

CITY OF KEY WEST  
BUDGET FOR FISCAL YEAR 12/13  
EXPENDITURES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 09/10 ACTUAL	FY 10/11 ACTUAL	FY 11/12 AMENDED BUDGET	FY 12/13 CITY MGR PROPOSED	ACCOUNT DETAIL
Stormwater Utility						
Stormwater Utility						
General Administration						
Physical Environment						
Stormwater Management						
402-3801-538-1200	Salaries	76,228	58,928	42,700	36,970	
402-3801-538-1400	Overtime	401	57	400	400	
402-3801-538-1500	Special Pay	207	90	0	0	
402-3801-538-2100	FICA	5,687	4,485	3,200	2,860	
402-3801-538-2200	Retirement	7,840	7,134	3,900	3,380	
402-3801-538-2300	Life & Health Insurance	14,466	13,479	8,500	8,250	
402-3801-538-2400	Workers Compensation	7,150	9,000	8,100	7,290	
		-----	-----	-----	-----	-----
*	Personal Services	111,979	93,173	66,800	59,150	
402-3801-538-3100	Professional Services	60,309	72,346	125,000	145,000	
						LEVEL
						CMR
						TEXT
						GRANT APPLICATION/CONSULTANT ENG/MS4 COMPLIANCE
						CONSULTANT TO ASSIST WITH GETTING BILLING ON TAX
						ROLL
						RATE STUDY
						LITIGATION & OTHER LEGAL SERVICES
						TEXT AMT
						25,000
						20,000
						100,000
						145,000
402-3801-538-3200	Accounting & Auditing	10,642	10,916	11,700	12,846	
						LEVEL
						CMR
						TEXT
						SHARE OF ANNUAL CITY AUDIT
						TEXT AMT
						12,846
						12,846
402-3801-538-3400	Other Contractual Service	2,760	2,055	2,700	4,020	
						LEVEL
						CMR
						TEXT
						KEYS ARMORED EXPRESS (1/4 OF TOTAL CONTRACT)
						TEXT AMT
						4,020
						4,020
402-3801-538-4000	Travel & Per Diem	53	0	1,200	0	
402-3801-538-4100	Communications/Postage	9,988	11,359	11,500	16,940	
						LEVEL
						CMR
						TEXT
						MONTHLY POSTAGE-BILLING BARRETT/WISE
						OTHER MAILING
						FEDERAL EXPRESS
						TEXT AMT
						16,140
						500
						300
						16,940
402-3801-538-4500	Insurance	2,510	2,300	2,100	1,890	
						LEVEL
						CMR
						TEXT
						GENERAL LIABILITY
						TEXT AMT
						1,890
						1,890
402-3801-538-4700	Printing & Binding	4,543	5,533	9,200	12,400	
						LEVEL
						CMR
						TEXT
						BUSINESS CARDS @ \$17/100
						LETTERHEAD
						WINDOW ENVELOPES
						STANDARD ENVELOPES
						MS4 PAMPHLETS
						MS-4 COMPLIANCE
						TEXT AMT
						100
						4,000
						5,000
						300
						3,000
						12,400

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402-3801-538-4800	Stormwater Utility Stormwater Utility General Administration Physical Environment Stormwater Management Promotional Expenses	400	1,748	4,500	6,000	
	LEVEL CMR					TEXT AMT
	TEXT					
	ADVERTISING, OUTREACH & PROMOTION - SEE GOALS & OBJECTIVES MS-4 COMPLIANCE THROUGH MANDATORY OUTREACH REDUCED BECAUSE OMI OUTREACH EFFORTS					6,000 6,000
402-3801-538-4900	Other Current Charges	172,386	3,957	7,800	9,300	
	LEVEL CMR					TEXT AMT
	TEXT					
	LIEN FILING FEES (\$6 1ST PAGE \$4.50 2ND PAGE) ESTIMATE 1,000 ANNUALLY					500
	BANK CREDIT CARD FEES					3,900
	FDEP/EPA WELL FEES \$150 X 50 DESIGN PENDING					3,900
	NPDES PERMIT NEXT IN FY 2014					1,000
	ADVERTISING BIDS, MS4 (MISC)					9,300
402-3801-538-5100	Office Supplies	81	118	300	200	
	LEVEL CMR					TEXT AMT
	TEXT					
	COMPUTER DISKS, PENS, ETC.					200 200
402-3801-538-5400	Books,Subscrip,Membership	582	582	1,200	900	
	LEVEL CMR					TEXT AMT
	TEXT					
	FLORIDA STORMWATER MEMBERSHIP - CITY \$250 + \$0.01/RESIDENT					600
	FL WATER ENVIRONMENT ASSN					300 900
402-3801-538-5500	Training	258,903	0	5,000	3,500	
	LEVEL CMR					TEXT AMT
	TEXT					
	BUILDING & CODE INSPECTOR MANDATORY TRAINING FOR MS-4 COMPLIANCE					3,500 3,500
402-3801-538-5701	Bad Debt	0	261,945	0	0	
402-3801-538-5900	Depreciation	906,074	935,104	0	0	
*	Operating Expenditures	1,429,231	1,307,963	182,200	212,996	
402-3801-538-6400	Machinery & Equipment	0	0	0	24,000	
	LEVEL CMR					TEXT AMT
	TEXT					
	IT SERVER FOR FILE STORAGE STORMWATER ENG.					4,000
	GIS MANAGEMENT SERVICES					20,000 24,000
*	Capital Outlay	0	0	0	24,000	
402-3801-538-7200	Debt Service-Interest	53,214	67,922	0	0	
	LEVEL CMR					TEXT AMT
	TEXT					
	INTEREST					
*	Debt Service	53,214	67,922	0	0	





**SALARY BUDGET  
FY 12/13 POSITION CONTROL**

As of 6/15/12

SS Cap (does not incl Med)  
110,100 CY 2012

**7.65%**

**\$10,311** PY \$9,300

<u>COST CENTER/ POSITION TITLE</u>	<u>GRD/ STEP</u>	<u>FY 11/12 Apprvd FTEs</u>	<u>FY 12/13 Proposed FTEs</u>	<u>Health Insurance FTEs</u>	<u>Change in FTEs</u>	<u>12 FY 12/13 Salary</u>	<u>12 Longevity</u>	<u>14 Over time</u>	<u>15 Special Pay</u>	<u>21 FICA Medicare</u>	<u>22 Retire Contrib</u>	<u>23 Health Life Ins</u>	<u>TOTAL</u>
<b>402 STORMWATER UTILITY FUND</b>													
<b>GENERAL ADMINISTRATION 3801</b>													
ADMINISTRATIVE AIDE/UTILS	N 24		0.00	0.00		0					0		
COLLECT/CUST SERVICE REP	G 16		0.20	0.20		5,513					496		
COLLECT/CUST SERVICE REP	G 16		0.20	0.20		7,958					716		
CONTRACT & PERMIT ENGINEER	N 45		0.20	0.20		12,612					1,135		
REVENUE COLLECTIONS MGR	U DP		0.20	0.20		10,885					980		
		<b>1.00</b>	<b>0.80</b>	<b>0.80</b>	<b>-0.20</b>	<b>36,970</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>2,860</b>	<b>3,380</b>	<b>8,250</b>	<b>51,860</b>

**City of Key West**  
**FY 11/12 Budget**  
**Capital Outlay Worksheet**  
**Capital Items Over \$1,000 (see definitions)**

Fund	402
Cost Center	3801

Quantity and Item Description	A or R (Add or Replace)	Total Item(s) Cost	Purpose/Justification	Operating Impact (List additional expenses or savings)
IT Server for File Storage	A	\$4,000	Store Utility Files Electronically (22% share)	N/A
GIS Management Services	R	\$20,000		

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	Stormwater Utility					
	Stormwater Utility					
	Construction					
	Physical Environment					
	Stormwater Management					
402-3802-538-3100	Professional Services	6,428	215,712	3,038	0	
402-3802-538-4600	Repairs and Maintenance	71,748	377,419	203,000	203,000	
		-----	-----	-----	-----	-----
*	Operating Expenditures	78,176	593,131	206,038	203,000	
402-3802-538-6300	Infrastructure	0	0	18,076	0	
402-3802-538-6500	Construction in Progress	0	0	4,981,258	50,000	
		-----	-----	-----	-----	-----
	LEVEL					
	CMR					
	TEXT					
	GEORGE STREET BASIN OUTFALL					
	(CARRY FORWARD \$ 2,451,281) ST0802					
	EAST FRONT STREET BASIN GRAVITY WELLS					
	(CARRY FORWARD \$ 1,009,000) ST1201					
	STORM FLOW WAY MAINTENANCE					
	(NEW CIP PROJECT REQUEST)					50,000
						50,000
		-----	-----	-----	-----	-----
*	Capital Outlay	0	0	4,999,334	50,000	
		-----	-----	-----	-----	-----
****	Construction	78,176	593,131	5,205,372	253,000	

## CIP PROJECT DETAIL

**Project No:** ST0802  
**Project Name:** George Street Basin Outfall  
**Location:** Intersection of George St. and First St.  
**Department:**  
**Account No:** 402-3802-538-6500

**Date:** 6/1/2011  
**Contact:** J. Gewin  
**Project Start:** 10/1/2009  
**Project Complete:** 9/30/2013  
**Project Estimate:** 3,670,121  
**Project Funding to Date:** 3,670,121  
**Anticipate Carry Forward FY13:** Yes

**Project Description/Justification:**

Design and construct a pump assisted stormwater outfall system to reduce flooding in the United/George Street basin. Design completed in FY 09/10.

**Reasons for Modification:**

**Operating Impact:**

Increase in costs to inspect and maintain the pump assisted stormwater outfall system      FY 12/13  
 \$25,000 annually

**Related Projects:**

### Project Phase Summary

Phase	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Construction	837,121	2,451,281					
Design	381,719						
<b>Total</b>	1,218,840	2,451,281	0	0	0	0	3,670,121

### Funding Source Summary

Phase	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Stormwater Fees	1,059,317						
FEMA	2,610,804						
<b>Total</b>	3,670,121	0	0	0	0	0	3,670,121

**Carry Forward**      2,451,281



## CIP PROJECT DETAIL

**Project No:** ST1201  
**Project Name:** E. Front St. Basin Gravity Wells  
**Location:** 5 Intersections in Old Town, Duval St., Front St.  
**Department:** General Services - Stormwater  
**Account No:** 402-3802-538-6500

**Date:** 6/1/2011  
**Contact:** J. Gewin  
**Project Start:** 10/1/2011  
**Project Complete:** 9/30/2013  
**Project Estimate:** 2,451,165  
**Project Funding to Date:** 1,200,000  
**Anticipate Carry Forward FY13:** Yes

**Project Description/Justification:**

Design and construct 5 gravity wells, replace and upsize and outfall, and increase Duval St. inlet size to alleviate stormwater flow to the East Front St. Basin.

**Reasons for Modification:**

**Operating Impact:**

TBA

**Related Projects:**

### Project Phase Summary

Phase	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Design	191,000						
Construction		1,009,000					
<b>Total</b>	191,000	1,009,000	0	0	0	0	1,200,000

### Funding Source Summary

Phase	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Stormwater Fees	300,000						
FEMA	900,000						
<b>Total</b>	1,200,000	0	0	0	0	0	1,200,000

**Carry Forward**     1,009,000

## CIP PROJECT DETAIL

**Project No:** TBA  
**Project Name:** Storm Flow Way Maintenance  
**Location:** Multiple canals around City  
**Department:** General Services - Stormwater  
**Account No:** 402-3802-538-65

**Date:** 5/23/2012  
**Contact:** Jay Gewin  
**Project Start:** 10/1/2012  
**Project Complete:** Ongoing  
**Project Estimate:** 155,000  
**Project Funding to Date:** 0  
**Anticipate Carry Forward FY13:** Yes

**Project Description/Justification:**

Dredging, trimming mangroves, and clearing stormwater throughways on a regular basis to maintain stormwater flow ways throughout city.

**Reasons for Modification:**

**Operating Impact:**

**Related Projects:**

### Project Phase Summary

Phase	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Planning/Design							
Permitting							
Construction		50,000	0	50,000	0	55,000	
Machine or Equip							
Other							
<b>Total</b>	0	50,000	0	50,000	0	55,000	155,000

### Funding Source Summary

Source	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
City Storm Fees		50,000	0	50,000	0	55,000	
<b>Total</b>	0	50,000	0	50,000	0	55,000	155,000

**Carry Forward**                      0

## CIP PROJECT DETAIL

**Project No:** TBA  
**Project Name:** Patricia and Ashby Neighborhood Piping  
**Location:** Neighborhood around Patricia/Ashby Storm Station  
**Department:** General Services - Stormwater - Utilities  
**Account No:** 402-3802-538-65

**Date:** 5/23/2012  
**Contact:** Jay Gewin  
**Project Start:** 10/1/2014  
**Project Complete:** 9/30/2016  
**Project Estimate:** 1,500,000  
**Project Funding to Date:** 0  
**Anticipate Carry Forward FY13:** Yes

**Project Description/Justification:**

Expanding the collection system into the stormwater pump station at Patricia and Ashby St. so that more blocks can benefit from the pumps.

**Reasons for Modification:**

Expansion of collection capacity

**Operating Impact:**

Regular maintenance costs included in OMI budget

**Related Projects:**

**Project Phase Summary**

Phase	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Planning/Design			200,000				
Permitting							
Construction				300,000	1,000,000		
Machine or Equip							
Other							
<b>Total</b>	0	0	200,000	300,000	1,000,000	0	1,500,000

**Funding Source Summary**

Source	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Anticipated Grant			100,000	150,000	500,000		
City Share			100,000	150,000	500,000		
<b>Total</b>	0	0	200,000	300,000	1,000,000	0	1,500,000

**Carry Forward**                      0

## CIP PROJECT DETAIL

**Project No:** TBA  
**Project Name:** Outfall and Culvert Cleaning  
**Location:** College Road  
**Department:**  
**Account No:** 402-3802-538-6500

**Date:** 3/29/2011  
**Contact:** J. Gewin  
**Project Start:** 10/1/2014  
**Project Complete:** 9/30/2016  
**Project Estimate:** 470,000  
**Project Funding to Date:** 0  
**Anticipate Carry Forward FY13:** No

**Project Description/Justification:**

Rehab College Road outfalls and conduct culvert cleaning on North Stock Island to improve stormwater drainage.

**Reasons for Modification:**

**Operating Impact:**

None

**Related Projects:**

### Project Phase Summary

Phase	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Design				30,000			
Construction					440,000		
<b>Total</b>	0	0	0	30,000	440,000	0	470,000

### Funding Source Summary

Source	To Date	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Stormwater fees				30,000	440,000		
<b>Total</b>	0	0	0	30,000	440,000	0	470,000

Carry Forward            0

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	Stormwater Utility					
	Stormwater Utility					
	System Operations					
	Physical Environment					
	Stormwater Management					
402-3804-538-3400	Other Contractual Service	559,507	605,435	605,800	623,883	
402-3804-538-4600	Repairs and Maintenance	6,436	1,886-	0	0	
402-3804-538-5201	Fuel	0	0	3,000	3,000	
		-----	-----	-----	-----	-----
*	Operating Expenditures	565,943	603,549	608,800	626,883	
		-----	-----	-----	-----	-----
****	System Operations	565,943	603,549	608,800	626,883	
		-----	-----	-----	-----	-----
*****	Stormwater Utility	2,464,415	2,970,374	7,214,682	3,674,578	
		2,464,415	2,970,374	7,214,682	3,674,578	

## LONG TERM OUTLOOK

No.	Department	Project	Cost
1	Stormwater	20th Ter and Donald Ave Gravity Well	\$384,773.00
2	Stormwater	Duck Ave and 19th St Gravity Well	\$515,123.00
3	Stormwater	United and Georgia St. Gravity Well	\$384,773.00
4	Stormwater	Washington and Georgia St. Gravity Well	\$384,773.00
5	Stormwater	Southard and Grinnell St Gravity Well	\$384,773.00
6	Stormwater	Simonton St PS Additional Well	\$350,000.00
7	Stormwater	Donald and 17th St Gravity Well	\$515,123.00
8	Stormwater	Donald St. and 17th Terrace Gravity	\$515,123.00
9	Stormwater	17th St. and South of N Roosevelt	\$384,773.00
10	Stormwater	Olivia St at Pohalski and Frances	\$515,123.00
11	Stormwater	White and Petronia St Gravity Well	\$384,773.00
12	Stormwater	Grinnell and Virginia St Gravity Well	\$384,773.00
13	Stormwater	Florida and Olivia St. Gravity Well	\$384,773.00
14	Stormwater	Fleming and Grinnell St Gravity Well	\$384,773.00
15	Stormwater	14th St. near Stadium Apartments Wells (3)	\$1,154,319.00
16	Stormwater	14th and Stadium additional well	\$384,773.00
17	Stormwater	Additional Well for Patricia/Ashby Pump Station	\$130,350.00
18	Stormwater	Eagle and 20th Outfall	\$1,656,227.00
19	Stormwater	Cindy and 19th St. Outfall	\$2,743,390.00
20	Stormwater	Harris and 10th St. Expanded Project	\$4,313,171.00