

RESOLUTION NO. 12-280

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING STAFF RANKING AND AWARDING CONTRACTS ON A TASK ORDER BASIS TO EIGHT BIDDERS IN RESPONSE TO REQUEST FOR QUALIFICATIONS NO. 12-005 FOR GENERAL ENGINEERING SERVICES; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued a Request for Qualifications for engineering firms capable of providing general engineering services; and

WHEREAS, twenty one firms responded, and at a public meeting on September 12, 2012, a committee comprised of City staff members reviewed the responses, and determined eight firms to be particularly qualified, and recommended that the City engage each one on a Task Order basis;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the responses for general and utility engineering consulting services are hereby ranked by staff, and approved by the City Commission as follows:

- (1) CH2M Hill
- (2) CDM Smith
- (3) Perez Engineering & Development
- (4) Chen Moore
- (5) Black & Veatch
- (6) Calvin Giordano
- (7) AMEC
- (8) C3TS

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts with each of the companies in order of ranking, upon advice and consent of the City Attorney, for a term not to exceed three (3) years, with an option for one-two-year extension.

Section 3: Specific task orders issued pursuant to the contracts shall comply with the City's procurement guidelines.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 2 day of October, 2012.

Authenticated by the presiding officer and Clerk of the Commission on October 3, 2012.

Filed with the Clerk October 3, 2012.



CRAIG CATES, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST
3140 Flagler Ave Key West, FL 33040 (305) 809-3700

EXECUTIVE SUMMARY

TO: Bob Vitas, City Manager

FROM: Doug Bradshaw, Senior Project Manager
Jay Gewin, Utilities Manager
Birch Ohlinger, Engineer
Elizabeth Ignaffo, Permit Engineer

DATE: September 17, 2012

RE: Approving Ranking of Firms Submitting Responses to Request for Qualifications (RFQ) No. 12-005: General Engineering Services

ACTION STATEMENT:

Approving staff ranking of firms submitting responses to RFQ No. 12-005: General Engineering Services and authorizing City Manager to negotiate and pursuant to legal review enter into a contract.

BACKGROUND:

The City issued RFQ No. 12-005: General Engineering Services on July 1, 2012 and qualification packages were received on August 1, 2012. The City received the following twenty-one (21) responses to the RFQ:

- CH2M Hill
- CDM Smith
- Perez Engineering & Development
- Chen Moore
- Black & Veatch
- Calvin Giordano
- AMEC
- C3TS
- Weiler Engineering
- Corradino Group
- Bermello-Ajamil & Partners
- Shaw Engineering
- SRS Engineering
- Kissinger, Campo, & Assoc (KCA)
- Meridian Engineering
- Metric Engineering
- URS
- Langan
- Preble-Rish
- Hans Wilson & Assoc
- Building Technology Associates (BTA)

Engineering staff reviewed each proposal to ensure the proposal contained the required submittals. Results are attached. One firm, Building Technology Associates

Key to the Caribbean – Average yearly temperature 77° F.

MEMORANDUM

(BTA), submitted a proposal that only related to roofing construction. Staff considered this proposal non-responsive to the requirements of the RFQ.

At an advertised public meeting held on September 12, 2012, a committee of City Staff reviewed the 21 firms that responded. Using the Selection Criteria Matrix in the RFQ, the selection committee developed a shortlist consisting of the following firms in highest to lowest ranking order:

1. CH2M Hill
2. CDM Smith
3. Perez Engineering & Development
4. Chen Moore
5. Black & Veatch
6. Calvin Giordano
7. AMEC
8. C3TS

Staff contacted clients of each shortlisted firm to check past work performances. All firms were highly recommended by past clients. Additionally, all shortlisted firms submitted proposals that were considered responsive to the RFQ. Perez Engineering & Development did fail to submit a signed addendum as required by the RFQ. However, the information in the addendum would not have altered their bid as the information was only in response to other firms' questions. Staff considers this a minor issue and not a reason to reject the proposal. Additionally, Perez has submitted a signed addendum after-the-fact.

As the City has multiple departments that manage projects of all sizes and disciplines simultaneously, the City typically prefers to contract with multiple firms to handle the workload and types of work. The term of contracts shall be for a period of three (3) years with the option of one (1) two (2) year renewal.

OPTIONS:

There are two (2) options:

1. Accept the rankings of staff and authorize City Manager to negotiate and pursuant to legal review enter into a contract with each of the short-listed firms,
2. Modify the staff's ranking and authorize City Manager to negotiate and pursuant to legal review enter into a contract with one or all of the firms of the modified ranking,


FINANCIAL ISSUES

There are no financial obligations with ranking and entering into contracts with each of the short-listed firms. The contracts will be task order based with which a dollar amount will have to be approved along with the task order per City Ordinance. All task orders over \$20,000 will be approved by the City Commission, and those below will be approved by the City Manager.

RECOMMENDATION

It is recommended that the City Commission accept the rankings of staff and authorize City Manager to negotiate and pursuant to legal review enter into a contract with each of the short-listed firms.

INTEROFFICE MEMORANDUM

To: Doug Bradshaw, Engineering Senior Project Manager
CC: Jay Gewin, Utilities Manager
Sue Snider, Purchasing
From: Cheri Smith, City Clerk 
Date: August 1, 2012
Subject: **GENERAL ENGINEERING SERVICES; RFQ 12-005**

The following bids were opened Wednesday, August 1, 2012 at 3:00 p.m. in response to the above referenced project.

1	AMEC Environmental & Infrastructure 3142 Boog Powell Court Key West, FL 33040	8	CH2M Hill Engineers, Inc. 6410 5 th Street, Suite 2-A Key West, FL 33040
2	Bermello Ajamil & Partners, Inc. 2601 S. Bayshore Drive, Suite 1000 Miami, FL 33133	9	The Corradino Group, Inc. 4055 NW 97 th Avenue Miami, FL 33178
3	Black & Veatch Corporation 1300 Concord Terrace, Suite 120 Sunrise, FL 33323	10	Corzo, Castella, Carballo, Thompson, Salman, P.A. (C3TS) 901 Ponce de Leon Boulevard Suite 900 Coral Gables, FL 33134
4	Building Technology Associates, Inc. 3001 N. Rocky Point Dr. E, Suite 200 Tampa, FL 33607		
5	Calvin, Giordano & Associates, Inc. 1800 Eller Drive, Suite 600 Fort Lauderdale, FL 33316	11	Hans Wilson & Associates, Inc. 1938 Hill Avenue Fort Myers, FL 33901
6	CDM Smith, Inc. 1715 Westshore Blvd., Suite 875 Tampa, FL 33607	12	Kissinger Campo & Associates 201 N. Franklin Street, Suite 400 Tampa, FL 33602
7	Chen, Moore and Associates 1444 Biscayne Boulevard, Suite 204 Miami, FL 33132	13	Langan Engineering & Environmental 15150 N.W. 79 th Court, Suite 200 Miami Lakes, FL 33016

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|----|--|----|--|
| 14 | Meridian Engineering, LLC
201 Front Street, Suite 210
Key West, FL 33010 | 18 | Shaw Environmental & Infrastructure
1228 Winter Garden Vineland Road
Winter Garden, FL 34787 |
| 15 | Metric Engineering, Inc.
13940 S.W. 136 Street, Suite 200
Miami, FL 33186 | 19 | SRS Engineering, Inc.
5001 S.W. 74 th Court, Suite 201
Miami, FL 33155 |
| 16 | Perez Engineering & Development
1010 Kennedy Drive, Suite 400
Key West, FL 33040 | 20 | URS Corporation Southern
7650 Corporate Center Dr. Suite 400
Miami, FL 33126 |
| 17 | Preble-Rish, Inc.
324 Marina Drive
Port St. Joe, FL 32456 | 21 | Weiler Engineering Corporation
6805 Overseas Highway
Marathon, FL 33050 |

CS/sph

RFQ 12-005 General Engineering Services

OVERALL SCORES

FIRM	Doug	Birch	Elizabeth	Jay	TOTAL	Utility	Environ	Coasta	Civil	Solid Waste
1 CH2M Hill	94	95	80	90	89.75	X	X	X	X	X
2 CDM Smith	89	88	56	80	78.25	X	X	X	X	X
3 Perez Engineering & Development	92	68	65	82	76.75	X	X	X	X	X
4 Chen Meese	89	85	56	76	76.5	X	X	X	X	X
5 Black & Veatch	90	80	44	81	73.75	X	X	X	X	X
6 Calvin Giordano	86	70	65	74	73.75	X	X	X	X	X
7 AMEC	81	72	64	77	73.5	X	X	X	X	X
8 CTS	84	65	70	72	72.75	X	X	X	X	X
9 Weller Engineering	80	55	74	78	71.75					
10 Corradino Group	81	68	63	75	71.75					
11 Bermello-Ajami & Partners	82	60	65	73	70					
12 Shaw Engineering	92	48	61	76	69.25					
13 SRS Engineering	81	70	55	68	68.5					
14 Kissinger, Campo, & Assoc (KCA)	89	50	59	74	68					
15 Meridian Engineering	74	60	64	74	68					
16 Metric Engineering	83	55	41	74	63.25					
17 URS	77.5	50	39	74	60.125					
18 Langan	86.5	55	27	69	59.375					
19 Preble-Rish	71	35	65	62	58.25					
20 Hans Wilson & Assoc	82	55	26	66	57.25					
21 Building Technology Associates (BTA)	0	0	0	0	0					

Firm	Sub Firms	Company Profile	Key Personnel Exp.	5 yr Prev. Projects	Key Personnel Assigned to project	Manag. Approach	Anti-Kickback, Public Crimes Form	Equal Benefits Form	Disciplines					
									Civil Eng Services	Utility Eng Services	Solid Waste Eng Services	Coastal Eng Services	Environ Eng Services	
1 AMEC **	NONE	X	X	X	X	X	X	X	X					X
2 Bernello-Ajamil & Partners **	Island Survey, Inc., and E-Sciences, Inc.	X	X	X	X	X	X	X	X	X			X	X
3 Black & Veatch **	NONE	X	X	X	X	X	X	X	X					X
4 Building Technology Associates (BTA)	ROOFING ONLY													
5 C3TS **	TerraMar Environmental Services, Inc., Reece & White Land Surveying, Inc., Professional Service Industries, Inc.	X	X	X	X	X	X	X	X	X			X	X
6 Calvin Giordano **	NONE	X	X	X	X	X	X	X	X				X	X
7 CDM Smith **	Perez Engineering & Sandra Walters Consultants	X	X	X	X	X	X	X	X	X			X	X
8 CH2M Hill **	Nutting Engineers	X	X	X	X	X	X	X	X	X			X	X
9 Chen Moore **	Coastal Technology Corp., BCC Engineering, Trepanier & Associates, Inc., United Engineering, BCC Engineering, Inc., Perez Engineering, Sandra Walters, Inc. and Hadonne Corp.	X	X	X	X	X	X	X	X	X			X	X
10 Corradino Group **	SWC Consulting Services, HSA Engineers and Scientists, Reuben Clarson Consulting, Inc., Island Surveying, Inc.	X	X	X	X	X	X	X	X				X	X
11 Hans Wilson & Associates	Keith Associates, Inc., Taylor Engineering, Inc., Island Surveying, Inc., Professional Service Industries, Inc., and KCCS	X	X	X	X	X	X	X	X	X			X	X
12 Kissinger, Campo, & Assoc (KCA) **		X	X	X	X	X	X	X	X	X			X	X
13 Langan **B15	NONE	X	X	X	X	X	X	X	X	X			X	X
14 Meridian Engineering **	Hole Montes	X	X	X	X	X	X	X	X	X			X	X
15 Metric Engineering **	NONE	X	X	X	X	X	X	X	X	X			X	X
16 Perez Engineering & Development	NONE (Amendment #1 not in RFQ)	X	X	X	X	X	X	X	X	X			X	X
17 Preble-Rish	NONE (Amendment #1 not in RFQ)	X	X	X	X	X	X	X	X	X			X	X
18 Shaw Engineering **	NONE	X	X	X	X	X	X	X	X	X			X	X

