



MEMORANDUM

Date: November 14, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Rodrigo Delostrinos
Director of Transportation

Subject: 24-6501 Approve the Purchase of an AmbuBus Conversion Kit

Introduction

Approve the purchase of one AmbuBus Conversion Kit from First Line Technology, LLC in the amount not to exceed \$58,986.12 under a sole source exemption pursuant to City of Key West Code of Ordinances Section 2-797(1). The AmbuBus Conversion Kit is custom made by First Line Technology, LLC to fit the City of Key West Cutaway fourteen passenger buses. City staff has determined that there is only one source for this particular kit.

Background

As part of the City of Key West's commitment to public health and safety, the Transit Department secured funding to convert a Cutaway fourteen passenger bus into a medical evacuation conveyance during emergencies. This AmbuBus kit is configured to provide 6- stretcher positions, a medical attendant, and associated medical equipment. The AmbuBus kit could be installed by city staff within one hour of emergency notification and easily returned to normal passenger carrying configuration. This initiative has the potential to save lives in a mass casualty event where normal medical resources are overwhelmed.

Procurement

The cost for the AmbuBus Conversion Kit is \$58,986.12. The Transit Department's Section 5339 Capital Grants program would provide 100% reimbursement. The City Commission approved this Public Transportation Grant Agreement in the August 2024 City Commission Meeting Resolution 24-173.

Recommendation

The City Manager's office recommends approval to purchase the AmbuBus Conversion Kit. This purchase will significantly enhance readiness, assist with mass casualty emergencies, and better serve our community.

Exhibits:
Exhibit A – Quote
Exhibit B – Resolution 24-173