KEY WEST, FL : MIGRATION TO AWS CLOUD HOSTING

Overview:

CentralSquare is implementing a configurable, commercially available, off-the-shelf solution. The parties mutually agree and acknowledge this Statement of Work (SOW) is to be a planning document, not the detailed requirements or design of the solution. All services listed herein are being provided remotely. No training, consulting or configuration changes or any other services not specifically listed are included in this scope.

Project Start Date

Parties agree the Project Kickoff Meeting will be scheduled within thirty (60) days from the Effective Date of the Agreement

Services Scope

The following outlines the proposed methodology for the project management, consulting, configuration, testing, and other services work necessary for the migration to AWS cloud. This work will include the creation of a new AWS hosted environment that the customer will transition into at go-live. Any customizations that currently exist in the customer's system will not be included in this migration.

Significant tasks include:

Major Task	Description
Kick Off	Remote meetings with customer project manager and IT staff to review current environment and integrations. A mutually agreed-upon project schedule and timeline will be created. Scope includes project management hours for client communications and project monitoring.
New AWS Cloud Hosted Environment	Creation of New Cloud Environment in AWS.
Installation	A CentralSquare technical resource will install the Community Development software that is in the customer's production environment onto the cloud environment and migrate the customer's database. They will then upgrade the system to the latest available production version of Community Development available in AWS.
Data Conversion	A CentralSquare Data Conversion resource will update the customer's Land Update Routine (GTUR) & Financial Export scripts.
GIS	A CentralSquare GIS consultant will migrate the current environment and alter/rewrite the Python scripts as needed.
Consulting	A CentralSquare consultant will assist with migrating merge docs and the creation of up to 4 custom reports or forms, then assist the customer to go live on the new environment.
Transition to New AWS Hosted Environment	Once the customer has officially switched over to new environment, CentralSquare create a test environment.

GO LIVE:

CentralSquare offers a variety of Go-Live services to augment the Customer's staff during the transition from the legacy product to the CentralSquare solution. The Project Managers will work together to create a Go-Live Plan to include a schedule of events, resource allocation, communications plan, and issue log.

Requirements:

The customer's production environment should be upgraded to latest supported version/hotfix of Community Development in their current environment before CentralSquare begins the migration to the AWS cloud environment. The customer will need to put in a help desk ticket to have their test environment upgraded to the latest version of 19x. After thoroughly testing this upgrade, the production environment can be upgraded, and then moved to cloud.

Version Key West is migrating to will include:

Enterprise bundle by default includes the following features:

Unlimited Users (Sitewide License)

-Permitting Cloud

-Code Compliance Cloud

-Projects and Planning Cloud

-Licensing Cloud

-CRM PA Cloud

-Entity Management Cloud

-Land Management Cloud (Includes basic GIS)

-Base Analytics

-Mobile 2.0