



THE CITY OF KEY WEST
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EXECUTIVE SUMMARY

DATE: July 23, 2020
TO: Gregory W. Veliz, City Manager
FROM: Patti McLauchlin, Assistant City Manager
SUBJECT: Ratifying and Approving Contract with All Aspects Inspections Services, LLC

Action Statement:

Key West City Commission is respectfully requested to ratify the City Manager’s approval to accept All Aspects Inspection Services proposal for building inspection services, pursuant to City of Key West Code Section 2-797.2, Emergency Declaration, and to approve all future inspection services from All Aspects Inspection Services through September 30, 2020, not to exceed \$100,000.00.

Background:

The Building Department has been unable to retain building inspectors since 2017. Several inspectors have been hired only to leave employment with the City of Key West for better paying jobs or leaving Key West due to the high cost of living. The City of Key West currently has one inspector and one Building Official to perform inspections. The volume of inspections makes it difficult to keep up with only 2 inspectors. Equally, having the Chief Building Official conduct daily inspections limits the CBO’s ability to address and manage the administrative aspects of the department.

City Manager Greg Veliz reached out to MT Causley and other outside inspector services to provide a proposal for inspector services and they could not provide services due to the cost of living in Key West.

Purpose and Justification:

Approving the contract with All Aspects Inspection Services will enhance the City's current inspections. It will allow for inspections to be scheduled and completed as the demands

Key to the Caribbean – Average yearly temperature 77° F.

vary from day to day. Adding additional inspectors will provide for better citizen engagement and satisfaction by reducing the backlog and time it takes to complete an inspection with the limited inspectors currently employed with the City of Key West.

Options:

1. Approve the proposal from All Aspects Inspection Services
2. Do not approve the proposal.

Financial Impact:

There are currently monies in lapsed Building Department personnel service dollars to cover the cost of inspections through September 30, 2020. The cost of each inspection is \$75.00 per inspection.

Recommendation:

Staff recommends the City Commission ratify the City Manager's declaration of his approval of the proposal from All Aspects Inspection Services.

Update on hiring Inspectors:

The City of Key West has increased the inspector base pay by \$9,640. Starting pay for inspectors changed from \$60,545.37 to \$70,150.08 (this new base pay includes (2) certifications), incoming inspectors must have 1 of the required certifications and must obtain the 2nd within 6 months of hiring. Inspectors may earn pay for (2) additional certifications at \$4,000 per year). Salaries are now competitive with other agencies within Monroe County.