



THE CITY OF KEY WEST
 P.O. Box 1409, KEY WEST, FL 33041
 Phone (305) 809-3700

APPLICATION FOR LEASEHOLD TENANCY

Date: September 30, 2024 Property: 101 Olivia Street

Personal Information

Full Name: The Fredrick Douglass School Black Educators Memorial Project, Inc
First Middle Last

Phone number: 305-304-9117 E-mail: Coackkw03@AOL.com

Corporation _____, LLC _____ or other entity (specify) 501c

State which formed: FLORIDA Tax ID# 85-8016420736C-6

Name of Person to Guarantee Lease: Mechelle Burgohy
First Middle Last

(Additional guarantors must complete separate application)

Driver's License Number: B120559-66-6250 State: FLORIDA

Address: 315 Cross Street City/State: Key West, Florida

Date of Birth: 04/05/66

Commercial Rental History

From: _____ To: _____ Name/Type of business: N/A

Landlord Name and Contact Information: _____

From: _____ To: _____ Name/Type of business: _____

Landlord Name and Contact Information: _____

From: _____ To: _____ Name/Type of business: _____

Landlord Name and Contact Information: _____

Financial Information

Bank Name: First State Bank Address: 1201 Simonton Street Key West, FL.

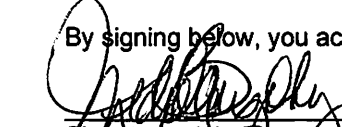
Additional Income not listed elsewhere: _____

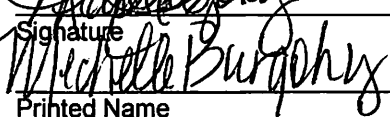
Credit History

1. Applicant agrees to provide a current credit report with the submittal of this application.
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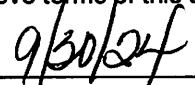
The undersigned states that the information given in this application is true and correct. The Landlord is authorized to verify the information and /or conduct a criminal and background investigation in order to approve the application as well as at any time throughout the duration of the lease. The undersigned agrees that the Landlord may terminate any agreement entered into based upon reliance on any statements made above which are untrue. Such termination may be made at any time during the lease period.

By signing below, you acknowledge that you have read and accepted the above terms of this application.



Signature


Printed Name



Date

THE FREDERICK DOUGLASS SCHOOL BLACK EDUCATORS, MEMORIAL PROJECT, INC.

P.O. Box 5043
Key West, Florida 33041
(305) 304-9117

September 20, 2024

EXECUTIVE SUMMARY

The Frederick Douglass School Black Educators' Memorial Project was formed in 2010 as a non-profit organization committed to erecting a public memorial designed to give credit to the men and women, the Black educators, of Frederick Douglass School from 1871 - 1965, who shared their diverse cultural backgrounds with their students.

In 2011, the group implemented a community building model that was designed to engender community pride and to provide opportunities for the remaining members of the indigenous people of Bahama Village and surrounding areas, and for their descendants to invest in preserving the indigenous culture and traditions of their African/Bahamian/Spanish/Cuban/Chinese American heritages. This community building model was designed deliberately to include a museum and cultural center to house and showcase the culture and traditions of the indigenous people, oversee cultural enrichment programs for children & youth, for families, and the elderly. The model would create opportunities for more cooperation, communication, and collaboration among the members, not only among the indigenous people but of the entire Key West community, as well.

The programs of the Project grew successfully and exponentially. (See photos attached at end of document): Summer & Spring Peace Camps for children; an annual family reading festival for families where, over the course of six (6) years, more than 10,000 books were given out to children & families of the Key West community; and programs for the elderly members of the indigenous people, such as an annual Sacred Circle of Elders Honoring Event designed to give back "place" as wisdom bearers to those 70+ years of age, and the creation of a Photo Gallery of Elders, and the Telling Our Stories: An Elder's View, both of which were designed deliberately to be exhibited in the museum and cultural center we envisioned to be housed in the Douglass School Band & Industrial Arts Building.

The purpose of this plan is to show the importance of securing The Frederick Douglass School Center for History and Cultural for the Preservation of Indigenous Culture of Key West.

When secured and renovated, the building will be operated as a museum and cultural center. It will be dedicated to collection & preserving, exhibiting the history of the indigenous people of Key West from 1861 -the Present.

It will emphasize the importance of the indigenous people in shaping the cultural and social context of the island, one that to this day plays an extremely significant part in the mythology of the narrative that was used/is being used to attract millions of people to Key West annually.

The story of these individuals plays a significant role in boosting the primary means of financing for the local economy.

The use of this building for the museum and cultural center will not only boost revenue in the tourist industry, since more people of color will visit Key West, now that there will be a specific reason for them to do so, there will be now a museum where they will learn of the history of people of color here in Key West. It will capture, also, the imagination of everyone living here on the island.

In addition, and, perhaps, more so, it will evoke memory for the descendants of the indigenous people who still live on the island, and it will instill in them a renewed sense of pride and importance in their heritage and in their need to preserve it.

Displays of artifacts, storyboards, written documents, oral & video histories, various art exhibits, from private and public collections, will help both American and foreign visitors understand better the experiences of the people who helped provide the cultural & social foundation for Key West as it was up until about 30 years ago. The museum will act as a wellspring for infusing and energizing the members of the Bahama Village community with continuous opportunities for development renewal of creative ideas, and healthy

community growth, in collaboration with local partners in the Arts community and other creatively enriched groups. Finally, the museum and cultural center will strive vigorously to accurately interpret, present, and preserve the rich history of the indigenous people who came to this island from their islands of origin and other "spaces & places," and helped make, overall, Key West's history and culture richer.

MISSION

The members of the Frederick Douglass School Black Educators' Memorial Project, Inc. is committed to preserving the history of the indigenous people in our community, educating the public about the cultural and social life of the indigenous people starting from their arrival in 1861 up to the present time, by using the Frederick Douglass School Band & Industrial Arts Building as a museum and cultural center.

There is no public space and/or place in Key West, currently, that serves these functions.

PRODUCT/SERVICES

The Douglass School Band & Industrial Arts Building is an iconic structure. It was part of the Frederick Douglass School complex that was used for educating Black children during the era of segregation in our country from 1871 until 1965, when the school was closed.

Located at Fort Street, it is the only building left of the school complex that wasn't demolished and represents the only remaining icon of that complex that holds the memory of what it meant to-so many indigenous families and their

children who attended and graduated from within the Douglass School walls during the time of segregated education in our country.

This building will serve as a museum and cultural center and will serve as a wellspring for infusing and energizing the members of the Bahama Village community and surrounding areas with continuous opportunities for development, renewal of creative ideas, and healthy community growth in collaboration with local partners, both private and public, local, state, and federal entities. The museum and cultural center will join a network of over 40 museums in Florida dedicated to showcasing African American history, culture, contributions to society, and more, the Florida African American Heritage Preservation Network -FMHPN. (See collage of Network at end of this document) We need Monroe County in this collage.

OPERATIONS

Aside from traditional adult museum participants, the museum & cultural center will be a facility that will provide the necessary environment, programs, and activities that will be open, also, to children from preschool age up to college level. Invitations will be extended to all local social and church communities to participate in the life of the museum with their attendance, and/or serving as a reservoir of information relative to their experiences, either as members of families of indigenous people and/or members of church congregations who serve a majority of members who are descendants of the indigenous people.

Museum Holdings Program:

We will collect, carefully, conserve, properly, document responsibly, and interpret, intelligently, holdings of artifacts and archival assets that are readily accessible from individuals in person and from online submissions.

- Meeting/Conference room
- Exhibits of historical significance'(e.g., African American Montford Point Marines, Frederick Douglass School, 1871 - 1%5)
- Rotating museum of historical African & African American Art Exhibits
- Permanent Exhibits: Black Educators, Photo Gallery of Elders
- Acquisition of artifacts and archival assets such as oral histories.
- Conservation and preservation of artifacts and archival assets.
- Research and interpretation of artifacts and individual assets, and their context and significance.
- Public displays of artifacts and archival assets and related interpretive materials and activities.

Features of the Museum will include:

- Artifacts, including photographs, clothing household furnishings.
- Wall displays of indigenous families in the Key West community.
- Display cases: Written Documents: Books, Poetry, Family Reunion Booklets, Family Histories.
- Repository for oral histories & interviews, books, letter
- Educational & Cultural Center for dissemination of information and creative dialogue
- Special event displays
- Historic Marker & Memorial Plaque for Black Educators
- Special interior lighting to highlight exhibits.

Community Relations Program:

- Actively promote and engage in activities that honor and reinforce the sense of place and space of the physical facility.
- Develop community cultural and educational programs with an emphasis on promoting the well-being of children, youth, families, and the elderly of the indigenous groups.
- Hold community conversations around Questions That Matter using the well-known international community building model World Cafe.
- Establish community committees and advisory boards to assist in museum & cultural center management and oversight and preservation of cultural entities.
- Use community experts in the Arts to serve as program advisors.
- Form a community committee to build collaborations on new community initiatives.
- Join Florida African American Heritage Preservation Network and other local and art & museum affiliations.

Fees

For a short period of time, at the initial stage, admission to the museum will be free in order to raise awareness. A charge of \$10.00 for adults, \$5.00 for children & youth, 11 years and older. Membership packages will be available. No charge for school tours.

Hours of Operation:

- Monday - Thursday: 11:00 a.m. - 2:30 p.m.
- Friday - Saturday: 10:30 a.m. - 2:00 p.m.
- Groups of 10 or more may schedule appointments for special tours.

Marketing

The purpose of this section of the plan would be to promote the Fredrick Douglass School Cultural and History Center to the Key West community, including residents, visitors, businesses, children of school age, and other community groups.

OBJECTNES:

- To build awareness among all the members of the Key West community and other entities outside of Key West that might be interested in the history and culture of the indigenous people of Key West during the years from the mid-1800s to the present.
- To engage the community in forming a participatory relationship with the museum and cultural center.
- To educate the groups targeted listed above about the richness of the cultural and historical significance of Key West's indigenous groups and how inclusivity enriches the lives of all the citizenry of places, far and near, and makes for a true synthesis of our humanity.

TARGET MARKETS:

- General public
- Educational institutions
- Church communities
- Tourists

MARKETING ELEMENTS:

The Frederick Douglass School Center for History and Culture will be featured in printed materials (e.g., media, both printed and digital through press releases, brochures, posters, website, Facebook, and GoFundMe).

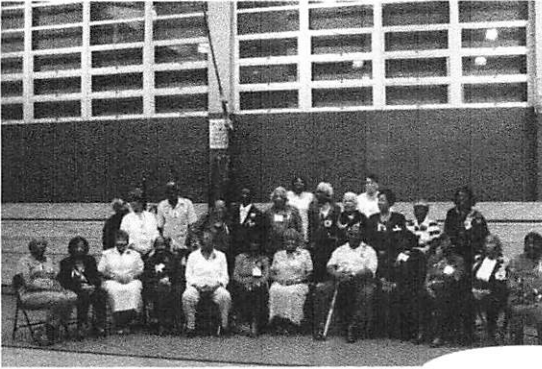
Printed materials will be distributed to area businesses, residents, and other targeted groups. The materials will be designed to attract the attention of consumers, donors, benefactors, among others. The specific planned elements are:

- Media: Letters to the Editor, Opinion Articles, and Ads will be developed to promote the museum & cultural center. Information about special events will be shared, as well, for publication. All will be sent to the local newspapers. We will use local radio stations to share information, as well.
- The Museum & Cultural Center Brochure & Website: An information brochure and our website will feature the location of museum & cultural center, contact information, hours of operation, current exhibits, and other information that is pertinent, such as special exhibits. An Annual Membership Appeal Brochure will be developed, too. Though we have a website for our Project, the museum will have its own, including a Facebook page, and a GoFundMe page.
- The Museum & Cultural Center Poster: A poster will be designed to feature the museum & cultural center services. It will be placed in the

appropriate places in the community. For special exhibits and events, separate posters will be designed and posted.

- **The Museum & Cultural Center Flyer:** To accentuate special events held at the museum & cultural center, flyers will be mailed to local businesses, resident members, schools, if appropriate, and patrons.
- **Community Outreach and Announcement of Service:** The museum curator will be responsible for canvassing the city to make personal contact with potential patrons and provide them with the necessary information that they would need to consider becoming a "friend" of the museum & cultural center.
- **Sites to be visited** will include shopping centers, banks, restaurants, educational facilities, senior residential centers, and more.

Program Accomplishments



SCEH Event 2015

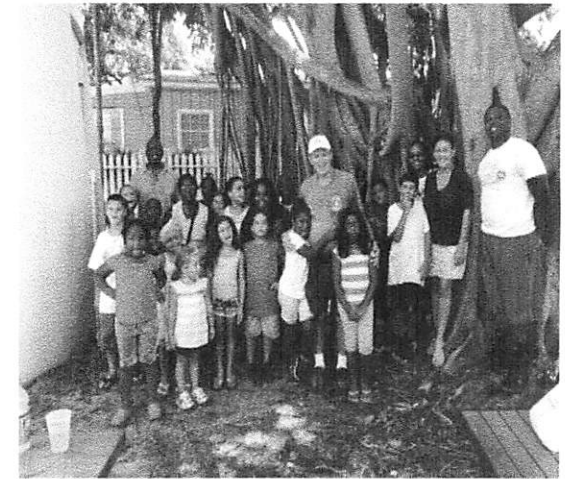
Sacred Circle of Elders Event (SCEH)
Honoring Douglass School Teachers 2015

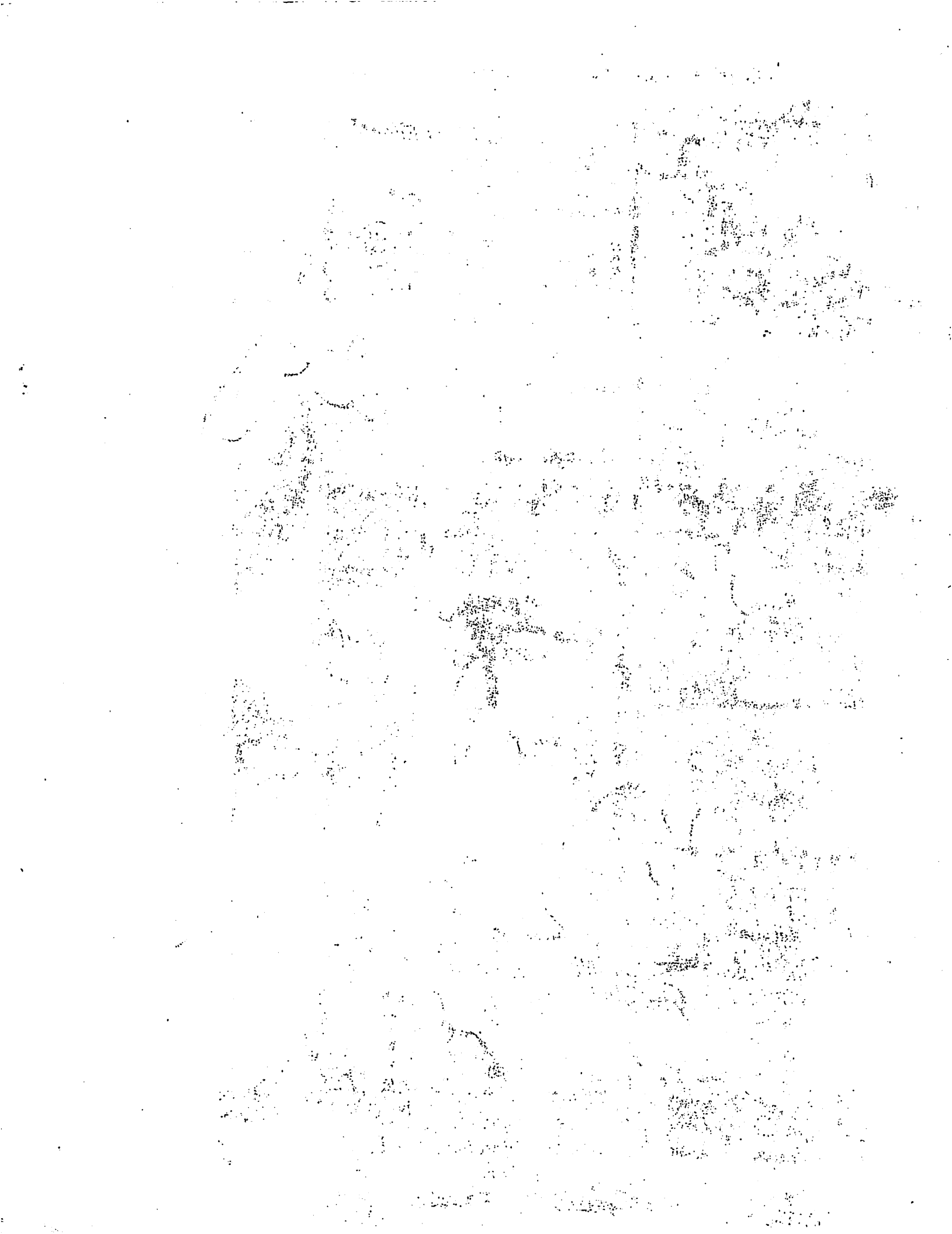


Summer Camp 2015 & 2016



SCEH Event 2016





FAAHPN Museums featured in the Mobile Application

**A. Quinn Jones Home
(Gainesville, FL)**



**Accord Civil Rights Museum
(St. Augustine, FL)**



**African American History
Society/Coulson House
(Pensacola, FL)**



**African American Museum
of the Arts
(Deland, FL)**



**American Beach Museum
(Amelia Island, FL)**



**Artists Showcase/ Historic
Jenkins House
(Palm Beach, FL)**



**ASH Gallery
(Tallahassee, FL)**



**Bethune House
(Daytona Beach, FL)**



**Blanchard Museum
(Punta Gorda, FL)**



**Broward Library &
Museum/African-American
Research Library
(Ft Lauderdale, FL)**



**Carter Woodson Museum
(St Petersburg, FL)**



**Clara White Mission/Eartha
White Museum
(Jacksonville, FL)**



**Durkeville
(Jacksonville, FL)**

**Zora Neale Hurston Fine Arts
Museum**

**FAMU Meek/Eaton Black
Archive/Museum**

(Eatonville, FL)



(Tallahassee, FL)



**FAMU/Union Bank Location
(Tallahassee, FL)**



**Goldsboro Museum
(Sanford, FL)**



**Glover School
(Plant City, FL)**



**Higgs Beach African Burial Ground
(Key West, FL)**



**Johnnie Ruth Clark/Mercy
Hospital Historic Site
(St. Petersburg, FL)**



**Kingsley Plantation
(Jacksonville, FL)**



**Knott House Museum
(Tallahassee, FL)**



**L.B. Brown Museum
(Bartow, FL)**



**Lincolnton Museum & Cultural
Center
(St. Augustine)**



**Mary Harrell Museum
(New Smyrna, FL)**

**Harry and Harriette Moore
Restored Home
(Mims, FL)**

**Howard Thurman Historic Home
(Daytona Beach, FL)**

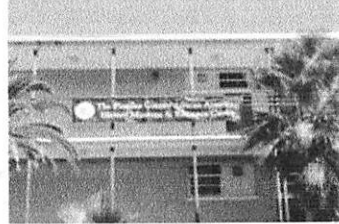




**Moseley House Museum
(Eatonville, FL)**

**Old Dillard School Museum
(Ft Lauderdale, FL)**

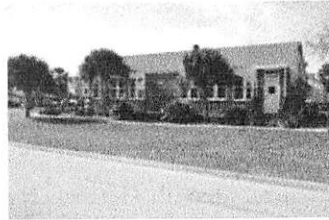
**Pinellas AA Museum (Clearwater,
FL)**



**Luster All African American History
Museum
(Bartow, FL)**

**Rhoda Martin Center
(Jacksonville, FL)**

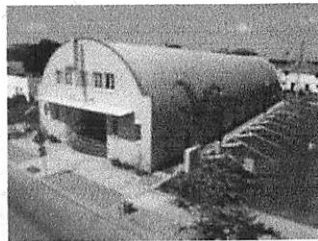
**Riley Museum
(Tallahassee, FL)**



**Ritz Theater and Museum
(Jacksonville, FL)**

**Royal Theatre
(St Petersburg, FL)**

**Spady Museum
(Delray, FL)**



**Tallahassee Museum/History &
Natural Sciences
(Tallahassee, FL)**

**Virginia Key Beach
(Miami, FL)**

**Wells Built Museum
(Orlando, FL)**



**Williams Academy
(Fort Myers, FL)**

**The Black Archives of South
Florida/Historic Lyric Theater
(Miami, FL)**

**Cotton Club and Cultural Center
(Gainesville, FL)**



**Ella Jordan House
(Pensacola, FL)**

**Chappie James Museum
(Pensacola, FL)**

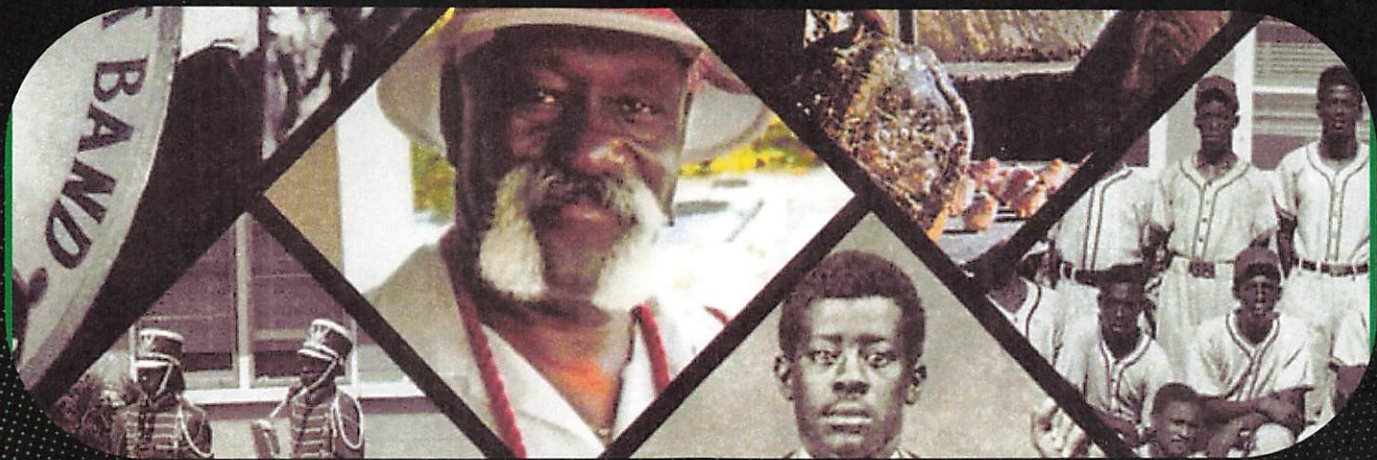
**Family Heritage House Museum
(Bradenton, FL)**



**Manhattan Casino Historic Building
(St Petersburg, FL)**

**Bing House
(Plant City, FL)**





RELIQS OF A FADING COMMUNITY



FREDERICK DOUGLASS SCHOOL
HISTORY & CULTURAL CENTER



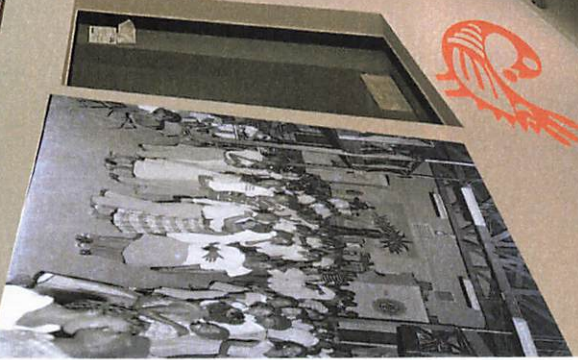
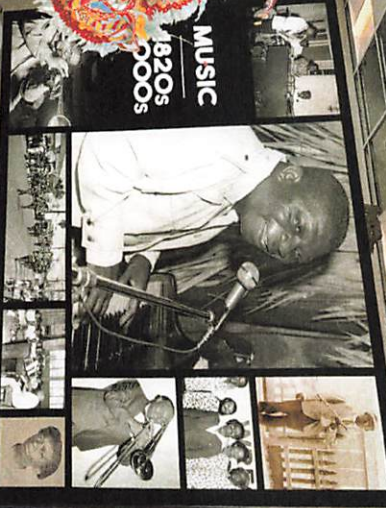
OPENING HOURS
11-5PM

FEBRUARY 8,
→ 2025

PLEASE COME OUT AND ENJOY THE
EXHIBIT!

WWW.FDSCULTURALCENTER.COM

FDSCULTURALCENTER@GMAIL.COM

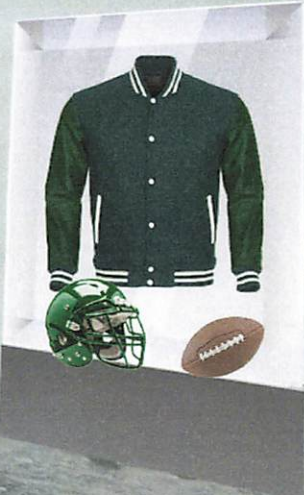






FREDERICK DOUGLASS SCHOOL

1870S
1960S





BAHAMA VILLAGE

KEY WEST BLACK HISTORY MUSEUM

INDUSTRIOUS BLACKS

1800s
1900s

RELATIONSHIP

Insulation
Type 75
2.2" x 48" x 75"
FSK
R-6
Microbe
Type 75 2.2" x 48" x 75"
FSK
Type 75

Area Calc:

Area A: 322.38 sqft

Area B: 212.56 sqft

Area C: 405.04 sqft

Wall Sizes:

Area A:

- 1 - 13'1" x 9'6" = 124.29 sqft
- 2 - 3'3" x 9'6" = 30.88 sqft
- 3 - 1'8" x 9'6" = 15.83 sqft
- 4 - 1'8" x 9'6" = 15.83 sqft
- 5 - 3'1" x 9'6" = 29.29 sqft
- 6 - 8'6" x 9'6" = 80.75 sqft
- 7 - 3'10" x 9'6" = 34.42 sqft
- 8 - 3'3" x 9'6" = 30.88 sqft
- 9 - 5'0" x 9'6" = 47.5 sqft
- 10a - 1'9" x 9'6" = 16.63 sqft
- 10b - 2'11" x 9'6" = 27.71 sqft
- 11a - 1'2" x 9'6" = 11.08 sqft
- 11b - 1'5" x 9'6" = 13.46 sqft

Wall Sizes:

Area B:

- 12 - 7'5" x 9'6" = 70.46 sqft
- 13 - 6'1" x 9'6" = 57.79 sqft
- 14 - 3'5" x 9'6" = 32.46 sqft
- 15 - 7'11" x 9'6" = 75.21 sqft
- 16 - 1'11" x 9'6" = 18.21 sqft
- 17 - 2'5" x 9'6" = 22.96 sqft
- 18 - 3'1" x 9'6" = 29.29 sqft
- 19 - 3'6" x 9'6" = 33.25 sqft

Wall Sizes:

Area C:

- 20 - 11'7" x 9'6" = 110.04 sqft
- 21 - 1'9" x 9'6" = 16.63 sqft
- 22 - 1'8" x 9'6" = 15.83 sqft
- 23 - 1'8" x 9'6" = 15.83 sqft
- 24 - 1'10" x 9'6" = 17.42 sqft
- 25 - 2'10" x 9'6" = 29.92 sqft
- 26 - 4'10" x 9'6" = 45.92 sqft
- 27 - 3'7" x 9'6" = 34.04 sqft
- 28 - 6'2" x 9'6" = 58.58 sqft

