Monthly Engineering Department Report
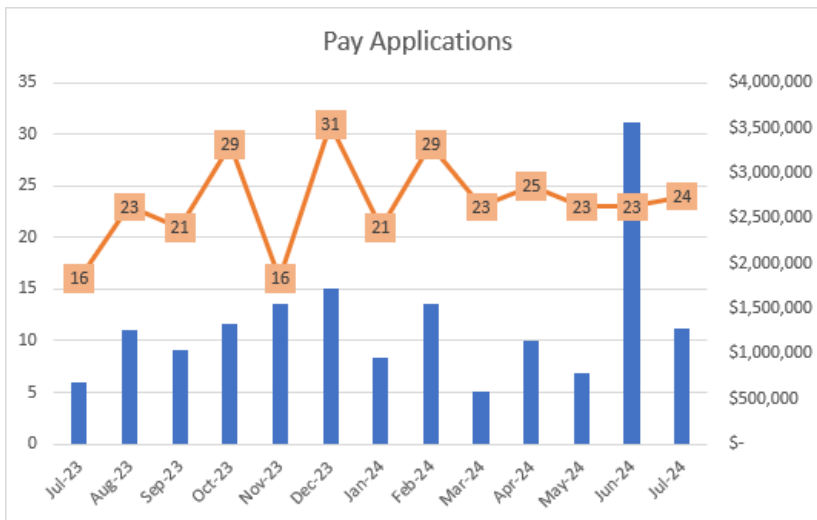
To: Todd Stoughton
Interim City Manager

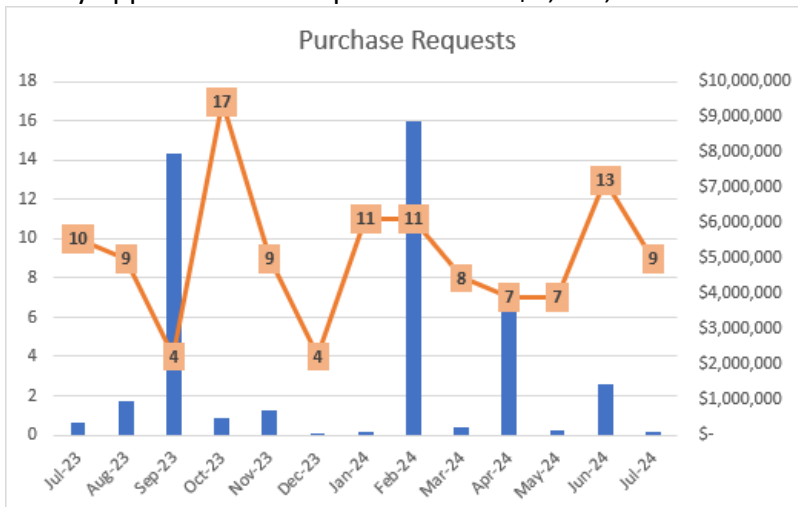**Date: August 8, 2024**

From: Ian McDowell, P.E.
Interim Engineering Director

Subject: July 2024 Engineering Department Report

- **Engineering Monthly Report**
    - Financial Summary

24 Pay applications were processed for $1,282,125

9 Purchase orders were processed for $77,015

- **Engineering Services**
  - 40K Social Media hits on Facebook/Instagram for Bike/Mobility.
  - 7 Key West Connects/Citizen Request were addressed.
  - 48 Temporary ROW Permits were reviewed.
  - 0 ROW easements were reviewed.
  - 6 Agenda Item prepared for August City Commission Meeting.
  - 0 Resolutions approved by City Commission (no meeting was held).
  - 23 active individual Consultant and Construction Contracts being managed for City Projects.
  - 33 Consultant/Project meetings attended.
  - 62 Project site visits conducted.
  - 2 Webinars attended.
  - 3 Change orders in process.
  - 4 Director Meetings attended.
  - 7 Multi-Departmental meetings attended.
  - 2 Advisory Board Meetings attended.
  - 10 Bike Parking spaces installed.
  - 250 Bike Lights & Bells distributed.
  - 2 informational notices posted.
  - 2 ITBs advertised

- **Construction**
  - Spencer's Boat Yard Seawall – Plans revised and ITB re-advertised Finance to approve new EOR estimate at $2,084,398.40.
  - Triangle Beautification – 5 trees relocated per FDOT requirements. Project passed final FDOT inspection and grant reimbursement submission is being processed.
  - Smathers Beach Pavilions – 3 Pavilions removed. Foundation work under way.
  - Eaton Street Resurface and Drainage – ILA and work order uploaded for August agenda.
  - South Street improvements - 550LF Sidewalk and curb & gutter, 4 ADA ramps, and 4 blocks of parking area base constructed
  - Clinton Square Pocket Park – Contractor mobilized July 1. Drainage work is 90% complete. Engineering is working with Utilities to resolve HTA stormwater conflict.
  - John Jones Navigation Center – Foundation work continues. Engineering coordinated with KES and Monroe County on electrical service tie-in.