



MEMORANDUM

Date: August 8, 2024

To: Honorable Mayor and Commissioners

Via: Todd C. Stoughton
Interim City Manager

From: Ian McDowell
Interim Engineering Director

Subject: **File: 24-6164 / FHWA SS4A Grant Agreement Amendment**

Introduction

The City Manager's Office requests the approval of the attached Federal Highway Administration (FHWA) Safe Streets and Roads for All (SS4A) grant agreement amendment and authorization for the City Manager to execute necessary documents upon advice and consent of the City Attorney.

Background

The City of Key West entered into an agreement with FHWA for funding of up to \$400,000.00 for a City-wide Comprehensive Safety Action Plan with Resolution 23-228. The Action Plan would assist in identifying and prioritizing projects with the Vision Zero goal of eliminating collision-caused right-of-way fatalities by 2035. Upon approval, the City will have an opportunity to procure a consultant via Request for Proposal to draft the Action Plan. The grant amendment would extend the Action Plan period of performance by 617 days thereby allowing a consultant sufficient time to complete the plan and allowing the City to request timely reimbursements from FHWA.

Procurement

This is a no-cost time extension amendment.

Recommendation

The City Manager's Office recommends the City Commission approve the attached Federal Highway Administration (FHWA) Safe Streets and Roads for All (SS4A) grant agreement amendment.

Exhibits:

FHWA SS4A Grant Agreement Amendment

Resolution 23-228 – Approving FHWA SS4A Grant Agreement