



## THE CITY OF KEY WEST

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MEMORANDUM

### EXECUTIVE SUMMARY

**TO:** Community Redevelopment Agency

**FROM:** Karen Olson, Deputy Port & Marine Services Director

**DATE:** April 16, 2015

**RE:** **Approving Work Order to DN Higgins, Inc. under the Asphalt Paving Contract for milling, paving, striping, signage and minor concrete work along Lazy Way in the amount of \$77,128.05**

#### **ACTION STATEMENT**

Resolution approving a Work Order to DN Higgins, Inc. under the Asphalt Paving Contract for milling, paving, striping, signage and minor concrete work along Lazy Way in the amount of \$77,128.05

#### **BACKGROUND**

The City advertised an Invitation to Bid (ITB 13-001) for the Asphalt Paving Contract. D.N. Higgins, Inc. was awarded the contract by Resolution 13-057 with a contract extension by Resolution 15-067.

This work will be completed under the Asphalt Paving Contract as part of the Common Area Enhancement for the Key West Historic Seaport.

The improvement and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" goal 4)

The Bight Board approved this item during their April 15, 2015 meeting.

#### **PURPOSE AND JUSTIFICATION**

Lazy Way Lane has deteriorated significantly over the past few years due to lack of maintenance and patching over utility trenches. The Lane is in dire need of new pavement, striping and roadway signage.

Prior to this work being done concrete pads will be placed along the Harborwalk to accommodate an estimated 8 scooter parking spaces. A concrete planter will also be extended along the access road in front of the Waterfront Brewery relocating

*Key to the Caribbean – Average yearly temperature 77° F.*

the 2 “nook” parking spaces back into the main parking lot. This along with restriping will add 1 additional parking space to the main lot.

The after-the-fact placement of the 14 scooter parking spaces along the access road has had a toll on the new asphalt. The asphalt has been damaged by motorcycle and larger scooter kickstands. The asphalt will only continue to deteriorate. This area will be replaced with a concrete pad and no further damage should be seen.

Roadway signage will be replaced at Elizabeth Street providing new One Way, Do Not Enter and Stop signs. New Scooter Parking Only and Loading Zone signs will also be placed on Lazy Way. Roadway striping and pavement messages (No Parking Fire Lane and Loading Zone) will complete the project.

### **OPTIONS**

**Option #1** Approve the Work Order to DN Higgins, Inc. under the Asphalt Paving Contract for milling, paving, striping, signage and minor concrete work along Lazy Way in the amount of \$77,128.05

**Option #2** Do not approve the Work Order to DN Higgins, Inc. under the Asphalt Paving Contract for milling, paving, striping, signage and minor concrete work along Lazy Way.

### **Financial Issues**

Funds will be used from the Key West Bight Infrastructure Fund account #405-7504-575-6300 (KB1103 – Common Area Enhancement). Upon approval, a purchase order will be issued to DN Higgins, Inc. in the amount of \$77,128.05. The additional \$7,000.00 allowance will not be paid out unless needed for unforeseen conditions.

### **Recommendation**

Staff recommends option #1, Approve the Work Order to DN Higgins, Inc. under the Asphalt Paving Contract for milling, paving, striping, signage and minor concrete work along Lazy Way in the amount of \$77,128.05.