



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

Date: August 26, 2014

To: Jim Scholl, City Manager

From: Karen Olson, Special Projects Designer

CC: Sarah Spurlock, ACM
Jim Bouquet, Engineering Services Director

Subject: **Approving Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement in the 300 Block of Whitehead Street and 400 Block of Eaton Street in the amount of \$42,008.01**

Action Statement

This Resolution would approve a Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement in the 300 Block of Whitehead Street and 400 Block of Eaton Street in the amount of \$42,008.01.

Background

The General Services Contract has been an ongoing contract, under various names, since 1992. The City maintains this Contract which is competitively bid for the purpose of general installation, repair and replacement of storm and sanitary sewer systems, installation of storm water gravity injection wells, paving, sidewalks and other miscellaneous municipal work. As the City establishes locations and scopes of work, where repairs are necessary, Work Orders are issued.

Resolutions 10-319 and 10-320, dated November 3, 2010, awarded DN Higgins, Inc. and Charley Toppino & Sons, Inc. three year General Services Contracts. The two year contract extension option for DN Higgins, Inc. was approved by resolution 13-314, while Charlie Toppino & Sons, Inc. elected not to extend their contract.

The improvement and maintenance of City infrastructure is critical to meeting the

Key to the Caribbean – Average yearly temperature 77° F.

current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" goal 4)

Purpose and Justification

As reported by a local guest house, multiple trip and falls have occurred on the East side of the 300 Block of Whitehead Street. The City's Public Works crews have patched this location on several occasions but the patches have repeatedly failed due to constant vehicular use. When meeting with the guest house personnel we were also informed that many guests had tripped on the sidewalk along the North side of the 400 Block Eaton Street due to the damaged sidewalks and non-compliant cross-slopes.

This sidewalk project will mitigate potential future liability issues and bring the sidewalk/ driveways into compliance with American's with Disability Act (ADA) and make it safer for pedestrian traffic.

DN Higgins, Inc. has submitted a proposal, dated May 23, 2014, in the amount of \$38,208.01 to complete the sidewalk removal and installation. City staff recommends adding an additional \$3,800.00 allowance to cover unforeseen conditions for a total Work Order amount of \$42,008.01.

Options

- Option #1** Approve the Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the amount of \$42,008.01.
- Option #2** Do not approve a Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation. Liability issues will remain and the sidewalk will continue to fail.

Financial Issues

Funds will be used from the Internal Improvement Fund account #102-4102-541-6300 (EN1303). Upon approval, a purchase order will be issued to DN Higgins, Inc. in the amount of \$42,008.01. The additional \$3,800.00 allowance will not be paid unless needed for unforeseen conditions.

Recommendation

Approve a Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the amount of \$42,008.01.