




## MEMORANDUM

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Date: June 8, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress   
City Manager

From: Maria Ratcliff

Subject: **Recommendation to Approve “Key West Promotions, Inc. to conduct a Seafood Lobster Festival” on Saturday, August 12, 2023, on the 100-500 blocks of Duval Street.**

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### Introduction

The City Manager’s Office request the approval of the “26<sup>th</sup> Annual Key West Lobsterfest” on the 100-500 block of Duval Street on Saturday, August 12, 2023, from noon to 11:00 p.m.

### Background

The City Manager’s Office has received an application from “Key West Promotions, Inc.” for the “26<sup>th</sup> Annual Key West Lobsterfest” on Saturday, August 12, 2023, from noon to 11:00 p.m. Lobsterfest is a celebration of the opening of commercial lobster season. The street fair showcases local restaurants as they sell their best lobster dishes streetside. Shopping is available from arts & crafts vendors as well as a free concert on the main stage at the intersection of Duval & Greene Streets with performances by local entertainers. Historically, there are approximately five thousand people that attend the festival. The event is open to the public. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

### Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

### Recommendation

The City Manager’s Office recommends the Mayor & City Commission approve the Resolution for “Lobsterfest 2023” on the 100-500 blocks of Duval Street, on Saturday, August 12, 2023, from noon to 11:00 p.m.