



## THE CITY OF KEY WEST

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### EXECUTIVE SUMMARY

**Date:** October 17, 2022

**To:** Patti McLauchlin, City Manager

**CC:** Gary Volenec, Engineering Director  
Christina Bervaldi, Finance Director

**From:** Ian McDowell, Associate Engineer

**Subject:** Change order for ITB #21-012 Mole Pier Boat Wash Facility to D.L. Porter Constructors, Inc.

#### **Action Statement**

Approve change order for the construction contract with D.L. Porter Constructors, Inc. (D.L. Porter) for invitation to bid (ITB) #21-012 *Mole Pier Boat Wash Facility* in the amount of \$29,928.46. Authorize the City Manager to execute this agreement and any necessary budget transfers/amendments.

#### **Background**

In lieu of rent payments to the Navy for the use of the Mole pier, the City of Key West (City) has agreed to facilitate authorized In-Kind Projects per the terms of Public Benefit Lease (PBL) N69450-12-RP-00166, approved by Resolution 14-034. In accordance with this lease, the Navy issued the attached In-Kind request letter 1101 Ser AM1/00563 dated June 14, 2021 authorizing use of in-kind funds for modification of approval of design and construction of a boat wash facility, and in-kind request letter 1101 AM12/0320 dated September 20, 2018 for approval of design and construction of a boat wash facility as in-kind consideration for Lease N964590-12RP-00166.

In August of 2021, D.L. Porter was awarded the construction contract for the boat wash facility at Navy Port Ops and work began in November of 2021. The original anticipated duration of the project was approximately 90 days.

## **Purpose and Justification**

The costs submitted for general conditions, rental equipment and facilities, and other various items were initially provided based on a 90-day project duration. As orders were approved at construction start, manufacturers and vendors began providing updated lead times that exceeded the anticipated project duration. Several items were also delayed again just as they were expected to be delivered. Overall, the additional delays increased the project duration by approximately 180 days. The majority of the additional costs in this change order are due to increased time spent by the contractor's forces. As documented by the contractor, only a portion of the cost associated with this increase in project duration is being requested.

Additionally, a portion of the change order includes electrical work performed at the request of the Navy to provide a hands-off control system for the drainage system. These changes better satisfy the needs of the Navy by ensuring that staff which operate the boat wash cannot inadvertently divert drainage.

## **Financial**

Funds in the amount of \$29,928.46 will be transferred from the Navy reserves account #602-1900-519-9800 to Navy Repairs and Maintenance account #602-1900-519-4600 and used to revise a purchase order for D.L. Porter under project number OM19001601.

## **Recommendation**

Staff recommends approving a change order of \$29,928.46 to D.L. Porter for the *Mole Pier Boat Wash Facility* and authorizing the City Manager to execute this agreement and any necessary budget transfer/amendments.