



## MEMORANDUM

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Date: June 4, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso  
City Manager

From: Kelli Funkhouser  
Special Events Manager

Subject: **{FILE ID: 25-3795} Recommendation to Approve the “Hemingway Days Caribbean Street Fair” on Saturday, July 26, 2025, from 10:00 a.m. to 9:00 p.m. on the 200-400 blocks of Duval Street**

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### **Introduction**

The City Manager’s Office requests the approval of the “Hemingway Days Caribbean Street Fair” on the 200-400 blocks of Duval Street on Saturday, July 26, 2025, from 10:00 a.m. to 9:00 p.m.

### **Background**

The City Manager’s Office has received an application from “Literacy Volunteers of America (LVA) – Monroe County, Inc. for the Hemingway Days Caribbean Street Fair on the 200-400 blocks of Duval Street. In celebration of Ernest Hemingway, this event is an open-air market featuring arts & crafts, food and drinks. 100% of proceeds go toward supporting their local literacy program, teaching reading, writing and English. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

### **Procurement**

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

### **Recommendation**

The City Manager’s Office recommends the Mayor & City Commission approve the “Hemingway Days Caribbean Street Fair” on Saturday, July 26, 2025 from 10:00 a.m. to 9:00 p.m. on the 200-400 blocks of Duval Street.