



THE CITY OF KEY WEST

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MEMORANDUM

TO: Patti McLaughlin, City Manager
Todd Stoughton, Asst. City Manager

FROM: Michael Turner, Community Services Deputy Director

DATE: April 19, 2022

SUBJECT: Awarding the Proposal to Paul Findlay, Island City Tennis, for RFP 22-002 for Tennis Professional Services

ACTION STATEMENT: Resolution Accepting the Highest Ranking Proposal of Paul Findlay, Island City Tennis for Tennis Professional Services and authorizing the City Manager to enter a contract per the provisions of RFP 22-002.

BACKGROUND: The City of Key West solicited proposals through a publicly noticed RFP 22-002 for Tennis Professional Services. The proposal was opened in the City Clerk's Office on February 23, 2022. The City of Key West received 2 proposals. One from Paul Findlay, Island City Tennis, and another from Tomas Gattermayer, Sunshine State Tennis Academy LLC. A ranking committee was publicly noticed and held on April 13th, 2022. The ranking committee ranked as follows:

Paul Findlay, Island City Tennis- 3115 Total Points

Tomas Gattermayer, Sunshine State Academy LLC- 1865 Total Points

PURPOSE AND JUSTIFICATION: The City recognizes the need for quality tennis professional services to provide instruction and maintenance at the Bayview Park tennis pro shop and courts.

STRATEGIC PLAN: Awarding the Proposal to Paul Findlay, Island City Tennis, is consistent with the Key West Forward Strategic Plan, Priority 5: Cleanliness.

FINANCIAL IMPACT: As per the proposal Paul Findlay, Island City Tennis, will pay a monthly sum of \$500 to the City of Key West.

RECOMMENDATION: Staff recommends approval of the ranking of the proposals from RFP 22-002 and Authorizing the City Manager to enter a contract with Paul Findlay, Island City Tennis.

Key to the Caribbean – Average yearly temperature 77° F.