1% and 118% of Lowest Lump Sum	26.5
Between 118.1% and 120% of Lowest Lump Sum	25
Between 120.1% and 122% of Lowest Lump Sum	23.5

Between 122.1% and 124% of Lowest Lump Sum	22
Between 124.1% and 126% of Lowest Lump Sum	20.5
Greater than 126% of the Lowest Lump Sum	19
Total Possible Points	100

The City of Key West reserves the right to ask questions and seek clarification of any or all Proposers as part of its evaluation.

14.6 COMMISSION APPROVAL: The City Commission will then short-list the Proposers and instruct staff to negotiate a contract with the top ranked Proposer. This Proposer and contract will be presented to the City Commission for presentations and approval. If contract negotiations are not successful, staff will end negotiations with the first Proposer and start negotiations with next ranked Proposer. The City may recommend awarding a contract to more than one Proposer. Final contract award will be made by the City Commission following successful contract negotiations.

15.0 If the City accepts a proposal, the City will provide a written notice of the award. Proposer will be required to execute the Sample Contract provided in the RFP Documents and submit all requested certificates of insurance, as required in the Contract Documents.

16.0 Until final award of Contract, the City reserves the right to reject any and all proposals, with or without cause; to waive any informality or irregularity; or to accept the Proposal which is in the best interest of the City.

17.0 ERRORS IN RFP PREPARATION: Proposers must carefully review the proposal for specifications and instructions. Failure to do so shall be at the proposer's sole risk. Written amounts shall take precedence over numerical amounts. In the event of addition error(s), the unit price will prevail and the proposer's total offer will be corrected accordingly. Proposals having erasures or corrections must be initialed in ink by the Proposer.

18.0 EEO STATEMENT- The City is committed to assuring equal opportunity in the award of contracts and, therefore, the Proposer must comply with all applicable laws prohibiting discrimination on the basis of race, color, religion, national origin, age or sex, including Equal Employment Opportunity ("EEO"), Minority Business Enterprises ("MBE"), Women's Business Enterprises ("WBE"), and Disadvantaged Business Enterprises ("DBE") laws and regulations. The Proposer also must comply with the City's ordinances dealing with these issues.

19.0 AMERICANS WITH DISABILITIES ACT- The City requires contractors, vendors, or other entities that conduct programs, services or activities on behalf of the City to comply with the requirements of the Americans with Disabilities Act.

20.0 MAINTENANCE OF TRAFFIC- To be qualified, at least one person on the Contractor's staff must be trained and certified for State of Florida MOT design. This person must be on site at all times to assure proper MOT design is being met by the Contractor's crews.

- 21.0 PUBLIC RECORDS- Any material submitted in response to this Request for Proposals will become a "public record" and shall be subject to public disclosure consistent with Chapter 119, Florida Statutes. Proposers must claim any applicable exemptions to disclosure provided by law in their response to the Request for Proposals. Proposers must identify materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary and legal. The City reserves the right to make all final determination(s) of the applicability of the Florida Public Records Law.
- 22.0 COST OF PROPOSAL PREPARATION - The Proposer assumes all risks and expenses associated with the preparation and submittal of a Proposal in response to this Request for Proposals. The City shall not be liable for any expenses incurred by the Proposer when responding to this Request for Proposals.
- 23.0 CONFLICT OF INTEREST - In their proposal, each Proposer must disclose the name of any person that is an employee of the City and also an officer, director, employee or agent of the proposer, or a relative of an officer, director, employee or agent of the proposer. Further, each Proposer must disclose the name of any City employee that owns, directly or indirectly, an interest of one percent (1%) or more in the Proposer's company, its affiliates, or parent or subsidiary organizations.
- 24.0 COST OF OPERATIONS - All operations, overhead, machinery and equipment, transportation, permitting, labor cost and fuel cost and any other cost to perform the work under this Contract will be the responsibility of the Proposer.
- 25.0 COST OF DEBRIS DISPOSAL - The Contractor will be responsible for transportation and disposal of all debris at a permitted facility. The final disposal cost will be paid for by the Contractor and this cost will be passed through to the City.
- 26.0 COMPENSATION - The Contractor will be compensated for work completed by the Contractor. The Contractor will submit proof of work in the form of load tickets, force labor tickets and or hourly time and materials tickets (first seventy two hours). The Contractor will provide the City with Daily reports including copies of all load and disposal tickets. The Contractor will submit to the City with a weekly summary report and Invoice for services. The Invoice will have all load and disposal ticket numbers referenced for the prior week's work. The Contractor will remit to the City any monies collected from the recycling of White Goods or other metals collected under this contract.
- 27.0 LOAD TICKETS AND TRACKING - The City wishes to use an automated debris management system that will issue load tickets such as Haul Pass or equivalent. Proposers will provide a detailed description of their proposed load tickets, disposal tickets, force labor tickets, truck certification forms and tracking system. Copies of the tickets and forms should be submitted in Attachment F.
- 28.0 LICENSES - Proposers must hold or obtain all licenses as required by Florida State Statutes in order to bid and perform the work specified herein. Upon selection as Contractor, the City licenses required would include:

- 28.1 Emergency Services, including cleaning, debris removal and hauling, not to exceed \$103 per year.
- 28.2 Building demolition would require a Contractor License, not to exceed \$325 per year.

SECTION 3-DEFINITIONS

Chipping or Mulching -The process of reducing woody material, such as lumber and vegetative debris, by mechanical means into small pieces to be used as mulch or fuel. Woody debris can be reduced in volume by approximately 75 percent, based on data obtained during reduction operations. The terms "chipping" and "mulching" are often used interchangeably.

Construction and Demolition Debris (C&D) - Construction and demolition debris can be defined as damaged components of buildings and structures such as lumber and wood, gypsum wallboard, glass, metal, roofing material, tile, carpeting and floor coverings, window coverings, pipe, concrete, fully cured asphalt, equipment, furnishings, and fixtures.

Debris- Items and materials broken, destroyed, or displaced by a natural or man-made Federally-declared disaster. Examples of debris include, but are not limited to, trees, construction and demolition material, and personal property.

Debris Clearance - Clearing roads by pushing and/or cutting and pushing materials debris to the roadside to accommodate emergency traffic.

Debris Management Site (DMS) - A location where debris is sorted, processed, reduced in volume, and/or disposed of (if debris management activities take place at a permanent disposal site).

Debris Removal - Picking up debris and taking it to a debris management site, composting facility, recycling facility, permanent landfill, or other reuse or end-use facility.

Demolition - The act or process of reducing a structure, as defined by State or local code, to a collapsed state. It contrasts with deconstruction, which is the taking down of a building while carefully preserving valuable elements for reuse.

Eligible -The term "eligible" herein shall relate to Emergency Work under Category A of the FEMA Public Assistance Grant Program – Debris Removal. Debris removal is eligible when: a) It eliminates an immediate threat to life, health, and safety; b) It eliminates an immediate threat of significant damage to improved property; c) It ensures economic recovery of the community and provides a benefit for the community-at-large.

Force Account Labor - Labor performed by the applicant's permanent, full time, or temporary employees.

Garbage - Solid Waste that is regularly picked up by the City or its solid waste franchisee. Common examples of garbage are food, packaging, plastics, and papers.

Hazardous Waste - Waste with properties that make it potentially harmful to human health or the environment. Hazardous waste is regulated under the Resource Conservation and Recovery Act (RCRA). In regulatory terms, a RCRA hazardous waste is a waste that appears on one of the four hazardous wastes lists or exhibits at least one of the following four characteristics: ignitability, corrosiveness, reactivity, or toxicity.

Hold Harmless - Generally, a contractual arrangement whereby one party agrees to hold the other party without responsibility for damage or other liability incurred as a result of a particular action or transaction.

Household Hazardous Waste (HHW) - Used or leftover contents of consumer products that contain chemicals defined in regulatory terms under the Resource Conservation and Recovery Act as appearing on one of the four hazardous waste lists or exhibiting one of the following characteristics: ignitability, corrosiveness, reactivity, or toxicity. Examples of household hazardous waste include small quantities of normal household cleaning and maintenance products, latex and oil based paint, cleaning solvents, gasoline, oils, swimming pool chemicals, pesticides, and propane gas cylinders.

Infectious Waste - Waste capable of causing infections in humans, including contaminated animal waste, human blood and blood products, isolation waste, pathological waste, and discarded sharps (needles, scalpels, or broken medical instruments).

Legal Responsibility - In the context of debris management, a statute, formally adopted legal code, or ordinance that gives local government officials responsibility to perform work on public and/or private property.

Debris Monitoring - Actions taken by applicants in order to document eligible quantities and reasonable expenses during debris activities to ensure that the work complies with the contract scope-of-work and/or is eligible for Public Assistance grant reimbursement.

Mutual Aid Agreement - A written understanding between communities and States obligating assistance during a disaster. See *FEMA RP9523.6, Mutual Aid Agreements for Public Assistance and Fire Management Assistance*.

National Response Plan (NRP) - A plan developed to facilitate the delivery of all types of Federal assistance to States following a disaster. It outlines the planning assumptions, policies, concept of operations, organizational structures, and specific assignments and agencies involved in Federal assistance to supplement State, tribal, and local efforts.

Outbuilding - Any structure secondary to a house such as a barn, shed, or outhouse separated from the main structure.

Recycling - Activities, by which discarded materials are collected, sorted, processed, and converted into raw materials and are then used in the production of new products.

Right of Entry - As used by FEMA, the document by which a property owner confers to an eligible applicant or its contractor or the United States Army Corps of Engineers the right to enter onto private property for a specific purpose without committing trespass.

Right-of-Way - The portions of land over which facilities such as roads, canals, alleys, highways, railroads, or power lines are built. It includes land on both sides of the facility up to the private property line.

Scale/Weigh Station- A scale used to weigh trucks as they enter and leave a landfill. The difference in weight determines the tonnage dumped, and a tipping fee is charged accordingly. It also may be used to determine the quantity of debris picked up and hauled.

Temporary Debris Management Site (TDMS) -An approved site designated by city officials - not necessarily within city boundaries - utilized for the temporary storage of debris awaiting disposal.

Tipping Fee -A fee based on weight or volume of debris dumped that is charged by landfills or other waste management facilities to cover their operating and maintenance costs. The fee also may include amounts to cover the cost of closing the current facility and/or opening a new facility.

United States Army Corps of Engineers (USACE) - A component of the United States Army responsible for constructing and maintaining military installations and other government-owned and controlled facilities. The USAGE may be used by FEMA when direct Federal assistance, issued through a mission assignment, is needed.

White Goods -White goods are defined as discarded household appliances such as refrigerators, freezers, air conditioners, heat pumps, ovens, ranges, washing machines, clothes dryers, and water heaters.

ACRONYMS USED

DEO - Florida Department of Economic Opportunity
DOH - Monroe County Department of Health
EPA- Environmental Protection Agency
FDEP - Florida Department of Environmental Protection (or DEP)
FDOT - Florida Department of Transportation (or DOT)
FEMA - Federal Emergency Management Agency
SFWMD - South Florida Water Management District

SECTION 4- SCOPE OF SERVICES

1. SCOPE OF CONTRACTED SERVICES

Contractor shall provide all expertise, personnel, tools, materials, equipment, transportation, supervision and all other services and facilities of any nature necessary to execute, complete and deliver disaster response services as requested by the City including but not limited to the timely removal and lawful disposal of all eligible storm-generated debris.

These contracted services shall include all items listed below and provide for the cost effective and efficient removal and lawful collection and disposal of debris on all public streets, roads, and other rights-of-way, including any other locally-owned facility or site as may be directed by the City, and in accordance with FEMA requirements. Contract services will only be performed when requested and as designated by the City Manager (or his designee) by approved Work Authorization issued in writing. Contractor shall load and haul the debris from within the legal boundaries of the City or city designated Temporary Debris Management Site(s), to a site(s) specified by the City as set out in Section 4.8 below.

The City reserves the right to assign work to various contractors, at its sole discretion. The City also reserves the right to approve all subcontractors hired by the contractor and/or to require the contractor to dismiss a subcontractor upon request.

1.1 Emergency Push / Road Clearance

Contractor shall accomplish the cutting, tossing and/or pushing of debris, hanging limbs, or leaning trees off of transportation routes as identified by and directed by the City. The emergency push will normally be completed within the first 70 hours following the activation of this contract, unless notified otherwise by the City. Time and material rate shall be applicable.

1.2 Debris Removal from Public Right-of-Way (ROW):

As directed by the City, Contractor shall load and haul all eligible debris to an approved and certified Temporary Debris Management Site (TDMS) or other disposal destination, as specified by the City. All collection and hauling will be consistent with Federal requirements applicable to the disaster event. The Contractor will ensure compliance with instructions from the City regarding the collection, hauling and disposal of hazardous wastes and/or other categories of debris.

1.3 Debris Clearance/Removal from Public Property:

As directed by the City, Contractor shall clear eligible debris from public property, load and haul all debris to a designated temporary debris management site (TDMS) or other disposal destination designated by the City. If necessary, the City will confirm the FEMA eligibility of the debris to be removed.

1.4 Demolition of Structures and Construction Debris Removal:

As directed by the City, Contractor shall demolish unsafe structures and remove debris that has been determined by the City to be a threat to the health and safety of the public. Contractor will exercise due diligence in demolishing and/or removing debris from private property. The City will direct actions to secure the Right of Entry (ROE) onto private property to allow demolition and removal. Contractor will ensure hazardous materials screening and utilities disconnection as appropriate. All applicable local, state and federal regulatory requirements regarding asbestos containing materials shall be adhered to unless waived by applicable regulatory authorities.

1.5 Private Property Waivers:

The City will direct all actions to secure necessary permissions, waivers and ROE agreements from real property owners and/or Homeowner Associations (HOA) as required for the lawful removal of debris and/or demolition of structures from real properties. All such actions will be consistent with Federal requirements applicable to the disaster event.

1.6 Debris Separation/Reduction and Temporary Debris Management Site (TDMS) Management:

Contractor shall operate and manage the TDMS to accept and process all event debris. All actions will be implemented by the Contractor only with the prior approval of the City. Actions by the Contractor will include, but are not limited to, the following:

- 1.6.1 Ensure that only debris authorized by the City's Contract Administrator will be allowed into the TDMS sites.
- 1.6.2 Provide to the City a video record of the pre- and post-use site conditions.
- 1.6.3 Conduct an onsite Phase 1 Environmental Audit, if required by the City. Contractor shall submit list of engineering firms that shall be engaged by Contractor to perform such Audit.
- 1.6.4 Prepare a plan of proposed site layout and review with the City prior to its implementation.
- 1.6.5 Prepare a plan for site security and traffic control for both on the site and adjacent roadways and review with the City prior to its implementation.
- 1.6.6 Provide adequate fire prevention/fighting equipment, including water truck and hoses, on site throughout the operational period of the TDMS.
- 1.6.7 Build and/or maintain roads as necessary for TDMS operation.

- 1.6.8 Provide and/or construct and maintain stabilized roofed inspection towers sufficient for a minimum of three inspectors; Towers will be positioned at any entrance and any exit of the TDMS.
- 1.6.9 Comply with any applicable environmental requirements, to include litter control fencing, silt fencing, dust control, hazardous materials containment area, and/or water retention berms.
- 1.6.10 Confine hours of operation of the TDMS to those determined by the City.
- 1.6.11 Stage and process all debris in a manner in accordance with instructions from the City in a manner acceptable to FEMA.
- 1.6.12 Process debris by methods that may include, but not be limited to, reduction by grinding, air curtain incineration when approved, or other alternate methods of reduction, such as compaction.
- 1.6.13 Prior to reduction and to the extent practical, segregates debris between vegetative debris, construction and demolition debris, white goods, and hazardous waste.
- 1.6.14 Develop and implement, with the approval of the City, a procedure for management of the receipt of unauthorized and/or ineligible debris at the TOMS.
- 1.6.15 Provide the City with proper and acceptable documentation (including destination, tickets, volume/weight) for final disposal of debris accepted at the TDMS.
- 1.6.16 Upon the closure of the TDMS, restore the TDMS to its pre-use condition, meeting all regulatory requirements for the site closure; Survey the site to verify that it has been restored to pre-use elevation and condition.
- 1.6.17 As directed by the City, sod, hydro-seed or sprig the TDMS property once all other site closure issues have been addressed and cleared by the appropriate environmental agency.
- 1.6.18 As directed by the City, conduct post use soil and water tests as required by FDEP.
- 1.6.19 Ensure debris from multiple disaster incidents is stored separately enough to distinguish the related costs per disaster.
- 1.6.20 TDMS should have a tent, chair, and portable toilet available for staff to use while monitoring and working at the site.

1.7 Designation and Management of Staging Areas:

City shall provide list of staging areas to Contractor. Contractor shall identify appropriate staging areas for approval by City that would accommodate activities such as truck/equipment certification; provision of temporary fueling or vehicle maintenance (as required), and other operational service functions related to debris removal efforts. The City shall apply for and maintain any FDEP permits required for the site(s).

Contractor shall provide temporary housing, sanitary and other appropriate conveniences necessary for the care and well-being of all Contractor and sub-contractor personnel. The City will approve of the location(s), size, layout and services to be provided at any staging area established by the Contractor, who will ensure that each

area is managed in accord with all applicable regulatory requirements and in a manner to minimize disruption to the surrounding neighborhoods.

1.8 Management of Tree Debris:

Tree debris is herein defined as vegetation, stumps, hanging limbs, leaning trees, and similar materials resulting from trees damaged during the event. The City shall direct the Contractor regarding removal, collection, hauling and disposal of eligible tree debris, which will adhere to the most current FEMA Guidance Policy Disaster Specific Guidelines. Stumps within the public rights-of-way deemed by the City to be public safety hazards will be removed and disposed of by the Contractor. The Contractor is responsible for collection, hauling and disposal of all tree debris on the cost basis of the cubic yard rate for regular vegetative debris on the cost basis of the cubic yard rate for regular vegetative debris.

1.9 Management of Hazardous Materials:

The Contractor will provide collection, identification, separation, hauling and disposal services for any Hazardous Waste or Household Hazardous Waste generated by the event.

1.10 Management of White Goods:

The Contractor will provide for collection, processing, hauling and disposal services for all White Goods, including Chlorofluorocarbons (CFC) refrigerant containing devices. The Contractor will be responsible for removal all CFC gases from White Goods prior to processing or shipping of White Goods for final disposal. The Contractor will be responsible for meeting all Federal and State requirements for the proper and safe handling of CFC containing devices. The cost basis will be the unit prices defined on Attachment A, Table B.

1.11 Disaster Recovery Technical Assistance:

The Contractor will provide Disaster Recovery Technical Assistance to the City to assist with guidance and consultation on all aspects of the recovery process. This assistance shall include documentation and management for the public assistance program, planning, training and exercise development, as well as attendance at the City's Emergency Operations Center (EOC) during activations of the EOC for exercise and actual emergency events as requested by the City Representative.

1.12 Post Event Support Equipment:

The Contractor will supply the City with post event support equipment as requested. Equipment may include but not limited to: mobile satellite communications gear, mobile high-speed internet access, mobile radio communications gear, mobile cellular gear, mobile fueling gear, mobile kitchens, mobile housing, mobile laundry facilities etc.

1.13 Monitors:

The City will use trained City staff or hire contract employees and train them to perform as monitors. Each Contractor crew will be assigned a monitor at the City's expense.

1.14 Beach Cleaning:

In the event that the City's beaches have been damaged, the Contractor will provide all necessary equipment and manpower to remove debris from the City beaches, screen the beach sand as directed by the City and replace the screened sand on the beach as directed. The Contractor will be responsible for collection, hauling and disposal of any debris generated in the process of beach cleaning. The cost basis will be the unit prices defined in Attachment A.

2. PERFORMANCE OF SERVICES

2.1 Description of Service:

The Contractor agrees to perform contracted services in a professional and workmanlike manner and in compliance with all applicable laws, ordinances, rules, regulations, and permits. Only the highest quality workmanship will be acceptable. Services, equipment and workmanship not conforming to the intent of the Contract or meeting the approval of the City may be rejected. Replacements and/or re-work, as required, will be accomplished on a timely basis at no additional cost to the City.

2.2 PROPOSAL FORM - Cost of Services:

The Contractor shall submit Attachment A providing a unit price Proposal on Proposal Form in these RFP Documents. The Contractor shall bear all of its own operating costs and is responsible for all permit and license fees, and maintenance of its own trucks and equipment to keep such property in a condition and manner adequate to accomplish contracted services. Upon execution of the Contract, payments will be made based on a unit price basis as specified in the Contract. Unknown and/or unforeseen events or conditions may require an adjustment to the unit costs given in Attachment A, of the RFP Documents. Any amendments, extensions or changes to the scope of contracted services or unit prices are subject to full negotiations between the Contractor and the City and approval by formal action as deemed necessary by the City. In addition, all costs related to labor, materials, and equipment shall be fair, reasonable, and consistent with costs set forth in the most current version of the FEMA Schedule of Equipment Rates, to be applied at all times for implementation of the Contract.

3. STANDARDS OF PERFORMANCE

3.1 Contractor Representative and General Operations Plan:

The Contractor shall have a knowledgeable and responsible representative report to the City and provide a copy of final Contractor's General Operations Plan within ten (10) days following the execution of the Contract. The City will approve the General Operations Plan prior to its implementation within the City. The Contractor's Representative shall have the authority to implement all actions required to begin the performance of contracted services as set forth in the Contract and the Contractor's General Operations Plan.

3.2 Mobilization:

When a notice to proceed in advance of an event has been received by the Contractor, he/she will make all necessary arrangements to mobilize a minimum of 50% of the required resources within 24 hours and 100% of the required resources within 48 hours to commence and conduct these contracted services. It is the City's discretion to require pre-event staging at a location designated by the City. The City may take such other actions as necessary to address the failure of the Contractor to mobilize resources on the schedule required by the City.

4. GENERAL RESPONSIBILITIES

4.1 Other Agreements:

The City may be required to enter into agreements with Federal and/or State agencies for disaster relief. The Contractor shall be bound by the terms and conditions of such agreements, regardless of the additional burdens of compliance. City will provide the Contractor with a copy of any applicable agreements.

4.2 The City's Obligations:

The City shall furnish all information and documents necessary for the commencement of contracted services, including a written Work Authorization.

4.3 Contractor's Conduct of Work:

The Contractor shall be responsible for planning and conducting all operations in a satisfactory and professional manner. All Contractor personnel and subcontractors shall demonstrate and maintain a courteous and responsible demeanor toward all persons.

4.4 Supervision by Contractor:

The Contractor will supervise and/or direct all contracted services performed by its employees, agents and subcontractors. The Contractor is solely responsible for all means, methods, techniques, safety and other procedures. The Contractor will employ and maintain a qualified Contractor's Representative as project manager at the work

site(s) who shall have full authority to act on behalf of the Contractor. All communications given to the Contractor's Representative by the City shall be as binding as if given to the Contractor.

4.5 Self-sufficiency of Contractor and Subcontractors:

The Contractor shall ensure that its work force, including subcontractors, maintain self-sufficiency related to fuel, vehicle repair/maintenance, housing, sanitation, food and related accommodations, in a manner that is consistent with local requirements and minimizing adverse effects on the community.

4.6 Damages by Contractor:

The Contractor shall be responsible for conducting all operations, whether contemplated by the Contract or later requested as specialized services, in such a manner as to cause the minimum damage possible to existing public, private and commercial property and/or infrastructure. The Contractor shall also be responsible for any damages due to the negligence of its employees and subcontractors. The Contractor must report such damage to the City in writing within 24 hours. Should any property be damaged due to negligence on the part of the Contractor, the City may either bill the Contractor for the damages, withhold funds due to the Contractor, or the Contractor may also repair all damage to the satisfaction of the City. The determination of whether "negligence" has occurred shall be made by the City in its sole discretion.

4.7 Contractor's Duty Regarding Other Contractor(s):

The Contractor acknowledges the presence of other contractors involved in disaster response and recovery activities by the federal, state and local government and of any private utility, and shall not interfere with their work.

4.8 Contractor's Ownership of Debris:

All debris, once collected by the Contractor, shall become the property of the Contractor or the City may exercise ownership of flow control for removal and lawful disposal. The debris may consist of, but not be limited to, vegetation, construction and demolition debris, white goods and collected hazardous materials.

4.9 Contractor's Disposal of Debris:

Unless otherwise directed by the City, the Contractor shall be responsible for determining and executing the method and manner for processing and/or lawful disposal of all eligible debris as approved by the City. The locations of the TDMS shall be approved by the City. Final disposal sites shall be provided to the City in writing.

Copies of receipts and disposal tickets shall be provided to the City when complete. Separate unit prices for delivery and disposal of debris to TDMS and final disposal may be allowed by the City. Upon request from the Contractor, other sites may be utilized as directed and/or approved by the City. All disposal sites must be permitted and/or otherwise authorized by the appropriate regulatory agency.

5. GENERAL TERMS AND CONDITIONS

5.1 Multiple, Scheduled Passes:

The Contractor shall make scheduled passes and/or unscheduled passes of each area impacted by the event, at the direction of the City. The City shall direct the interval timing of all passes. Sufficient time shall be permitted between subsequent passes to accommodate reasonable recovery and additional debris placement at the ROW by the citizens and the City. The Contractor will document the completion of all passes based on the direction from the City and will provide this documentation to the City on the frequency requested by the City.

5.2 Clean as you go Policy:

The Contractor shall provide a "clean as you go" policy and supervise and enforce such policy during debris management operations. The Contractor should attempt to rake or sweep debris piles to try to minimize the amount washing into storm drains.

5.3 Operation of Equipment:

The Contractor shall operate all trucks, trailers and all other equipment in compliance with any / all applicable federal, state and local rules and regulations. Equipment shall be in good working condition. All loading equipment shall be operated from the road, street, or ROW using buckets and/or boom and grapple devices to collect and load debris. No equipment shall be allowed behind the curb or outside of the public ROW unless otherwise directed by the City. Should operation of equipment be required outside of the public ROW, the Contractor will ensure that a Right-of-Entry agreement has been obtained prior to property entry.

5.4 Security of Debris during Hauling:

The Contractor shall be responsible for the security of debris on/in each vehicle or piece of equipment utilized to haul debris. Prior to leaving the loading sites, Contractor shall ensure that each load is secure and trimmed so that to the extent practical no debris extends horizontally beyond the bed of the equipment in any direction. All loose debris shall be reasonably compacted and secured during transport in accordance with FDOT guidelines. As required, Contractor will survey the primary routes used by Contractor for debris hauling as soon as possible after the transport and will recover fallen or blown debris from the roadway(s).

5.5 Traffic Control:

Contractor shall mitigate impact on local traffic conditions to the greatest extent possible. Contractor is responsible for establishing and maintaining appropriate traffic control in accordance with the most current edition of the US Department of Transportation Manual or Uniform Traffic Control Devices (MUTCD). Contractor shall provide sufficient signage, flagging and barricading to ensure the safety of vehicular and pedestrian traffic at all debris removal, collection, reduction and/or disposal sites.

5.6 Work Days/Hours:

Work days and/or work hours shall be as directed by the City following consultation and notification to Contractor. Working hours on holidays shall be at the discretion of the City.

5.7 Hazardous and Industrial Wastes:

Upon the authorization of the City, the Contractor shall set aside and reasonably protect all hazardous or industrial material encountered during debris removal operations for collection and disposal. Prior to such actions, the Contractor will prepare a Hazardous and Industrial Materials Cleanup and Disposal Plan, and this plan will be in accordance with all local, State and Federal requirements and will be approved by the City. In accord with this plan, the Contractor shall use the subcontracting services of a firm specializing in the management and disposal of such materials and waste, if and when directed to do so by the City.

5.8 Utilizing Local Resources:

Contractor shall, to every extent possible, give priority to utilizing labor and other resources originating within Monroe County.

5.9 Work Safety:

Contractor shall provide and enforce a safe work environment as prescribed in the Occupational Safety and Health Act of 1970, as amended. Contractor will provide such safety equipment, training and supervision as may be required by the City and/or other governmental regulations. Contractor shall ensure that its subcontracts contain an equivalent safety provision.

5.10 Inspection of Contractor Operations:

All debris shall be subject to inspection by the City and other public authorities to ensure compliance with the Contract, applicable federal, state and local laws, and in accordance with generally accepted standards of emergency management professionals. The City will, at all times, have access to all work sites and disposal

areas. In addition, authorized representatives and agents of the government shall be permitted to inspect all work, materials, invoices, and other relevant records and documentation.

5.11 Corrective Actions Required of Contractor

When instructed by the City's Representative, the Contractor will immediately implement corrective actions to address health and safety issues and/or any other actions inconsistent with any of the terms of the Contract, as determined by the City in its sole discretion, and notify the City within 24 hours.

5.12 Ineligible Work:

The Contractor will not be paid for the removal, transportation, storage, reduction and/or disposal of any material when not previously instructed by the City that such actions are eligible for state and/or Federal reimbursement.

5.12.1 Eligibility Inspections:

A representative for the City shall inspect each load, or shall inspect at some other frequency of the City's direction, to verify that the contents are in accordance with the accepted definition of eligible debris.

5.12.2 Eligibility Determinations:

If any load is determined to contain material that does not conform to the definition of eligible debris, the load will be ordered to be deposited at another approved and certified receiving facility. No payment will be allowed for that load and the Contractor will not invoice the City for such loads. The City, through its authorized representative, will be the sole judge as to whether the material conforms to the definition of eligible debris.

5.13 Other Agencies:

The term "government" as used in the Contract refers to those governmental agencies which may have a regulatory or funding interest in the Contract.

6. REPORTS, CERTIFICATIONS AND DOCUMENTATION

6.1 Reports:

The Contractor shall submit periodic, written reports in a format required by the City documenting the progress of debris removal and disposal. These reports may include, but are not limited to:

6.1.1 Daily Reports:

Daily reports may detail the locations where passes for debris removal were conducted, the quantity of debris (by type) removed and disposed of, the total number of personnel crews engaged in debris management operations, and the number of grinders, chippers and mulching machines in operation. Contractor will also report damages to private property caused by the debris operation or damage claims made by citizens and such other information as may be required to completely describe the daily conduct of Contractor's operations within 24 hours.

6.1.2 Weekly Summaries:

A summary of all information contained in the daily reports as described in Section 6.1.1, within two days of the close of the week. At the request of the City, the data making up the weekly summaries shall also be submitted in electronic format, utilizing Microsoft Excel or Access. The submitted electronic weekly data will include: Collection contractor or sub-contractor, load ticket number, load date, load location, truck yardage, percent full, calculated yardage (or weight if applicable) field monitor name / number, TDMS location, tower monitor / name, debris materials categorization, and location of collection, e.g., ROW, FHWA, Canal, etc.

6.1.3 Report Delivery:

The scheduling, point of delivery and receiving personnel for the debris operations report will be directed by the City, in consultation with the Contractor.

6.1.4 Data Reconciliation

Reconciliation of data will be accomplished weekly between the Contractor and the City's Representative. All discrepancies will be resolved within 5 days.

6.1.5 Online Data Storage/Access

Throughout debris removal operations, Contractors will maintain an ongoing updated online secured Internet database accessible by the City that stores data and true document images, separated by incident, of the following: equipment certifications, load tickets, tipping tickets and invoices. These online databases will remain available for five years following project closeout.

6.1.6 Final Project Closeout:

Upon final inspection and/or closeout of the project by the City, Contractor shall prepare and submit a detailed description of all debris management activities in an electronic spreadsheet, to include, but not limited to the total volume, by type of debris hauled, reduced and/or disposed of, final disposal locations and amounts of the debris managed by the Contractor, plus the total cost of the project invoiced to the City. The Contractor shall provide, upon request of the City and/or no later than project closeout, a release of liens demonstrating that all subcontractors to the Contractor have been fully paid. The Contractor will provide any other additional information as may be necessary to adequately document the conduct of the debris management operations for the City and/or government. Final project reconciliation must be approved by the City.

6.2 Certifications

The Contractor will adhere to the process for certification of personnel and vehicles established by the Federal Emergency Management Agency, to include the following:

6.2.1 Certification of Vehicles and Load Capacity

- a. Contractor shall ensure that all equipment is certified in accordance with most current federal procedures.
- b. After a disaster, the City, or its designated representative, will begin the equipment certification at a pre-designated site, or at staging areas established by the City.
- c. All Contractor and subcontractor trucks shall have valid registrations, insurance and meet basic operational criteria: tailgates or equivalent containment devices, tarps, etc., as well as all applicable motor vehicle safety requirements. Drivers shall possess valid licenses.
- d. Truck body dimensions shall be measured, and information recorded on certification forms with calculated capacity noted. Each truck will receive two placards, which shall be affixed on opposite sides of the truck body. The placards will be at least 42" x 24" with 6" lettering. The truck driver will be provided up to two (2) copies of a vehicle certification sheet by the contractor and also provide copies for subcontractor's records.
- e. Contractor may be required to provide a scale capable of weighing large trucks and equipment.

6.2.2 Certification of Personnel

The Contractor will certify to the City that all Contractor and subcontractor personnel have received required and adequate training in relevant emergency response, disaster recovery, and debris management operations. Upon request of the City, the Contractor will provide documentation certifying the adequacy of the training, experience and capabilities of all Contractor and subcontractor personnel, to include but not be limited to the following:

- 6.2.2.1 Senior management personnel of the Contractor assigned to implement work authorizations pursuant to the Contract will participate,

upon request, in training and briefing sessions held by representatives of Monroe County and/or the City.

6.2.2.2 Senior, supervisory personnel of the Contractor and all subcontractors thereto will have received training in debris management, the operational concepts established by the Monroe County Countywide Debris Management Plan, and the implementation of the National Incident Management System.

6.2.2.3 Personnel assigned by the Contractor as responsible for data management, invoicing and other documentation duties will be trained in the data management concepts and approaches to be used by the City.

6.2.2.4 Vehicle and equipment operators will be fully licensed and certified and insured, as required by applicable local, State and Federal statutes and regulations.

6.2.2.5 Upon their deployment for field operations, all Contractor and subcontractor personnel will be briefed or trained appropriately in their duties, responsibilities, and the procedures to be utilized throughout the debris management process, including safety procedures, load ticket management procedures, and accident reporting procedures

6.3 Utilization of a Standardized "load ticket":

The Contractor and all subcontractors will utilize a standardized "load ticket" for documenting each load of debris from its origin to the TDMS and/or final disposal location. The "load ticket" utilized will be identical to the sample provided by the Contractor in Attachment B, unless improved and approved by the City.

6.4 Additional Supporting Documentation:

Contractor shall submit sufficient reports and/or documentation for debris loading, hauling, disposal, and load capacity measurements, and any other services provided by Contractor as may be required by the City and/or other governmental entity to support requests for debris project reimbursement from external funding sources.

6.5 Report Maintenance:

The Contractor will be subject to audit by federal, state and local agencies pursuant to the Contract. The Contractor will maintain all reports, records, debris reporting tickets and Contract correspondence for a period of not less than five (5) years in accordance with applicable state statutes.

7. DESCRIPTIONS

7.0 Description of Unit Price Proposal items:

Table A- Unit Prices for Time and Materials: The Contractor will provide all services and expenses necessary for the emergency push, debris pickup and hauling, processing of debris at the TDMS, and final disposal for a fixed unit price as a cost per cubic yard, as well as time and material for all related equipment regardless of debris type. As necessary, Contractor may be paid based on the hourly use of equipment.

Table B- The Contractor will provide all services and expenses necessary for the emergency push, debris pickup and hauling, processing of debris at the TDMS, and final disposal for a fixed unit price as a cost per cubic yard, for the debris types noted below, but excluding debris designated as hazardous wastes. This cost is inclusive of all related expenses including but not limited to, contract administration, technical assistance to the jurisdiction, personnel training and certification, TDMS management, services for security, safety and traffic management, and associated actions necessary for implementation of debris management operations by the Contractor as defined in the Contract.

1. Leaners, hangers, and stumps (\$\$/cubic yard)
2. Vegetative debris (\$\$/cubic yard)
3. Construction & Demolition (\$\$/cubic yard)
4. All inclusive debris to include all of the above (\$\$/cubic yard)

7.1 Cleaning and Restoration of Beaches:

The Contractor will remove and dispose of debris accumulated on the beaches located within the City by written request, and will collect, screen for debris removal, and re-deposit sand on the beach that has accumulated in adjacent areas up to 2,000 feet from the original land edge of the beach. Locations will be designated by the City's authorized representative. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.2 Debris Removal and Restoration of Canals:

The Contractor will remove debris resulting from the event that impedes the drainage and navigation of canals and adjacent banks, as directed by the City. Debris to be removed will be vegetative and/or construction and demolition debris affecting the canals, but *excludes* removal of damaged and/or abandoned boats. The Contractor will also haul, process and dispose of the collected debris.

7.2.1 The Contractor will restore, re-grade, and/or reseed the canal banks and slopes, as directed by the City. The Contractor will be reimbursed at a fixed rate for this service as established in Attachment A.

7.3 Motor Vehicles:

The Contractor will remove motor vehicles damaged by the disaster event and/or abandoned by the owner due to the circumstances of the event. The City will identify the area(s) from which motor vehicles are to be removed. Motor vehicles will be processed by or for the Contractor in a manner that complies with all requirements for removal and processing of hazardous materials, e.g., gasoline, oils and other fluids. The Contractor will also ensure the proper final disposal of the removed vehicle. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A., inclusive of all towing, processing and disposal costs.

7.4 Boats:

Boats severely damaged by the disaster event, and abandoned in or on the canals, marinas, and beaches of the City will be collected by the Contractor, processed for removal and disposal of hazardous materials in accord with applicable regulations, demolished and transported to a suitable location for final disposal. The City will determine the vessels to be removed, will establish that they have been legally abandoned by their owners, and will take other necessary steps as required by law before directing the Contractor to remove and dispose of the vessel. The Contractor is otherwise responsible for compliance with all regulations and requirements applicable to the removal and disposal process. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.5 Hazardous Waste and Contaminated Debris Management:

The Contractor will identify, separate, collect, transport and dispose of disaster-generated debris determined to be hazardous and/or contaminated, thereby requiring that it be separately managed from other debris. The Contractor will provide trained, experienced and equipped personnel to identify hazardous waste and contaminated debris at its point of origin, as well as to direct the Contractor personnel in the safe and proper handling and disposal of the material. All hazardous waste and contaminated debris will be collected, transported and disposed of by the Contractor as required by local, state and Federal regulations. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.6 Fire Suppression Support:

Under direction of the City Fire Chief or City Fire Marshal, in the event of water system failure in the City, the Contractor will provide filled water trucks of a minimum capacity of 1500 gallons, and equipped with outlet valves compatible with fire hose connections meeting national standards of the National Fire Protection Association, or as otherwise specified by the City. The City will direct the Contractor regarding the location(s) for the truck(s) to be positioned, and the City will provide a fully qualified and licensed driver. If the initial water supply is used, the City will be responsible for refilling the truck. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.7 Emergency Potable Water:

The Contractor will provide the City with whole pallets of individually bottled water drinking water. The City will instruct the Contractor as to the number of pallets needed, the location(s) for delivery, and the schedule for delivery. Multiple deliveries may be necessary. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.8 Emergency Delivery of Ice:

The Contractor will provide the City with whole pallets of cubed ice made from potable water in individually packaged sacks of between 5 and 10 pounds. The City will instruct the Contractor as to the number of pallets needed, the location(s) for delivery, and the schedule for delivery. Multiple deliveries may be necessary. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.9 Temporary Bathrooms, Showers, Kitchens and Feeding Stations:

The Contractor will provide the City with "comfort stations," e.g., modular units to provide for the comfort and support of disaster victims within or near impacted neighborhoods. The modular units will include tents, portable toilets, hand basins, shower units, a mobile kitchen, chairs and tables for food service, and all necessary personnel, food, equipment and supplies to operate the units for extended periods. Each comfort station must include equipment compliant with the Americans with Disabilities Act. The unit must be capable of serving three meals per day, one of which must be hot. The City will provide law enforcement and emergency medical services staff to compliment the work force provided by the Contractor. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.10 Temporary Satellite Communications:

The Contractor will provide satellite communications units capable of voice, text messaging, data transfer and Internet access for use by City personnel in the event of failure of other communications systems. The units will be rented / leased to the City and will be fully equipped, including AC/DC adapters (including automotive battery chargers), instructions and carrying cases. The units will be fully operational upon delivery to the City, without further action by the City. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.11 Emergency Power Generation:

The Contractor will provide mobile electric power generation units for facilities and locations located within the City. The City will define the size and fuel type of the mobile units, which will be leased to the City. The City may require generators ranging in from 25 kw through 500 kw, and the Contractor will deliver the units to the facilities or

locations designated by the City, and ensure connection of the unit to the existing electrical wiring by a licensed electrician. The Contractor will also ensure the unit is fueled, tested, and demonstrated to be operational prior to departure from the location. The Contractor will also provide fuel for the duration of the units use by the City, and will have readily available technical support and repair or replacement services. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.12 Pumping and Water Relocation/Removal for Flood Control:

The Contractor will provide all personnel, trucks, pumps, hoses, fuel, and other necessary equipment for removal of standing water from low collection areas where localized flooding threatens public safety or continuing property damage, as directed by the City. Water removal may be both by pumping to adjacent storm sewers, if functional, to nearby stream or drainage canals, or into tanker trucks. The Contractor must comply with any applicable environmental requirements concerning discharge of the water once pumped. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.13 Sewer, Culvert and Catch Basin Cleaning:

The Contractor will provide all personnel, vehicles, equipment and supplies to clean disaster-related debris, including sand and mud, from storm sewers, culverts, catch basins and draining canals. The City will designate the storm water systems to be cleaned. This service will be provided on a linear foot and per structure basis.

7.13.1 The disposal fee shall also be provided by the ton and Contractor should identify potential locations for disposal, either a landfill or waste-to-energy facility.

7.14 Decontamination of Buildings and Facilities:

The Contractor will provide for chemical and/or biological decontamination of buildings, facilities or other structures as directed by the City. The Contractor is responsible for providing experienced, trained and equipped personnel, for all equipment and supplies, and for final disposal of all contaminated materials removed from the structure. All operations by the Contractor must be in full compliance with all health and safety standards, as well as environmental protection requirements applicable to the decontamination and disposal process. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.15 Mold Remediation:

The Contractor will provide all personnel, equipment, supplies and services necessary for the planning of mold remediation services, removal and disposal of mold contaminated materials, and other mold remediation measures necessary for affected

public buildings belonging to the City. The Contractor will comply with all Federal guidelines on mold remediation, and ensure compliance with all applicable health, safety and environmental protection standards. The City will designate which buildings or other structures are to be remediated, will approve the Contractor's mold remediation plan, and will designate the disposal facility to be utilized for mold-contaminated materials removed by the Contractor. The Contractor will be reimbursed at the fixed rates for this service as established in Attachment A.

7.16 Reimbursement

The Contractor will ensure that all reimbursement requests are compliant with current agency-specific policies and procedures.

7.17 City Supervision of Applicant

Each section/subsection will be supervised by the appropriate City Department, providing for recovery and restoration of normal services.

SECTION 5- ATTACHMENTS

The following attachments must be returned to
The City of Key West by Proposer.

- Attachment A- Disaster Response Services Unit Price Proposal Form
- Attachment B - Sample Load Ticket
- Attachment C- List of Proposer's Equipment and Facilities (Including Location)
- Attachment D- Contractor's Qualifications Statement, which must provide list of personnel, by name and title, contemplated to perform the work, including Subcontractors.
- Attachment E- Signed Trench Safety Act Form
- Attachment F- Acknowledgement of Conformance with O.S.H.A. Standards
- Attachment G- Copy of State of Florida Business License; Corporate Filings; or Articles of Incorporation as Required by the Secretary of State, Florida.
- Attachment H - Acknowledgements of Addenda received by Proposer (if any)
- Attachment I- Evidence of Insurability or Copy of Certificates of Insurance naming City of Key West as additional insured.
- Attachment J - Copy of licenses for personnel certified to perform Advanced Maintenance of Traffic Operations or statement that a licensed individual shall be employed by Proposer if Proposer is awarded Contract. Employees must be certified under Part VI of the MUTCD, tort law, the FL RTDS 600 Series Index.
- Attachment K - Proposer's General Operations Plan for Debris Management/Disaster Response Service Operations.
- Attachment L- Verification Letter that Contractor is familiar with City's Temporary Debris Management sites. List of Approved Sites Provided by City.
- Attachment M- Disaster Response Service Provider Draft Contract Documents
- Attachment N - Letter Regarding Experience
- Attachment O - Proposer's Most Current Financial Statement
- Attachment P - Public Entity Crimes Certification
- Attachment Q -Anti Kickback Affidavit
- Attachment R - Conflict of Interest Statement
- Attachment S – Domestic Partnership
- Attachment T – Code of Silence
- Attachment U – Local Vendor Certification

ATTACHMENT A

DISASTER RESPONSE SERVICES

UNIT PRICE PROPOSAL FORM

Proposal costs are inclusive of all related expenses including, but not limited to, contract administration, technical assistance to the City, personnel training and certification, TDMS management, services for security, safety and traffic management, and associated actions necessary for implementation of debris management operations by the Contractor as defined in the Contract.

PROPOSAL FROM: TFR Enterprises, Inc
Company: _____
Address: 601 Leander Drive
Leander, TX 78641
Phone/Fax: (512) 260-3322 F: (512) 528-1942

To furnish all materials, equipment and labor and to perform all work in accordance with the Contract Documents for: **Disaster Response Services, Provider RFP No.08-015**, located at various locations within CITY OF KEY WEST, Florida.

To: CITY OF KEY WEST
ATTN: CITY CLERK
3126 Flagler Ave.
Key West, FL 33040

- 1.0 The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with City in substantially the form as the Sample Contract included in the RFP Documents to perform all Work and any Additional Services as specified or indicated in the RFP Documents at the unit prices and within the times indicated in this Proposal and in accordance with the other terms and conditions of the RFP Documents.

Proposer has not sought by collusion to obtain for itself any advantage over any other Proposer or over City.

- 5.0 Proposer acknowledges that there are no quantities guaranteed, and Unit Cost information is solely for the purpose of comparison of Proposals, and final payment for all Unit Price Proposal items will be based on actual services provided, determined as provided in the Contract Documents.
- 6.0 Proposer acknowledges that all unit costs include any necessary insurance and bonds.
- 7.0 The Proposer accepts all liability for improper disposal of solid waste, including debris, construction and demolition debris, hazardous waste, chipping or mulching, infectious waste, white goods disposal, and recycling.

* please see addendum # 2.

TABLE A- Time and Materials

Heavy Equipment	Size or Type	U/M	Unit Price
			<i>Operators Included</i>
Skid Steer Loader	Bobcat	Hour	
Backhoe	Cat 416	Hour	
Wheel Loaders	Cat950	Hour	
Wheel Loaders	Cat 966	Hour	
Wheel Loaders	Cat 980	Hour	
Tracked Loaders	Cat 955	Hour	
Towed Loader w/ Tractor	Prentice 210	Hour	
Self-Loading Knuckle boom Truck	25-35 CY Body	Hour	
Self-Loading Knuckle boom Truck	35-45 CY Body	Hour	
Dozer	Cat D4	Hour	
Dozer	Cat D5	Hour	
Dozer	Cat D6	Hour	
Dozer	Cat D7	Hour	
Dozer	Cat D8	Hour	
Excavators	Cat 320	Hour	
Excavators	Cat 325	Hour	
Excavators	Cat330	Hour	
Tractor w/ Box Blade	80 Hp	Hour	
Motor Grader	Cat 120G	Hour	
Crane	30 Ton	Hour	
Bucket Truck	Up to 50' reach	Hour	
Bucket Truck	50' to 75' reach	Hour	
Trash Transfer Trailer w/ Tractor	110 yard	Hour	
Street Sweeper	Vacuum Type	Hour	
Water Truck	2000 gallon	Hour	
Stump Grinder	Vermeer 252	Hour	
Chipper w/ 2 man crew	Morbark Storm	Hour	
12-Foot Tub Grinder	Morbark 1200	Hour	
13-Foot Tub Grinder	Morbark 1300	Hour	

Equipment Transport w/ Tractor	50 Ton	Hour	
Truck Mounted Winch		Hour	
Personnel	Size or Type	U/M	Unit Price
Superintendent w/ Pickup Truck	Individual	Hour	
Supervisor w/ Pickup Truck	Individual	Hour	
Safety or QC Manager w/ Pickup Truck	Individual	Hour	
Mechanic w/ Truck and Tools	Individual	Hour	
Climber w/ Gear	Individual	Hour	
Operator w/ Chainsaw	Individual	Hour	
Laborer w/ Tools	Individual	Hour	
Traffic Control Personnel	Individual	Hour	
Ticket Writers	Individual	Hour	
Clerical	Individual	Hour	
Administrative Assistants	Individual	Hour	

TABLE B-DEBRIS COLLECTION AND REDUCTION SERVICES

The Contractor will provide all services and expenses necessary for debris pickup and hauling, processing of debris at the TDMS, and final disposal for a fixed unit price as identified below. This cost is inclusive of all related expenses including contract administration, technical assistance to the City, personnel training and certification, TDMS management, services for security, safety and traffic management, and associated actions necessary for implementation of disaster response services and operations by the Contractor as defined in the Contract.

Hauling for final disposal shall be unit price for the total cost of moving the debris from the TDMS to the final disposal site. The closest landfill that normally accepts C&D and Mixed materials is in Miami Dade County approximately 130 miles North of Key West, Florida. Proposers should assume a 200-mile haul in their unit price proposal. All Key West City, and FDEP approved TDMS sites are within 10 miles of any location inside of Key West.

Disposal cost (tipping fees) will be the responsibility of the Contractor. The Contractor will pass through the Disposal Cost to the City with no mark up or charge for services. Contractor may be required to set up temporary certified scales to weigh outbound waste. Weight tickets must be reconciled to disposal weight tickets.

DESCRIPTION OF SERVICES	UNIT OF MEASURE	UNIT PRICE
Collection and Processing		Dollars
Vegetative Debris (Includes Seaweed) Collection	Per Cubic Yard	
Construction and Demolition Debris Collection	Per Cubic Yard	
White Goods Collection	Each	
Mixed Debris Collection	Per Cubic Yard	
TDMS Management, Processing and Loading	Per Cubic Yard	

Sand Screening and Placement	Per Cubic Yard	
CFC Removal from Compressors	Each	
Hazardous Waste Collection and Disposal	55 Gallon Drum	
Hauling for Final Disposal		Dollars
Hauling from TDMS to Final Disposal Site <200 Miles	Per Cubic Yard	
Dead Animal Carcass Hauling and Disposal	Per Pound	
Tree Debris Removal		Dollars
Hangers Removal	Per Tree	
Hazardous Tree Removal (Leaners)	Per Tree	
<12" to 24"	Per Tree	
>25" to 48"	Per Tree	
>49" to 72"	Per Tree	
> 72"	Per Tree	
Hazardous Stump Removal (Ground Not Less Than 8" Below Grade)		Dollars
<6" to 12"	Per Stump	
>13" to 24"	Per Stump	
>25" to 48"	Per Stump	
>49" to 72"	Per Stump	
> 72"	Per Stump	
Stump Backfill	Per Hole	
Miscellaneous Services		Dollars
Demolition of Structures Wood Structures	Per Square Foot	
Demolition of Concrete Structures	Per Square Foot	
Video Record of pre-and post-TDMS site	Each	
Phase I Environmental Audit	Each	
TDMS Site Restoration Grading	Per Square Yard	
Topsoil TDMS Site Restoration	Per Cubic Yard	
Sod TDMS Site Restoration	Per Square Yard	
Debris Removal from Canals and Waterways	Per Cubic Yard	
Restoration of Canal Banks and Slopes	Per Liner Foot	
Sod Restoration of Canal banks and Slopes	Per Square Yard	

Fire Suppression Support	Each Unit	
Motor Vehicles Removal Towing (from right of way) including to TDMS	Each	
Motor Vehicles Removal (from canal) Including Towing to TDMS	Each	
Boat Removal (from right-of-way) Including Towing to TDMS	Linear Foot	
Emergency Potable Bottled Water (Pallet of .5 Litter 24/Cases)	Cost Per Case	
Emergency Delivery of Ice (Full Truck Load 10 lbs Bags)	Cost Per Truck Load	
Mobile Kitchen Facility to provide 10-100 meals per day	Each Unit	
Mobile Kitchen Facility to provide 101-200 meals per day	Each Unit	
Mobile Kitchen Facility to provide 201-300 meals per day	Each Unit	
Mobile Kitchen Facility to provide 301-400 meals per day	Each Unit	
Mobile Laundry Facility	Each Unit	
Mobile Restroom/Shower Facility	Each Unit	
Mobile Fueling Facility	Each Unit	
Mobile Satellite Communications Facility	Each Unit	
Mobile Automated Ticket Issue and Tracking System (Hail Pass or Equivalent)	Each Unit	
Emergency Portable Power Generators		Dollars
>25KW	Each Unit	
>50 KW	Each Unit	
>100KW	Each Unit	
>250KW	Each Unit	
>500KW	Each Unit	

Portable Dewater Pump 6"	Each Unit	
Manhole and Catch Basin Cleaning	Each Catch Basin	
Storm Drain Piping Cleaning	Per Linear Foot	

CONFIRMATION SIGNATURE OF UNIT PRICE PROPOSAL INFORMATION

TFL Enterprises, Inc
Name of Proposer


Signature of Proposer

CEO
Title

8.0 Proposer's Information:

The PROPOSER states that he is an experienced CONTRACTOR and has completed similar Work within the last five years. This information has been provided on Attachment D- Contractor's Qualifications Statement.

9.0 Proposer accepts the provisions of the Sample Contract.

10.0 The Proposer is familiar with the terms used in this RFP and the meanings indicated.

Proposal submitted on Sept 29, 2015

State Contractor License No. _____ (If applicable)

License Type: _____

If Proposer is:

An Individual

Name (typed or printed): _____

By: _____ (SEAL)
(Individual's signature)

Doing business as: _____

Business address: _____

Phone No.: _____ FAX No.: _____

A Partnership

Partnership Name: _____ (SEAL)

By: _____
(Signature of general partner- attach evidence of authority to sign)

Name (typed or printed): _____

Business address: _____

Phone No.: _____ FAX No.: _____

A Corporation

Corporation Name: TFR Enterprises, Inc (SEAL)

State of Incorporation: Tennessee

Type (General Business, Professional, Service, Limited Liability): _____

By: _____
(Signature - attach evidence of authority to sign)

Name (typed or printed): Tipton F. Rowland

Title: CEO

(CORPORATE SEAL)

Attest: _____
(Signature of Corporate Secretary)

Business address: 601 Leander Drive, Leander, TX 78641

Phone Number (512) 240-3322 Fax Number (512) 528-1942

Date of Qualification do business is: September 10, 2002

ATTACHMENT B
SAMPLE LOAD TICKET

**PROPOSER TO PROVIDE
SAMPLE**



Sample Haul Ticket

T.F.R. ENTERPRISES, INC.
 601 Leander Drive
 Leander, TX 78641

Ticket
 Number > 10001

CREW NO. _____, 20_____
 CONTRACT NUMBER _____
 SUBCONTRACTOR NAME _____
 TRUCK DRIVER NAME _____

QUANTITIES:			
TRUCK NUMBER		MEASURED CAPACITY	CY
Est. % Full		Total CY Delivered	CY
LOAD CLASSIFICATION:			
BURNABLE		MIXED	
NONBURNABLE - C & D		OTHER	

LOCATION		
PICKUP ZONE/SECTION		DEBRIS DELIVERY SITE
LOADING SITE:	TIME	MONITOR SIGNATURE
DUMPING SITE:		

TRUCK DRIVER SIGNATURE _____

Comments:

White-Dumpsite Monitor Green-Load Site Monitor
 Canary, Pink, Gold - On Site Contractor's Representative or Driver

ATTACHMENT C

LIST OF PROPOSER'S EQUIPMENT AND FACILITIES (INCLUDING

LOCATION) (List may also be attached.)

QUANTITY	EQUIPMENT	TYPE
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Unit Code	Location	Primary VIN	Unit Type	Unit Make	Model	Model Year
AB101	Houston	T35FN01052	Air Burner	Air Burner	T-350	0
AB102	Leander	103846	Air Burner	Air Burner	Model 30F Air Curtain Burner	0
AB103	Houston	1113760	Air Burner	McPherson	M30F Air Curtain Destructor	2013
AB104	Houston	1113770	Air Burner	McPherson	M30F Air Curtain Destructor	2013
AC101	Leander	435426UAW048	Air Compressor	Doosan	XP375WJD-T3	2012
AC102	Leander	338927UGN221	Air Compressor	Ingersoll Rand		2003
AC103	Leander	1945	Air Compressor	Ingersoll Rand	MC-2A	1901
AC104	Leander	1111111	Air Compressor	Campbell Hausfeld		0
AC105	Leander	92190020	Air Compressor	Emglo	Y5A-60V	1990
BT001	Leander	1HTSCABM5XH607449	Bucket Truck	International	T44E-4700	1999
BT112	Leander	392752c000650	Off Road Bucket Truck	(Not Specified)		1901
D101	Leander	79Z01488	Dozer	CATERPILLAR	D7H	1984
D103	Leander	77V17840	Dozer	CATERPILLAR	D8K	1981
D105	Houston	4X07310	Dozer	CAT	D6D with C-frame and rake	1999
D106	Leander	KIL01165	Dozer	CATERPILLAR	D6T	2010
D107	Leander	KIL01187	Dozer	CATERPILLAR	D6T	2010
D108	Leander	CAT00D6RKWRG00215	Dozer	CATERPILLAR	D6R LGP Series III Crawler	2006
D109	Flaton	AEC01989	Dozer	CATERPILLAR	D7R	2008
D111	Leander	8KY0138	Dozer	CAT	D6R LGP	2000
D112	Houston	4FG04117	Dozer	CATERPILLAR	D7H LGP II	1991
D113	Leander	AEC00681	Dozer	CATERPILLAR	D7R	2003
D114	Leander	CATD6TCKJL00560	Dozer	CATERPILLAR	D6T LGP	2008
D115	Houston	6X0597	Dozer	CATERPILLAR	D6D	1978
D118	Houston	KIL00985	Dozer	CATERPILLAR	D6T LGP	2009
D119	Leander	4X5133	Dozer	CATERPILLAR	D6D	1979
D120	Houston	CAT00D6RLFD0417	Dozer	CATERPILLAR	D6RXL II	2006
D121	Leander	08Z53048	Dozer	CATERPILLAR	DV060	1901
DT101	Leander	1FV6HLAA5YHB76509	Dump Truck	Freightliner	FL70 25cy dump body	2000
EXC101	Houston	CAT0325CCBFE00712	Excavator	CATERPILLAR	325CL	2003
EXC102	Leander	CAT0330CEDKY01793	Excavator	CATERPILLAR	330CL	2004
EXC103	Leander	CATO 320CVPAB01774	Excavator	CATERPILLAR	320C	2004
EXD101	Leander	FF590DS001527	Excavator	John Deere	590D	1900

Unit Code	Location	Primary VIN	Unit Type	Unit Make	Model	Model Year
EXD102	Leander	DW690DL533807	Excavator	John Deere	690-D LC	1992
EXK101	Leander	A85139	Excavator	Komatsu	PC270LC-6	2001
EXK102	Houston	A83721	Excavator	Komatsu	PC220LC-6LE	1999
EXK103	Houston	A20028	Excavator	Komatsu	PC240LC-10	2011
EXK104	Houston	A20120	Excavator	Komatsu	PC240LC-10	2012
EXK105	Houston	KMTPC243V02450356	Excavator	Komatsu	PC210LC	2013
EXV101	Leander	EC330V10312	Excavator	VOLVO	EC330BLC	2004
EXV102	Houston	EC330V10324	Excavator	VOLVO	EC330BLC	2004
EXV104	Houston	210418	Excavator	VOLVO	EC220DL	2013
FB102	Leander	4YNBN20245C027949	Flat Bed Trailer	Anderson	Flat Bed Trailer	2005
FB103	Leander	16VGX202672680173	Flat Bed Trailer	Big Tex	20GN-20BK+5	2007
FB104	Leander	4P5B52027B2159392	Flat Bed Trailer	Magnum	Tandem Axle Buggy Hauler	2011
FB106	Leander	16VNX122XD2C97883	Pressure Washer	Big Tex	45LA	2013
FB107	Houston	16VPX1629C2348689	Flat Bed Trailer	Big Tex		2013
FB109	Houston	4AG6U2338XC029735	Flat Bed Trailer	Homemade	Generator Trailer	1999
FB110	Leander	1C6EG102XV1752300	Flat Bed Trailer	Centerville	15' Generator Trailer	1997
FB120	Leander	1RNF48A27VR003233	Flat Bed Trailer	Reitnouer	Flat Bed	1997
FL101	Leander	72A00217	Fork Lift	TCM	FTB15	1901
FL102	Leander	A15K0152	Fork Lift	(Not Specified)	FCG30T7T	1901
FL103	Leander	333-601-1403	Fork Lift	International Harvester	M10A	1901
FL104	Leander	33602-2132	Fork Lift	International Harvester	M10A	1901
FT101	Leander	50790	Tractor	KUBOTA		2007
KB101	San Marcos	2FZHAZAS53AK67053	Knuckleboom	Sterling	LT-9513	2003
KB103	Alpharetta	2FZHAZAS73AK28772	Knuckleboom	Sterling	LT9500	2003
KB105	Leander	2FZHAZAS84AM87966	Knuckleboom	Sterling	LT9513	2004
KB106	Houston	2FZHAZAS34AM87969	Knuckleboom	Sterling	LT9513	2004
KB107	Alpharetta	2FZHAZCV07AV53003	Knuckleboom	Sterling	LT9513	2007
KB108	Alpharetta	2FZHAZCV17AV52989	Knuckleboom	Sterling	LT9513	2007
KB109	Leander	2FZHAZCV17AV52992	Knuckleboom	Sterling	KNUCKLEBOOM	2007
KB110	San Marcos	2FZHAZCV37AV52993	Knuckleboom	Sterling	LT9513	2007
KB112	San Marcos	2FZHAZCV07AV53017	Knuckleboom	Sterling	LT9513	2007
KB115	Leander	1NKD1U0X43J710108	Knuckleboom	Kenworth	T-800	2003
KB116	Leander	1NPALT9X0WVN461734	Knuckleboom	Peterbilt		1998
					357	

Unit Code	Location	Primary VIN	Unit Type	Unit Make	Model	Model Year
KB117	Houston	1NPAL19X5WVN461728	Knuckleboom	Peterbilt		1998
KB118	San Marcos	1FVHBGAS53HK52388	Knuckleboom	Freightliner	FL112	2003
KB119	Leander	5KKPALAV96PV43823	Knuckleboom	Western Star	4900 Tri-Drive	2006
KB120	Leander	5KKPALAV47PY35512	Knuckleboom	Western Star	4900 Tri-Drive	2007
KB121	Leander	2FZKXWDB5XAA53675	Knuckleboom	Sterling	9513	1999
KB122	Leander	1FVT6MDB5YLF89966	Knuckleboom	Freightliner	FLD112	2000
L103	Houston	L120EV64601	Wheel Loader	VOLVO	L120E	2005
L104	Tennessee	L120EV64757	Wheel Loader	VOLVO	L120E	2006
L106	Houston	62368	Wheel Loader	VOLVO	L120C	2001
L107	Leander	30275	Wheel Loader	VOLVO	L120G	2011
LB109	Leander	4LF4S483R3503533	Low Boy	Fontaine	LOWBOY	1994
LB110	Houston	57JE5130XE3561385	Low Boy	Fontaine	55 TON	2014
LB111	Leander	13NE51308D3560602	Low Boy	Fontaine	Magnitude 55H	2013
LB112	Leander	40FH0482R1010817	Low Boy	Talbert	Model TDW-30-SRG-T-11	1994
LT102	Leander	4FVLSACA6CU444257	Light Box	Doosan	LSC	2012
LT103	Leander	5A1LS16138B005724	Light Box	Magnum		0
LT104	Leander	80743	Light Box	Magnum	MLT3060MMH	1901
LT105	Leander	170255	Light Box	Magnum	MLT3060MMH	1901
M100	Leander	C100LGP0281113	Track Carrier/Mower	Fecon	FTX100-LGP	2013
OT102	Leander	1M9A6A729VH022102	Office Trailer	Coach	OFFICE TRAILER	1997
OT105	Georgia	1E9EE5743H1013022	Office Trailer	ELLIS	OFFICE TRAILER	1987
OT106	Georgia	1PT011AH6W9002247	Office Trailer	TRAIL MBL	OFFICE TRAILER	1992
OT107	Leander	1M9X25225TA237065	Office Trailer	MOEX	OFFICE TRAILER	1992
OT108	Leander	1M9X25227TA237058	Office Trailer	MOEX	OFFICE TRAILER	1999
P102	Leander	2GTEK63N851107156	Pickup	GMC	DENALI	2005
P106	Leander	1FTSW21R88EC75887	Pickup	Ford	F250	2008
P108	Leander	1FDWX37F3XEC42825	Service Truck	Ford	F450	1999
P109	Leander	JT4VN01D9N0006654	Pickup	Toyota	4X4	1992
P110	Houston	1FDXF46P05EC08622	Service Truck	Ford	F450	2005
P111	Houston	1FT8W3BT1CEC38201	Pickup	Ford	F350	2012
P112	Houston	1FT8W3BT6EEA40636	Pickup	(Not Specified)	F350 Superduty	2014
P113	Leander	1FDAX46R79EA14566	Service Truck	Ford	F450 Superduty	2009
P114	Houston	1FDWF37Y77EB48421	Service Truck	Ford	F350 SD	2007

Unit Code	Location	Primary VIN	Unit Type	Unit Make	Model	Model Year
P115	Leander	3C7WRNBL8EG228497	Service Truck	Dodge	RAM 5500	2014
P116	Houston	1FDRF3G6XBEA70849	Service Truck	Ford	F350 XL	2011
P117	Leander	1FDWF3GY1AEA50024	Service Truck	Ford	F350 XL	2010
P118	Leander	3B7KC26W2XM540237	Service Truck	Dodge	2500	1999
PG02	Houston	1FDWW37P45ED00126	Pickup	Ford	F-350 XL Superduty 4x4 flatbed	2005
PT103	Leander	MOHMTRAILER020044	Pup Trailer	Homemade	Homemade Trailer	2012
PT110	Alpharetta	1G9CD23326S139780	Pup Trailer	Great Lakes	TF2250DC	2006
PT111	Alpharetta	1G9CD23336S139786	Pup Trailer	Great Lakes	TR2250DC	2006
PT112	Leander	1G9CD23346S139779	Pup Trailer	Great Lakes	TR2250DC	2006
PT113	San Marcos	1G9CD23376S139712	Pup Trailer	Great Lakes	TR2250DC	2006
PT114	San Marcos	1G9CD23356S139711	Pup Trailer	Great Lakes	TR2250DC	2006
PT115	Alpharetta	TR206832	Pup Trailer	Homemade	HOMEMADE TRAILER	2013
PW103	Leander	P1200-63897	Pressure Washer	Landa		1901
PW104	Leander	P062-23113	Pressure Washer	Landa		0
PW105	Leander	15041361	Pressure Washer	Mi-T-M Corp		0
PW108	Leander	C-368	Pressure Washer	American Kleaner	MX-6A	1901
PW109	Leander	H51669 0800	Pressure Washer	Hotsy	1070SS	1901
PW110	Leander	P00306	Pressure Washer	Landa	Jun-00	1901
R101	Leander	HDR430586	Root Rake	(Not Specified)		0
RV01	Leander	47CTD1R216P615392	RV	Denali		2006
RV03	Leander	1UJB02N741EF1875	RV	JAY	27 BH	2004
RV05	Leander	2PCV33493V1011707	Bus	Prevost	BUS	1998
RV06	Houston	1EA1M2429R2451643	RV	Fleetwood	Travel Trailer	1994
RV07	Houston	3FCMF53G3TJA05380	RV	Ford	MH	1996
Serc0 103	KB103	8271	Log Loader	Serc0 8500	x	2013
Serc0 106	KB106	8612	Log Loader	Serc0 8500	Serc0 8500	2013
Serc0 107	KB107	L-8554	Log Loader	Serc0 8500	8500 hydraulic log loader	2013
Serc0 115	KB115	8458	Log Loader	Serc0 8500	x	2013
Serc0 116	KB116	8459	Log Loader	Serc0 8500	8500	2013
Serc0 117	KB117	8460	Log Loader	Serc0	8500	2013
Serc0 118	KB118	8553	Log Loader	Serc0 8500	8500	2013
Serc0 119	KB119	8644	Log Loader	Serc0 8500	8500	2013
Serc0 120	KB120	8645	Log Loader	Serc0 8500	8500	2013

Unit Code	Location	Primary VIN	Unit Type	Unit Make	Model	Model Year
Serc0 121	KB121	8613	Log Loader	Serc0 8500	8500	2013
Serc0 122	KB122	8611	Log Loader	Serc0 8500	8500	2013
SG002	M100	unknown	Stump Grinder	Fecon	SH260	2013
SS102	Leander	5219-12445	Skid Steer	Bobcat	T300	2003
SS105	Houston	5258-15902	Skid Steer	Bobcat	S-300	2005
SS111	Houston	ANKA12229	Skid Steer	Bobcat	T750	2012
ST102	Leander	5DZC8162511001697	Service Trailer	Titan	SERVICE TRAILER	2001
ST103	Leander	11WEC1623VM227765	Service Trailer	WW	SERVICE TRAILER	1997
ST104	Leander	4X4TSEV282U200791	Service Trailer	Cargo Mate		2002
ST105	Houston	11WHC162XYW2511191	Service Trailer	WW	SERVICE TRAILER	1999
ST106	Leander	1V5BA1624X1133175	Service Trailer	Magnum		1999
SUV06	Leander	5N3AA08C75N810318	Automobile	Infiniti	QX5	2005
SUV07	Leander	5N3ZAONEXAN06902	Automobile	Infiniti	QX56	2010
SUV08	Leander	JN8AZ2NE2C9020670	Automobile	Infiniti	QX56	2012
SW101	Leander	13-1438	Street Sweeper	Army	53MH	1993
T101	Tennessee	1XP5PBEX75D826166	Truck-Tractor	Peterbilt	379	2005
T102	Leander	1M2P324C8VM049453	Truck-Tractor	Mack	RD688S	2000
T140	Leander	1HTXTAPT97J459305	Truck-Tractor	International		2007
T141	Houston	1HSHX5BR15J144431	Truck-Tractor	International		2005
T143	Leander	1M1AE06Y64N016666	Truck-Tractor	Mack	CX613	2004
T144	Leander	1M2AA18Y4YVW127565	Truck-Tractor	Mack		2000
T145	Leander	2FWJA3AV91AH73667	Truck-Tractor	Sterling	A9500	2001
TA101	Leander	TA301022012001	Trim All	Trim All	UMO752	2013
ID101	Leander	22222	Dolly Trailer	Athey	Forge-Trak	0
TG002	Tennessee	1D9FX4236XN147003	Tub Grinder	Diamond Z	PWG-1352BL	1999
TG033	Leander	1D9FX4530NN147068	Tub Grinder	Diamond Z	1463B	2003
TG103	Leander	1D9FX4536TN147184	Tub Grinder	Diamond Z	2PWG-1463	1997
TG127	Glory Lane	1D9FX4534XN147240	Tub Grinder	Diamond Z		0
TG139	Leander	1D9FX4537WN147252	Tub Grinder	Diamond Z	PWG-1463B	2001
TG146	Leander	1D9FX4639YC147259	Tub Grinder	Diamond Z	PWG-1463 B TUB	2003
TG149	Houston	1D9FX46311C147262	Tub Grinder	Diamond Z	PWG-1463 B TUB	2004
TG150	Houston	1R9FX390XEC722024	Tub Grinder	Diamond Z	DZH4000TK Horizontal Grinder	2014
TG151	Houston	1R9FX3904EC722030	Tub Grinder	Diamond Z	DZH4000TK Horizontal Grinder	2014

Unit Code	Location	Primary VIN	Unit Type	Unit Make	Model	Model Year
TG180	Leander	1D9FY46364C147293	Tub Grinder	Diamond Z	PWG-1463 B TUB	1999
TL100	Glory Lane	0963CK8BD001120	Track Loader	CATERPILLAR	963C	0
TL108	Houston	LU655CX007087	Track Loader	John Deere	655C series II	2004
TL110	Houston	CAT0973CK3RZ00613	Track Loader	CATERPILLAR	973C	2001
TR101	Leander	6554	Turf Rake	Barber	600HD	1901
TS002	Georgia	9500531	Powerscreen	POWER SCREEN	725	2001
TS003	Leander	9202071	Powerscreen	POWER SCREEN	830	1901
V001	Houston	1FTSS34L3WHC06657	Van	Ford	VAN	1998
VH01	Leander	368112100	Skid Steer	Bobcat	V723	2011
W001	Leander	W001	Welding Trailer	Army		2011
W131E	Leander	LH370131E	Welder	Miller	Big Blue 300P CC/CV	1901
W8571	Leander	LB258571	Welder	Miller		1901
WATER TRUCK		5PKUEH2236W052290	WATER TRUCK	Eco	Water truck	2006
WC101	Leander	1VRC14134R1004652	Wood Chipper	Vermeer	BC1250	1994
WF135	Leander	5MAMN45292C005339	Walking Floor	MAC	Walking Floor	2002
WF137	Blanco	5MAMN48285C008359	Walking Floor	Mack	Walking Floor	2005
WF139	Leander	5MAMN48214C007357	Walking Floor	MAC	Walking Floor	2004
WF140	Leander	5MAMN48288C016384	Walking Floor	MAC	Walking Floor	2008
WF141	Leander	5MAMN482X5C008556	Walking Floor	MAC	WALKING FLOOR	2005
WP101	Houston	200-4	Wood Picker	CTC	CTC200	1901
WT001	Houston	1FY6HJAA3YHB19746	WATER TRUCK	Freightliner	FL70	2000
WT002	Leander	3FRNF65995V180949	WATER TRUCK	Ford	F650	2000

ATTACHMENT D

CONTRACTOR'S QUALIFICATIONS STATEMENT

THIS FORM MUST BE SUBMITTED WITH PROPOSAL FOR PROPOSAL TO BE DEEMED RESPONSIVE. The undersigned guarantees the truth and accuracy of all statements and the answers contained herein.

1. Please describe your company in detail.

TFL Enterprises, Inc provides emergency debris removal, reduction, and disposal services following natural disasters.

2. The address of the principal place of business is:

601 Leander Drive
Leander, Texas 78641

3. Company telephone number, fax number and e-mail addresses:

Phone: (512) 260-3322 x 200 or (512) 565-0710
Fax: (512) 528-1942
tiffanyw@tfrinc.com

4. Number of employees:

25-40 permanent employees

5. Number of employees or subcontractors to be assigned to this project (per event) and what is capacity?

We have a list of 300 plus subs we have worked with on previous projects. The number of subs needed for the City of Key West would be determined by the magnitude of the storm.

6. Company Identification numbers for the Internal Revenue Service:

FEIN: 72-1149802

7. Provide Occupational License Number (and County), if applicable, and expiration date:

8. How many years has your organization been in business? Does your organization have a specialty?

25 years and we specialize in emergency debris removal services.

9. What is the last project of this nature or magnitude that you have completed? Please provide project description, reference and cost of work completed.

Putnam County, Tennessee
Mr. Randy Porter (931) 526-2161
Debris removal, hauling, reduction, and disposal resulting from 2015 Ice Storm.
Cost \$ 954,000.00

10. Have you ever failed to complete any work awarded to you? If so, where and why?

Never

11. Give names, addresses and telephone numbers of three individuals, corporations, agencies, or institutions for which you have previously performed work. List of ALL disaster response contracts performed in the last 5 years, including customer name, total contract amount and yards removed. Use a separate tab if necessary.

11.1.
Name

please see enclosed

Address

reference list.

Telephone No.

11.2.
Name

Address

Telephone No.

11.3.
Name

Address

Telephone No.

References

- 1. Putnam County, Tennessee**
Mr. Randy Porter, County Executive
300 E Spring Street, Room 8
Cookeville, Tennessee 38501
P: (931) 526-2161
E: rporter@putnamcountytn.gov
Contract Term: 04/2015-05/2015
Contract Amount: \$954,000.00
Description of Work: Performed debris removal services resulting from 2014 Ice Storm (**estimated 100,000cy**)
- 2. North Carolina Department of Transportation**
Mr. Brad Wall, Division Maintenance Engineer
1584 Yanceyville Street, Greensboro, NC 27415
P: (336) 487-0000
E: bwall@ncdot.gov
Contract Term: 03/2014-06/2014
Contract Amount: \$7,672,890.00
Description of Work: Performed debris removal services resulting from 2014 Ice Storm (**estimated 445,000cy**)
- 3. Saline County, Arkansas**
Mr. Marty Polk, Road Superintendent
2000 U Street, Benton, AR 72015
P: (501) 317-2402
E: mepolk@sbcglobal.com
Contract Term: 03/2013-05/2013
Contract Amount: Approximately \$2,146,000.00
Description of Work: Performed debris removal and disposal services resulting from 2013 Ice Storm (**estimated 124,000cy**)
- 4. Bastrop County, Texas**
Mr. Mike Fisher, Emergency Management Coordinator
806 Water Street, Bastrop, Texas 78602
P: (512) 848-6693
E: emc@co.bastrop.tx.us
Contract Term: 09/2011-09/2012
Contract Amount: Approximately \$13,100,000.00
Description of Work: Performed debris removal, reduction, and disposal services resulting from 2011 Wildfires (**estimated 700,000cy**)
- 5. City of Norman, Oklahoma**
Mr. Greg Hall, Street Superintendent
201 West Gray, Norman, OK 73069
P: (405) 329-2524 F: (405) 292-9722
E: greg.hall@normanok.gov
Contract Term: Pre-position contract that TFR has held with the City since 2009. TFR has been activated on this contract on five separate disasters. (2015, 2014, 2013, 2012, 2011, 2010)
Contract Amount: Approximately \$1,755,944.00 throughout the term of the contract
Description of Work: Provided debris removal services resulting from tornados and ice storms
- 6. Fort Bend County, Texas**
Mr. Marc Grant, Road Commissioner
PO BOX 148, Richmond, TX 77406
P: (281) 342-4513
E: grantmar@co.fort-bend.tx.us
Mr. Scott Wieghat, Road and Bridge Special Projects Coordinator
P: (281) 238-3607
E: scott.wieghat@fortbendcountytexas.gov
Contract Term: 09/2008-12/2008
Contract Amount: Approximately \$10,000,000.00
Description of Work: Performed debris removal, reduction, and disposal services resulting from Hurricane Ike (**estimated 800,000cy**)

12. List the following information concerning all contracts in progress as of the date of submission of this bid. (In event of co-venture, list the information for all co-ventures.)

Name of Project	Owner	Value	Contracted Completion Date	% of Completion to Date
Debris removal	Texas State University	\$ 200,000	10/31/15	60%

13. Has the Proposer or Representative inspected the proposed project site and does the Proposer have a complete plan for performance of disaster response services?

yes we have

14. Provide list of subcontractor(s), the work to be performed and also a list of major materials suppliers for this Project:

** please see enclosed list.*

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the City Manager.

15. What equipment do you own that is available for the work?

PROVIDE LIST IN ATTACHMENT C

16. What equipment will you purchase for the proposed work?
(Continue list on insert sheet if necessary)

Any equipment necessary that we currently
do not own or is beneficial to purchase
rather than lease.

17. What equipment will you rent for the proposed work?
(Continue list on insert sheet if necessary)

Any necessary equipment outside of
our company owned fleet.

18. State the name of your proposed project manager and give details of his or her
qualifications and experience in managing similar work.
(Continue list on insert sheet if necessary)

* Robert Day - Please see enclosed resume.
* Wade Kilpatrick -

Item No.	VEHICLE ID	NAME OF SUBCONTRACTOR	DRIVER NAME	Truck Tag # or Vehicle ID #	Cubic Yard Hauling Capacity
1	15686	Ambush	Rickey Ortiz	24YJK6	14
2	15775	Ambush	Kevin Bradsher	25TZR8	16
3	15803	Ambush	Vincent Ortiz	656ZH3	14
4	15666	Ambush	David Ramirez	83732Y	31
5	15665	Ambush	Otis Charles Davis Jr	96SC76	16
6	15661	Ambush	Nicholas Gibson		Skid Steer
7	15662	Ambush	David Goss		Skid Steer
8	15664	Ambush	Raymond Malone		Skid Steer
9	15816	Arnett's Grading	Brad Wess	254588	27
10	15644	Arnett's Grading	James Brooks	525612350	Skid Steer
11	48216	Arnett's Grading	Dewayne Aidridge	532011009	Skid Steer
12	48551	Arnett's Grading	Bryan Shoemaker	442KFE	26
13	15646	Arnett's Grading	Donald Whitehead	B14-47Q	22
14	48252	Arnett's Grading	John Jogan	E207IM	33
15	15648	Arnett's Grading	Donald Whitehead	N87-56J	18
16	15610	B&H Services	Jarred Eddy	A016MT	33
17	15650	B&H Services	Stephen Christman	B38	24
18	15612	B&H Services	Jarrod Murphy	E38 1SI	30
19	15651	B&H Services	Justin Duncan	V1215Q	24
20	15611	B&H Services	Roberta Murphy	W232CK	40
21	15684	B&H Services	Jamie Bunnell		Loader
22	15411	Black Service	Lance Alexander Scuderi	28tr 1660	108
23	15390	Black Service	Tommy Frank Black	28tr 1661	84
24	15410	Black Service	Ray Kenneth Stephens	39x2 0182	44
25	15536	Brock Development	Pedro Lopez	524617691	Skid Steer
26	15388	C & E Debris	George Wesley	79942	37
27	15389	C & E Debris	Christopher Lynn White	79943	37
28	15814	C & E Debris	William Chitwood	280012	41
29	15687	C & E Debris	Keron Nailer	280105	51
30	15480	C & E Debris	Paul Atkinson	482940	35
31	15621	C & E Debris	Don Sibert	2840037	49
32	15614	C & E Debris	Terry Harris	2850105	51
33	15689	C & E Debris	Brandon Dick	530917810	Skid Steer
34	15438	C & E Debris	Willie Martin Chastang JR	05MZH4	44
35	15682	C & E Debris	Mark Sellers	173MTC	41
36	11782	C & E Debris	William Phillips	1AL 485	44
37	11779	C & E Debris	Don Garry	289 0037	51
38	15815	C & E Debris		28B889	25
39	15572	C & E Debris	Shane Christopher	31C20013	47
40	48238	C & E Debris	Walter Bullard	323HAB	40
41	15633	C & E Debris	Jason Bruce	41TR0090	37
42	11778	C & E Debris	Jimmy Covington	49T TX2	54
43	11781	C & E Debris	Garry Wade	50TR1534	22
44	15544	C & E Debris	Wade Swords	50TR1534	33
45	15667	C & E Debris	George Wesley	79942E	37
46	15607	C & E Debris	Christopher White	79943E	37
47	15781	C & E Debris	Jason Bruce	79945TE	37
48	15609	C & E Debris	Rickey Walters	7LP 536	45
49	11775	C & E Debris	Albert Edwards	9XM K84	49
50	15690	C & E Debris	Jason Huggins	CDFR47	16
51	15570	C & E Debris	Bill Phillips	CSV568	39

52	15837	C & E Debris			Skid Steer
53	48233	C & E Debris			Skid Steer
54	11774	Calle Enterprises	Clifford Hoss	35ZTCW	36
55	3626	Calle Enterprises, Inc	Jesse Hoss	85GBF2	35
56	3513	Calle Enterprises, Inc	Chad Hanson	BT90390	45
57	3512	Calle Enterprises, Inc	Chad Hanson	LZ1205	42
58	3627	Calle Enterprises, Inc	Timothy Hutherson	W85205	77
59	15473	Carlos Robles	Sergio Rodriguez	095 CM4	23
60	15461	Carlos Robles	Dallia Robles	10E BC8	23
61	15466	Carlos Robles	Roberto Rubio	22L WNE	23
62	15467	Carlos Robles	Casimiro Rubio	27S CP4	21
63	15465	Carlos Robles	Reyes Aquilino	74V FZ1	23
64	15474	Carlos Robles	Ricardo Flores	85P BD7	23
65	15472	Carlos Robles	Feltz Rodriguez	8CD W03	25
66	15470	Carlos Robles	Alfonso Bocunegra	8TX X47	22
67	15549	Carlos Robles	Luis Robles	95BRL1	24
68	3612	Christopher Const.	Karl Ension	844714	63
69	11772	Christopher Const.	David Anderson	844715	58
70	11770	Christopher Const.	Ray King	6175PA	54
71	11767	Christopher Const.	Chet Irby	844-713	58
72	3615	Christopher Const.	Richard Dawson	L01082	61
73	3608	Christopher Const.	Stuart Allen Quinn	L01083	63
74	3610	Christopher Const.	Ricky Vernon	L01124	64
75	11771	Christopher Const.	Tricia Wohletz	L01127	45
76	11769	Christopher Const.	Ray King	L01129	57
77	11773	Christopher Const.	David Anderson	PT8824	49
78	3611	Christopher Const.	Ricky Vernon	PW0100	51
79	3609	Christopher Const.	Stuart Allen Quinn	PW0101	52
80	11768	Christopher Const.	Chet Irby	W0-104	49
81	3614	Christopher Const.	Richard Dawson	XHL681	52
82	3613	Christopher Const.	Karl Ension	XHL682	54
83	15522	Chrome Enterprises	Gil Maldonado	2ORH57	17
84	15552	Chrome Enterprises	Santos Compas	39WPSI	17
85	15578	Chrome Enterprises	John Montana	55MSC4	20
86	15551	Chrome Enterprises	Gil Maldonado	86P567	14
87	15523	Chrome Enterprises	Jose Hernandez	8MY 245	15
88	15693	Chrome Enterprises	Herico Espinoza	98YHH3	17
89	15565	Chrome Enterprises	Ashley Waddell	DHVR44	33
90	15564	Chrome Enterprises	Christopher Hardy	DHVR45	36
91	48211	Chrome Enterprises	Thomas Campbell	N82968	35
92	15423	Cooley Construction	Travis Pingleton	16B2RW	49
93	15424	Cooley Construction	Travis Pingleton	XIY277	51
94	15561	Craig's Quality Tree	James Campbell	281	43
95	3628	Craig's Quality Tree	Micheal Brent	130034	36
96	15576	Craig's Quality Tree	Carlo Penagos	1300576	35
97	3629	Craig's Quality Tree	Micheal Brent	1400136	41
98	15436	Craig's Quality Tree	Bruce Lewis	1x3 00451	33
99	15392	Craig's Quality Tree	Danny Ray Bearden	1xs 00280	21
100	15437	Craig's Quality Tree	John Tumlin	1xs 00337	27
101	15540	Double K Construction	Harold Hollbrook	0257BPSLKD01086	Skid Steer
102	15539	Double K Construction	Harold Hollbrook	14558T	20
103	15541	Double K Construction	Thomas Miller	14559TL	21
104	15605	Double K Construction	Peter Harmon	B624352	25

105	48209	Double K Construction	Robert Goodwin		Skid Steer
106	15582	E. Price	Billie Borland	M47535	46
107	15600	E. Price	John Culp	N881GN	41
108	15590	E. Price	Toby Abercrombie	N9644N	42
109	48563	East Coast Site Works	Joahnn Klaesen	F52-4CY	41
110	48562	East Coast Site Works	Cesar Lopez	FS2-3CY	42
111	48561	East Coast Site Works	Nicholas Macias	M7172P	40
112	49597	East Coast Site Works	Johann Klassen	M71-73P	34
113	48566	East Coast Site Works	Alejandro Pinon	M7184P	43
114	48565	East Coast Site Works	Rubin Lopez	M7187P	41
115	48563	East Coast Site Works	Nicholas Macias		Loader
116	15531	Freddie Macias	Jose Macias	N59 4OL	45
117	15532	Freddie Macias	Michael Perez	N67 01P	39
118	3511	Gallegos Trucking	Luis Gallegos	M47-025	38
119	49582	Gallegos Trucking	Luis Gallegos	ML17-025	38
120	49577	Gallegos Trucking	Jose Viramontes	N05-95M	36
121	49578	Gallegos Trucking	Jose Macias	N6702P	39
122	15659	HAT Construction	Peter Victoria	907401	Backhoe
123	15545	HAT Construction	Laura Tomlinson	09YTLK	37
124	15658	HAT Construction	Peter Victoria	N8618J	23
125	3509	Haulaway Trucking, Inc.	Craig Jones	B62-890	52
126	48227	Jacobson Tree Experts	William Lawler	YAH6348	Bucket Truck
127	48225	Jacobson Tree Experts	David Hennes	YAL0211	Bucket Truck
128	48224	Jacobson Tree Experts	Brian Kyeitz	YAX2091	Bucket Truck
129	48226	Jacobson Tree Experts	Kyle Meyer	YAY2824	Bucket Truck
130	3586	Jacobson Tree Service	John Jaden	17128-C	60
131	11822	Jacobson Tree Service	Kasey Wayne Dillon	C6T7692	44
132	48222	Jacobson Tree Service	William Lawler	H6348	BT
133	48219	Jacobson Tree Service	David Hennes	L0211	BT
134	48220	Jacobson Tree Service	Brian Kreitz	X2091	BT
135	48221	Jacobson Tree Service	Kyle Meyer	Y2824	BT
136	11821	Jacobson Tree Service	Kasey Wayne Dillon	YAP9246	42
137	15807	Joes inc	Thomas Marjaver	B9991R	56
138	15811	Joes Inc	Seth Lambert	B9993R	56
139	15812	Joes inc	Seth Lambert	B99-94R	55
140	15810	Joes Inc	Thomas Ford		Skid Steer
141	15813	Joes Inc	Timothy Wolkowicz		Skid Steer
142	3518	Kelly Transport, LLC.	Rickey Kelly	23080HZ	58
143	3519	Kelly Transport, LLC.	Rickey Kelly	T996700	53
144	15560	Kelly's Clearing	Avery Kelley	1127523	36
145	15559	Kelly's Clearing	Don West	11275524	36
146	15383	Kelly's Clearing	Billy Wayne Holcomb	PI7372	43
147	15384	Kelly's Clearing	James Craven	PI8561	41
148	15604	Kelly's Clearing	Grady Lee	PX124F	31
149	15563	Kelly's Clearing	Avery Kelley	RSD03359	Skid Steer
150	15599	Kessler Hauling	Samuel Hegedus	167LTS	42
151	15598	Kessler Hauling	Darrell Abercrombie	H887YQ	45
152	15597	Kessler Hauling	Darrell Abercrombie	M47725	59
153	15608	Kessler Hauling	Micheal Munizner	M7055P	48
154	15562	LSI	Johnny Woods	180P55857	Log Loader
155	15555	LSI	Gary Browning	C21-063	79
156	15558	LSI	David Fortner	C60773	79
157	15556	LSI	Kenneth Meade	cat0257BESLK03111	Skid Steer

158	15557	LSI	William Braker	cat0305CPHWJ00732	Excavator
159	3619	Macias & Sons, Inc	Heriberto Cruz	131LTS	35
160	3621	Macias & Sons, Inc	Raul Lara Macias	957LTR	35
161	3623	Macias & Sons, Inc	Manuel Macias	N6703P	37
162	3617	Macias & Sons, Inc	Nicholas Perez	N67048	37
163	3620	Macias & Sons, Inc	William Soto Perez	N9652N	42
164	3616	Macias & Sons, Inc	Daniel Sanchez	N9653N	44
165	3618	Macias & Sons, Inc	Celestino Soto	N9654N	45
166	3622	Macias & Sons, Inc	Noe Cristales	Q34500	47
167	48558	Macias & Sons, Inc	Manuel Macias		Skid Steer
168	48557	Macias & Sons, Inc	Manuel Macias		Skid Steer
169	15434	Morgan Construction	Jessie Rodenburg	371716	45
170	15430	Morgan Construction	James Jefferies	790973	61
171	15414	Morgan Construction	Darrell Dennis Jr	174 728	48
172	15433	Morgan Construction	James Jefferies	17C2DJ	58
173	15417	Morgan Construction	Theron Jon Wilson	420 658	40
174	15432	Morgan Construction	Nathan Peel	75CODE	42
175	15431	Morgan Construction	Nathan Peel	86B5RV	43
176	15825	Morgan Construction	Edward Bromme	9D33367	59
177	15482	Morgan Construction	James Leonard	CAT00246E5SZ06911	Skid Steer
178	15435	Morgan Construction	Jessie Rodenburg	EC404	44
179	15413	Morgan Construction	Darrell Dennis Jr	ENG 294	51
180	15418	Morgan Construction	Theron Jon Wilson	PW8 436	54
181	49584	MSI	Nicholas Perez	957LTR	35
182	49585	MSI	Nicholas Perez	N67048	38
183	49583	MSI	Manuel Macias	N96152N	42
184	15397	NDR	Brian Thompson	416062	57
185	15393	NDR	Toby Wymore	416 060	61
186	15395	NDR	Timothy Lee Switler	416 061	57
187	15396	NDR	Charles Cooley	416 066	56
188	15420	NDR	Timothy Lee Switler	EMC 316	47
189	15422	NDR	Charles Fooley	WHJ137	51
190	15398	NDR	Brian Thompson	XHE 003	48
191	15394	NDR	Toby Wymore	XHF 597	45
192	15821	Plain View Trees	James Hernandez	E906633	31
193	15416	Plain View Trees	Edward S. Foster	L027920	35
194	15822	Plain View Trees	Robert Johnson	L029886	22
195	15823	Plainview Tree	David Holcomb	189526	Loader
196	15553	Price Walker	Hermico Espinoza	98YHH3	14
197	15801	Pro Disposal	Rogelio Cano	PV20548	21
198	15776	Pro Disposal	Rogelio Cano	R34-8BB	28
199	15805	Pro Disposal	Rogelio Cano		Skid Steer
200	15567	Pro Tree	Buddy Smith	16VDX182661691647	31
201	15566	Pro Tree	William Boyd	223IUZ	19
202	15468	Pro Tree	Alexander Nicholson	23T NFS	38
203	15507	Pro Tree	Kenneth Shaffer	290 SM1	39
204	15626	Pro Tree	William Osborne	381CND	20
205	15529	Pro Tree	Alexander Nicholson	55N HT6	29
206	15391	Pro Tree	Alexander Nicholson	55N HTG	32
207	15546	Pro Tree	Rodney Ross	67Y HK7	30
208	15508	Pro Tree	James Hemming	69KTZ2	28
209	15439	Pro Tree	Keith Allen Day	ABC 5130	36
210	15652	Pro Tree	James Suhr	XBT 296	27

211	15791	REW	Richard Lopez	13521985	31
212	15524	REW	Jamie Vasquez	531112345	Skid Steer
213	15634	REW	Dennis Asher	22YZBV	17
214	15525	REW	Omar Parra	33W nPM5	16
215	15469	REW	Christopher Welter	41Z NSV	23
216	15579	REW	Wilfredo Vallecios	47WWH2	14
217	15526	REW	Miguel Larios	67G PG1	13
218	15464	REW	Eric Fleck	O6Z KFM	30
219	15655	REW	Christopher Marachosa		Skid Steer
220	48568	Rio Indio	Esteban Luna	B496YD	33
221	48571	Rio Indio	Koel Luna	M7185P	38
222	48574	Rio Indio	Kautilio	R371BW	38
223	48569	Rio Indio	Rentilio Escobedo	S457BQ	38
224	48567	Rio Indio	Kautilio		Bobcat
225	15636	Robinson Tree	Edward Manson	24177	Bucket Truck
226	11817	Robinson Tree	Charles Gross	T707826	48
227	11816	Robinson Tree	James Vanderford	U033734	50
228	11819	Robinson Tree	Charles Wayne	U033742	50
229	11814	Robinson Tree	James Vanderford	W7-3011	51
230	11818	Robinson Tree	Charles Wayne	X2-2284	57
231	11813	Robinson Tree	Charles Gross	XZ-2283	48
232	15635	Robinson Tree	Jason Sengel	1GDK7H1COX1504687	Bucket Truck
233	15637	Robinson Tree	Charles Wayne	1GDL7H1C9WJ521734	Bucket Truck
234	15638	Robinson Tree	Edward Manson	1GDM7C1C36F428153	Bucket Truck
235	11800	RP & S Construction	Robert Poole	14ZJBB	43
236	11801	RP & S Construction	Robert Poole	705-CK4	46
237	15630	Scott Burdin	Sheldon Reeves	20413	Excavator
238	15639	Scott Burdin	Otto Baroso	70PBR5	23
239	15625	Scott Burdin	Ruben Gaona	9XN478	20
240	15627	Scott Burdin	Donald Kidwell	A2PG11484	Excavator
241	15847	Scott Burdin	Jeremy Foster	CAT 0277CEJWF00254	Skid Steer
242	15445	Scott Burdin	Robert Gardner	CXX C64	49
243	15440	Scott Burdin	Onelia Villegas Lopea	L53-2EX	25
244	15575	Scott Burdin	Richard Dood	P391548	24
245	15483	Scott Burdin	Aaron Burdin	PT 85734	25
246	15845	Scott Burdin	Baron McGoughan	PU4625	13
247	15846	Scott Burdin	Jeremy Foster		Bobcat
248	15847	Scott Burdin	Jeremy Foster		Skid Steer
249	15642	SMC	Juan Munoz	M47675	35
250	15840	SMC	Oscar Munoz	N5890L	47
251	15641	SMC	Michael Munoz	N85 871	37
252	15640	SMC	Jesus Richarte	N96 64N	37
253	15778	SMC	Juan Pablo Macias	N96-57N	47
254	15643	SMC	Oscar Munoz	N96-58N	50
255	3508	Stafford Debris	Johnny Mac	3IZ-GPT	20
256	3507	Stafford Debris	Charles Stafford	40ACLG	36
257	3506	Stafford Debris	Billy Stafford	BV-33940	41
258	3588	Stafford Denris	Charles Stafford	40ZCLG	36
259	15632	Stoker & Sons	Timothy Stoker	21501832	Skid Steer
260	15631	Stoker & Sons	Timothy Stoker	1GDP7HD4T2504299	35
261	15635	Stoker & Sons	Jesse Hadrix	cat 2621991	Skid Steer
262	15628	Stoker & Sons	Robert Dobson	PX797F	40
263	15635	Stoker & Sons			Skid Steer

264	3516	Total Destruction, LLC.	Clayton Kelly	25333HZ	58
265	3517	Total Destruction, LLC.	Clayton Kelly	T922153	54
266	49586	TSI	David Orphile	PT48989	105
267	15441	United Disaster	Thomas Denzeisen	151991	Bucket Truck
268	15429	United Disaster	James Mare	276413	Bucket
269	15828	United Disaster	Jay Colagen	506413	Bucket Truck
270	15824	United Disaster	Nelson Burgen	1034312	Bucket Truck
271	15615	United Disaster	Johnny Perry	1034366	Bucket Truck
272	15426	United Disaster	Danny Wiemer	1034390	Bucket
273	15399	United Disaster	Thadde Bush	1094299	Bucket
274	15799	United Disaster	Winfred Pledger	1094395	Bucket Truck
275	15826	United Disaster	Chris Herlein	1094398	Bucket Truck
276	15836	United Disaster	John Scott	1094399	Bucket Truck
277	15449	United Disaster		16327229	Bucket Truck
278	15448	United Disaster	Richard Reece	16327230	Bucket Truck
279	15616	United Disaster	Justin Kizer	168AJG	Bucket Truck
280	15443	United Disaster	Danny Lee Wiemer	26 6530	Bucket Truck
281	15841	United Disaster	Howard Clover	813 AEB	Bucket Truck
282	15842	United Disaster	Randle Jones	PGB 7636	Bucket Truck
283	15538	United Disaster	Raymond Lobato	W64 3GF	Bucket Truck
284	15476	United Disaster	Randle Jones	W64 41F	Bucket Truck
285	15478	United Disaster	James Lauver	W64 43F	Bucket Truck
286	15477	United Disaster	James Feters	W64 45F	Bucket Truck
287	15798	United Disaster	Raymond Labato	W64-36F	Bucket Truck
288	15843	United Disaster	James Lauver	WKW848	Bucket Truck
289	15547	United Disaster	James Steele	WXL 058	51
290	15428	United Disaster	Wallace McClenny	XDJ385	Bucket Truck
291	15550	United Disaster	Robert Bungart	XKS347	45
292	15450	United Disaster	Billy Joseph McKinney		Bucket Truck
293	15463	United Disaster	Calvin Smith	184 ASU	52
294	48240	United Disaster	Howard Clover	813AEB	Bucket Truck
295	48241	United Disaster	Randle Jones	W6441F	Bucket Truck
296	48217	United Disaster	Winfred Pledger	W64-42F	Bucket Truck
297	49239	United Disaster	James Fetteri	W6445F	Bucket Truck
298	11777	United Disaster	David Brandenburg	XKH 977	46
299	10075	United Disaster	Wallace McClenny	XDJ385	Bucket Truck
300	15506	V Crosby Const.	Jose Guiterrez	1128070	18
301	49590	V Crosby Const.	Gene Baldobino	9741217	38
302	15790	V Crosby Const.	Walter Gonzales	17519871	22
303	15457	V Crosby Const.	Tommy Lopez	21309301	Skid Steer
304	15451	V Crosby Const.	Robert Hackenbrought	518911076	Skid Steer
305	15527	V Crosby Const.	Russell Homes	524011019	Skid Steer
306	15455	V Crosby Const.	Josh Winholtz	525218107	Skid Steer
307	15454	V Crosby Const.	Chris Winholtz	525218108	Skid Steer
308	15543	V Crosby Const.	Joseph Hannan	525219051	Skid Steer
309	15498	V Crosby Const.	Torrey W Lastice	525219413	Skid Steer
310	15479	V Crosby Const.	Shane Bronebrake	526215769	Skid Steer
311	15499	V Crosby Const.	Durkelyn Walker	527311668	Skid Steer
312	15456	V Crosby Const.	Nick Gibson	530320798	Skid Steer
313	15453	V Crosby Const.	Tommy Kimbrell	531116098	Skid Steer
314	15779	V Crosby Const.	Terrence Coates	531618342	Skid Steer
315	15783	V Crosby Const.	Edward Johnson	531840235	Skid Steer
316	15485	V Crosby Const.	Salomon Vaides	532015465	Skid Steer

317	15484	V Crosby Const.	Edward Johnson	532015468	Skid Steer
318	15528	V Crosby Const.	Robert Legrano	0257BPSLK02254	Skid Steer
319	3642	V Crosby Const.	Martiniano Reyna	03RY04	16
320	15504	V Crosby Const.	Marcia Gonzalez	04EVD5	17
321	15510	V Crosby Const.	Gabriel Medrano	04R Y57	16
322	3600	V Crosby Const.	Jose Martinez	08TMB4	15
323	3649	V Crosby Const.	Quinn Jackson	115JW4	14
324	3643	V Crosby Const.	Homero Valero	13NY3P	13
325	11812	V Crosby Const.	Manuel Rodriguez	13WRNS	13
326	11811	V Crosby Const.	Mario Navarrete	145DR3	15
327	15513	V Crosby Const.	Isaac Stevenson	15J TV6	14
328	15503	V Crosby Const.	Jose Silva	17N TK7	20
329	15520	V Crosby Const.	Felix Ramos	19HNZ6	20
330	3648	V Crosby Const.	Inocentiovia	20JPK4	14
331	11808	V Crosby Const.	Ricardo Rodriguez	20PMP8	16
332	15501	V Crosby Const.	Oscar Yamez	216 YX2	15
333	15509	V Crosby Const.	Jesus Garza	24V DW3	14
334	15386	V Crosby Const.	Ricky R. Ortiz	24Y JK6	14
335	11803	V Crosby Const.	William Hernandez	26KZD6	14
336	3607	V Crosby Const.	Jose Jaime Rivas	28MVH5	16
337	15620	V Crosby Const.	Raul Ramos	2BS813	22
338	15517	V Crosby Const.	Pedro Arias	2FM 497	19
339	15495	V Crosby Const.	Benilde Ortega	30N VJ5	16
340	11820	V Crosby Const.	Angel Pacheco	32DK5	16
341	15533	V Crosby Const.	Michael Peterson	33MPT6	19
342	49594	V Crosby Const.	Micheael Peterson	33MPTG	21
343	15784	V Crosby Const.	Hector Suncin	34KSZ5	19
344	15819	V Crosby Const.	Robert Reyna	34YCB3	23
345	15649	V Crosby Const.	Fidel Sosa	35BLX6	24
346	15519	V Crosby Const.	Jose Guardado	36EW53	15
347	11823	V Crosby Const.	Sabian Recinos	37KYN2	18
348	3630	V Crosby Const.	Elvis Rivera	38RXT2	15
349	15653	V Crosby Const.	Daniel Rios	39853X	29
350	3641	V Crosby Const.	Ivan Rivas Diaz	39mnr3	14
351	15782	V Crosby Const.	Juan Deleon	40ZX17	23
352	15537	V Crosby Const.	Jose Prillo	41NT28	21
353	15400	V Crosby Const.	Enise Chacon	43RX54	14
354	3640	V Crosby Const.	jJose Israel	43W-HX7	14
355	15521	V Crosby Const.	Marco Salazar	45KPC5	15
356	3637	V Crosby Const.	Richard Guerrara	45NTD7	13
357	3634	V Crosby Const.	Jorge Manzanres	47BYX4	16
358	48250	V Crosby Const.	Raymond Murry	47YTMW	31
359	3606	V Crosby Const.	Jose German Contreras	48MLR6	14
360	3645	V Crosby Const.	Reynaldo Delcarta	51YKN5	15
361	15502	V Crosby Const.	Francisco Garcia	56F VX5	17
362	15505	V Crosby Const.	Jorge Lemus	58ZRF6	16
363	15512	V Crosby Const.	Pedro Garcia	59K H57	21
364	11807	V Crosby Const.	Yolanda Vasquez	5MPY59	16
365	15534	V Crosby Const.	Gregory D. Dailey	5P03K002750	Skid Steer
366	15515	V Crosby Const.	Armando Fernandez	5TG W96	14
367	15491	V Crosby Const.	Jose Lemus	605 LY7	11
368	49589	V Crosby Const.	Jimmy Baldobino	60ZVGH	36
369	3638	V Crosby Const.	Jorge Perez	64KCW7	13

370	15385	V Crosby Const.	Vincent Ortiz	65G ZH3	14
371	15535	V Crosby Const.	Jose Lora	65VFT7	21
372	11802	V Crosby Const.	Adan Blanco	66XDJ7	15
373	11806	V Crosby Const.	Jose Ruben	67BH78	16
374	15492	V Crosby Const.	Faustino Ayala	6LGY54	16
375	48570	V Crosby Const.	Jimmy Baldobino	6OZVGH	30
376	15657	V Crosby Const.	Otto Baroso	70PBR5	23
377	3635	V Crosby Const.	Pretty Boy Mathis	71VK83	13
378	15800	V Crosby Const.	Pretty Boy Mathis	71VKB3	17
379	3632	V Crosby Const.	Eric Lopez	73NXK5	16
380	15839	V Crosby Const.	Noe Zelaya	75ZCG3	16
381	3644	V Crosby Const.	Francisco Gonzales	768YT7	15
382	11809	V Crosby Const.	Daniel Madranoros	82BDV7	16
383	15516	V Crosby Const.	Javier Fernandez	832FY5	16
384	15623	V Crosby Const.	Richard Nathaniel	83732Y	29
385	15838	V Crosby Const.	Salvador Torres	83KCH7	18
386	3636	V Crosby Const.	Hector Serrano	83VKJ5	14
387	15496	V Crosby Const.	Hano Rodriguez	86P BY2	14
388	15404	V Crosby Const.	Joel, Portillo	86ZDC3	16
389	15402	V Crosby Const.	Juan Portillo	886PCI	16
390	15489	V Crosby Const.	Vicnet Garcia	88K HR7	15
391	3646	V Crosby Const.	Luis Hernandez	88PYH7	14
392	15405	V Crosby Const.	Cirildo Rios	8962C3	15
393	3602	V Crosby Const.	Manuel Rodriguez	8FKR19	14
394	15490	V Crosby Const.	Elvis Velasquez	8LH B75	16
395	3631	V Crosby Const.	Cumaro Munoz	8LMT12	13
396	15518	V Crosby Const.	Francisco Rodriguez	8MY49	13
397	15500	V Crosby Const.	Alexis Velasquez	8NS H27	13
398	15788	V Crosby Const.	Ruben Bermeo	8NS553	17
399	3639	V Crosby Const.	Richard Newton Moore	8RRM34	15
400	15401	V Crosby Const.	Onan Portillo	8WpR90	14
401	3633	V Crosby Const.	Jerry Thompson	90911-T	18
402	15382	V Crosby Const.	Doyle Bradsher	90912T	15
403	15497	V Crosby Const.	Eduardo Amador	90FYL6	21
404	15406	V Crosby Const.	Jose Gonzales	93CX65	14
405	3605	V Crosby Const.	Cano Modesto	93PTV3	14
406	15447	V Crosby Const.	Cirildo Rios	94G ZB8	16
407	11824	V Crosby Const.	Oscar Garcia Rodrigues	96YJ62	14
408	15381	V Crosby Const.	Otis Charles Davis Jr	9G5 C76	16
409	15487	V Crosby Const.	Juan Rubio	9JV F19	14
410	15403	V Crosby Const.	Ireal Gonzales	9RCF64	14
411	3601	V Crosby Const.	Claudia Hernandez	9TK222	14
412	15660	V Crosby Const.	Andrew Moreno	9TKB49	20
413	15656	V Crosby Const.	Ruben Gaona	9XN478	20
414	15493	V Crosby Const.	Calvin Dale Carter	A7MP11122	Skid Steer
415	15471	V Crosby Const.	Devin Lewis	AI 05005	Skid Steer
416	15481	V Crosby Const.	James Matthews	CAT00242ECMB00553	Skid Steer
417	15554	V Crosby Const.	Salomon Valdez	cat025BHSCPO1976	Skid Steer
418	15459	V Crosby Const.	Jarvis Roberts	MDH18801	Skid Steer
419	15548	V Crosby Const.	Perry Gamble	MMC02066V0000556	Skid Steer
420	15458	V Crosby Const.	Jerome Holmes	N5M413355	Skid Steer
421	15460	V Crosby Const.	Quincy Smiley	N6M438825	Skid Steer
422	15494	V Crosby Const.	Craig Tucker	SLP170WS5E0683683	Skid Steer

423	15511	V Crosby Const.	Kevin Nilsen	T00320A124824	Skid Steer
424	15530	V Crosby Const.	Raymond Malone	T00320A124869	Skid Steer
425	15780	V Crosby Const.	Gene Baldobin	T03106X911222	Backhoe
426	15622	V Crosby Const.	Kevin Perkins	X29076	49
427	15603	V Crosby Const.	Richard Nathaniel	X42301	27
428	15820	V Crosby Const.	Fabian Buentello	Y86182	34
429	15462	V Crosby Const.	Kevin Bradsher		12
430	48210	V Crosby Const.	Daniel Rios		15
431	15486	V Crosby Const.	Jeffrey Landis		Skid Steer
432	15817	V Crosby Const.	Christopher Butwill		Skid Steer
433	15818	V Crosby Const.	Albert Chambers		Skid Steer
434	11751	Vega	Daniel Barnes	10HHN8	29
435	11757	Vega	Paul Farmer	11H-HN8	30
436	11752	Vega	Jesus Sosa	17HPW3	42
437	11753	Vega	Kendall Smith	89GBL4	32
438	15619	VMG	John Turner	5113GR	34
439	15618	VMG	Brian Verdi	D630PL	30
440	15617	VMG	Judson Duran	PI1667	55



Resumes

TFR maintains a team that has been conducting debris removal, reduction and management projects for 24 years. From Hurricane Andrew to the devastating effects of Hurricane Katrina, TFR personnel have participated in relief efforts across the country, on different continents and in varying debris capacities. If awarded, you will be contracting with a company deeply rooted in customer value, experience, and expediency. TFR is proud to present one of the most knowledgeable project teams in this industry.

Tipton F. Rowland- Chief Executive Officer. Mr. Rowland acquired his grandfather's company (Robinson & Son Tree Service, Memphis, TN) in 1988 and incorporated the company as TFR Enterprises, Inc. in 1989. A disaster services division was added in 1992 to include, debris management following a disaster event such as hurricanes, floods, ice storms, tornados and earthquakes. Projects that have been undertaken and successfully completed under his supervision include vegetative and C & D debris removal from Rights-Of-Way, vegetative and C & D debris removal from streams and canals, Temporary Debris Storage and Reduction Site (TDSRS) management, weed and brush control services, tree pruning, trimming and removal services, mulch and compost production services, vegetative debris incineration (both open burn and air curtain), vegetative reduction by grinding, separation and recycling of C & D debris and demolition of residential structures. Mr. Rowland has overseen 100+ separate disaster response projects, federally funded by the Federal Emergency Management Agency (FEMA). By providing "hands-on" oversight as president and Chief Executive Officer of TFR Enterprises, Inc. he has successfully performed as damage assessment evaluator, cost proposal estimator, project supervisor, safety and compliance officer, and has assisted in interacting with local government officials in developing debris management policies in compliance with State and Federal (FEMA) reimbursement regulations. **Recent Disaster Experience: 2015 Texas Floods, 2015 Tennessee Ice Storm, 2014 NCDOT Ice Storm, 2014 SCDOT Ice Storm, 2013 Colorado Flood, 2013 South Dakota Ice Storm, 2013 Arkansas Ice Storm, 2012 Hurricane Sandy, 2012 Oklahoma Tornado, 2012 Connecticut Winter Storm, 2011 Bastrop County Wildfires, 2011 Hurricane Irene, 2010 Oklahoma Tornado, 2009 Arkansas Ice Storm, and 2008 Hurricane Ike.**

Julie A. Rowland- Chief Financial Officer. Julie Rowland graduated from the University of Memphis in 1992 with a BA in Communications. Since joining the company in 1989, she has served as the administrative and financial accounting manager for all projects. She is responsible for the oversight of all financial records and systems for the company, overseeing a staff of 4 clerks. She is the principal advisor to the President on all matters relating to cooperative agreements and procurement, as well as financial management, controls, and accounting functions. She has overall responsibility for final reconciliation of accounts for issues involving subcontractors and clients. In addition, Julie Rowland is responsible for providing outside agencies such as banks, bonding and insurance companies and auditors with necessary financial information and assists the independent auditor with financial statements and income tax preparation. **Recent Disaster Experience: Recent Disaster Experience: 2015 Texas Floods, 2015 Tennessee Ice Storm, 2014 NCDOT Ice Storm, 2014 SCDOT Ice Storm, 2013 Colorado Flood, 2013 South Dakota Ice Storm, 2013 Arkansas Ice Storm, 2012 Hurricane Sandy, 2012 Oklahoma Tornado, 2012 Connecticut Winter Storm, 2011 Bastrop County Wildfires, 2011 Hurricane Irene, 2010 Oklahoma Tornado, 2009 Arkansas Ice Storm, and 2008 Hurricane Ike.**

R. Hunter Fuzzell- Director of Business Development. R. Hunter Fuzzell serves as the Director of Business Development for TFR Enterprises, Inc. Hunter has managed over 40 FEMA reimbursable municipal projects, including: The City of New Orleans, Louisiana Department of Transportation and Development, Alabama Department of Transportation, New York Department of Transportation, South Carolina Department of Transportation, Monroe County, FL, and Greene County, MS. Mr. Fuzzell's most recent emergency lead was response to Winter Storm Pax for the South Carolina Department of



Transportation. Under his supervision, crews removed and processed approximately 1.3 million cubic yards of debris and trimmed or removed 228,000 trees, from over 12,000 miles of roadway. Mark Hunter, Assistant State Engineer for the South Carolina DOT stated in a letter of recommendation, "Hunter Fuzzell provided a heightened level of responsiveness that was essential for a project of this size and intensity". He holds a B.S and MBA from Auburn University and a M.E. – Construction Management from the University of Alabama at Birmingham. **Recent Disaster Experience: 2015 Texas Floods, 2015 Tennessee Ice Storm**

Robert D. Day- Operations Manager. Prior to entering the debris removal and reduction industry, Mr. Day worked as Field Supervisor for a national tree care company performing utility line clearance for Florida Power and Light Company. He entered the debris removal and reduction field in 1989 and was employed as the Field Superintendent in charge of a five year contract that included the demolition of hundreds of building and structures for the U.S. Government during the period of 1989-1997 at Fort Rucker, Alabama; Fort Jackson, South Carolina; Fort Benning, Georgia; Fort Bragg, North Carolina; Cherry Point NAC, North Carolina; and the Naval Air Station in Puerto Rico. These projects included the oversight of EPA and OSHA compliance in addition to the reduction, separation, recycling and disposal of the debris. Since that time, Mr. Day has performed as the Senior Project Manager for loading and hauling operations and/or TDSRS Manager for over 20 USACE debris removal and reduction projects resulting from Hurricanes Andrew, Floyd, Katrina and Rita. He has also been involved in over 45 projects for the U.S. Military and state and local municipalities following tornadoes in Florida and Georgia; ice storms in Tennessee, Arkansas and North Carolina and Hurricanes Andrew, Fran, Erin, Opal, Floyd, Lili, Isabel, Charley, Francis, Jeanne, Ivan, Katrina and Rita. **Recent Disaster Experience: 2015 Texas Floods, 2015 Tennessee Ice Storm, 2014 NCDOT Ice Storm, 2014 SCDOT Ice Storm, 2013 Colorado Flood, 2013 South Dakota Ice Storm, 2013 Arkansas Ice Storm, 2012 Hurricane Sandy, 2012 Oklahoma Tornado, 2012 Connecticut Winter Storm, 2011 Bastrop County Wildfires, 2011 Hurricane Irene, 2010 Oklahoma Tornado, 2009 Arkansas Ice Storm, and 2008 Hurricane Ike.**

Dennis Sissell- Environmental and Safety Manager. Mr. Sissell has been in the hazardous materials containment, response and cleanup services industry since 1980. He has responded to various hazardous materials cleaning/removal and spill cleanup projects in mills and refineries such as Armco Steel, Shell, Dupont, Phillips and Hymont and several Municipal Solid Waste Treatment facilities. His Hazmat background includes training in containment, cleaning and disposal. Mr. Sissell is also D.O.T. certified in handling, packaging, and shipping of Hazardous Materials. He provides a knowledgeable and professional approach to the environmental and safety issues involved in the collecting, handling and disposal of Hazmat materials during the debris removal process. **Recent Disaster Experience: 2015 Texas Floods, 2013 Colorado Flood, 2013 South Dakota Ice Storm, 2013 Arkansas Ice Storm, and 2012 Hurricane Sandy.**

Sharon Lyell- Project Administrator. Sharon Lyell joined the TFR team in 2006 following a successful career at Fisher Rosemount Systems, Inc., where she was pivotal in the reduction and accuracy of delivery times and ensured the vitality of operations by coordinating with the finance, scheduling, materials and manufacturing departments. This experience primed Ms. Lyell to seamlessly step into the role of Project Administrator in which she manages all subcontracting and employee resource needs for any and all FEMA declared disaster projects. Ms. Lyell's duties include any and all subcontractor records including Subcontract Agreements, appropriate certificates of insurance, work orders, lien releases and subcontractor payouts in addition to the preparation of all Certified Payrolls for Federal Projects. Furthermore, she has been cross-trained in the appropriate TFR accounting processes and managed accounts payable and bank reconciliations to ensure operations run efficiently and smoothly. **Recent Disaster Experience: 2015 Texas Floods, 2015 Tennessee Ice Storm, 2014 NCDOT Ice Storm, 2014 SCDOT Ice Storm, 2013 Colorado Flood, 2013 South Dakota Ice Storm, 2013 Arkansas Ice Storm, 2012 Hurricane Sandy, 2012 Oklahoma Tornado,**



2012 Connecticut Winter Storm, 2011 Bastrop County Wildfires, 2011 Hurricane Irene, 2010 Oklahoma Tornado, 2009 Arkansas Ice Storm, and 2008 Hurricane Ike.

Kevin Rolison-Project Manager. Mr. Rolison has over 8 years experience in the disaster debris management industry and over 15 years experience in heavy-equipment, including knucklebooms, heavy haulers, self-loaders and grinders. Mr. Rolison came to TFR Enterprises in 2002 as a CDL; Class A Driver working on storm related projects in Virginia. In 2004, Mr. Rolison served our company as a project supervisor on various projects resulting from Hurricanes Charley, Fran, Jeanne and Ivan in the State of Florida. He continued as a Project and Site Manager in 2005 and 2006 on jobs in Louisiana and Texas resulting from Hurricanes Katrina and Rita. Prior to coming to TFR Enterprises, Mr. Rolison owned and operated his own hauling business, Rolison Trucking, Inc. In addition to his current role, Mr. Rolison has extensive knowledge of the maintenance and logistics of debris removal equipment, including Sterling Self-Loaders and knucklebooms and Diamond Z Grinders. **Recent Disaster Experience: 2015 Texas Floods, 2013 Colorado Flood, 2013 South Dakota Ice Storm, 2013 Arkansas Ice Storm, 2012 Hurricane Sandy, 2012 Oklahoma Tornado, 2012 Connecticut Winter Storm, 2011 Bastrop County Wildfires, 2011 Hurricane Irene, 2010 Oklahoma Tornado, 2009 Arkansas Ice Storm, and 2008 Hurricane Ike.**

Jennifer Frankovsky-Fleet Manager. Ms. Frankovsky has been a TFR team member since 2010. She is a graduate of Texas A&M with extensive training in DOT rules and regulations. Ms. Frankovsky is responsible for managing the Fleet Division of TFR. Her department is responsible for Department of Transportation (DOT) compliance (CMV, CDL Driver and Corporate); IFTA and IRP; TFR fuel program; 2290 heavy vehicle use tax; equipment sales, rentals and purchasing; vehicle and heavy equipment registration, titling and insurance. When a major disaster occurs, Ms. Frankovsky travels to the site to efficiently hire and train CDL drivers to ensure compliance with all DOT regulations and TFR policies and procedures. She works with Project Managers to identify necessary equipment needed to perform the job and mobilize the equipment to the job site. **2015 Texas Floods, 2015 Tennessee Ice Storm**

Tiffany Wilkes-Contract Administrator. Mrs. Wilkes is a graduate of Texas A&M University and has been responsible for all aspects of office personnel and communications. She has been responsible for the oversight of bid and contract documentation and management, and serves as the key administrative contact in the home office for project supervisors in need of additional resources in the field, such as equipment-rental, fuel companies, sub-contractors, local temporary labor agencies, etc. Mrs. Wilkes also represents TFR Enterprises at national trade shows and conferences, exhibiting the company's services and capabilities. In addition Mrs. Wilkes has served as project manager following Hurricane Sandy in 2012 and the Oklahoma tornados in 2013. **Recent Disaster Experience: 2015 Texas Floods, 2015 Tennessee Ice Storm, 2014 NCDOT Ice Storm, 2014 SCDOT Ice Storm, 2013 Colorado Flood, 2013 South Dakota Ice Storm, 2013 Arkansas Ice Storm, 2012 Hurricane Sandy, 2012 Oklahoma Tornado, 2012 Connecticut Winter Storm, 2011 Bastrop County Wildfires, 2011 Hurricane Irene, 2010 Oklahoma Tornado, 2009 Arkansas Ice Storm, and 2008 Hurricane Ike.**

19. State the true, exact, correct and complete name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of the president and secretary. If a partnership, state the names of all partners. If a trade name, state the names of the individuals who do business under the trade name.)

Tipton F. Rowland, President / CEO

Julie Rowland, CFO

19.1 The correct name of the Proposer is:

TFR Enterprises, Inc

1001 Leander Dr. Leander, TX. 78641

19.2 The business is a (Sole Proprietorship) (Partnership) (Corporation).

Corporation

19.3 The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:

Tipton F. Rowland, CEO

SUBMITTED BY:

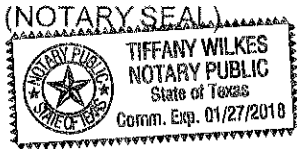
[Signature]
SIGNATURE
STATE OF FLORIDA Texas
COUNTY OF Williamson) SS.

Tipton F. Rowland, CEO
PRINT NAME/ TITLE

The foregoing instrument was acknowledged before me this 24th day of September 2015, by Tipton F. Rowland who is personally known to

me or who has produced _____ as identification and who did/did not take an oath.

WITNESS my hand and official seal, this 24th day of September, 2015.



[Signature]
(Signature of person taking acknowledgment)

Tiffany Wilkes
(Signature of person taking acknowledgment)

ATTACHMENT E

TRENCH SAFETY ACT FORM

This form must be completed and signed by the Proposer. Failure to complete this form may result in the proposal being declared non-responsive.

Proposer acknowledges that the Florida Trench Safety Act, Section 553.60 et. Seq., which became effective October 1, 1990, shall be in effect during the period following execution of the Contract Documents. The Proposer by signing and submitting the proposal is, in writing, assuring that it will perform any trench excavation in accordance with applicable trench safety standards.

Proposer herein acknowledges that the cost for compliance to the Florida Trench Safety Act is included in the applicable items of this Proposal.

The Proposer is, and the CITY is not, responsible to review or assess Proposer's safety precautions, programs of costs, of the means, methods, techniques or technique adequacy, reasonableness of cost, sequences of procedures of any safety precaution, program or cost, including but not limited to, compliance with any and all requirements of Florida Statute Section 553.60 et. Seq. cited as the Trench Safety Act". Proposer is, and the CITY and ENGINEER are not, responsible to determine, if any safety or safety related standards apply to the project, including but not limited to, the "Trench Safety Act".

Tiffany Wilkes
Witness Name

[Signature]
Signature

Tiffany Wilkes
Witness Printed Name

TFL Enterprises, Inc
Contractor Name

CEO
Title

9/24/15
Date

ATTACHMENT F

ACKNOWLEDGEMENT OF CONFORMANCE

WITH O.S.H.A. STANDARDS

TO: CITY OF KEY WEST

Contractor's Name: TFE Enterprises, Inc., hereby acknowledge and agree that we have the sole responsibility for compliance with all requirements of the Federal Occupational Safety and Health Act of 1970, and all State and Local Safety and Health regulations, and agree to indemnify and hold harmless the CITY, its officers, agents, employees, and consultants against any and all legal liability or loss the CITY, its officers, agents, employees, and consultants may incur due to failure to comply with such act.

Dibbany Wilcox
ATTEST

TFE Enterprises, Inc
CONTRACTOR NAME

Braun Fyfe
ATTEST

By: [Signature]

Title: CEO

9/24/15
DATE

ATTACHMENT
G

COPY OF STATE CORPORATE FILINGS; OR ARTICLES OF INCORPORATION
AS
REQUIRED BY THE SECRETARY OF STATE, FLORIDA.

At the time of proposal the proposer must demonstrate that he holds, as a minimum, the following licenses and certifications:

- License(s) required by the State of Florida
- Or
- A valid competency card issued by the City of Key West or any Florida County that has reciprocity with the City of Key West.

Upon award the Proposer agrees to obtain a City of Key West Business Tax Receipt, Classification of Demo Specialty Contractor and a Competency Card in the same classification.

State of Florida

Department of State

I certify from the records of this office that T.F.R., INC. OF TEXAS is a Tennessee corporation authorized to transact business in the State of Florida, qualified on September 10, 2002.

The document number of this corporation is F02000004640.

I further certify that said corporation has paid all fees due this office through December 31, 2015, that its most recent annual report/uniform business report was filed on January 12, 2015, and its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twelveth day of January, 2015*



Ken Detzner
Secretary of State

Authentication ID: CC9094618856

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>

ATIACHMENT
H

ACKNOWLEDGEMENTS OF ADDENDA RECEIVED BY PROPOSER (if
any). All addenda must be certified on the form provided and enclosed
herein.

2.0 Proposer accepts all of the terms and conditions of the RFP and Instructions to Proposers, including without limitation those dealing with the disposition of RFP security. The Proposal will remain subject to acceptance for 90 days after the RFP opening, or for such longer period of time that Proposer may agree to in writing upon request of City.

3.0 In submitting this Proposal, Proposer represents, as set forth in the Contract, that:

A. Proposer has examined and carefully studied the RFP Documents, the other related data identified in the RFP Documents, and the following Addenda, receipt of all, which is hereby acknowledged.

Addendum No.	Addendum Date
<u>1</u>	<u>no date</u> (TV)
<u>2</u>	<u>no date</u> (TV)
<u>3</u>	<u>no date</u> (TV)

- B. Proposer has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Proposer is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Proposer has correlated the information known to Proposer, including location of City in relation to any proposed final disposal sites, information and observations for City's Debris Separation/Reduction and Temporary Debris Management Sites obtained from visits to the Site, any reports and drawings identified in the RFP Documents, and all additional examinations, investigations, and data provided with the RFP Documents.
- E. Proposer has given the City written notice of all conflicts, errors, ambiguities, or discrepancies that Proposer has discovered in the RFP Documents, and the written resolution thereof by the City is acceptable to Proposer.
- F. The RFP Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this RFP is submitted.

4.0 Proposer further represents that this Proposal is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false Proposal; Proposer has not solicited or induced any individual or entity to refrain from bidding; and

ATTACHMENT I

Insurance and Indemnity

To the fullest extent permitted by law, the CONTRACTOR expressly agrees to indemnify and hold harmless the City of Key West, their officers, directors, agents and employees *(herein called the "indemnitees") from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees and court costs, such legal expenses to include costs incurred in establishing the indemnification and other rights agreed to in this Paragraph, to persons or property, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONTRACTOR, its Subcontractors or persons employed or utilized by them in the performance of the Contract. Claims by indemnitees for indemnification shall be limited to the amount of CONTRACTOR's insurance or \$1 million per occurrence, whichever is greater. The parties acknowledge that the amount of the indemnity required hereunder bears a reasonable commercial relationship to the Contract and it is part of the project specifications or the bid documents, if any.

The indemnification obligations under the Contract shall not be restricted in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONTRACTOR under Workers' Compensation acts, disability benefits acts, or other employee benefits acts, and shall extend to and include any actions brought by or in the name of any employee of the CONTRACTOR or of any third party to whom CONTRACTOR may subcontract a part or all of the Work. This indemnification shall continue beyond the date of completion of the work.

CONTRACTOR: TEK Enterprises, Inc SEAL:
601 Leander Dr, Leander, TX 78041
 Address
[Signature]
 Signature
Clinton F. Rowland
 Print Name
CEO
 Title
 DATE: 9/24/15

CONTRACTOR Insurance/Indemnity Language

Insurance

CONTRACTOR is to secure, pay for, and file with the City of Key West, prior to commencing any work under the Contract, all certificates for Workers' Compensation, Public Liability, and Property Damage Liability Insurance and such other insurance coverages as may be required by specifications and addenda thereto, in at least the following minimum amounts with specification amounts to prevail if greater than minimum amounts indicated. Notwithstanding any other provision of the Contract, the CONTRACTOR shall provide the minimum limits of liability insurance coverages as follows:

Auto Liability	\$1,000,000	Combined Single Limit
General Liability	\$2,000,000	Aggregate (Per Project)
	\$2,000,000	Products Aggregate
	\$1,000,000	Any One Occurrence
	\$1,000,000	Personal Injury
	\$ 300,000	Fire Damage/Legal
Additional Umbrella Liability	\$2,000,000	Occurrence/Aggregate

CONTRACTOR shall furnish an original Certificate of Insurance indicating, and such policy providing coverage to, City of Key West named as "Additional Insured" on PRIMARY and NON CONTRIBUTORY basis utilizing an ISO standard endorsement at least as broad as CG 2010 (11/85) or its Equivalent, (COMBINATION OF CG 20 10 07 04 and CG 20 37 07 04, providing coverage for completed operations is acceptable) INCLUDING A "Waiver of Subrogation" clause in favor of City of Key West on all policies. CONTRACTOR will maintain the General Liability and Umbrella Liability insurance coverages summarized above with coverage continuing in full force including the "additional insured" endorsement until at least 3 years beyond completion and delivery of the work contracted herein.

Notwithstanding any other provision of the Contract, the CONTRACTOR shall maintain complete Workers' Compensation coverage for each and every employee, principal, officer, representative, or agent of the CONTRACTOR who is performing any labor, services, or material under the Contract. Further, CONTRACTOR shall additionally maintain the following minimum limits of coverage:

Bodily Injury Each Accident	\$1,000,000
Bodily Injury by Disease Each Employee	\$1,000,000
Bodily Injury by Disease Policy Limit	\$1,000,000

If the work is being done on or near a navigable waterway, **CONTRACTOR's** Workers' Compensation policy shall be endorsed to provide **USL&H Act (WC 00 01 06 A)** and **Jones Act (WC 00 02 01 A)** coverage if specified by the City of Key West. **CONTRACTOR** shall provide the City of Key West with a Certificate of Insurance verifying compliance with the workman's compensation coverage as set forth herein and shall provide as often as required by the City of Key West such certification which shall also show the insurance company, policy number, effective and expiration date, and the limits of workman's compensation coverage under each policy.

CONTRACTOR's insurance policies shall be endorsed to give 30 days' written notice to the City of Key West in the event of cancellation or material change, using form CG 02 24, or its equivalent.

Certificates of Insurance submitted to the City of Key West will not be accepted without copies of the endorsements being requested. This includes additional insured endorsements, cancellation/material change notice endorsements, and waivers of subrogation. Copies of USL&H Act and Jones Act endorsements will also be required if necessary. **PLEASE ADVISE YOUR INSURANCE AGENT ACCORDINGLY.**

CONTRACTOR will comply with any and all safety regulations required by any agency or regulatory body including but not limited to OSHA. **CONTRACTOR** will notify City of Key West immediately by telephone at (305) 809-3811 of any accident or injury to anyone that occurs on the jobsite and is related to any of the work being performed by the **CONTRACTOR.**

ATTACHMENT

J

COPY OF LICENSES FOR PERSONNEL CERTIFIED TO PERFORM ADVANCED MAINTENANCE OF TRAFFIC OPERATIONS OR STATEMENT THAT A LICENSED INDIVIDUAL SHALL BE EMPLOYED BY PROPOSER IF PROPOSER IS AWARDED CONTRACT.

EMPLOYEES MUST BE CERTIFIED UNDER PART IV OF THE M.U.T.C.D., TORT LAW,
And THE FL. R.T.D.S. 600 SERIES INDEX.

ATTACHMENT
K

PROPOSER'S GENERAL OPERATIONS
PLAN
FOR DEBRIS MANAGEMENT/DISASTER RESPONSE SERVICE OPERATIONS.

A detailed description of how the Proposer would respond to a Hurricane or other event. In the Plan, assume that Key West has been hit with a Category 2 Hurricane that generated the amount of debris described below. Proposer's Operations Plan should be very detailed describing meetings, timeline, equipment to be mobilized, manpower needed, collections and TMDS operations, demobilization, and site remediation if needed and close out. Proposer should include a detailed Safety Plan. Documentation of training for each crew member must be submitted with the Proposal and updated annually.

Vegetative Debris	146,000	Cubic Yards
Construction and Demolition Debris	48,000	Cubic Yards
Mixed Debris	6,000	Cubic Yards
White Goods	1,000	Units
House Hold Hazardous Waste	1,000	Pounds
Total Yards	200,000	

This scenario is based on the assumption that many segments of the City are without electricity and water, and that the City government has an approximate emergency workforce of 150. Therefore please include all equipment or services that might be necessary along with the Proposer's proposed costs for each.

City of Key West Qualifications

Project Management Focus

TFR's approach to project management is focused on ensuring 100% reimbursement for clients, while minimizing the costs incurred by them. In order to ensure full reimbursement of eligible funds, all phases of the project process must be undertaken with strict adherence to the FEMA 325 and 327 debris guides. This compliance begins in the back office, prior to work being executed. TFR provides its client with the FEMA approved, industry standard paperwork and reporting forms. These include five part carbon copy tickets, truck certification forms, truck placards, daily tower logs, and daily reports. Our understanding and adherence to FEMA and FHWA policy is evidenced by the fact that **ALL TFR CLIENTS HAVE RECEIVED 100% OF THEIR ELIGIBLE REIMBURSEMENT. TFR HAS NEVER HAD A SINGLE DOLLAR DEOBLIGATED BY FEMA OR THE FHWA.**

The execution of our detailed project plan and response will be carried out by the following TFR hierarchy:

Roles and Responsibilities

Upon receipt of a Task Order, TFR will put its Emergency Response and Deployment Plan into effect. The following staff members will be utilized in the execution and performance of this plan:

The **Program Manager** will be the ultimate liaison between the client and TFR for the entirety of the Task Order. The Program Manager will be available 24 hours per day, 7 days per week, with redundant communications capabilities including cell phones, satellite phones, and email. His/hers responsibilities will include:

- Primary client and monitoring firm point of contact
- Receipt of client direction and development of corporate strategy to best fulfill the client's wants and needs
- Direct the mobilization of all company owned and subcontractor resources
- Supervise and coordinate project execution with the Operations Manager
- Ensure all Corporate Office reports and deliverables are meeting client expectations

The **Operations Manager** will supervise and direct all field operations for TFR. In addition to the execution of field operations, the O.M. will ensure full compliance with all corporate, municipal, state, and federal safety and environmental policies. Duties also include:

- Direct all Project Managers, Site Managers, and Safety Officers
- Assign company owned and subcontractor resources to debris zones, ensuring that the equipment placed into each zone is the most efficient, depending upon the zone's geographic and demographic constitution
- Maximization of debris stream recycling and revenue derivation (to be credited to the client)

TFR's **Project Managers** are primarily responsible for the day to day operations within the zone(s) to which they are assigned. The responsibilities of the Project Managers include:

- Ensure all operational processes within their debris zone are being executed to full compliance with the current FEMA 325 Debris Management Guide.
- In conjunction with the Safety Officer, host daily “toolbox” instructional and safety meetings
- Serve as initial contact and point of resolution for any complaints
- Direct all company owned resources and subcontractors that are assigned to their area
- Completion of all daily reports, including the keeping of a “daily log” for activities within their zone
- Assignment of daily road schedules

Sector Foremen are assigned sectors, each with multiple crews, and serve to ensure that all work in their sector(s) is being performed to TFR’s strict standards. The Sector Foremen are to:

- Escalate any complaints or concerns to the Project Manager
- Ensure crews are working according to the schedule assigned by the Project Manager
- Direct crews to the proper DMS, if multiple are being utilized
- Guarantee crew compliance with all quality control and safety policies and procedures.

Each Debris Management Site will be assigned a **Site Manager**. The Site Manager is responsible for all operations within their assigned DMS, including:

- Safety Compliance
- Environmental compliance and monitoring at the site
- Proper debris segregation and reduction
- Coordination of reduction and haul-out schedules

Dedicated Staff

TFR’s proposed project team for The City of Key West is as follows:

Program Manager – R. Hunter Fuzzell

Operations Manager – Bobby Day

Project Manager – Wade Kilpatrick

Contract Manager – Tiffany Wilkes

**Resumes for these individuals as well as our corporate team are on the following pages. As you can see, Mr. Fuzzell and Mr. Kilpatrick have significant experience working in the Florida Keys due to their projects following Hurricane Wilma in 2005.*

In addition to the staff listed above, additional Project Managers, Field Supervisors, and Site Managers will be utilized if necessary. If a major disaster were to occur, one to two more Project Managers and up to 10 Field Supervisors would be implemented. Regardless of the scope, a Site Manager, working under the Operations Manager, will be deployed to each Debris Management Site.

Emergency Response and Deployment Plan – Preliminary Planning

Preparation is the be-all of good emergency management. As such, TFR offers annual on-site training and tabletop exercises for all Clients wishing to participate. Usually lasting 4 to 5 hours, TFR conducts the training service in the months preceding Hurricane Season on simulated events developed by TFR.

In the past, we have offered this value-added service to Clients to familiarize ourselves with key emergency management officials and local agencies designated to the project. TFR believes understanding the needs of the local officials allows us to tailor-make a debris management plan that best suits the community.

With TFR's expertise and guidance, together, the Client and TFR will develop a complete, full service debris management plan that anticipates encumbrances, highlights transparency, emphasizes expediency, and forces accuracy. The preparation and experience gained during our training exercises will position local officials to respond quicker and realize full FEMA reimbursement. Additionally, by identifying key elements, such as DMS and Staging locations, TFR can better rapidly mobilize to ensure an efficient response immediately following the storm.

Debris Management Site Location and Testing

TFR is dedicated in assisting the client in the selection and qualification of Debris Management Sites. Identification and selection of appropriate DMSs is vital to the efficiency, cost control and overall safety of the debris management process. The FEMA 325 Debris Management Guide outlines the selection of a DMSS through the following:

- Consideration of public lands; avoidance of costly land leases from privately-held property
- Identification of existing disposal or recycling facilities in close proximity to the disaster area
- Client-owned property easily and cost-effectively repaired (example – parks, vacant lots or sports fields)
- State-to-Client or County/City-to-Client Agreements for public land use
- Privately-owned property providing suitable capacity, low lease cost and low remediable cost

In past planning sessions, TFR and Client Officials have scoured potential areas locating and qualifying numerous DMS through a stringent identification process. Examining the layout of the Client, possible high volume areas and environmental impact, TFR and Client Officials can establish probable locations that best suit the debris management effort. After sites have been identified, historical information is pulled to ensure compliance with the National Historic Preservation Act and soil and water samples are collected to file with State Environmental Protection Agencies. Coupled with TFR's unique ability to operate 11 concurrent DMS Sites with Company-owned Diamond Z Grinders, the qualification process of logistically, geographically and environmentally appropriate DMS is key in the efficient, rapid mobilization effort TFR can offer.

Sectoring of the Client

TFR strongly recommends the Client develop and review sector maps for the debris management plan. If requested, TFR will assist the Client in the establishment of emergency routes with a pivotal focus on immediate need facilities. TFR prioritizes certain immediate need facilities, including Client's EOC, government buildings, hospitals and FEMA Distribution Centers, to employ a rapid 70-hour "Push" to secure the facility access. Following the establishment of emergency routes, TFR and Client Officials will review preliminary sector maps and designated DMS for debris collection. Our goal is to develop sector maps that retain flexibility post-storm to ensure efficient allocation of resources to debris-ridden areas while emphasizing safety to our crews and the community.

Additional Goals of the Preliminary Planning Meetings

- Identify potential disaster threats by examining similar jurisdictions
- Introduction of Project Management Team
 - Roles and responsibilities of key members of TFR
 - Roles and responsibilities of key member of the client's debris team
- Review of overall Debris Management Plan of the client
 - Analyze pre-strike procedures, staging locations, mobilization plan and response times
 - Review 70-hour "Push" efforts and immediate need facilities to the community
 - Examine hauling plan and sectoring information for efficient response
 - DMSS Management Plan, including ideal locations, site plan and potential environmental issues
- Participation goals for local, Disadvantaged Business Enterprises and vendor firms
- Review of various public information strategies
- Examine past projects and lessons learned

Type of Equipment to be utilized

TFR will utilize multiple types of equipment throughout the City of Key West's Recovery. During the emergency push, rubber tired front-end loaders, backhoes, and skid steers will be the primary equipment used. Once we proceed to the load and haul phase of the project, self-loading, dual trailer trucks with cubic yard capacities in excess of 130 yards are the industry standard. TFR's company fleet includes over 20 trucks of this nature. However, with numerous roads with canopies and narrow shoulders, trucks of this size would be a hazard. For these types of roadways, TFR will utilize smaller dump trailers, loaded by skid steers. Bucket trucks with chainsaw operators, under guidance of arborists, will be utilized for all removal of hanging limbs and hazardous trees.

For DMS operations, TFR owns 10 various models of Diamond Z grinders. The minimum amount of equipment that TFR would mobilize for a single DMS is: one excavator (330 Caterpillar or similar), one bulldozer (D6 or similar), one front-end loader (Cat 954 or similar), and one Diamond Z grinder.

Subcontractor Utilization

TFR is committed to using local, set-aside contractors to supplement our resources as necessary. For purposes of this contract, TFR will utilize the following subcontractors:

Arbortech Tree and Landscape – Islamorada Florida

A&J Transportation – Miami Florida, Woman Owned Business Enterprise

Black Box Construction – Miami Florida

ERA Enterprises – Miami, Florida

KDF Enterprises – Alpharetta, Georgia

Mama's Rock and Sand – Key West, Florida

Robert D. Day
Senior Operations Manager

1118 Pine Portage Loop, Leander, Texas 78641
Phone: (678) 249-8324 Fax: (512) 528-1942 E-Mail: bobbyd@tfrinc.com

Mr. Day has over 25 years of experience in management and supervision of emergency debris removal, reduction by grinding, hazardous tree removal/trimming, land clearing and demolition contracts. He is a dedicated professional that has managed more than \$100 million dollars in debris management projects.

Experience

TFR Enterprises, Inc., Operations Manager

1998-Present

- Mr. Day successfully manages all aspects of operations on disaster response projects, which includes all equipment leasing, purchasing, repairs and maintenance, hiring and training of qualified personnel including lodging, transportation, payroll timesheets and job costing activities. Mr. Day is also vastly experienced in meeting all industry requirements of FEMA, OSHA, DOT and Departments of Environmental Quality. He establishes, procures/leases, and develops site plans for TDSRS (Temporary Debris Storage and Reduction Sites) for all contracts with this requirement and obtains all necessary permits for usage. He expediently and effectively closes out all jobs and manages site restoration as well. He has successfully completed over 80 disaster response contracts on 48 events while employed at TFR, with an excellent track record of exceeding schedule requirements and meeting budgets.

Ashbritt Environmental, Field Superintendent

1989-1998

- Managed a five-year contract that included the demolition of over 300 WWII barracks and structures, including two hospitals and above and below ground fuel tanks for the USACE in Fort Rucker, Alabama; Fort Jackson, South Carolina; Fort Benning, Georgia; Fort Bragg, North Carolina; Cherry Point NAC, North Carolina; and the Naval Air Station in Puerto Rico. Mr. Day was responsible for EPA and OSHA compliance during the execution of these demolitions. Other duties included coordinating schedules with utility companies for capping utility lines, scheduling abatement contractors for removal of asbestos and working with the Fire Department on watering down structures before demolition. Mr. Day ensured that these occupied military sites were fully restored upon completion.

Disaster Experience

The following projects Mr. Day had full authority to modify, execute, negotiate, and change contracts as well as commit TFR resources.

- (2013) Colorado Floods, Oklahoma Tornado, South Dakota Ice Storm, Arkansas Ice Storm
- (2012) Arkansas Ice Storm, Hurricane Sandy, Oklahoma Tornado, Connecticut Winter Storm
- (2011) Bastrop County Wildfire, Hurricane Irene, Oklahoma Wind Storm
- (2010) Oklahoma Tornado, Maryland Snow Storm
- (2009) Arkansas Ice Storm

- (2008) Hurricane Irene, Hurricane Dolly
- (2007) Oklahoma Ice Storm, Missouri Ice Storm
- (2006) New York Ice Storm
- (2005) Hurricane Wilma, Hurricane Rita, Hurricane Katrina
- (2004) Hurricane Ivan, Hurricane Charley, Hurricane Frances, Hurricane Jeanne
- (2003) California Diseased Tree Removal, Hurricane Isabel, Hurricane Claudette, Texas Floods
- (2002) North Carolina Ice Storm, Hurricane Lili, Tropical Storm Isidore, Texas Floods, Oklahoma Ice Storm, Missouri Ice Storm, Kansas Ice Storm
- (2001) West Virginia Floods
- (2000) Oklahoma Ice Storm, Arkansas Ice Storm, Texas Ice Storm, Georgia Ice Storm
- (1999) Hurricane Floyd, Oklahoma Tornado
- (1998) Hurricane Georges, Hurricane Bonnie, Georgia Tornado

Education and Training

- DOT- Safety Management
- DOT- Supervisor Drug and Alcohol Training
- TEEEX- Work Zone Traffic Control
- CPR First Aid Certified
- OSHA 40- HAZWOPER
- OSHA 2264- Confined Space Entry
- CDL License

Robert Hunter Fuzzell
7190 Wynncliff Dr. Mobile, AL 36695
404-936-4833
Hunter@TFRInc.com

EDUCATION

Bachelor of Science, Finance, August 1999
Auburn University, Auburn, Alabama

Masters of Business Administration, December 2000
Specialization: Information Systems
Auburn University, Auburn, Alabama

Masters of Engineering – Construction Management
University of Alabama at Birmingham 2013

PROFESSIONAL EXPERIENCE

Director of Business Development

TFR Enterprises
Leander, Texas

- Responsible for corporate growth strategy and execution
- Coordinate RFP responses
- Serve as Qualifying Party for over 30 different contractor licenses, across 13 states, including: Heavy Construction, Building Construction, Hazardous Materials, and Demolition

Vice President – Regional Manager, January 2013 to December 2014

DRC Emergency Services, LLC
Mobile, Alabama

- Serves as Regional Manager for the Northern Gulf Coast and US West Coast
- Act as Program Manager for major projects
- Coordinate the response to major RFPs
- Become the Qualifying Party for over 30 different contractor licenses, across 13 states, including: Heavy Construction, Building Construction, Hazardous Materials, and Demolition

Director of Operations, August 2005- January 2013 (acquired by DRC)

Cahaba Disaster Recovery, LLC
Mobile, Alabama

- Identify, estimate, and bid strategically determined proposal opportunities
- Act as Program Manager for major projects
- Serve as contact for critical clientele
- Work with Controller to identify and implement corporate cost saves
- Design lead for industry standard proprietary data management system

SPECIFIC PROJECT EXPERIENCE

- Louisiana DOTD – Hurricane Katrina Debris Removal. Coordinated the removal and processing of over 3 million cubic yards of debris in seven Districts.
- State of Louisiana – Auto and Vessel Salvage. Over 10,000 vehicles and vessels were removed, stored, and auctioned with all proceeds being reimbursed to the State of Louisiana.
- Monroe County, FL – Hurricane Wilma Debris Removal. Managed the removal and processing of over 500,000 cubic yards, while diligently working to provide minimal impact to the environmentally sensitive landscape
- Buffalo, Amherst and Erie County NY – 2006 Ice Storm Debris Removal. Managed the removal of approximately 300,000 cubic yards.
- Monroe County, FL Vessel and Trap Removal – Marine project in which over 550 vessels and over 30,000 crab traps were removed and processed.
- Springfield and Greene County, MO – 2007 Ice Storm Debris Removal. Provided oversight for the removal and processing of over 400,000 cubic yards.
- Louisiana DOTD Hurricane Gustave 2008 – Program managed the recovery for 5 districts of the LA DOTD in which 3.5 million cubic yards of debris were hauled and reduced.
- Kentucky DOT – 2009 Ice Storm. 1.8 million cubic yards were hauled and processed across 7 counties with the Kentucky Department of Transportation.
- Deepwater Horizon Oil Spill – Okaloosa, Escambia, and Santa Rosa Counties, FL. Oversaw the implementation and maintenance of protective oil boom across three counties.
- Haiti – 2010 Earthquake. In partnership with multiple teams from many nations, coordinated the demolition and recovery of the bodies of 23 US Citizens from the Hotel Montana in Port Au Prince.
- Alabama DOT – Managed 16 different contracts for Debris Removal in response to the April 27, 2011 Tornado Outbreak. In all, over 1.8 million cubic yards were hauled and processed.
- New York DOT- Hurricane Sandy Debris Removal. Provided Program Management for the removal of approximately 900,000 cubic yards of debris for the NY DOT in Nassau and Suffolk Counties.
- South Carolina DOT – 2014 Winter Storm Pax. Served as Program Manager for the removal and processing of 1.6 million yards of debris and the trimming of 228,000 trees spread across 8 counties and containing 12,000 miles of maintained roadway. Was invited to speak at the SCDOT annual conference to present on the success of the project.

Mr. Kilpatrick is a quality control manager and operations manager. Mr. Kilpatrick has an intimate understanding of all aspects of emergency debris removal work activities from both the contractor and monitoring perspective. Mr. Kilpatrick is experienced in all aspects of disaster planning and recovery, including the mobilizing response teams, permitting debris sites, staging logistics, and Federal Emergency Management Agency (FEMA) compliance monitoring protocol and reimbursement policies. He also provides tree hazard mitigation, private property right-of-entry (ROE) administration, private property debris removal, waterway cleanup, and beach remediation services.

Through his disaster recovery work, Mr. Kilpatrick has developed significant knowledge of federal, state, and local regulations pertaining to solid waste management, hazardous waste management, FEMA, U.S. Department of Transportation (DOT), Florida Department of Labor (FDOL), Occupational Safety and Health Administration (OSHA), and Federal Highway Administration (FHWA) regulations, policies, and reimbursement processes.

Professional Experience

Project Manager in Charge of Quality Assurance and FEMA Compliance (October 2011–April 2013)

Bastrop County, Texas | Wildfire Disaster Debris Program Management

Following the wildfires in Bastrop County, Mr. Kilpatrick coordinated daily with FEMA environmental and licensed biological experts due to working in an endangered species habitat. Provided quality control support to the U.S. Fish and Wildlife Service (USFW) and FEMA. The project resulted in 1,950 private property debris removals, the removal of 59,000 burnt trees, and the removal of 15,000 burnt trees from the right-of-way (ROW).

Project Manager in Charge of Quality Assurance and FEMA Compliance (September 2008–September 2010)

City of Galveston, Texas | Hurricane Ike Disaster Debris Program Management

Mr. Kilpatrick was the quality control manager for the private property debris removal that consisted of over 2,600 ROE properties. He also assisted the City of Galveston in accessing private property with a

Key Expertise

- Quality Control
- Field Operations and Logistics
- Debris Management
- ROE Programs
- Beach Remediation
- FHWA ER Program Management and Consultation
- Waterway Cleanup

Training and Certifications

- OSHA 510: 40-Hour Construction Safety
- OSHA 40-Hour HAZWOPER
- OSHA 7600 Disaster Site Worker
- OSHA 10-Hour Construction Safety
- IS-00700: NIMS, An Introduction

Disasters

- 4029 TX Wildfires
- 4024 Hurricane Irene
- 3268 NY Snowstorm
- 1791 Hurricane Ike
- 1609 Hurricane Wilma
- 1602 Hurricane Katrina
- 1539 Hurricane Charley

nuisance abatement ordinance and managed debris removal and the removal of over 30,000 salt water killed trees.

Operations Manager (September 2008–October 2009)

Galveston County, Texas | Hurricane Ike Disaster Program Management

As operations manager, Mr. Kilpatrick assisted with over 3,000 private property debris removals, the removal of automobiles, e-waste, and salt water killed trees, and assisted with debris cleanup.

Project Manager (July 2005–February 2006)

Monroe County, Florida | Hurricane Wilma Disaster Debris Program Management

Mr. Kilpatrick assisted with the cleanup of navigable waterways surrounding Monroe County. This included the removal of 30,000 crab traps and marine debris. He also helped the community comply with all legal requirements for removing and disposing of abandoned vehicles and boats. During past engagements, Mr. Kilpatrick assisted Monroe County with the due diligence and management of the removal of over 500 lost or abandoned vessels.

Project Manager (September 2011–November 2011)

Dare County, Town of Nags Head, Town of Southern Shores, Town of Manteo, Town of Duck, Town of Kitty Hawk, Town of Kill Devil Hills, North Carolina | Hurricane Irene Disaster Recovery Services

Following Hurricane Irene, Mr. Kilpatrick oversaw debris removal operations, including the removal of household hazardous waste and e-waste.

Demolition/Debris Management Consultant (July 2007–September 2008)

City of New Orleans, Louisiana | Hurricane Katrina Residential Demolition Program

Mr. Kilpatrick was part of the project team for the demolition program with the City of New Orleans. Mr. Kilpatrick worked closely with FEMA officials and the City of New Orleans Legal Department to ensure legal and regulatory compliance for each property prior to its demolition. Mr. Kilpatrick managed a team of surveyors to assess the City of New Orleans, to help identify every structure eligible for the demolition.

Data Manager (2008)

City of Manvel, Texas | Hurricane Ike Disaster Recovery Services

Following Hurricane Ike, Mr. Kilpatrick oversaw all data management activities and worked closely with City of Manvel staff to provide regular updates on the quantities and types of debris collected. Project Manager (2004)

Lake County, Florida | Disaster Recovery and Debris Management

Mr. Kilpatrick helped provide immediate relief to Lake County following Hurricanes Charley and Frances. Mr. Kilpatrick helped Lake County perform a range of storm debris cleanup monitoring and management activities.

Data Manager (2008)

Hardin County, Texas | Hurricane Ike Disaster Recovery Services

Mr. Kilpatrick oversaw the data entry, tabulation, and organization of collection and disposal data into FEMA-required formats. Additionally, Mr. Kilpatrick designed and implemented quality assurance and quality control processes for the review and verification of data in support of hauler/contractor invoices.

Operations Manager (September 2005–July 2007)

City of Gulfport, Mississippi | Hurricane Katrina Disaster Debris Program Management

Following Hurricane Katrina, Mr. Kilpatrick helped deploy an immediate response team to provide storm debris cleanup and recovery planning on behalf of the City of Gulfport. In addition to the traditional debris removal programs, the project involved the removal of hazardous food waste, residential and commercial private property debris, small craft harbor debris, and abandoned vehicle/boat removal.

Project Manager (October 2006–January 2007)

Town of North Tonawanda, New York | Winter Storm Disaster Debris Program Management

Mr. Kilpatrick served as project manager following a devastating early season ice storm that buried western New York in nearly two feet of snow. The project involved the management and monitoring of the removal of over 80,000 cubic yards of debris. Mr. Kilpatrick worked with all Town of North Tonawanda departments to identify damage and to compile the necessary paperwork for A–G project worksheet submittals for emergency and permanent work.

Senior Field Supervisor (October 2006–January 2007)

Town of Amherst, New York | Snowstorm Disaster Debris Program Management

Following a crippling October 2006 snowstorm, Mr. Kilpatrick assisted with the mobilization of truck certification teams and temporary disposal site monitors throughout the town.

Employment History

Senior Project Manager / Consultant (August 2004–April 2013)

References

Mr. Mike Fisher, Bastrop County Emergency Management

Bastrop County, TX

804 Pecan St

104 Loop 150 W (Grady Tuck Building)

Bastrop, TX 78602

Cell: (512) 848-6693

Mike.fisher@co.bastrop.tx.us

Ms. Judith Clarke, Director of Engineering

Monroe County, FL

1100 Simonton St.

Room 2-216

Key West, FL 33040

Office: (305) 292-4426

Fax Number: (305) 295-4321

clarke-judith@monroecounty-fl.gov

Debris Management and Response Plan

Emergency Response and Deployment Plan – First 72 Hours

During the first 24 hours following landfall, TFR's multi-faceted Emergency Response and Deployment Plan is fully activated. The Emergency Push Crews are opening critical roadways, as prioritized by the client. Equipment utilized during the "push" consists of rubber tired front-end loaders, bobcats, backhoes, and other equipment types. Safety is of utmost importance during this activity and coordination with the local power provider is critical, as downed power lines are a serious safety issue for these crews. The goals of the Emergency Push are:

- Clear roadways according to the given priority schedule
- Clear parking lots at critical facilities (police stations, hospitals, etc)
- Remove large piles or material that interfere with critical lines of sight
- Maintain accurate time schedules and coordinate all activities with the client's force account labor so as to maximize the "70 operational hours" that may be reimbursed by FEMA prior to moving to unit rate billing.

While these crews are working, many other tasks are simultaneously occurring. One of the most critical objectives during the first 24 hours is the completion of the initial damage assessment. The primary goals of this assessment are:

- Determination of the affected area
- Extent of the damage
- Estimated amounts and types of debris
- Optimal DMS locations

Much work must be done during the first 24 hours to prepare the Debris Management Sites for debris management and reduction. This work consists of:

Obtaining and Possessing Necessary Licenses and Permits

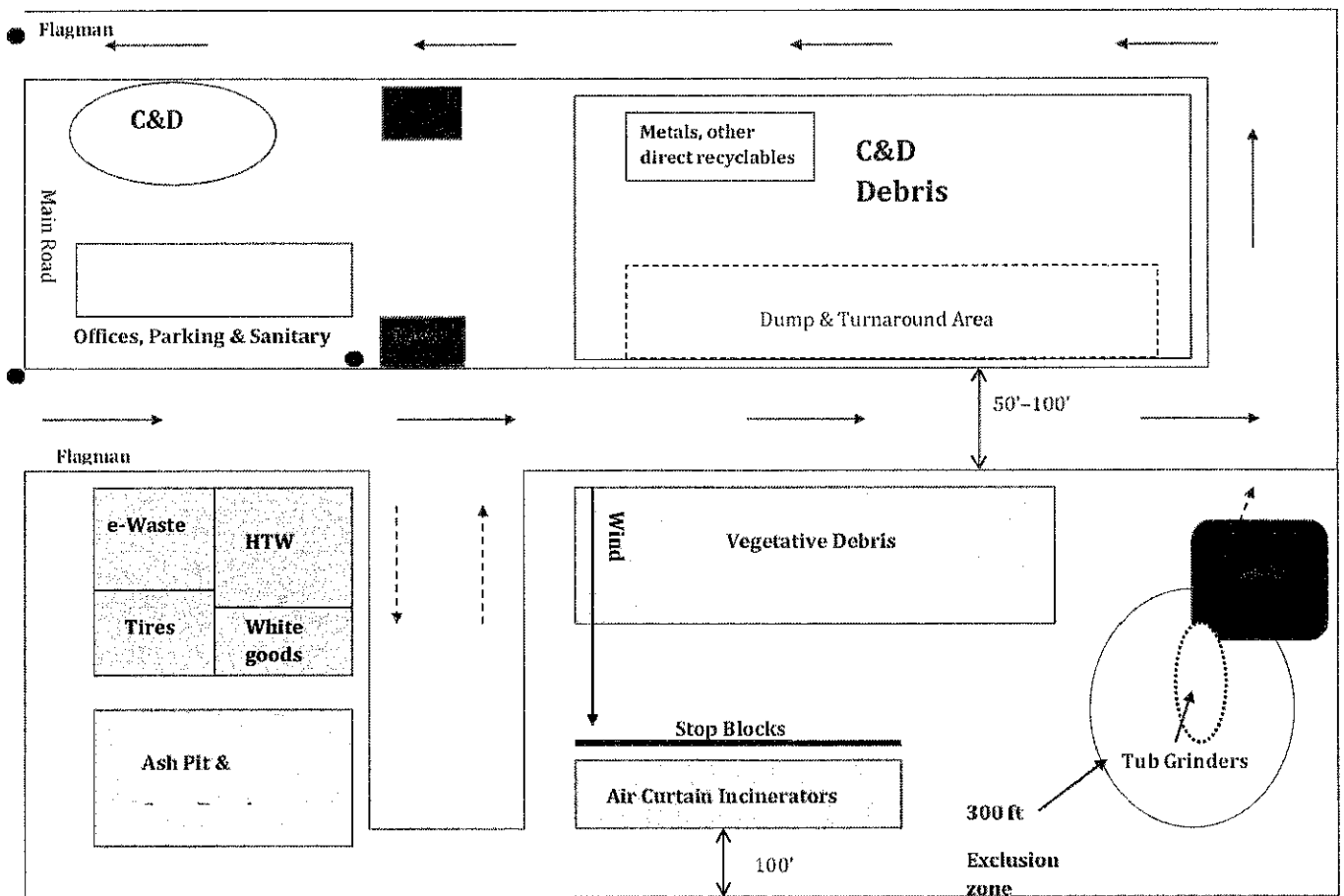
- The Operations Manager or his designee will investigate the state and local statutory requirements needed to perform the work described in the pre-position planning in the affected areas and determine what permits are necessary to complete the work. Video and/or digital photographs of the site, before occupation, will be made for the record, in addition to any soil, water or other test documents. After acquiring all necessary permits and licenses, the Operations Manager and the Environmental Manager will then prepare copies of all necessary permits for delivery to Client's Representatives.

Submittal of Site Plan and Establish Field Offices and Equipment Staging Area

- After the approval/assignment by Clients' Representatives of the DMS, which currently is unidentified, the OM, the site manager and representatives of the client will make a physical review of the site. Within 12 hours of the location and inspection of the site, a final site plan will be submitted for approval. The Site Plan shall reflect:(1) access to the site (ingress, egress) (2) Site preparation-clearing, erosion control and grading, (3) traffic control procedures, (4) safety, (5) segregation of debris, (6) location of ash disposal area, hazardous material containment area, contractor work area, and inspection tower, (7) location of vegetative debris dump, (8) location of Mixed Debris and C&D dump, (9) Location of Temporary sanitary facilities, (10) location of

reduction operations including incineration operations, chipping operations, (11) location of any existing structures or sensitive areas requiring protection from smoke, dust, noise and with awareness to existing traffic conditions (12) location of dump area for debris hauled from the public or haulers other than TFR with traffic patterns reflected for this area. Tasks will then be assigned to construct and establish required elements of the site, such as the inspection tower, hazardous materials containment area, temporary fencing, etc.

However, for the purpose of this RFP and for the general understanding of the layout offered by TFR, included is a general site plan utilized by TFR on previous projects and that directly addresses the uses outlined above. However before these site plans can be formally submitted, the necessary soil and water samples will need to be taken, checked and filed with appropriate Government Agencies and maintained, on hand, at the TFR field office. The site plan will be reviewed and accepted by Client Officials before DMS accepts storm-generated debris.



Additional items that MUST be procured during this time, if they have not previously been procured, are:

- Lodging, preferably an RV park
- Distribution of Employee and Subcontractor Contact Lists
- Acquisition of all necessary Permits and Licenses

Twenty-Four to Forty-Eight Hours Post-Event

Within 48 hours of the event, all mandatory administrative deliverables (bonds, safety plans, etc) will be submitted to the client. Operationally, TFR is committed to the following:

- 50% mobilization and certification of load and haul crews
- At least on DMS will be operational and receiving debris
- Emergency Push will be 66% complete

Forty-Eight to Seventy-Two Hours Post-Event

- 100% mobilization and certification of haul crews (if more than 150 units are required, 96 hours may be required)
- Emergency Push is complete

Emergency Response and Deployment Plan -- Load and Haul Phase

The first thirty days are of utmost importance in maximizing our client's FEMA reimbursement, particularly if they have elected to participate in the Pilot Program, as outlined in the Hurricane Sandy Recovery Act of 2013. This program states that a Public Assistance Applicant may receive reimbursement of up to 85% of the costs incurred within the first 30 days, 80% of the costs incurred between days 30 and 90, and 75% of the costs incurred between days 90 and 180. **TFR is committed to an aggressive mobilization and operational strategy that will maximize this reimbursement. Unless it is a major event, TFR will complete 75% of the load and haul within the first thirty days and be complete with the load and haul by day 60.**

Removal of Debris from Public Right Of Way

Upon receipt of a task order and at the direction of our Client's Representatives, the Operations Manager will direct the Load and Haul Supervisor to dispatch the previously selected loading and hauling equipment to starting locations agreed upon by the Client and TFR.

One foreman will oversee the loading and hauling operations for each crew. The foreman is responsible for conducting toolbox safety meetings, and a general briefing of operations including truck routes, local ordinances and other pertinent information. The foreman is equipped with fire extinguisher, pick-up truck with mobile radio and cellular telephone, first aid safety kit and list of emergency telephone numbers and map to emergency medical facilities. The foreman is responsible for preparing a daily report of activities.

Prior to Truck Certification and Inspection, all Subcontractors will have met with the Sector Foreman and provided the necessary paperwork including copies of current certificates of insurance (general, auto, workers comp.) copies of drivers licenses, and the execution of Subcontractor Agreements including:

- Copy of Scope of Work
- Copy of Accident Prevention Plan
- Copy of Safety Sheet
- Copy of Ticket Reporting Procedures
- Location of Emergency Response Facilities and Contact Numbers
- Copy of Equal Opportunity Policy
- Copy of Alcohol and Drug Abuse Policy

A truck Measure/Certification Site will be established at DMS, staging site, or another appropriately designated location determined by the County and City, for all trucks to be inspected measured, photographed, and, in case of tonnage contracts, a tare weight. Truck Certification, available upon request, will include the recording (first on a paper Certification Form and by Electronic Form) of the following:

- Date of Measure
- Assigned Truck Number
- Truck Measured Capacity
- Truck Description (including model, type and color)
- License No. And State
- VIN No.
- Truck Owner
- Name of Subcontractor Truck is working for
- Truck Driver
- Truck Driver's License No. And State
- Truck Drivers cell phone or contact number
- Truck Tare Weight
- Notes or exceptions (i.e. descriptions, deductions for dog house, etc.)
- Signature space for;
 - Truck Driver
 - Contractor's Representative
 - Client's Representative
- A photograph of the Measured Truck w/driver will either be, taken by Polaroid Camera and attached to the Certification Sheet; or by Digital and Stored.
- Each Truck Dump Bed will be assigned the required TFR issued side signs on each dump body, all to be weather durable, tamperproof and non-removable:
 - Company Name
 - Truck Number
 - Maximum Volume in Cubic Yards
 - Inspector's Name and Date
 - These signs will be placed, one each on each side of the dump bed body and be maintained throughout the duration of the project to ensure readability.
- Additional Truck dump trailers (pup trailers) will each have a separate truck measure certification including all of the information outlined above along with a notation as to the truck that it is coupled with.

Before equipment is dispatched to the loading sites, it will have already undergone all the necessary safety inspection, measurement and hauling procedures at the staging area as outlined in the section above. All loading and hauling crews will have received a copy of the scope of work, accident prevention plan, safety indoctrination, and assigned a crew foreman. All crews and foremen will be instructed by the Project Manager that they are to work in areas designated by a Client Debris Manager and are not to relocate or move from one area to another without prior approval of the Operations Manager. No employees, or subcontractors of TFR will be allowed to work for private or other public entities while employed or contracted under this project.

Hazardous Tree, Limb, and Stump Removal

Hazardous Tree Removal

Unstable and leaning trees along a public ROW or within a naturalized area, such as public parks or golf courses, are eligible for removal. The Sub-Grantee may choose to attempt to save the tree through straightening and bracing, if the cost of repair is less than the removal and disposal. A tree is deemed hazardous and an eligible for removal if:

- The tree is an immediate threat to public health and safety or improved property
- It has a DBH of 6" or greater
- AND one or more of these criteria:
 - 50% or more of the crown is damaged or destroyed
 - A split trunk or broken branches that expose the heart wood
 - Fallen or uprooted within a public use area
 - Leaning at an angle greater then 30 degrees

After a tree has been deemed eligible and scheduled for removal, TFR tree crews will discuss a tree specific removal plan to ensure a safe, proper felling operation, considering:

- Surrounding area for anything that may cause trouble when the tree falls
- The shape of the tree, the lean of the tree and decayed or weak spots
- Wind force and direction
- Location of other people
- Electrical hazards

Once the tree crew has identified a tree specific removal plan, the following procedures shall take place:

- The employee shall work form the uphill side whenever possible.
- Prior to felling operations, the work area shall be cleared to permit safe working conditions and an escape route shall be planned.
- Each worker shall be instructed as to exactly what he/she is to do. All workers not directly involved in the operation shall be kept clear of the work area.
- Before starting to cut, the operator shall be sure of his/her footing and must clear away brush, fallen trees, and other materials that might interfere with cutting operations.
- A notch and back cut shall be used in felling trees over 5 inches in diameter measured at breast height (DBH). No tree shall be felled by "slicing" or "ripping" cuts.
- The depth or penetration of the notch shall be about one-third the diameter of the tree. The opening or height of the notch shall be about 2.5 inches for each 1 ft. of the tree's diameter. The back cut shall be made higher (approximately 2 inches) than the base of the notch to prevent kickback.
- The resulting notch shall be flush cut to the ground.

Hazardous Limb Removal

Hazardous limb removal work shall consist of the removal and disposal of storm-damaged limbs that are:

- Imminent and impending peril to the general public
- Greater than 2" in diameter at the point of breakage
- Broken and still attached to the tree

Pruning of limbs shall conform to the ANSI A300 guidelines, as described in Standard Practices for Trees, Shrubs and Other Woody Plant Maintenance. The following specifications shall apply:

- All cuts shall be made sufficiently close to the trunk or parent limb, without cutting into the branch collar or leaving a protruding stub, so that closure can readily start under normal conditions. Clean cuts shall be made at all times.
- Where branches are too heavy to handle to prevent splitting or peeling the bark, it is necessary to precut these branches. Where necessary, to prevent tree or property damage, branches shall be lowered to the ground by proper ropes or equipment.
- On trees known to be diseased, tools are to be disinfected with a 20% Clorox solution after each cut and between trees where there is known to be a danger of transmitting the disease on tools.
- All branches are to cut back to a live lateral, which shall be at least 1/3 the diameter of the severed branch.
- The presence of any structural weaknesses, disease condition, decayed trunk or branches, split crotches or branches shall be reported in writing to the City.
- All stubs not callused over shall be pruned in the same manner as outlined above in this section. Care shall be taken so as to not damage the callusing tissue.
- Extreme care shall be taken so as to prevent branches and trunks from falling and creating damage to monuments, buildings and other structures, driveways, sidewalks, trees, shrubs, streets and other property.

The resulting debris will be collected from the grounds and hauled in accordance with normal debris collection standards.

Hazardous Stump Removal

The removal of hazardous stumps is a unique process requiring specialized equipment. As such, this process requires unique documentation and costing to realize full reimbursement, and meet the following criteria:

- 50% or more of the root-ball exposed
- Greater than 24" in diameter, as measured 24" above the ground
- Located on public property or a public ROW
- Immediate threat to public health and safety

Once the diameter is established, pictures are taken, GPS coordinates establishing the location and the specific threat documented, the stump will be physically removed by the best means available. The resulting hole from the stump removal will be backfilled and amount of material needed will be recorded.

Reduction of Debris

Reduction of debris is normally applied to the vegetative debris such as brush and trees debris, which is also referred to as “burnable debris”. However, the reduction process can also be applied to some items that are considered non-burnable or construction and demolition debris. This would include such items as household furniture, construction materials such as roofing, treated timber. This process is applied for the purpose of reducing the volume of the material that is being landfilled. The economic evaluation of weighing the reduction cost against the unreduced landfill cost will be a factor in determining the feasibility of this approach. The most common methods of reduction are burning, chipping and grinding, and recycling. Recycling is covered in the various sections as appropriate.

Incineration

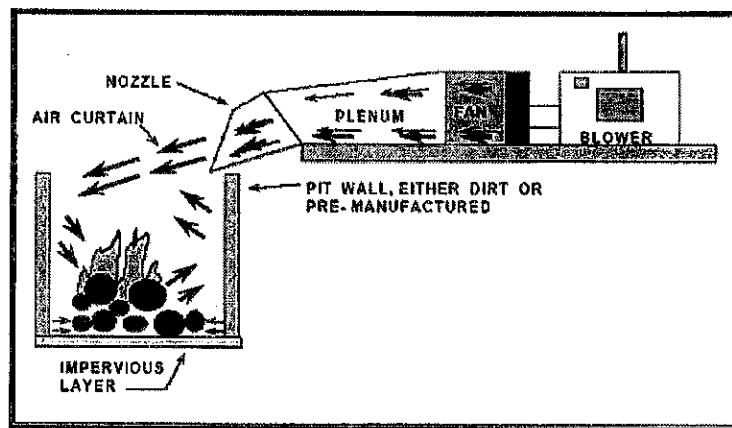
There are two general classifications of the burning method, open burn and air curtain incineration.

Open Burning: Open burning, although very cost effective, may not be suitable for urban areas. The feasibility of this method is very dependent on location and the cleanliness of the debris. Many areas and locations will not permit open burn particularly in urban environments where heavy smoke can create health and property damage concerns. However, in rural locations, if the debris is clean, there is very little environmental impact and the resulting ash can remain on the site, or be used as a soil additive. Bulldozers and loaders are the primary equipment required to operate an open burn process.

Air Curtain Incineration: Air curtain incineration is also a very cost effective method of reducing clean, vegetative debris but with less environmental impact than the open burning method. Air curtain incineration, incorporates the use of a “burn pit” aided by a forced air blower. The pit can be constructed below or above grade (depending on water table) and includes a mechanical blower to create constant optimal burn rates and an “air curtain” effect. The air curtain incineration system is a combination of the blower and pit, engineered as a unit to achieve the effect of holding the smoke while feeding air to the fire pit. Since differing site locations contain differing conditions, such as soil composition, water table levels, etc. there are no air curtain incineration systems standards in the industry. In the construction and operation of an efficient air curtain incineration system, special consideration must be given to the following factors:

- A set back of at least 100 feet between debris piles and the burn area with a minimum setback from buildings and structure of at least 1,000 feet.
- Construction of non-combustible “warning” stop blocks (at least 1 foot in height) for equipment located at the burn pit
- Use limestone (or equal material) for the construction of the “pit” with reinforced earth anchors, or wire mesh to support the loader ramps.
- Use clay or limestone to create an impervious layer on the bottom of the pit to prevent leaching of the ash from the aquifer. This layer shall be at least 1 foot deep and will be regularly inspected and maintained at that depth in the event scraper activity removes part of the layer during operations.
- Seal the pit ends at least four feet high.
- Pit construction (in accordance with this solicitation) shall be 8-9 feet wide, and 14 feet deep.
- A 12” dirt seal will be placed on the lip of the burn pit area to seal the lower nozzle.

- The blower will be configured to direct the airflow so as to strike the wall of the pit 2 feet below the edge. Operators will be instructed that the debris should not break the path of the airflow except during dumping.
- Equipment used will be tested and adjusted to assure that a minimum nozzle velocity of 8,800ft/min (100 mph) and a volume of 900cf/min/linear feet is produced during burn operations.
- The length of the pit shall be no longer than the length of the blower nozzle.
- The operators shall be instructed to load the pit uniformly along its length.
- Operators will also be instructed to extinguish the fire at least 2 hours before removing the ash.
- Water trucks will be used to dampen ash residue as well as areas surrounding the burn site.



Chipping/Grinding

Reduction of debris by chipping and/or grinding is an opportunity to recycle the vegetative debris back to an economically beneficial use. However, the overall economic impact of chipping/grinding compared to burning will have to be reviewed before a determination can be made. Grinding/Chipping is the reduction of woody, vegetative debris by cutting and pounding the debris to reduce the woody materials into small pieces or “chips” This method normally produces a reduction of between 3 to 1 and 5 to 1, whereas burning reduces the debris by approximately 95%. However, wood chips have the possibility to be recycled and used as mulch, fuel, ground cover and animal bedding to name a few. The availability to recycle the chips would be a significant factor in determining the economic value of chipping/grinding. In the construction and operation of a chipping/grinding reduction operation, special consideration is given to the following factors:

- Grinding machines must have a clearance of 300 feet. Warning signs must be stationed around the perimeter of the grinding equipment, warning of possible flying objects from the grinders.
- The grinding machines must have screens, which produce chips not exceeding 4 inches in length and ½ inch in diameter.
- Liners shall be placed underneath grinders, and other stationary equipment, as a preventative measure against possible leaks or spills exposing the soil and groundwater to contaminants.

- Debris must be sorted and clean of other contaminants such as metals.
- Operators must wear hard hats even in closed cab machines while operating.
- Root Rake loaders are used to avoid contaminating the debris entering the grinder with dirt or sand.
- With 7 grinders chewing 800 CYD in an hour, debris hauled into the DMS site shall be reduced within 48 hours of arrival.
- Ground debris or mulch shall be stored onside in piles no higher than 15 feet. Such piles shall not remain on site for longer than seven (7) days and haul out procedures shall ensure. Ground debris or mulch, is monitored daily for heat and internal combustion.

Reduction of Debris

Segregation of Debris

Before material is brought into the DMS site, all preparations outlined above will be substantially completed. The DMS Site will have staging areas for each category of debris brought into the site. All debris will pass by the inspection tower after entering the site and all loads will be inspected.

Although every effort will be made to segregate debris on the right-of-way before loading, debris materials still become mixed and some loads are so co-mingled that they are classified as mixed debris loads. These loads will be directed to the area defined on the site plan as the “mixed debris” pile. This material will be sorted and separated by machines with grapples and “thumbs” and by hand labor and placed into the C&D, Vegetative, HHW, White Goods, and Metals Piles.

C&D Debris is non-burnable, non-recyclable debris that will eventually be delivered to a landfill. Samples of this type of debris include mattresses, clothing, household garbage, concrete, asphalt, metals, plastics, manufactured furniture, building components, etc. Parts of this material, if well separated, can be reduced by grinding before landfill, so as to reduce the cost of hauling and tipping fees (if charged by volume). Other parts, such as metal can be recycled if well separated and cleaned.

Vegetative Debris is burnable debris and can be reduced by either incineration or by chipping/grinding. If reduced by incineration, the estimated reduction rate is 95% and leaves the ash residue to be hauled off and disposed. If reduced by chipping/grinding, the reduction rate is estimated at only 60%-75%, however, the by-product, mulch, can be recycled. The vegetative debris may become mixed with earth materials such as dirt, gravel, rock, or sand during the disaster. Root rakes are employed to shake and separate the brush and vegetative debris before it is reduced. Sometimes shaker screens or trommels are necessary to separate the earthen debris before reducing.

Household Hazardous Waste (HHW) is debris such as household chemicals, pesticides, unidentified liquids, paint, batteries, etc. As mentioned earlier, the primary goal is to separate this material on the curbside and pick it up separately by a designated HHW crew. These items are then delivered to the collection points designated by a Client Debris Manager. However, in the event that HHW inadvertently becomes co-mingled with other debris and enters the site, it is separated from the other debris and placed into a Hazardous Containment area on the site for further disposal by those licensed to handle and dispose of this type of debris.

White Goods refers to items such as refrigerators, air conditioners, freezers, etc. which may contain chemicals or fluids such as freon or oil, which must be remediated by someone with the appropriate license and certifications to do so. These items should be separated at curbside and delivered to the collection points designated by a Client Debris Manager. If they are brought to the site for temporary storage, they will be contained in a separate staging area so that they may be inspected and properly cleaned of all chemicals or fluids.

Metals will be separated at the curbside and delivered to a separate staging area at the Temporary Debris Staging and Dump Site unless directed otherwise by a Client Debris Manager. These items may be recycled.

During the operation of a DMS Site, special attention is afforded to the following areas:

- Site Safety: The Operations Manager and the Site Project Manager will conduct a Pre-Operations Site Safety meeting prior to the beginning of operations of the debris reduction site. Items to be included in the Safety meeting will be:
 - An overall review of the Site Plan and directions as to the location of all temporary structures, the planned traffic flow, location of first aid stations, eye wash stations, fire extinguishers and location of sign with postings of emergency numbers.
 - The first Weekly Safety Meeting will be held and all information as outlined in the Company Safety and Occupational Health Plan will be covered.
 - The Activity Hazard Analysis for each operations activity will be reviewed and discussed.
 - A communication path between the site management and site personnel will be established in the event of an emergency so that an orderly and efficient means is established to mitigate the event.
- Dust Control: TFR provides water trucks, which do routine trips throughout the site during the operations, keeping dry roads dampened for the purpose of minimizing the dust count. Water trucks are also used to dampen ash residue when removed from burn pit to ash pit. Attention is given to normal wind direction when layout of the site is prepared.
- Hazardous Materials Containment Area: The Site Manager will regularly inspect the Hazardous Materials Containment area for any cuts, tears or leaks in the protective membrane that lines the containment area. The Manager will also inspect the berm surrounding the area to assure proper site runoff is still intact.
- Roadways: Traffic will be designed as to allow the flow of incoming and outgoing debris trucks so as to avoid congestion. Safety, and directional signs will be posted throughout the site along with flagmen to assist and control traffic flow as well as for safety reasons. Road surfaces will be rock-laid for easier maintenance and to protect from erosion. Private, non-operation-related traffic will be prohibited from the site.
- Communication: Operators and flagmen are equipped with two-way radios on the same frequency as the office base radio unit so that communications will be readily accessible throughout the site.

Disposal

Disposal sites for the debris will be determined before operations begin. This submittal encompasses the possibility that a permanent or final debris resting-place may not be immediately available in the beginning of operations, and we have therefore included the general operations of a Temporary Debris Storage and Reduction (DMS) site in this proposal.

Disposal of debris is the operation of placing debris in its final resting place such as a licensed, permitted permanent landfill or as expressed above, at a DMS site. This operation includes the use of hauling equipment. In the Hauling and Dumping operations, special consideration is given to the following:

- All loading and hauling crews are under the direction of a TFR supervisor. Daily reports are maintained by the Crew Foreman, and all equipment down time for repairs are noted on the daily reports. Hours of each piece of equipment and each employee are recorded and reconciled with a Client Representative, daily.
- Qualification of all operators/drivers is reviewed and determined before being allowed to haul materials.
- All insurance documents and copies of driver's licenses are on file in the field office before beginning operations.
- The safety orientation meeting is held by the Load and Haul Project Manager before operations begin.
- Equipment is inspected and a record of the inspection is retained on file in the field office before operations begin.
- Operators/drivers are versed on the dumpsite procedures before leaving the loading site.
- All truck operators will be instructed to observe traffic regulations and follow the instructions of the flag persons.
- All operators will report to the weigh station/inspection tower and deliver their "load ticket" to the QC operator (or government inspector) for inspection and approval before proceeding to dump his/her debris.
- Each truck operator will be directed as to where to dump each load at the dumpsite location by the designated dumpsite operator.
- Each truck operator will inspect his truck and tailgate after the dumping process is completed to assure that it is secure before leaving the dump area.
- Truck operators will follow the designed traffic flow when leaving the dump and return to the designated loading area.

Haul Out Procedures

Hauling Out of debris is the operation of hauling reduced debris from a DMS site to a final resting place at a designated destination to be used in any number of capacities such as ground cover, bio-fuel and fertilizer. This operation includes the use of hauling equipment. In the Hauling Out operations, special consideration is given to the following:

- All hauling crews are under the direction of a TFR supervisor. Daily reports are maintained by the DMS foreman, and all equipment down time for repairs are noted on the daily reports. Hours of each piece of equipment and each employee, are recorded and reconciled with a Client Representative, daily.

- Qualification of all operators/drivers is reviewed and determined before being allowed to haul materials.
- All insurance documents and copies of driver's licenses are on file in the field office before beginning operations.
- The safety orientation meeting is held by the Load and Haul Project Manager before operations begin.
- Equipment is inspected and a record of the inspection is retained on file in the field office before operations begin.
- Operators/drivers are versed on the dumpsite procedures before beginning loading activities and hauling reduced debris out of the DMS site.
- Trucks are loaded by rubber-tired backhoes, or excavator, utilizing a mulch ramp constructed approximately twelve (12) feet high, eight (8) feet wide and at a grade, not to exceed, thirty-five (35) degrees. This shall be determined at the site depending on topography and availability. No individuals will be allowed on the structure unless otherwise instructed to do so by the DMS Manager and/or assessing the overall safety of the structure.
- Each truck operator shall inspect his/her truck before proceeding to the inspection tower to ensure the load is filled and any and all items are secured and covered by a tarp or other covering preventing chips from being blown from the bed.
- All truck operators will be instructed to observe traffic regulations and follow the instructions of the flag persons.
- All operators will report to the weigh station/inspection tower and deliver their "load ticket" to the QC operator (or government inspector) for inspection and approval before proceeding to leave the dump to its final destination.
- Truck operators will follow the designed traffic flow when leaving the dump and return to the designated loading area.

White Goods, E-Waste, and Putrefied Foods

White Goods refers to items such as refrigerators, air conditioners, freezers, etc. which may contain chemicals or fluids such as freon or oil, which must be remediated by someone with the appropriate license and certifications to do so. These items will be separated at curbside and will be delivered to the DMS collection point. At the DMS we will contain Dirty White Goods separate from White Goods and they will be inspected and properly cleaned of all chemicals or fluids or removed by professionals certified and licensed to dispose of them. TFR shall submit a Dirty White Goods Operations, Cleaning and Disposal Plan prior to beginning site operations.

Upon award of a contract, a Hazmat removal team will be assigned to oversee the curbside removal and HHW removal at the DMS site and, if given a contract for ROE, precede the demolition team. The Hazmat team will remove all HHW and White Goods to the curbside, separated, before haul off, or demolition begins. This team will document on a daily reporting form, the type and quantity of HHW and White goods at the pick up location.

- Refrigerants with putrescible wastes will be sealed by taping closed so as not to have accidental openings and spillage while in transit to disposal site.

- The separated HHW and White Goods will be transported by separate container from the demolition site to the DMSS.
- Any HHW that may inadvertently become mixed with truckloads shall be separated at the DMS site and stored in the HHW area for removal by the HHW crew.
- Automobiles will be removed to a separate temporary storage area where they will be held for recycling.
- Loose tires located at curbside will be kept separate and removed by the HHW crew.
- Extra caution will be applied to the handling of dirty white goods that still contain putrescible wastes, such as sealed freezers, refrigerators, coolers and iceboxes. Putrescible waste is solid waste that contains organic matter capable of being decomposed by microorganisms and of such a character and proportion as to cause obnoxious odors and to be capable of attracting or providing food for birds or animals. Improper handling of putrescible waste could lead to odor issues that make siting and operating a DMSS difficult. There are also numerous potential employee health and safety issues related to the removal and disposal of putrescible wastes. These White Goods shall be delivered to a landfill certified to handle Municipal Solid Waste.
- White goods may also have refrigerants (Freon and Freon replacements), and often plastics and motors and sometimes other electronic components that need to be removed before recycling. Refrigerant removal must be done by trained and qualified personnel and can potentially lead to spills of regulated chemicals. Only certified, experienced and trained personnel will be used for these critical tasks in order to minimize risk and maximize efficiency.
- All waste removal, cleaning and handling will be managed so as to minimize potential exposure of workers and others to waste and minimize generation of odors.
- Procedures such as proper sealing of refrigerants and containers will be in place to control vector exposure, attraction of wildlife and minimize volume expansion through addition of water to the waste stream.

Disaster Debris Recycling

TFR is a green industry company. The principals of TFR are proponents of recycling whenever possible and many members of management are LEED Certified. As such, TFR utilizes tub grinders, slow speed shredder, trommels, loaders, and excavators which are used to sort, separate, reduce vegetative debris to reusable mulch, dirt, metals, and other construction products. Following each disaster event, TFR will make every effort to locate a reusable purpose for this material such as bedding material for plants, ground cover for parks, animal bedding, and reusable energy sources as boiler fuel for co-generation plants or production mills. In addition to the vegetative recycling, every effort is made to keep the metals segregated and clean so that the ferris and non-ferris metals can be recycled. In cases of large quantities of mixed debris, a system of separation using a trommel, air curtain burner, picking line conveyor and tub grinder, can be used which will allow the paper and plastic to be separated, and the clean dirt, rock & concrete, ferris metals, non-ferris metals and clean vegetative debris sorted and piled for recycling.

Sources will be sought for the following recyclable material:

- Asphalt

- C&D
- Concrete/Aggregate
- Dirt
- E-Waste
- Metals
- Roofing Materials
- White Goods
- Mulch
- Tires

TFR has vast experience employing recycling activities, and maintains established relationships with recycling firms to accept various types of debris. While completing debris reduction of 2,000,000 CYD for the City of Tulsa, TFR loaded the chips on railcars and shipped the excess reduced debris to a Company-owned mulching facility in Leander, Texas. Alternative methods of disposal exist and are well documented by TFR. During Hurricane Ike, storm-generated debris from Polk County was hauled and burned at a local paper mill in Orange County, Texas. This strict commitment to recycling of storm-generated debris has benefited both client and TFR.

Emergency Response and Deployment Plan – Project Closeout

DMS Site Remediation and Restoration

In the event of a natural disaster, a Temporary Debris Storage and Reduction Site (DMS), usually selected by the government, may be used to process debris before its final disposal. Substantial site preparation may be required such as proper access points of entry, security devices, control gate, fenced storage compounds, adequate internal haul roads, proper erosion and sediment control fencing, and storm water retention features, to name a few. If a DMS is required, the TFR will, upon entering each site for the first time, photo-document the existing site conditions using both a video camera and still photographs.

At the cessation of DMS operations, all sites will be restored to the satisfaction of Client's Representatives / Owner with the intent of maintaining the utility of each site, leaving it unencumbered for future use and to safeguard the environment. Soil and water samples will be taken and compared to pre-work samples to ensure that TFR operations have not negatively affected the environment. Other factors that are considered during the remediation process are:

- All pre-existing grades including roads, ditches, etc. will be restored to the satisfaction of the customer prior to final closure of each site.
- Areas where soils were excavated (e.g., ditches and retention ponds) or stockpiled (e.g., berms) will also be restored to pre-existing grade prior to vacating each site.
- Pre-construction drainage patterns will also be restored, as well as all improvements (e.g., trailers, wells, fencing, construction entrances and built up aggregate haul roads) will be removed from each DMSS unless otherwise instructed by the Client's Representative.



Upon completion of the above remediation tasks, TFR will photo-document site conditions using both video camera and still photographs. As done with the water and soil samples, the post-work photos will be compared to pre-work photos to ensure that the site was remediated to original condition.

TFR Enterprises Invoicing Procedures

TFR prefers to invoice on a weekly basis, with a one week delay. If the client is utilizing the services of a Monitoring Firm, it is likely that an Automated Debris Management System will be utilized. TFR is well versed in the use of these systems and is very experienced in the necessary reconciliation. These systems have greatly reduced the reconciliation burden of all parties.

If an ADMS system is not used, TFR will provide all of the necessary paperwork for the proven paper-based documentation process. This process consists of:

- The receipt of load tickets by TFR and the scanning of them through our industry leading Optical Character Recognition Program
- Ticket Data is aggregated, summarized and supplied to the monitoring firm or client for reconciliation
- Once the data has been completely reconciled, the invoice is then presented for payment

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VERIFICATION LETTER THAT CONTRACTOR IS FAMILIAR WITH CITY'S TEMPORARY
DEBRIS MANAGEMENT SITES. LIST OF APPROVED SITES PROVIDED BY CITY

**SUMMARY OF
LOCATIONS FOR TEMPORARY DEBRIS
STORAGE AND REDUCTION SITES**

All sites are +/- 1 acre.

PRIMARY SITES (debris storage and reduction):

1. Truman Waterfront Property approximately 5 acres
2. 5701 College Road approximately 4 acres
3. Wickers Football Field approximately 3 acres

SECONDARY SITES (debris storage only):

1. Trumbo Road Property approximately 2 acres
2. Indigenous Park approximately 1 acres
3. South Roosevelt Boulevard Bridle Path approximately 4 acres

NOTE: Additional sites may be added as necessary. The contractor will receive no additional charges for any site within 15 miles of the City of Key West.



September 25, 2015

City of Key West
3126 Flagler Avenue
Key West, Florida 33040

To Whom It May Concern:

TFR Enterprises, Inc is familiar with the City's temporary debris management sites, both primary and secondary.

We stand ready to assist the City in selecting additional sites should the any of the pre-selected are unavailable.

Thank you for your consideration of our proposal.

Best Regards,



Tipton F. Rowland
President/CEO

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DISASTER RESPONSE SERVICE PROVIDER DRAFT CONTRACT DOCUMENTS

Terms and conditions will be negotiated upon selection.

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LETTER REGARDING EXPERIENCE

Provide documentation of the following:

- 1) At least five years of experience in conducting disaster recovery logistical support and debris removal operations;
- 2) Knowledge and experience in FEMA public assistance reimbursement procedures; and
- 3) Has provided services similar to those required to at least one jurisdiction with a population of 30,000.

<i>Disaster Experience</i>	<i>Event</i>	<i>Description of Work</i>	<i>Point of Contact</i>	<i>Contract Value</i>
Caldwell County, Texas	Floods 5/15-7/15	Debris Removal, Reduction, and Disposal	Jordan Powell (512) 398-1811	\$100,000.00
Hays County, Texas	Floods 5/15-	Debris Removal, Reduction, and Disposal	Mark Kennedy (512) 393-2219	TBD
Monterey, Tennessee	Ice Storm 4/15-6/15	Reduction of Vegetative Debris	Bill Wiggins (931) 839-3770	\$30,000.00
Overton County, Tennessee	Ice Storm 4/15-5/15	Debris Removal, Hauling, and Hazardous Tree Work	Ben Danner (931) 823-5638	\$366,241.00
Putnam County, Tennessee	Ice Storm 4/15-5/15	Debris Removal, Hauling, and Hazardous Tree Work	Randy Porter (931) 526-2161	\$954,000.00
NCDOT (Davidson County)	Ice Storm 3/14-8/14	Debris Removal, Hauling, and Hazardous Tree Work	Brad Wall (336) 487-0000	\$1,347,067.06
NCDOT (Guilford County)	Ice Storm 3/14-8/14	Debris Removal, Hauling, and Hazardous Tree Work	Brad Wall (336) 487-0000	\$7,672,601.73
SCDOT	Ice Storm 2/14-6/14	Debris Removal, Hauling, and Hazardous Tree Work	Shannon Welch (843) 907-2095	\$5,814,630.73
City of Norman, Oklahoma	Ice Storm 12/13-2/14	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$601,759.02
Larimer County, Colorado	Floods 9/13-6/14	Debris Removal, Reduction, and Disposal	Stephen Gillette (970) 498-5760	\$935,755.49
Longmont, Colorado	Floods 9/13-3/14	Removal of Mobile Homes	Charlie Kamenides (303) 651-8345	\$141,500.00
Weld County, Colorado	Floods 9/13-12/13	Debris Removal, Reduction, and Disposal	Trevor Jiricek (970) 353-6100	\$261,271.09
Adams County, Colorado	Floods 9/13-10/13	Debris Removal from Bridges and Waterways	Liz Estrada (720) 523-6052	\$16,069.56
Town of Lyons, Colorado	Floods 9/13-11/13	Debris Removal & Hauling	Jeff Callahan (720) 564-2221	\$148,694.64
Oklahoma City, Oklahoma	Tornado 6/13-	Debris Removal from Waterways	Bryan Haskins (405) 297-2134	\$245,391.75
Canadian County, OK	Tornado 6/13-9/13	Removal and Disposal of Tornado Debris	Jerry Smith (405) 295-6186	\$91,769.00
Shawnee, Oklahoma	Tornado 6/13-7/13	Removal and Disposal of Tornado Debris	Brian McDougal (405) 878-1601	\$60,800.00

Cleveland County, Oklahoma	Tomado 6/13-10/13	Debris Removal, Reduction, and Disposal	Darry Stacy (405) 366-0200	\$830,781.69
City of Norman, Oklahoma	Tomado 6/13-10/13	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$365,000.00
Rapid City, South Dakota	Ice Storm 10/13-10/13	Reduction of Vegetative Debris	Ted Johnson (605) 394-4154	\$31,358.69
Sioux Falls, South Dakota	Ice Storm 4/13-10/13	Removal of Hazardous Trees from Drainage Ways	Scott Rust (605) 367-8836	\$138,081.25
Sioux Falls, South Dakota	Ice Storm 4/13-10/13	Stump Grinding	Scott Rust (605) 367-8836	\$100,000.00
Sioux Falls, South Dakota	Ice Storm 4/13-6/13	Emergency Tree Removal	Scott Rust (605) 367-8836	\$925,347.10
Sioux Falls, South Dakota	Ice Storm 4/13-9/13	Reduction of Storm Debris	Scott Rust (605) 367-8836	\$838,000.00
Garland County, Arkansas	Ice Storm 3/13-6/13	Removal and Disposal of Vegetative Debris	Jerry Pogue (501) 262-3602	\$323,024.00
Saline County, Arkansas	Ice Storm 3/13-5/13	Removal and Disposal of Vegetative Debris	Marty Polk (501) 317-2402	\$2,146,000.00
Island Beach State Park, New Jersey	Hurricane Sandy 11/12-5/13	Hauling of Hurricane Debris	Ray Bukowski (732) 793-0506	\$100,000.00
Brick Township, New Jersey	Hurricane Sandy 11/12-5/13	Removal and Disposal of Debris	Glenn Campbell (732) 262-1058	\$58,963.00
Ocean County, New Jersey	Hurricane Sandy 11/12-5/13	Removal and Disposal of Debris	Julie Tarrant (732) 244-2121	\$200,542.00
Scotch Plains Twp, New Jersey	Hurricane Sandy 11/12-3/13	Debris Reduction	Bozena Lacina (908) 322-6700	\$32,243.00
Old Bridge Twp, New Jersey	Hurricane Sandy 11/12-3/13	Removal of Tree Stumps	John Tooley (732) 721-5600	\$13,860.00
Edison Twp, New Jersey	Hurricane Sandy 11/12-3/13	Debris Reduction	Laura Popick (732) 248-7409	\$74,000.00
Neptune Twp, New Jersey	Hurricane Sandy 11/12-11/12	Debris Removal and Disposal	Tracey James (732) 988-5200	\$35,785.00
Southbury, Connecticut	Hurricane Sandy 11/12-12/12	Debris Removal, Reduction, and Disposal	Tom Crowe (203) 262-0622	\$18,795.00

City of Norman, Oklahoma	Tornado 4/12-6/12	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$408,073.00
Southbury, Connecticut	Winter Storm 1/12-3/12	Debris Removal, Reduction, and Disposal	Tom Crowe (203) 262-0622	\$528,890.00
Bastrop County, Texas	Wildfires 9/11-9/12	Debris Removal, Reduction, and Disposal	Mike Fisher (512) 848-6693	\$12,200,000.00
Texas Dept of Transportation	Wildfires 5/12-9/12	Debris Removal, Reduction, and Disposal	Celso Harper (512) 321-2221	\$1,075,471.00
State Hwy Admin, Maryland	Hurricane Irene 8/11-10/11	Debris Removal, Reduction, and Disposal	Craig Fetzer (410) 582-5535	\$279,106.00
Charles County, Maryland	Hurricane Irene 8/11-10/11	Debris Removal, Reduction, and Disposal	Candice Kelly (301) 645-0550	\$102,302.00
City of Norman, Oklahoma	Wind Storm 6/11-8/11	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$144,185.00
City of Norman, Oklahoma	Tornado 5/10-7/10	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$237,000.00
Baltimore, Maryland	Snow Storm 1/10-2/10	Snow Removal, Road Clearing	Joe Palacheck (410) 767-3207	\$630,000.00
Rogers, Arkansas	Ice Storm 1/09-3/09	Debris Removal and Disposal	Steve Womack (479) 621-1117	\$900,000.00
Fort Bend County, Texas	Hurricane Ike 9/08-1/09	Debris Removal, Reduction, and Disposal	Marc Grant (281) 342-4513	\$10,000,000.00
Polk County, Texas	Hurricane Ike 10/08-3/09	Debris Removal and Disposal	John Thompson (936) 327-6813	\$6,600,000.00
Liberty, Texas	Hurricane Ike 9/08-10/08	Debris Removal and Disposal	Harvey Joiner (936) 336-3684	\$2,900,000.00
Harris Count Flood Control, Texas	Hurricane Ike 9/08-1/09	Debris Removal, Reduction, and Disposal	Robert Reagan (713) 684-4230	\$200,000.00
City of Sugarland, Texas	Hurricane Ike 9/08-12/08	Debris Removal and Disposal	Adam Smith (281) 275-2483	\$3,400,000.00
City of Katy, Texas	Hurricane Ike 9/08-11/08	Debris Removal and Disposal	Elaine Lutringer (281) 391-4830	\$262,000.00

Brownsville, Texas	Hurricane Dolly 7/08-10/08	Haul Hurricane Debris	Roberto Luna (956) 548-6087	\$1,252,000.00
Texas Dept of Transportation	Hurricane Dolly 7/08-9/08	Debris Removal, Reduction, and Disposal	Pedro Alvarez (956) 702-6125	\$879,000.00
Willacy County, Texas	Hurricane Dolly 7/08-9/08	Debris Removal, Reduction, and Disposal	Emilio Vera (956) 689-3393	\$445,000.00
Laguna Vista, Texas	Hurricane Dolly 7/08-10/08	Debris Removal and Disposal	Iris Hill (956) 943-1793	\$47,800.00
San Benito, Texas	Hurricane Dolly 7/08-10/08	Debris Removal and Disposal	Orlando Garcia (956) 361-3851	\$247,000.00
Harlingen, Texas	Hurricane Dolly 7/08-9/08	Debris Removal and Disposal	Dan Serma (956) 216-5300	\$879,000.00
Port Isabel, Texas	Hurricane Dolly 7/08-9/08	Debris Removal and Disposal	Edward Meza (956) 943-2682	\$223,000.00

*** ALL OF TFR'S CLIENTS HAVE RECEIVED 100% OF THE ELIGIBLE REIMBURSABLE AMOUNT.**

FEMA COMPLIANCE TEAM

TFR personnel have conducted over 150+ federally funded projects, and as such, has gained invaluable experience and familiarity with the FEMA recording and reimbursement process conducted under the federal *Public Assistance Program*. Our employees have been working as a cohesive team to confront FEMA issues and ensure the reimbursement of our clients for 25 years. Hunter Fuzzell, our Director of Business Development, in conjunction with Tiffany Wilkes, Contract Administrator, head our *FEMA Compliance Team* in any and all disaster-related projects. These individuals are very familiar with and aware of the federal guidelines for independence in accountability and reporting as well as recognizing that it cannot perform or assume the sovereign duties of the government officials. However, this does not preclude TFR from offering the following services to aid the Municipality in complying with the federal Public Assistance Program while seeking additional funding and grants for various Permanent Works Projects:

- Provide extensive pre-event training sessions with review of previous submitted FEMA paperwork
- Design appropriate cost tracking systems before approval of Project Worksheets is received
- Assist Officials in estimation of debris volumes by debris types and debris management costs for Preliminary Damage Assessments
- Train Officials in FEMA's Cost Estimating Format, a forward pricing model allowing FEMA to account for any and all possible costs on large projects
- Assist Officials in the preparation of Immediate Needs Funding (INF) requests
- Review the operational procedures of the FEMA Public Assistance Program as it relates to the overall recovery process
- Inform and prepare Officials for critical meetings with FEMA, emphasis on "Kick-off Meeting" and "Applicant's Briefing"
- Aid Officials in the preparation of Project Worksheets
- Provide, review and confirm accuracy of supporting documentation (i.e. Truck Certifications, Load Tickets, Equipment Time Sheets, etc.) for the Project Worksheets to realize full reimbursement
- Explore alternative grant programs that offer additional funding such as the Hazard Mitigation Program through FEMA in addition to recovery grants administered through NRCS, FHWA, USDA, USDOL and HUD

TFR takes a proactive approach to debris management. Enacting a comprehensive, efficient debris management plan, which retains operational flexibility to address problems on the fly, is vital to the success of the project and the Municipalities' realization of full FEMA reimbursement. Upon establishment of a debris management plan, we strongly suggest the Municipality to submit the plan for FEMA review, relieving undo stress over FEMA acceptance following a disastrous event.

Overview

Disasters are unpredictable. Disasters can vary in size, scope and intensity. Yet given this inherent unpredictability, the federal government has taken the necessary steps to ensure the safety and relief of states and local governments. This assistance is authorized and outlined in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121 – 5207. The intent of the Stafford Act is to provide an overall framework from which overwhelmed local, state and private relief organizations can apply for federal assistance. Communities affected by a disastrous event do not have to exhaust current

resources, and can even augment those resources through the supplemental reimbursement program dubbed the *Public Assistance Program*, while adhering to strict eligibility requirements. The Public Assistance Program is administered through the Federal Emergency Management Agency (FEMA), and FEMA (75%), State (usually, 12.5%) and the local government (usually, 12.5%) split the burden of eligible costs. Eligible reimbursement funds flow from FEMA to the State and on down to the local government following the preparation, review and acceptance of Project Worksheets (PW) and other key forms with appropriate supporting documentation. Applicants are assigned a Project Officer (PO) to guide them through the *Public Assistance Program*, in addition to other public funding and grants available.

Organization

In order to maximize the Municipalities reimbursement under the Public Assistance Program, it is imperative to understand the organizational structure of FEMA. Upon the request Governor of the State for federal assistance immediately following a disaster, the President of the United States issues a disaster declaration tasking FEMA to contract with the State to provide federal funding and guidance for the recovery effort. This contract explicitly defines the roles, responsibilities and accountabilities of each party, as the State becomes the "Grantee." As resources begin to flow, localities apply for federal assistance through the State maintaining no contractual relationship with FEMA and thereafter known as "Sub-Grantees."

As outlined above, the Public Assistance Program is based on a partnership of FEMA, State and local officials. The responsibilities of each are defined below:

- **FEMA** is responsible for managing the Public Assistance Program, approving grants, and generally, providing technical assistance to the State and localities. More specifically, FEMA retains obligation authority of federal money, actively participates in quality control of work performed in conjunction with the State and ensures compliance with environmental and historical preservation laws.
- The **State**, in most cases, is responsible for the educating of "Sub-Grantees," managing the Public Assistance field operations (project eligibility reviews, process control and resource allocation) and monitoring the grants awarded under the program. The State remains the localities strongest ally. A capable, firm State Emergency Management Agency seasoned in the Public Assistance Program is essential in the support of localities when conflicts arise during the recovery process.
- **Localities** are responsible for identifying and quantifying the damage, providing sufficient information for FEMA to develop an accurate scope of work and cost estimate and implementing the projects funded through the Public Assistance Program.

Source: Adapted from FEMA 322, Chapter I Disaster Assistance Overview

Flow of Payments

Upon declaration from the President of a disaster, FEMA establishes the scope of assistance programs to be offered, the counties to receive funding and assignment of a Federal Coordination Officer (FCO) to oversee the recovery effort. Within days of the event, the FCO immediately seeks to establish a Disaster Field Office (DFO) where senior FEMA Officials and State Emergency Management Officials form a multi-agency coordination entity. The DFO is responsible for the following:

- Providing strategic coordination of management activities
- Disseminating and sharing of information across all levels of government
- Reviewing and establishing priorities
- Allocating resources appropriately
- Reviewing funding requests for proper reimbursement to localities

Once the DFO is operational, localities can begin the process of requesting funds and receiving federal reimbursement.

FEMA utilizes a number of forms (such as Project Worksheets, Force Account Labor Summary, Force Account Equipment Summary, Force Account Materials Summary) to estimate and track costs across the life of the project, but none are more important to the reimbursement process than the Project Worksheet (PW). A sound, complete PW provides FEMA and the State with full detail of the necessity of the project, scope of the project and accurately forecast costs associated with the project. PWs are written in two formats: (1) Small-scale Projects, written by the locality and are less than \$59,700 and (2) Large-scale Projects, written by FEMA and are more than \$59,700. Each locality, or Sub-Grantee, is assigned a Public Assistance Coordination (PAC) Crew Leader responsible for guiding the locality through the Public Assistance Program and reviewing the adherence of the locality to the PWs. Developing Large-scale projects and writing Large-scale PWs fall upon the Project Officer (PO), the liaison between the locality and the PAC Crew Leader. As it pertains to debris removal, almost exclusively Large-scale projects, vital information needs to be gathered to facilitate the development and table a debris removal PW:

- Accurate estimates of debris volume
- Accurate estimate of total project costs as outlined by the Fee Schedule of the contract
- Precise tracking of costs, and supporting work documentation, up to submittal of the PW
- Invoices submitted, with supporting documentation, by the Contractor

At this juncture, extreme emphasis should be placed on proper documentation of each project. Naturally, a problem arises on how to track and record costs for each project when it is not known what each project will cover. Localities cannot wait on FEMA and State Officials to advise them on the recovery and reimbursement process weeks later. Immediately following the disaster, a separate folder for each emergency work project should be established before project approval is received. For example, if three streets have been damaged and require repair, three separate folders should be created to track costs, not one folder for three streets. It is always easier to combine information from three folders than to disseminate information into three. When the PWs are completed and approved, a permanent folder can be established. TFR offers training and guidance in the administration of appropriate cost tracking, and has become the cornerstone of our annual Training Sessions.

Upon completion of the PW, the locality submits the PW to the DFO for review by the PAC Crew Leader and PAC Team. Once approved, the PW is passed up the line to the FCO for final review. FEMA Headquarters in Washington, DC may review PWs, whose reimbursement claim exceeds \$1,000,000, for final approval.

At any time during the review process, the PW may be sent back to the PO and the locality for additional information or flatly denied. However, in instances where PWs have been denied, FEMA maintains a fair,

but strict appeal process. Denied PWs may be appealed to the FCO and then to FEMA Headquarters. There are numerous reasons why federal reimbursement may be delayed or denied:

- Lack of supporting documentation
- Improper tracking of costs across a project
- Deviation from defined scope of work in the PW
- Poorly estimated debris quantities
- Volume of local claims
- Lack of immediate federal funding from FEMA

Training Sessions and Tabletop Exercises

Preparation is the be-all of good emergency management. As such, TFR offers annual on-site training and tabletop exercises for all Clients wishing to participate. Usually lasting 4 to 5 hours, TFR conducts the training service in the months preceding Hurricane Season on simulated events developed by TFR. In the past, we have offered this value-added service to Clients to familiarize ourselves with key emergency management officials and local agencies designated to the project. TFR believes understanding the needs of the local officials allows us to tailor-make a debris management plan that best suits the community.

With TFR's expertise and guidance, together, the Municipalities and TFR will develop a complete, full service debris management plan that anticipates encumbrances, highlights transparency, emphasizes expediency, and forces accuracy. The preparation and experience gained during our training exercises will position local officials to respond quicker and realize full FEMA reimbursement. Additionally, by identifying key elements, such as TDSRS and Staging locations, TFR can better rapidly mobilize to ensure an efficient response immediately following the storm.

TFR's training session focuses heavily on the following topics:

FEMA Guidelines and Policies

This portion of the training is billed "How Best to Maximize Your Federal Reimbursement." We walk through, step-by-step, the FEMA *Public Assistance Program* from the Disaster Declaration by the President to submittal of the "Letter Requesting Project Closeout." TFR will inform the Municipality of topical and current FEMA guidelines and policies that are affecting the reimbursement process. Additionally to benefit the Municipality and familiarize officials with federal documentation and expectations, TFR will review and analyze a FEMA Reimbursement Submittal from a current client that received full funding. This portion of the training is customized to fit the knowledge and expertise of the local officials, however, in every training session we stress key elements of the process outlined below:

- Review and recommendations for *Request for Public Assistance Form*
- Training of personnel of federal expectations in Project Worksheets (PW)
 - Review scope of work justifications including narratives, fiscal documentation, and
 - Analyze accepted content documentation of completed projects, including photo documentation, invoices, etc.
 - Review supporting documentation for PW's for accuracy.
 - Familiarize Officials with each individual projects and deficiencies of the file, and scope of work as relating to the PW, D.1 and D.3 reports

- Review and identification of eligible equipment, labor and contracts, accurate unit costs and scope of work.
- Review and analyze of the utilization of Force Account Equipment, Force Account Materials and Force Account Labor practices for reconciliation with Work Orders and Equipment Codes
- Review and recommendations for *Force Account Labor Summary Record*, *Force Account Equipment Summary Record*, and *Contract Work Summary Record*
- Review and analysis of documentation program in keeping with FEMA reimbursement guidelines:
 - Update existing documentation and record keeping systems as to comply with federal reporting and record keeping, or;
 - Propose record keeping and documentation system that will comply with federal reporting and record keeping requirements.
- Provide training and orientation to clerical and department heads on required documentation quality and quantity requirements
- Examine the reconciliation of invoices to appropriate Purchase Orders and PW's scope of work.
- Examine status reports and PW tracking through State and Federal Agencies.
- Review the organization and preparation of invoices, cancelled checks, contracts, public notices, bid tabulations, force account labor and equipment information summaries with easy reference tabs, attached in document format, to coincide with the guidance documents utilized by FEMA inspectors
- Examine the drafting and final submittal of the "Letter Requesting Closeout"

ATTACHMENT

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PROPOSER'S MOST CURRENT FINANCIAL
STATEMENT

T F R ENTERPRISES, INC
LEANDER, TEXAS
AUDITED COMBINED FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
YEARS ENDED DECEMBER 31, 2014 and 2013

REPORT OF
W THOMAS KING
CERTIFIED PUBLIC ACCOUNTANT

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W THOMAS KING
CERTIFIED PUBLIC ACCOUNTANT

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MEMBER AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER ALABAMA SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Stockholders
T F R Enterprises, Inc
Leander, Texas

Report on the Financial Statements

I have audited the accompanying combined financial statements of T F R Enterprises, Inc, which comprise the balance sheets as of December 31, 2014 and 2013, and the related statements of income and retained earnings, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of T F R Enterprises, Inc and its affiliates as of December 31, 2014 and 2013, and the results of their operations and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

The combining balance sheets as of December 31, 2014, and the combining statements of income and retained earnings for the year then ended and the combined schedules of operating expenses for the year ended December 31, 2014, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedules of project expenses are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

W Thomas King, CPA

W Thomas King, CPA
Mobile, Alabama

March 4, 2015

T F R ENTERPRISES, INC
 COMBINED BALANCE SHEETS
 December 31, 2014 and 2013

ASSETS

	2014	2013
CURRENT ASSETS		
Cash	\$ 270,919	\$ 413,759
Accounts receivable	1,185,689	1,626,505
Inventory	796,265	909,201
Advances	3,000	11,682
Investment in gold coins	2,093,273	3,488,273
TOTAL CURRENT ASSETS	4,349,146	6,449,420
PROPERTY AND EQUIPMENT		
Land	6,663,218	5,989,544
Buildings and land	1,503,461	1,503,461
Leasehold improvements	305,853	305,853
Equipment and vehicles	17,477,816	14,807,594
Office equipment	237,679	237,679
	26,188,027	22,844,131
Less accumulated depreciation	(9,453,946)	(9,613,162)
NET PROPERTY AND EQUIPMENT	16,734,081	13,230,969
OTHER ASSETS		
Loan costs, net of amortization	8,240	9,270
TOTAL OTHER ASSETS	8,240	9,270
TOTAL ASSETS	\$ 21,091,467	\$19,689,659

See auditor's report and accompanying notes.

LIABILITIES AND STOCKHOLDERS' EQUITY

	2014	2013
CURRENT LIABILITIES		
Accounts payable	\$ 137,865	\$ 81,702
Payroll taxes and withholdings payable	13,078	25,438
Accrued salaries and wages	37,689	45,284
Accrued expenses	33,002	56,737
Bank line of credit	885,000	999,347
Long-term debt, current portion	1,307,475	535,454
TOTAL CURRENT LIABILITIES	2,414,109	1,743,962
LONG-TERM DEBT		
Notes payable, less current portion	6,042,346	4,317,142
Loans from stockholders	408,669	258,468
TOTAL LONG-TERM DEBT	6,451,015	4,575,610
DEFERRED TAX LIABILITY	80,000	80,000
MINORITY INTEREST OF AFFILIATES	30,452	28,288
TOTAL LIABILITIES	8,975,576	6,427,860
STOCKHOLDERS' EQUITY		
Capital stock, 10,000 shares authorized at \$.50/share, 1,000 shares issued and outstanding	500	500
Contributed capital	988,660	988,660
Retained earnings	11,126,731	12,272,639
TOTAL STOCKHOLDERS' EQUITY	12,115,891	13,261,799
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	\$ 21,091,467	\$ 19,689,659

T F R ENTERPRISES, INC
 COMBINED STATEMENTS OF INCOME AND RETAINED EARNINGS
 2014 and 2013

	2014	2013
SERVICE CONTRACT INCOME	<u>\$ 23,039,290</u>	<u>\$ 10,682,351</u>
SERVICE CONTRACT COSTS		
Subcontracts	10,105,222	2,056,446
Equipment expenses	3,881,207	1,802,878
Labor	3,071,146	1,925,056
Travel and lodging	741,655	374,655
Dump fees	474,262	327,808
Depreciation	1,170,881	1,212,014
Other	<u>712,879</u>	<u>611,870</u>
TOTAL CONTRACT COSTS	<u>20,157,252</u>	<u>8,310,727</u>
GROSS PROFIT	2,882,038	2,371,624
DEPRECIATION AND AMORTIZATION	(35,105)	(18,941)
OPERATING EXPENSES	<u>(2,595,652)</u>	<u>(2,112,287)</u>
OPERATING INCOME	<u>251,281</u>	<u>240,396</u>
OTHER INCOME(EXPENSES)		
Gain(loss) on equipment disposal	<u>-0-</u>	<u>44,932</u>
	<u>-0-</u>	<u>44,932</u>
INCOME BEFORE INCOME TAX	251,281	285,328
Provision for income taxes	<u>-0-</u>	<u>-0-</u>
NET INCOME BEFORE MINORITY INTEREST	251,281	285,328
Minority interest	<u>(2,189)</u>	<u>(145)</u>
NET INCOME	249,092	285,183
Retained earnings, beginning	<u>12,272,639</u>	<u>11,987,456</u>
RETAINED EARNINGS, ENDING	<u>\$ 12,521,731</u>	<u>\$ 12,272,639</u>

See auditor's report and accompanying notes.

T F R ENTERPRISES, INC
 COMBINED STATEMENTS OF CASH FLOWS
 2014 and 2013

	2014	2013
CASH FLOWS FROM OPERATING ACTIVITIES		
Net income	\$ 249,092	\$ 285,183
Adjustments to reconcile net income to net cash provided by operating activities:		
Book value of equipment sold	-0-	56,777
Depreciation and amortization	1,205,986	1,230,955
Minority interest net income(loss)	2,164	145
Decrease(increase) in operating assets:		
Accounts receivable	440,816	1,143,900
Advances	8,682	(11,682)
Inventory	112,936	(909,201)
Increase(decrease) in operating liabilities:		
Accounts payable	56,113	(390,833)
Accrued expenses	(43,690)	81,570
NET CASH PROVIDED BY OPERATING ACTIVITIES	2,032,099	1,486,814
CASH FLOWS FROM INVESTING ACTIVITIES		
Building and land	(673,674)	-0-
Equipment and vehicles purchased	(2,670,222)	(2,308,016)
NET CASH USED BY INVESTING ACTIVITIES	(3,343,896)	(2,308,016)
CASH FLOWS FROM FINANCING ACTIVITIES		
Stockholder loans	150,201	(501,488)
Bank line of credit	(114,347)	999,347
Other notes payable	1,133,103	(84,478)
NET CASH PROVIDED BY FINANCING ACTIVITIES	1,168,957	413,381
DECREASE IN CASH	(142,840)	(407,821)
Cash, beginning	413,759	821,580
CASH, ENDING	\$ 270,919	\$ 413,759
Additional cash flow disclosures:		
Interest paid	\$ 263,728	\$ 208,683
Income taxes paid	\$ -0-	\$ -0-

See auditor's report and accompanying notes.

T F R ENTERPRISES, INC
NOTES TO FINANCIAL STATEMENTS
December 31, 2014

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

T F R Enterprises, Inc incorporated and began operations in June, 1989. The Company provides disaster management and debris removal services, debris grinding and hauling services, tree trimming and removal services, land clearing, and demolition services throughout the United States. The Company's expertise includes disaster recovery following hurricanes, floods, ice storms, droughts, fires, and disease and insect infestation. Customers include federal agencies, municipalities and private companies.

The Company uses the accrual method of accounting for financial reporting as well as for federal and state income tax purposes.

Cash and cash equivalents include checking accounts, savings accounts and certificates of deposit with original maturities of twelve months or less.

Property and equipment are stated at cost. Depreciation is computed using the straight-line method for financial reporting purposes. For federal income tax purposes, depreciation is computed under the accelerated cost recovery system and the modified accelerated cost recovery system. When assets are retired or otherwise disposed of, the cost and accumulated depreciation are removed from the accounts, and any resulting gain or loss is reflected in income for the period. The cost of maintenance and repairs is charged to income as incurred; significant renewals and betterments are capitalized. A deduction is made for retirements resulting from renewals or betterments.

	<u>Income Tax</u>	<u>Financial Statements</u>
Building	39 years	40 years
Equipment	5-7 years	7-10 years
Vehicles	5-7 years	7 years
Office equipment	5-7 years	5-10 years

In the event that facts and circumstances indicate that the cost of assets may be impaired, an evaluation of recoverability would be performed. If an evaluation is required, the estimated future undiscounted cash flows associated with the asset would be compared to the asset's carrying amount to determine if a write-down to market value or discounted cash flows value is required. No impairment losses were recognized in 2014.

Management uses estimates and assumptions in preparing these financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

NOTE B - COMBINATION OF FINANCIAL STATEMENTS

Financial Accounting Standard Board Interpretation Number 46, entitled *Consolidation of Variable Interest Entities*, provides guidance for determining when variable interest entities (VIEs) should be combined in the financial statements of the primary beneficiary. T F R Equipment, LP is an operating entity formed to own construction equipment which is largely leased to the Company for use in the performance of its service contracts. T F R Realty, LP is an operating entity formed to own real estate. All of its income is derived from the Company. As of December 31, 2014, the Company has no loans or guarantees under which it could potentially be required to perform in relation to its affiliation with T F R Equipment, LP or T F R Realty, LP. Based on the circumstances described above, T F R Equipment, LP and T F R Realty, LP are both variable interest entities of the Company that should be combined in the financial statements of the Company. The Company's investment related to these VIEs totaled \$2,904,102 at December 31, 2014, representing its maximum exposure to loss.

The financial statements presented herein include T F R Enterprises, Inc, T F R Equipment, LP and T F R Realty, LP. The Company owns a 99% limited partner interest in T F R Equipment, LP and T F R Realty, LP. Inter-company transactions have been eliminated in the combined financial statements. The remaining 1% of these two partnerships is owned by T & J Management, LLC, which is wholly owned by a trust established for the benefit of the principal stockholder of T F R Enterprises, Inc. This interest is shown in the financial statements as a minority interest.

NOTE C - RELATED PARTY TRANSACTIONS

During 2014 the Company rented its administrative offices and equipment storage and maintenance facility from T F R Realty, LP and approximately 90% of the equipment it used in the performance of its contracts from T F R Equipment, LP, affiliates described in Note B, above. Rents paid during the year to T F R Realty, LP were \$281,400. Rents paid during the year to T F R Equipment, LP were \$788,050. The company has no leases in force with either affiliate. Consequently, there is no minimum future rent due.

NOTE D - CONCENTRATIONS OF CREDIT RISK

More than 99% of the Company's sales are to federal, state and local governments. In addition, the Company does not restrict its business to any single geographic area. For these reasons, there do not appear to be any significant concentrations of credit risk related to income.

T F R ENTERPRISES, INC
NOTES TO FINANCIAL STATEMENTS - CONTINUED
December 31, 2014

NOTE E - INCOME TAXES

Due to a net operating loss experienced in prior years, no provision for incomes taxes for the year ended December 31, 2014 has been made.

The deferred tax liability of \$80,000 at December 31, 2014, arises from the bases of property and equipment for financial reporting exceeding their tax bases by the cumulative amount that accelerated depreciation exceeds straight-line depreciation. The excess will be taxable in future years through reduced depreciation deductions for tax purposes.

The Company's income tax returns are subject to examination by the taxing authorities for a period of three years after the original due date or the actual filing date, whichever is later. Years open to examination are 2011, 2012, 2013 and 2014.

NOTE F - ACCOUNTS RECEIVABLE

Accounts receivable are reported using the allowance method. Under this method the accounts receivable are stated at the gross billed amount. An allowance is established to provide for uncollectible accounts. This allowance is based on prior years' experience. When an account is determined to be uncollectible it is charged to the allowance account.

At December 31, 2014, aged accounts receivable are as follows:

	Account Balances
0 - 30 Days	\$ 797,558
31 - 60 Days	262,106
61 - 90 Days	28,717
Over 90 Days	<u>97,308</u>
	<u>\$ 1,185,689</u>

T F R ENTERPRISES, INC
 NOTES TO FINANCIAL STATEMENTS - CONTINUED
 December 31, 2014

NOTE G - LONG-TERM DEBT

<u>Creditor</u>	<u>Collateral</u>	<u>Monthly Payment</u>
<u>T F R Enterprises, Inc</u>		
Komatsu Financial	Komatsu excavator	\$ 6,376
GE Capital	Bobcat Versahandler	2,507
ASC	Volvo EC220D	2,550
ASC	Volvo loader	3,500
ASC	Volvo loader	3,500
ASC	Volvo excavator	2,550
ASC	Volvo excavator	2,550
CAT Financial	CAT D107	6,225
CAT Financial	CAT D106	4,994
<u>T F R Equipment, LP</u>		
Komatsu Financial	Komatsu excavator	6,026
Frost Bank	Sheehan DIO5 loader	24,587
Frost Bank	Diamond 2 grinder	10,429
Frost Bank	Bobcats (2)	1,857
Frost Bank	Fecon M100	3,170
Frost Bank	CAT & JD - loaders	2,679
Frost Bank	Dodge Ram truck	2,135
Frost Bank	Komatsu excavator	3,654
Frost Bank	CAT track excavator	1,140
Wells Fargo	CAT loader	4,102
Ford Motor Credit	Ford F350 truck	910
Ford Motor Credit	2014 Ford F350 truck	1,890
Bank of the West	Diamond Z grinder	10,803
<u>T F R Realty, LP</u>		
First Victoria Bank	Office building & land, 25.7 acres	11,725
First Victoria Bank	Click Ranch, 1603 acres	<u>13,701</u>
		<u>\$ 163,560</u>

<u>Interest Rate</u>	<u>Maturity</u>	<u>Total</u>	<u>Due Within One Year</u>	<u>Due After One Year</u>
0.99%	December, 2015	\$ 76,115	\$ 76,115	\$ -0-
0.28%	May, 2014	17,218	17,218	-0-
----	November, 2020	201,247	30,600	170,647
----	March, 2019	211,500	42,000	169,500
----	February, 2018	165,400	42,000	123,400
----	December, 2020	248,480	30,600	217,880
----	June, 2019	149,993	30,600	119,393
----	February, 2018	232,466	74,700	157,766
----	February, 2018	186,488	59,928	126,560
0.99%	May, 2015	30,057	30,057	-0-
3.34%	February, 2017	614,972	276,315	338,657
3.34%	February, 2018	485,536	113,156	372,380
3.39%	May, 2017	51,573	20,899	30,674
3.42%	December, 2016	108,213	35,728	72,485
3.73%	November, 2017	134,898	27,222	107,676
3.87%	November, 2019	89,159	22,064	67,095
3.79%	November, 2018	162,315	38,100	124,215
3.79%	November, 2018	50,636	11,767	38,869
3.99%	December, 2018	181,725	42,661	139,064
----	August, 2017	29,116	10,920	18,196
----	March, 2017	49,142	22,680	26,462
4.25%		561,432	107,861	453,571
7.75%	August, 2014	1,162,373	62,415	1,099,958
4.75%	July, 2035	<u>2,149,767</u>	<u>81,869</u>	<u>2,067,898</u>
		<u>\$ 7,349,821</u>	<u>\$ 1,307,475</u>	<u>\$ 6,042,346</u>
Future Maturities:				
	2014 - \$	535,454		
	2015 - \$	481,913		
	2016 - \$	331,072		
	2017 - \$	339,661		
	2018 - \$	343,119		
	Thereafter - \$	2,821,377		

T F R ENTERPRISES, INC
NOTES TO FINANCIAL STATEMENTS
December 31, 2014

NOTE H - OTHER COMPREHENSIVE LOSS

In 2010 the Company purchased investment grade gold coins for \$3,488,273. Due to the volatility in the price that could be obtained for gold coins and the restricted retail market for gold coins their carrying value in the financial statements presented herein has been reduced by 40%. This is shown as an other comprehensive loss in the amount of \$1,395,000.

NOTE I - SUBSEQUENT EVENTS

Events that occur after the balance sheet date but before the financial statements were available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the balance sheet date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the balance sheet date, require disclosure in the accompanying notes. Management evaluated the activity of the partnership through March 4, 2015 (the date the financial statements were available to be issued) and concluded that no subsequent events have occurred that would required recognition in the financial statements or disclosure in the notes to the financial statements.

SUPPLEMENTARY INFORMATION

T F R ENTERPRISES, INC
COMBINING BALANCE SHEETS
December 31, 2014

ASSETS	<u>Combined</u>	<u>Inter-Company Transactions Eliminations</u>
CURRENT ASSETS		
Cash	\$ 270,919	\$
Accounts receivable	1,188,689	
Inventories	796,265	
Gold coins	<u>2,093,273</u>	
TOTAL CURRENT ASSETS	<u>4,349,146</u>	<u> </u>
PROPERTY AND EQUIPMENT		
Real property and leasehold improvements	8,472,532	
Equipment and vehicles	17,715,495	
Accumulated depreciation	<u>(9,453,946)</u>	<u> </u>
NET PROPERTY AND EQUIPMENT	<u>16,734,081</u>	<u> </u>
OTHER ASSETS		
Loan costs, net of amortization	8,240	
Investment in affiliates		(B) (2,904,102)
Due from(to) affiliates		<u>(C) (1,226,685)</u>
TOTAL OTHER ASSETS	<u>8,240</u>	<u>(4,130,787)</u>
TOTAL ASSETS	<u>\$ 21,091,467</u>	<u>\$ (4,130,787)</u>
LIABILITIES AND EQUITY		
CURRENT LIABILITIES		
	\$ 221,634	\$
LONG-TERM DEBT		
	8,234,821	(C) (1,226,685)
LOANS FROM STOCKHOLDERS		
	408,669	
DEFERRED TAX LIABILITY		
	80,000	
MINORITY INTEREST OF AFFILIATES		
	30,452	(D) 20,466
		<u>(E) 9,986</u>
TOTAL LIABILITIES	<u>8,975,576</u>	<u>(1,196,233)</u>
STOCKHOLDERS' EQUITY		
Capital stock	500	
Contributed capital	988,660	(E) (9,986)
Retained earnings	11,126,731	(B) (2,904,102)
		<u>(D) (20,466)</u>
TOTAL STOCKHOLDERS' EQUITY	<u>12,115,891</u>	<u>(2,934,554)</u>
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	<u>\$ 21,091,467</u>	<u>\$ (4,130,787)</u>

<u>T F R</u> <u>Enterprises, Inc</u>	<u>T F R</u> <u>Equipment, LP</u>	<u>T F R</u> <u>Realty, LP</u>
\$ 244,466	\$ 24,951	\$ 1,502
1,188,689		
796,265		
<u>2,093,273</u>		
<u>4,322,693</u>	<u>24,951</u>	<u>1,502</u>
305,853		8,166,679
5,488,281	12,227,214	
<u>(1,461,419)</u>	<u>(7,773,314)</u>	<u>(219,213)</u>
<u>4,332,715</u>	<u>4,453,900</u>	<u>7,947,466</u>
		8,240
2,904,102		
<u>1,226,685</u>		
<u>4,130,787</u>		<u>8,240</u>
<u>\$ 12,786,195</u>	<u>\$ 4,478,851</u>	<u>\$ 7,957,208</u>
\$ 218,506	\$	\$ 3,128
2,373,907	2,674,459	4,413,140
408,669		
80,000		
<u>3,081,082</u>	<u>2,674,459</u>	<u>4,416,268</u>
500		
9,704,613	1,8014,392	998,646
		2,542,294
<u>9,705,113</u>	<u>1,804,392</u>	<u>3,540,940</u>
<u>\$ 12,786,195</u>	<u>\$ 4,478,851</u>	<u>\$ 7,957,208</u>

T F R ENTERPRISES, INC
COMBINING STATEMENTS OF INCOME
2014

	Combined	Inter-Company Transactions Elimination
INCOME		
Service contracts	\$ 23,039,290	\$
Rent	-0-	(A) (1,069,450)
TOTAL INCOME	23,039,290	(1,069,450)
CONTRACT COSTS		
Subcontracts	10,105,222	
Equipment expenses	3,881,207	(A) (788,050)
Labor	3,071,146	
Travel and lodging	741,655	
Dump fees	474,262	
Depreciation	1,170,881	
Other	712,879	
TOTAL CONTRACT COSTS	20,157,252	(788,050)
GROSS PROFIT	2,882,038	(281,400)
DEPRECIATION AND AMORTIZATION	(35,105)	
OPERATING EXPENSES	(2,595,652)	(A) (281,400)
OPERATING INCOME	251,281	-0-
INCOME BEFORE MINORITY INTEREST	251,281	-0-
Minority interest	(2,189)	(D) (2,189)
NET INCOME	249,092	60
Retained earnings, beginning	12,272,639	(B) (2,904,102)
Accumulated other comprehensive loss	(1,395,000)	(D) (18,277)
RETAINED EARNINGS, ENDING	\$ 11,126,731	\$ (2,924,568)

<u>T F R</u> <u>Enterprises, Inc</u>	<u>T F R</u> <u>Equipment, LP</u>	<u>T F R</u> <u>Realty, LP</u>
\$ 23,039,290	\$ 788,050	\$ 281,400
<u>23,039,290</u>	<u>788,050</u>	<u>281,400</u>
10,105,222		
4,669,257		
3,071,146		
741,655		
474,262		
575,860	595,021	
<u>712,879</u>		
<u>20,350,281</u>	<u>595,021</u>	<u>-0-</u>
2,689,009	193,029	281,400
(16,612)		(18,493)
<u>(2,639,976)</u>	<u>(68,124)</u>	<u>(168,952)</u>
<u>32,421</u>	<u>124,905</u>	<u>93,955</u>
<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
32,421	124,905	93,955
<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
32,421	124,905	93,955
11,067,192	1,679,487	2,448,339
<u>(1,395,000)</u>		
<u>\$ 9,704,613</u>	<u>\$ 1,804,392</u>	<u>\$ 2,542,294</u>

T F R ENTERPRISES, INC
INTER-COMPANY TRANSACTIONS ELIMINATIONS - LEGEND
2014

Inter-Company Transactions Elimination:

- (A) Inter-company rent
- (B) Investment in affiliates
- (c) Inter-company debt
- (D) (Income)loss attributable to minority interest in affiliates
- (E) Minority interest in contributed capital

T F R ENTERPRISES, INC
 COMBINED SCHEDULES OF OPERATING EXPENSES
 2014 and 2013

	<u>2014</u>	<u>2013</u>
Advertising	\$ 4,246	\$ -0-
Auto and truck expense	127,088	321,813
Bank and card fees	31,421	20,541
Bid expense	20,760	-0-
Dues and subscriptions	14,791	4,414
Insurance	376,219	242,852
Interest	264,569	208,683
Licenses and permits	49,836	10,315
Office expense	26,930	25,897
Postage and delivery	21,663	5,133
Professional fees	139,452	241,142
Rent	-0-	14,317
Repairs and maintenance	20,781	54,844
Salaries - executive	669,445	430,694
Salaries - other	301,950	269,830
Taxes	266,030	116,363
Telephone	25,674	22,598
Travel and entertainment	194,129	82,201
Utilities	30,019	24,735
Other	10,649	15,915
	<u>\$ 2,595,652</u>	<u>\$ 2,112,287</u>

ATTACHMENT
P

PUBLIC ENTITY CRIMES CERTIFICATION

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the City of Key West, Florida, by
Tipton F. Rowland, CEO
(Print individual's name and title)

for: TFE Enterprises, Inc.

(printing name of entity submitting sworn statement)

Whose business address is 601 Leander Dr Leander, TX 78041

And (if applicable) its Federal Employer Identification Number (FEIN) is 72-1149862

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____):

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "conviction" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or

2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment of income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another

person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services

let by a public entity, or which otherwise transacts or applies to transact business

with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (indicate which statement applies).

 Neither the entity submitting this sworn statement, or any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active

in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Administrative Law Judge determined that it was not in the public interest to place

 the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(SIGNATURE)

STATE OF Texas

(DATE)

COUNTY OF Williamson

PERSONALLY APPEARED BEFORE ME, the undersigned authority

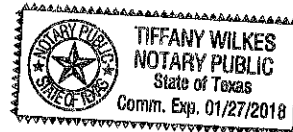
Tipton F. Rowland who, after first being sworn by me,

(name of individual) affixed his/her signature in the space provided above on this 27th day of September, 2015.

Tiffany Wilkes
NOTARY PUBLIC

Printed Name Tiffany Wilkes

My commission expires January 27, 2018



ATTACHMENT

Q

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA

SS:

COUNTY OF MONROE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

This sworn statement is submitted to the City of Key West, Florida, by

Tipton F. Rowland, CEO
(Print individual's name and title)

TFR Enterprises, Inc
(Print name of entity submitting sworn statement)

Whose business address is: 2001 Leander Dr, Leander, TX 78641

And (if applicable) its Federal Employer Identification Number (FEIN) is 72-1149862

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement):

I, the undersigned, being hereby duly sworn, depose and say that no sum has been paid and no sum will be paid to any employee or elected official of the City of Key West as a commission, kickback, reward or gift, directly or indirectly, by me or any member of my company, or by any officer or agent of the corporation.

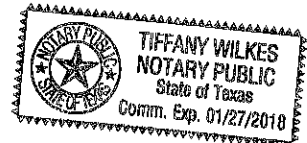
BY: [Signature]

TITLE: CEO

Sworn and prescribed before me this 27th day of Sept., 2015.

Tiffany Wilkes
NOTARY PUBLIC, State of Texas

My commission expires: January 27, 2018



ATTACHMENT R

CONFLICT OF INTEREST STATEMENT

Proposer must disclose the name of any person that is an employee of the City and also an officer, director, employee or agent of the Proposer, or a relative of an officer, director, employee or agent of the Proposer. Further, each Proposer must disclose the name of any City employee that owns, directly or indirectly, an interest of one percent (1%) or more in the Proposer's Company, its affiliates, or parent or subsidiary organizations.

None

Persons Name

Describe the Persons Possible Conflict of Interest

ATTACHMENT
S

DOMESTIC PARTNER BENEFITS

Except where otherwise exempt or prohibited by law, a contractor awarded a contract pursuant to a bid process shall provide benefits to domestic partners of its employees on the same basis as it provides benefits to employees spouses.

Such certification shall be in writing and shall be signed by an authorized officer of the contractor and delivered, along with a description of the contractor's employee benefits plan, to the City's procurement director prior to entering a contract.

If the contractor fails to comply with this section, the City may terminate the contract and all monies due or to become due under the contract may be retained by the City.

ATTACHMENT
T

CONE OF SILENCE

STATE OF ~~FLORIDA~~ *Texas*

SS:

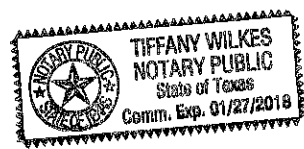
COUNTY OF ~~MONROE~~ *Williamson*

I the undersigned hereby duly sworn, depose and say that all owners(s), partners, officers, directors, employees and agents representing the firm of *TEL Enterprises, Inc* have read and understand the limitations and procedures regarding communications concerning City of Key West issued competitive solicitations pursuant to City of Key West Ordinance Section 2-773 Cone of silence.

BY: *[Signature]*

Sword and prescribed before me this *25th* day of *Sept*, 2015

Tiffany Wilkes
NOTARY PUBLIC, State of ~~Florida~~ *Texas*



My commission expires; *1/27/2018*

ATTACHMENT
U
LOCAL VENDOR CERTIFICATION PURSUANT TO CKW ORDINANCE 09-22
SECTION 2-798

The undersigned, as a duly authorized representative of the vendor listed herein, certifies to the best of his/her knowledge and belief, that the vendor meets the definition of a "Local Business." For purposes of this section, "local business" shall mean a business which:

- a. Principle address as registered with the FL Department of State located within 30 miles of the boundaries of the city, listed with the chief licensing official as having a Business tax receipt with its principle address within 30 miles of the boundaries of the city for at least one year immediately prior to the issuance of the solicitation.
- b. Maintains a workforce of at least 50 percent of its employees from the city or within 30 miles of its boundaries.
- c. Having paid all current license taxes and any other fees due the city at least 24 hours prior to the publication of the call for bids or request for proposals.
 - Not a local vendor pursuant to Ordinance 09-22 Section 2-798
 - Qualifies as a local vendor pursuant to Ordinance 09-22 Section 2-798

If you qualify, please complete the following in support of the self-certification & submit copies of your County and City business licenses. Failure to provide the information requested will result in denial of certification as a local business.

Business Name: N/A Phone: _____

Current Local Address: _____ FAX: _____
(P.O. Box numbers may not be used to establish status)

Length of time at this address _____

Signature of Authorized Representative Date

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____ 2015.

By _____ of _____
(Name of officer or agent, title of officer or agent acknowledging) Name of corporation

Or has produced _____ as identification
(Type of identification)

Signature of Notary

Print, Type or Stamp Name of Notary